Education Law §3602-ee(8)(c) states that beginning with the 2022-2023 school year, a school district may annually apply for a waiver by August 1st of the current school year that would allow personnel employed by an eligible agency collaborating with a school district to provide prekindergarten services and licensed by an agency other than the Department, to meet the staff qualifications prescribed by the licensing or registering agency.

For a waiver to be considered for approval by the Department’s Office of Early Learning for the 2023-24 school year, this document must be submitted electronically to [OEL@nysed.gov](mailto:OEL@nysed.gov) by September 30, 2023. Each section must be completed thoroughly.

School District:

Mailing Address: NY

Street City State Zip Code

Contact Person for this Notification:

Name Title

Phone: Ext.: Email:

**Collaborating Community Based Organization(s)**

|  |  |
| --- | --- |
| Indicate the number of collaborating partners |  |

**Licensing or Registration Agency (please check all that apply)**

|  |  |  |
| --- | --- | --- |
| Licensed by New York State Office of Children and Family Services (OCFS) | Licensed by New York City Department of Health and Mental Hygiene (NYCDOHMH) | Other *(Please provide organization name):* |

|  |  |
| --- | --- |
| Indicate the Number of instructional Prekindergarten personnel that are New York State-certified teachers |  |
| Indicate the Number of uncertified instructional Prekindergarten personnel licensed by an agency other than the Department |  |
| Indicate the Total Number of prekindergarten students being served by New York State-certified teachers |  |
| Indicate the Total Number of prekindergarten students being served by uncertified instructional Prekindergarten personnel licensed by an agency other than the Department |  |

The undersigned assures that:

* When staffing changes, the program will adhere to relevant education law and Commissioner regulations and ensure that all staff are appropriately credentialed for the position.

Signature: Date:

School District Chief Executive Officer or Designee

|  |  |  |  |
| --- | --- | --- | --- |
| NYSED Use Only | | | |
| Approved | Not Approved | OEL Reviewer: Click or tap here to enter text. | Date: Select date. |
| Comments: Click or tap here to enter text. | | | |