

I. SCHOOL INFORMATION AND COVER PAGE

Created Tuesday, July 22, 2014

Updated Saturday, November 01, 2014

Page 1

1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

353100860964 STATEN ISLAND COMMUNITY CS

2. CHARTER AUTHORIZER

NYCDOE-Authorized Charter School

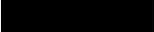
3. DISTRICT / CSD OF LOCATION

NYC CSD 31

4. SCHOOL INFORMATION

| PRIMARY ADDRESS | PHONE NUMBER | FAX NUMBER | EMAIL ADDRESS |
|---|--------------|--------------|-----------------|
| 309 St Paul's Avenue Staten Island, NY 10304 | 347-857-6981 | 347-857-0601 | info@si-ccs.org |

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

| | |
|---------------------------------------|---|
| Contact Name | Dr. Nicole Garcia |
| Title | Principal |
| Emergency Phone Number (###-###-####) |  |

5. SCHOOL WEB ADDRESS (URL)

www.si-ccs.org

6. DATE OF INITIAL CHARTER

2009-07-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2010-09-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2013-14 (as reported on BEDS Day)

(as reported on BEDS Day)

9. GRADES SERVED IN SCHOOL YEAR 2013-14

Check all that apply

- K

- 1

- 2

- 3

- 4

10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

| Yes/No | Name of CMO/EMO |
|--------|-----------------|
| No | |

11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2014-15.

| | Physical Address | Phone Number | District/C SD | Grades Served at Site | School at Full Capacity at Site | Facilities Agreement |
|-------------------------------|---|------------------|---------------|-----------------------|---------------------------------|----------------------|
| Site 1 (same as primary site) | 309 St Paul's Avenue Staten Island, NY 10304 | 347-857-69 81 | CSD 31 | 1-5 | Yes | Rent/Lease |
| Site 2 | 320 St. Mark's Place Staten Island, NY 10304 | 347-857-69 81 | CSD 31 | K | Yes | Rent/Lease |

12a. Please provide the contact information for Site 1 (same as the primary site).

| | Name | Work Phone | Alternate Phone | Email Address |
|--------------------|-------------------|------------|-----------------|---------------|
| School Leader | Dr. Nicole Garcia | [REDACTED] | [REDACTED] | [REDACTED] |
| Operational Leader | Lorna Harris | [REDACTED] | [REDACTED] | [REDACTED] |
| Compliance Contact | Dr. Nicole Garcia | [REDACTED] | [REDACTED] | [REDACTED] |
| Complaint Contact | Dr. Nicole Garcia | [REDACTED] | [REDACTED] | [REDACTED] |

13. Are the School sites co-located?

No

14. Were there any revisions to the school's charter during the 2013-2014 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School

A handwritten signature in black ink that reads "D. Michael Harris". The signature is written in a cursive style with a large, prominent initial "D".

Signature, President of the Board of Trustees

A handwritten signature in black ink that reads "Susan D. Colari". The signature is written in a cursive style with a large, prominent initial "S".

Thank you.

Appendix A: Progress Toward Goals

Created Tuesday, July 22, 2014

Updated Saturday, November 01, 2014

Page 1

Charter School Name: 353100860964 STATEN ISLAND COMMUNITY CS

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=800000067012&year=2013&createreport=1&enrollment=1&freelunch=1&attendance=1&teacherq>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the results are not available by August 1st, please list the goals and explain this in the "progress toward goal attainment" column. This task will reopen for the school to update and finalize by the November 1, 2014 due date.

2013-14 Progress Toward Attainment of Academic Goals

| Academic Student Performance Goal | Measure Used to Evaluate Progress | 2013-2014 Progress Toward Attainment | If Not Met, Describe Efforts to be Taken |
|--|---|---|--|
| Academic Goal 1 Each year, 80 percent of students in K-2 will reach the exit benchmark level for the grade or better as measured by the spring reading assessment using the Fountas and Pinnell Reading Assessment System. Constitutes a performance level of 3 (on grade level). | Fountas and Pinnell Reading Assessment System | This goal was not met. In 2013-2014, fewer than 80% of K-2 students reached the exit benchmark for reading. Specific percentages of students scoring at proficiency per grade were as follows: K =68% 1=76% 2=76% | Recognizing the need to raise reading scores for our youngest students, SICCS has hired a full time Teaching and Learning Coach to work with our faculty, in class and in professional development sessions. The Teaching and Learning Coach will be better able to provide a more effective level of support for faculty than a consultant can, targeting areas needed for improvement, due to his having a daily comprehensive interaction with teachers and students. Additional phonics instruction has been added to the 2nd grade schedule. An uninterrupted 2-hour and 10 |

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|-----------------|--|--------------------------------|---|---|
| | | | | <p>minute literacy block has been added daily to the schedule.</p> <p>Also, please see response to academic goal #2</p> |
| Academic Goal 2 | Each year (beginning in 2012-2013), 80 percent of 3 - 5 graders will perform at or above Level 3 on the New York State ELA examination | New York State ELA examination | <p>This goal was not met.</p> <p>In 2013-14, 22% of 3-5 students performed above Level 3 on the NYS ELA exam.</p> | <p>In addition to the specific reading strategies listed above, SICCS will use the following strategies to increase ELA proficiency as measured by the NYS assessment as well as other standardized tests:</p> <ol style="list-style-type: none"> 1. An uninterrupted 2 hour and 10 minute literacy block every school day, utilizing teacher facilitated instruction, cooperative learning and independent learning opportunities, 2. Ongoing teacher observations, with prompt feedback allowing teachers to engage in conversations focused directly on instruction as a means of reteaching and improving student performance, 3. Use of more differentiated instructional techniques to include targeted modifications for struggling learners, 4. Increased writing support with extended response questions, 5. Additional independent reading block 6. Targeted at-risk Tier II support, including Title I services and Encore! focused interventions for identified students, 7. Utilization of various computer-based reading resources, such as iReady, ReadingWorks, RazKids, and A to Z Learning, and 8. Creation of a Literacy Committee to focus on identifying and enhancing support of the school's ELA program through a review of instructional practices, curriculum, writing practices and other literacy based areas. |
| Academic Goal 3 | Each year (beginning in 2010-2012), 80 percent of students in K-2, will master | Terra Nova Math Test | <p>This goal was not met.</p> <p>In 2013-2014, less than 80% of</p> | To improve student achievement in math, SICCS has developed the following |

| | | | | |
|-----------------|---|--|--|--|
| | grade level math skills as measured by summative assessments provided by the Terra Nova Math Test | | <p>K-2 students mastered grade level math skills as measured by TerraNova Math assessment. Specific percentages of students reaching proficiency per grade are as follows:</p> <p>K =77% 1=64% 2=69%</p> | <p>targeted math strategies:</p> <ol style="list-style-type: none"> 1. Ongoing teacher observation during math block, with feedback, which allows for teachers to engage in conversations focusing directly on instruction, as a means of reteaching and improving student performance 2. Differentiated instructional techniques, including targeted modifications for struggling learners 3. Increased small group and one to one student support (as a means of enhancing performance on difficult math concepts) 4. Supplemental math/reading periods outside of the allotted math block, which allows for further support and skill development 5. Targeted At-Risk Tier II Support, to include: Title I and Encore, focused intervention for students who have been identified 6. Utilization of various computer based reading resources such as IReady 7. Creation of a Math Committee to focus on identifying and enhancing support of the school's math program through observation of instructional practices, curriculum review, strategies and other math based areas. |
| Academic Goal 4 | Each year (beginning in 2012-2013), 80 percent of 3-5 graders will perform at or above Level 3 on the New York State Mathematics examination. | New York State Mathematics examination | <p>This goal was not met.</p> <p>In 2013-14, 20% of 3-5 students performed above Level 3 on the NYS math exam. This is far below the 80% target.</p> | Please see response to Academic Goal 3. |
| Academic Goal 5 | Each year (beginning in 2014-2015), 85 percent of fourth grade students will perform at or above Level 3 on the New York State Science examination. | New York State Science examination | Not Applicable. This goal cannot be measured until the 2014-2015 school year. | Not Applicable |
| Academic Goal 6 | Each year, (beginning in 2015-2016) 85 percent of fifth graders will perform at or above Level 3 on the New York State Social Studies | State Social Studies Examination | Not Applicable. NYS no longer administers the Social Studies exams. | Not Applicable |

examination.

| | | | | |
|-----------------|---|---|---|---|
| Academic Goal 7 | Students in K-2 will be evaluated using the Fountas and Pinnell Reading Assessment System three times during each school year (fall, winter, spring). The comparison of fall and spring assessments will indicate growth or lack of it upon determining how many levels the student has advanced from the first to the last assessment period. Students beginning on grade level in Grade one are at a level B. In order to show one year's growth the student must advance 7 levels to a level I by the spring assessment. Students beginning on grade level in Grade 2 are at level I. These students must advance three levels to a level L in order to show one year's growth. A student that is reading on grade level at the beginning of grade two must advance about three levels in each subsequent year to show one year's growth | Fountas and Pinnell Reading Assessment System | This goal was not met. The percentages of students per grade who demonstrated one year's growth as measured by Foutas and Pinnell are as follows: K =61% 1=27% 2=59% | Please see response to Academic Goal 1. |
|-----------------|---|---|---|---|

| | | | | |
|-----------------|--|---------------------|---|----------------|
| Academic Goal 8 | For years 4 through 5 at Staten Island Community Charter School, grade-level cohorts of the same students (i.e. students who are in the school for two years in a row) will reduce by one half the gap between the percent at or above Level 3 on the previous year's State ELA exam and 75 percent at or above Level 3 on the current year's State ELA exam. For schools in which the number of students scoring above proficiency in a grade level cohort exceeded 75 percent on the previous year's ELA exam, the school is expected to demonstrate growth (above 75 percent) in the current year (relevant for schools serving grades 3-8). For example, if 35% of a school's students score proficient in year 1, the school must ensure that at least 55% of its students are proficient the following year, thereby reducing the gap between the first year's performance of 35% proficient | NYS ELA Examination | Not Applicable. This goal cannot be measured until the 2014-2015 school year. | Not Applicable |
|-----------------|--|---------------------|---|----------------|

and the goal of 75% proficient (or whatever level the school sets above 75%).

2a1. Do have more academic goals to add?

Yes

2013-14 Progress Toward Attainment of Academic Goals

| | Academic Student Performance Goal | Measure Used to Evaluate Progress | 2013-2014 Progress Toward Attainment | If Not Met, Describe Efforts to be Taken |
|------------------|---|-----------------------------------|--|--|
| Academic Goal 9 | For years 4 through 5 at Staten Island Community Charter School, grade-level cohorts of the same students will reduce by one-half the gap between the percent at or above Level 3 on the previous year's State Math exam and 75 percent at or above Level 3 on the current year's State Math exam. For schools in which the number of students scoring above proficiency in a grade level cohort exceeded 75 percent on the previous year's Math exam, the school is expected to demonstrate growth (above 75 percent) in the current year. | State math examination | Not Applicable. This goal cannot be measured until the 2014-2015 school year. | Not Applicable |
| Academic Goal 10 | Each year, all students at SICCS will be administered the Terra Nova nationally norm referenced test in Reading. Students will perform in the top quartile of their graduation cohort | Terra Nova Reading examination | This goal was not met. The percentage of students per grade performing in the top quartile are as follows: K =12% 1=22% 2=7% | Please see response to Academic Goal 1. |
| Academic Goal 11 | Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will place the school in the top quartile of all similar schools as reported by the NYC Department of Education Progress Report. | NYS ELA examination | The NYC Department of Education has not yet released annual school progress reports in the new format to be utilized. Therefore, progress toward this goal cannot be measured. | Not Applicable. |
| Academic Goal 12 | Each year, all students at SICCS will be administered the Terra Nova nationally norm referenced test in Math. Students will perform in the top quartile of their graduation cohort. | Terra Nova Math Test | This goal was not met. The percentage of students per grade performing in the top quartile are as follows: K =29% 1=26% 2=42% | Please see response to Academic Goal 3. |
| Academic Goal 13 | Each year, the percent of students performing at or above Level 3 on the | NYS Math examination | The NYC Department of Education has not yet released annual school progress | Not Applicable |

| | | | | |
|------------------|---|-------------------------|--|---|
| | State Math exam in each tested grade will place the school in the top quartile of all similar schools as reported by the NYC Department of Education Progress Report. | | reports in the new format to be utilized. Therefore, progress toward this goal cannot be measured. | |
| Academic Goal 14 | Each year, the Staten Island Community Charter School will be deemed "In Good Standing." | State Determination | This information is not yet available. | Not Applicable |
| Academic Goal 15 | Each year (beginning in 2010~2012), 80 percent of students in K-2, will master grade level math skills as measured by summative assessments provided by Math In Focus. | Terra Nova Math Test | This goal was not met. Data for 2013-2014 is as follows: K =77% 1=64% 2=69% | Please see response to Academic Goal 3. |
| Academic Goal 16 | Alternative/Internal Assessment Indicator Measure 16: Each year (beginning in 2010-2012), 80 percent of students in K-2, will master grade level ELA skills as measured by summative assessments. | Terra Nova Reading Test | This goal was not met. Data for 2013-2014 is listed below: K =54% 1=62% 2=33% | Please see response to Academic Goal 2. |

2a2. Do have more academic goals to add?

Yes

2013-14 Progress Toward Attainment of Academic Goals

| Academic Student Performance Goal | Measure Used to Evaluate Progress | 2013-14 Progress Toward Attainment | If Not Met, Describe Efforts to be Taken | |
|-----------------------------------|--|------------------------------------|---|--|
| Academic Goal 17 | Each year, all students at Staten Island Community CS will be administered the Terra Nova nationally norm referenced test in Reading. Students will perform in the top quartile of their graduation cohort. | Terra Nova Reading Test | This goal was not met. Data for 2013-2014 is listed below: K =12% 1=22% 2=7% 3=21% 4=28% | Please see response to Academic Goal 1. " |
| Academic Goal 18 | Each year, beginning in Grade 1, grade level cohorts of students will reduce by one-half the gap between their average score in the previous year's administration of a nationally norm referenced ELA and Math test (such as the Terra Nova) and their average score in the current year. If a grade-level cohort exceeds the national average in the previous year, the cohort will show at least an increase in the current year. | Terra Nova | This goal was only partially met. It was met by 1st grade in the ELA category, and was met by 2nd and 3rd grades in the Math category. ELA: 1st- Spring 2013: 46.2 Goal: 48.1 Spring 2014: 54.3 2nd- Spring 2013: 54 | Please see response to Academic Goals 2 and 3. |

Goal: 54+
Spring 2014: 45.2

3rd-
Spring 2013: 54
Goal: 54+
Spring 2014: 48.5

Math:
1st-
Spring 2013: 46.2
Goal: 48.1
Spring 2014: 55.8

2nd-
Spring 2013: 54
Goal: 54+
Spring 2014: 57.8

3rd-
Spring 2013: 54
Goal: 54+
Spring 2014: 46.8

Academic
Goal 19

Each year, all students at Staten
Island Community CS will be
administered the Terra Nova
nationally norm referenced test in
Math. Students will perform in the
top quartile of their graduation
cohort.

Terra Nova
Math Test

This goal was not met.

Please see response
to Academic Goal 3.

The percentages of students per grade
performing in the top quartile are as
follows:

K=29%
1=26%
2=42%
3=20%
4=18%

2b. ORGANIZATIONAL GOALS

2013-14 Progress Toward Attainment of Organizational Goals

| | Organizational Goal | Measure Used to Evaluate Progress | 2013-14 Progress Toward Attainment | If Not Met, Describe Efforts to be Taken |
|------------|--|------------------------------------|---|--|
| Org Goal 1 | Each year, the school will have a daily attendance rate of at least 95 percent. | Daily Attendance Records | This goal was not met. The daily attendance rate for the 2013-2014 school year was 93.48%. | While SICCS did not make its target, its daily attendance rate is higher than neighboring schools. To improve the attendance rate in the coming school year, we intend to increase our outreach to families of chronically absent students through consistent phone calls and home visits, when required. Additionally, school leaders and teachers will continually stress the importance of attendance in all school meetings and parent teacher conferences. Additionally, please see response to Organizational Goal 3. |
| Org Goal 2 | Each year, parents will express satisfaction with the school's program, based on the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectation, Communication, Engagement, and Safety | NYCDOE Learning Environment Survey | This goal has been met. Although the survey questions have changed, parents' responses have been very positive, with over 90% of parents expressing satisfaction with the questions in each of the survey categories: Instructional Core, Systems for Improvement, and School Culture. | |
| Org Goal 3 | Each year, 95 percent of all students enrolled during the course of the year return the following September. | Student Enrollment Records | This goal was not met. 93% of the students who were enrolled in 2013-2014 returned for the 2014-2015 school year. | To increase student retention, the school has instituted a number of special initiatives to further engage families in the school and improve communication, including: • A concerted effort spearheaded by our new principal Dr. Garcia and her academic team to raise school spirit among students and families, focusing on building positive school culture and |

improved academic performance.

- Regular Wednesday afternoon Professional Development sessions and ongoing observation of faculty with mentoring by Teaching and Learning Coach and school leadership team members, aimed to enhance teacher expertise and student achievement.

- Providing multiple opportunities for parents to meet and learn about our vibrant and creative new principal, building their confidence in the positive changes that will merit their increased commitment to our school.

- Additional Parent/Teacher conferences for teachers to share the students' progress reports with their parents, enabling conversations to take place before report cards are finalized - facilitating intervention and improvement and increasing communication between home and school.

- Family Bowling Night, Fall Harvest Carnival, Thanksgiving Lunch by Boston Market - all events to enhance school experience, bring parent volunteers into school and increase engagement and build the connection between home and school.

- After school tutoring for students identified as needing extra help

- After-school recreation program - including a variety of recreational activities (this season basketball and cheerleading) and homework help.

- In-school workshops by Dr. Janice Johnson of the Morningside Center for Teaching Social Responsibility to familiarize and train faculty in the philosophy and practices of RCCP.

- Recognition of student progress: through Students of the Month - that recognize good behavior, attendance,

| | | | | |
|------------|--|------------------------------------|--|--|
| | | | | <p>homework practices, wearing of uniforms...</p> <ul style="list-style-type: none"> • Incentive Events - Movie Day, School Dance afternoon, for students who demonstrate successful behavior in good behavior, attendance, homework practices, wearing of uniforms. • School Convocation on Sept. 2, 2014 where staff, students and parents pledged to follow through with positive behaviors supporting educational and social/emotional growth • Family Spirit Night, including parents, in first weeks of school to build upon good feeling, followed up by spirit week: with days for special hats, sports clothing, superheroes, pajamas - reinforcing with fun the messages of success to build upon during the year. • The creation of the (PEN) Parent Engagement Network, replacing the Parent Team is committed to building ENGAGED parents, not only involved parents. Parents will participate, together with school leaders by joining committees related to their interests. • Volunteer "Room Parents" for every class. These parents will be available to help with various class activities and needs during the course of the year. • A communication survey to families asking for the ways they prefer to be informed of school news. |
| Org Goal 4 | Each year at commencement, students will receive peer mediation, peacemaker and leadership certificates | Criteria determined by the school | Not Applicable. The school has not yet graduated a 5th Grade class. | Not Applicable |
| Org Goal 5 | Each year, teachers will express satisfaction with school leadership and professional development opportunities as determined by the teacher section of the NYCDOE Learning Environment Survey | NYCDOE Learning Environment Survey | <p>This goal has been met.</p> <p>Although the survey questions have changed, teachers' responses have been mostly positive, with over 70% of teachers expressing satisfaction</p> | Not Applicable |

in which the school will receive scores of 7.5 or higher in each of the survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect.

with the questions in each of the survey categories: Instructional Core, Systems for Improvement, and School Culture.

2b.1 Do you have more organizational goals to add?

Yes

2013-14 Progress Toward Attainment of Organizational Goals

| | Organizational Goal | Measure Used to Evaluate Progress | 2013-2014 Progress Toward Attainment | If Not Met, Describe Efforts to be Taken |
|------------|---|------------------------------------|---|---|
| Org Goal 6 | Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act. | Board Policies and Meetings | This goal has been met. | |
| Org Goal 7 | Parents will express satisfaction with SICCS's ability to provide safe and orderly learning environment based on the NYC DOE Annual Learning Environment Survey. | NYCDOE Learning Environment Survey | This goal has been met. Of the parents who responded to the survey, 97% stated that they agreed or strongly agreed that the school is safe, and 100% agreed or strongly agreed that the school is clean. | |
| Org Goal 8 | Each year, after the first two years, Staten Island Community CS will have a staff retention rate of 95%. During the first two years, Staten Island Community CS will have a staff retention rate of 95% of those we invite to return. | Personnel Records | This goal has not been met. Of the 23 teachers whose offers were renewed for the 2014-2015 school, 8 (35%) elected to stay with the school. | Change, even for the better, is very stressful. Responding to unmet goals, our Trustees reorganized the SICCS academic organizational structure, with a new Principal/CAO and a school leadership team (Teaching and Learning Coach, Director of Student Support and Coordinator of Special Education) all supporting her efforts to transform our school culture and results. That was unsettling to many staff members, who chose to leave. SICCS will consider and respond to feedback that has been provided by departing |

| | | | | |
|-------------|---|---|--|---|
| | | | | faculty members, but anticipates that the 2015-2016 school year will once again show a high retention rate among the faculty and staff. |
| Org Goal 9 | Each year, 100% of SICCS students will participate in community service. | Lesson Plans | This goal has been met. In the 2013-2014 school year, all students at SICCS participated in class community service projects that included food drives, clothing drives, writing letters to Senior Citizens, and art projects. | |
| Org Goal 10 | Each year, SICCS will sustain active parent participation by including parents in all areas of the life of the school to fully support students and promote open dialogue and communication between parents and teachers. | PTA meeting Attendance sheets, Open school conferences. | This goal has been met. Parent participation at SICCS was strong throughout the school year. | |
| Org Goal 11 | Our goal for teacher participation in the New York City Department of Education Annual Learning Environment Survey is 100%. | NYCDOE Learning Environment Survey | This goal has been met. 100% of teachers took the DOE Survey. | |
| Org Goal 12 | Each year, 100% cadre of third-grade students will shadow fourth grade student peer mediators in order to learn the process. | Student portfolios | <p>While this goal was not specifically met, SICCS used different methods to achieve the primary objective.</p> <p>In an effort to encourage students to participate in the program, become student leaders, and understand the principles of the peaceable school model, RCCP peer mediators conducted demonstrations throughout the school year in classrooms and in assemblies. These class demonstrations took place throughout the week following the graduation of the Peer Mediators from their training (November 15 - 22, 2013), during lunch sessions throughout the year, in the Caring, Compassion and Cooperation Assembly that took place in February 2014, and in multiple other events where the RCCP messages coincided with the activity. This included a skit for community members in the Trinity Lutheran Church St. Nick's Fair, where our students demonstrated the principles of</p> | As the school effectively met the objective of this goal through the efforts described, SICCS will continue this work in the 2014-2015 school year. |

| | | | | |
|-------------|---|------------------------------------|---|----------------|
| | | | RCCP. | |
| Org Goal 13 | Each year, student enrollment will be within 15% of full enrollment as defined in the school's contract. This will be maintained on an ongoing basis and monitored bi-monthly. | School Roster | This goal has been met. Measured at various times throughout the school year, total enrollment was within 15% of target at all times. | |
| Org Goal 14 | Starting in school year 2014-2015, fifth grade students will express a high satisfaction rating with the School. Each year, starting in school year 2014-2015, 100% of fifth grade students will participate in the survey, | NYCDOE Learning Environment Survey | Not Applicable. Progress toward this goal cannot be measured until 2014-2015. | Not Applicable |

2c. FINANCIAL GOALS

2013-14 Progress Toward Attainment of Financial Goals

| | Financial Goals | Measure Used to Evaluate Progress | 2013-2014 Progress Toward Attainment | If Not Met, Describe Efforts to be Taken |
|------------------|---|---|--------------------------------------|--|
| Financial Goal 1 | Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings. | Independent Financial Audit Findings | This goal has been met. | |
| Financial Goal 2 | Each year, the school will operate on a balanced budget and maintain a stable cash flow. | Monthly financial statements are prepared and analyzed by Director of Finance and then distribute to school admin Management and Board of Directors for review and discussion | This goal has been met. | |

Appendix B: Total Expenditures and Administrative Expenditures per Child

Created Tuesday, July 29, 2014

Page 1

Charter School Name: 353100860964 STATEN ISLAND COMMUNITY CS

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate 'Total Expenditures per Child' take total expenditures (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the count of students you reported on of BEDS Day. (Integers Only. No dollar signs or commas).

| | |
|---|---------|
| 1. Total Expenditures Per Child Line 1: Total Expenditures | 4236944 |
| 1. Total Expenditures Per Child Line 2: BEDS Day Pupil Count | 300 |
| 1. Total Expenditures Per Child Line 3: Divide Line 1 by Line 2 | 14123 |

2. Administrative Expenditures per Child

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the BEDS per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

Do not include the FTE of personnel dedicated to administration of the instructional programs.

Do not include Employee Benefit costs or expenditures in the above calculations.

A template for the Schedule of Functional Expenses is provided on page 21 of the 2012 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2013-14 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).

| | |
|--|--------|
| To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 1: Relevant Personnel Services Cost (Row) | 509529 |
| To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 2: Management and General Cost (Column) | 370989 |
| To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 3: Sum of Line 1 and Line 2 | 877518 |
| To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 4: BEDS Day Pupil Count | 300 |
| To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 5: Divide Line 3 by the BEDS Day Pupil Count | 2925 |

Thank you.

Audited Financial Statement Checklist

Created Thursday, October 30, 2014

Page 1

Charter School Name:

1. Please check each item that is included in the 2013-14 Audited Financial Statement submitted for your charter school.

| | Yes/No |
|---|----------------|
| Audited Financial Statements (including report on compliance and report on internal control over financial reporting) | Yes |
| Single Audit (if applicable) | Not Applicable |
| CSP Agreed Upon Procedures (if applicable) | Not Applicable |
| Management Letter | Yes |
| Report on Extracurricular Student Activity Accounts (if applicable) | Not Applicable |
| Corrective Action Plans for any Findings | Not Applicable |

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2013-14 Audited Financial Statement.

| | Yes/No |
|---|----------------|
| Report on Compliance | No |
| Report on Internal Control over Financial Reporting | No |
| Single Audit | Not Applicable |
| CSP Agreed Upon Procedures Report | Not Applicable |
| Management Letter | No |

Thank you.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

STATEN ISLAND, NEW YORK

AUDITED FINANCIAL STATEMENTS

REPORT REQUIRED BY
GOVERNMENT AUDITING STANDARDS

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2014

(With Comparative Totals for 2013)



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Staten Island Community Charter School

Report on the Financial Statements

We have audited the accompanying financial statements of Staten Island Community Charter School which comprise the statement of financial position as of June 30, 2014, and the related statements of activities and changes to net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Staten Island Community Charter School as of June 30, 2014, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Staten Island Community Charter School's June 30, 2013 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 15, 2013. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2013 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Report Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 29, 2014 on our consideration of Staten Island Community Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Staten Island Community Charter School's internal control over financial reporting and compliance.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
October 29, 2014

STATEN ISLAND COMMUNITY CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2014

(With Comparative Totals for 2013)

| <u>ASSETS</u> | <u>June 30,</u> | |
|--|---------------------|---------------------|
| | <u>2014</u> | <u>2013</u> |
| <u>CURRENT ASSETS</u> | | |
| Cash | \$ 1,247,356 | \$ 947,395 |
| Cash in escrow | 75,431 | 75,166 |
| Grants and other receivables | 20,374 | 26,435 |
| Prepaid expenses | <u>77,721</u> | <u>32,817</u> |
| TOTAL CURRENT ASSETS | 1,420,882 | 1,081,813 |
| <u>PROPERTY AND EQUIPMENT, net</u> | 452,214 | 293,923 |
| <u>DEPOSITS</u> | <u>13,333</u> | <u>22,063</u> |
| TOTAL ASSETS | <u>\$ 1,886,429</u> | <u>\$ 1,397,799</u> |
| <u>LIABILITIES AND NET ASSETS</u> | | |
| <u>CURRENT LIABILITIES</u> | | |
| Accounts payable and accrued expenses | \$ 56,944 | \$ 41,307 |
| Accrued payroll and benefits | 209,282 | 173,804 |
| Deferred revenue | <u>12,851</u> | <u>10,985</u> |
| TOTAL CURRENT LIABILITIES | 279,077 | 226,096 |
| <u>NET ASSETS</u> | | |
| Unrestricted | 1,582,352 | 1,171,703 |
| Temporarily restricted | <u>25,000</u> | <u>-</u> |
| TOTAL NET ASSETS | <u>1,607,352</u> | <u>1,171,703</u> |
| TOTAL LIABILITIES AND NET ASSETS | <u>\$ 1,886,429</u> | <u>\$ 1,397,799</u> |

The accompanying notes are an integral part of the financial statements.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2014
(With Comparative Totals for 2013)

| | Year ended June 30, | | | 2013 |
|---|---------------------|------------------------|---------------------|---------------------|
| | 2014 | | Total | |
| | Unrestricted | Temporarily restricted | | |
| Operating revenue and support: | | | | |
| State and local per pupil operating revenue | \$ 4,511,747 | \$ - | \$ 4,511,747 | \$ 3,677,438 |
| Federal grants | 168,115 | - | 168,115 | 223,347 |
| State and local grants | 22,592 | - | 22,592 | 16,447 |
| Contributions | 12,505 | 25,000 | 37,505 | 4,455 |
| Contributed legal services | 2,000 | - | 2,000 | 15,678 |
| Other income | 11,352 | - | 11,352 | 5,532 |
| TOTAL OPERATING REVENUE AND SUPPORT | 4,728,311 | 25,000 | 4,753,311 | 3,942,897 |
| Expenses: | | | | |
| Program: | | | | |
| Regular education | 2,719,738 | - | 2,719,738 | 2,168,432 |
| Special education | 493,641 | - | 493,641 | 384,539 |
| Management and general | 1,037,507 | - | 1,037,507 | 717,263 |
| Fundraising | 66,776 | - | 66,776 | 85,522 |
| TOTAL EXPENSES | 4,317,662 | - | 4,317,662 | 3,355,756 |
| CHANGE IN NET ASSETS | 410,649 | 25,000 | 435,649 | 587,141 |
| Net assets at beginning of year | 1,171,703 | - | 1,171,703 | 584,562 |
| NET ASSETS AT END OF YEAR | \$ 1,582,352 | \$ 25,000 | \$ 1,607,352 | \$ 1,171,703 |

The accompanying notes are an integral part of the financial statements.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2014
(With Comparative Totals for 2013)

| | Year ended June 30, | | | | | | | 2013 |
|--|---------------------|-------------------|------------------------|---------------------|------------------|---------------------|---------------------|---------------------|
| | 2014 | | | | | | | |
| | Program Services | | | Supporting Services | | | | |
| Regular Education | Special Education | Sub-total | Management and general | Fundraising | Sub-total | Total | Total | |
| Salaries | \$ 1,593,767 | \$ 269,436 | \$ 1,863,203 | \$ 538,449 | \$ 4,956 | \$ 543,405 | \$ 2,406,608 | \$ 1,856,356 |
| Payroll taxes and employee benefits | 279,756 | 47,294 | 327,050 | 94,516 | 870 | 95,386 | 422,436 | 343,966 |
| Curriculum and classroom supplies | 133,848 | 22,581 | 156,429 | - | - | - | 156,429 | 159,999 |
| Professional development | 98,061 | 16,543 | 114,604 | 14,183 | - | 14,183 | 128,787 | 122,027 |
| Education and professional consultants | 75,388 | 47,918 | 123,306 | - | - | - | 123,306 | 118,117 |
| Professional services | - | - | - | 191,580 | 60,000 | 251,580 | 251,580 | 85,355 |
| Office expense | 24,119 | 2,839 | 26,958 | 23,079 | 320 | 23,399 | 50,357 | 16,961 |
| Technology | 45,383 | 7,672 | 53,055 | 15,473 | 630 | 16,103 | 69,158 | 56,907 |
| Communications | 8,622 | 1,458 | 10,080 | 2,939 | - | 2,939 | 13,019 | 26,789 |
| Occupancy | 305,636 | 51,670 | 357,306 | 104,207 | - | 104,207 | 461,513 | 426,127 |
| Marketing and staff/student recruiting | 53,570 | 9,056 | 62,626 | 18,265 | - | 18,265 | 80,891 | 37,642 |
| Insurance | 9,058 | 1,531 | 10,589 | 3,089 | - | 3,089 | 13,678 | 12,552 |
| Depreciation and amortization | 92,530 | 15,643 | 108,173 | 31,549 | - | 31,549 | 139,722 | 87,696 |
| Other | - | - | - | 178 | - | 178 | 178 | 5,262 |
| | <u>\$ 2,719,738</u> | <u>\$ 493,641</u> | <u>\$ 3,213,379</u> | <u>\$ 1,037,507</u> | <u>\$ 66,776</u> | <u>\$ 1,104,283</u> | <u>\$ 4,317,662</u> | <u>\$ 3,355,756</u> |

The accompanying notes are an integral part of the financial statements.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2014
(With Comparative Totals for 2013)

| | <u>Year ended June 30,</u> | |
|---|----------------------------|-------------------|
| | <u>2014</u> | <u>2013</u> |
| <u>CASH FLOWS - OPERATING ACTIVITIES</u> | | |
| Change in net assets | \$ 435,649 | \$ 587,141 |
| Adjustments to reconcile change in net assets to net cash provided from operating activities: | | |
| Depreciation and amortization | 139,722 | 87,696 |
| Changes in certain assets and liabilities affecting operations: | | |
| Cash in escrow | (265) | (55,166) |
| Grants and other receivables | 6,061 | 129,141 |
| Prepaid expenses | (44,904) | (14,413) |
| Deposits | 8,730 | - |
| Accounts payable and accrued expenses | 15,637 | (32,763) |
| Accrued payroll and benefits | 35,478 | 38,547 |
| Deferred revenue | <u>1,866</u> | <u>7,793</u> |
| NET CASH PROVIDED FROM OPERATING ACTIVITIES | 597,974 | 747,976 |
| <u>CASH FLOWS - INVESTING ACTIVITIES</u> | | |
| Purchases of property and equipment | <u>(298,013)</u> | <u>(156,210)</u> |
| NET CASH USED FOR INVESTING ACTIVITIES | (298,013) | (156,210) |
| NET INCREASE IN CASH | 299,961 | 591,766 |
| Cash at beginning of year | <u>947,395</u> | <u>355,629</u> |
| CASH AT END OF YEAR | <u>\$ 1,247,356</u> | <u>\$ 947,395</u> |

The accompanying notes are an integral part of the financial statements.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2014

(With Comparative Totals for 2013)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Staten Island Community Charter School (the “Charter School”), is an educational corporation operating as a charter school in Staten Island, New York. On December 15, 2009, the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration.

The Charter School’s mission is to provide an exemplary K – 8 education program for students on the North Shore of Staten Island, a program designed to produce a community of smart, responsible and creative citizens. All students will master New York State Learning Standards and graduate ready to attend college preparatory high schools. The Charter School will hold expectations high and inspire student achievement by cultivating close relationships between the school administration, students, teachers and parents.

Financial Statement presentation

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The Charter School reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

These classes of net assets are defined as follows:

Permanently restricted – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Charter School. The Charter School had no permanently restricted net assets at June 30, 2014 or 2013.

Temporarily restricted – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Charter School pursuant to those stipulations. The Charter School had \$25,000 of temporarily restricted net assets at June 30, 2014. These net assets are restricted for the Academic Intervention and Enrichment Program. The Charter School had no temporarily restricted net assets at June 30, 2013.

Unrestricted – The net assets over which the Governing Board has discretionary control to use in carrying on the Charter School’s operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current unrestricted net assets for specific purposes, projects or investment.

Revenue and support recognition

Revenue from state and local governments resulting from the Charter School’s charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the Charter School when qualifying expenditures are incurred and billable.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2014

(With Comparative Totals for 2013)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Contributions

Contributions received are recorded as unrestricted, temporarily or permanently restricted support depending on the existence of any donor restrictions. A contribution that is received and expended in the same year for a specific purpose is classified as unrestricted revenue.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Cash

Cash balances are maintained at a financial institution located in Staten Island, New York and are insured by the FDIC up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account, in accordance with the terms of its Charter Agreement.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2014 or 2013.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from two to seven years.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2014

(With Comparative Totals for 2013)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School has filed for and received income tax exemptions in the jurisdictions where it is required to do so. The Charter School files tax returns in the U.S. federal jurisdiction. With few exceptions, as of June 30, 2014, the Charter School is no longer subject to U.S. federal income tax examinations by tax authorities for years ended before June 30, 2011. The tax returns for the ended June 30, 2011 through June 30, 2014 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Contributed services

The Charter School receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. In addition the Charter School received transportation services, special education services and speech therapy classes for the students from the local district. These services are not valued in the financial statements.

The Charter School received contributed legal services which were valued at \$2,000 and \$15,678 for the years ended June 30, 2014 and 2013, respectively. Amounts received for contributed legal services are included in the accompanying statement of activities and changes in net assets for the years ended June 30, 2014 and 2013.

Marketing and recruiting costs

The Charter School expenses marketing and recruiting costs as they are incurred. Total marketing and recruiting costs approximated \$81,000 and \$38,000 for the years ended June 30, 2014 and 2013, respectively.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2014

(With Comparative Totals for 2013)

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Comparatives for year ended June 30, 2013

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2013, from which the summarized information was derived.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 29, 2014, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted other than those discussed in Note B.

NOTE B: RENT EXPENSE

The Charter School leased its facility from a third party through July 2014. In October 2014, the Charter School amended its lease to call for an additional one year lease through June 2015, followed by three automatic one-year renewals through June 2018. The Charter School expects to automatically renew the lease through June 2018. The amended lease calls for monthly payments totaling approximately \$22,000 per month. Upon extension, the third party has the right to increase rent by an amount not to exceed the greater of two percent or the percentage rate increase equal to the change in CPI for Urban Wage Earners and Clerical Workers between the two preceding years. Rent expense incurred for the years ended June 30, 2014 and 2013 was approximately \$255,000 and \$244,000, respectively.

In August 2014, the Charter School leased an additional facility from a third party with monthly rental payments of \$9,900 through July 2015.

The future minimum lease payments for the Charter School are approximately as follows:

| <u>Year ending June 30,</u> | <u>Amount</u> |
|-----------------------------|---------------------|
| 2015 | \$ 372,000 |
| 2016 | 281,000 |
| 2017 | 279,000 |
| 2018 | <u>287,000</u> |
| Total | <u>\$ 1,219,000</u> |

STATEN ISLAND COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2014

(With Comparative Totals for 2013)

NOTE C: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

| | <u>June 30,</u> | |
|--|-------------------|-------------------|
| | <u>2014</u> | <u>2013</u> |
| Furniture and fixtures | \$ 268,158 | \$ 213,416 |
| Equipment | 112,572 | 78,461 |
| Computers | 238,567 | 66,723 |
| Leasehold improvements | 99,506 | 79,878 |
| Website development | 17,688 | - |
| | <u>736,491</u> | <u>438,478</u> |
| Less accumulated depreciation and amortization | 284,277 | 144,555 |
| | <u>\$ 452,214</u> | <u>\$ 293,923</u> |

NOTE D: OPERATING LEASE

The Charter School leases office equipment under non-cancelable lease agreements expiring at various dates through August 2016. The future minimum payments on these agreements are as follows:

| <u>Year ending June 30,</u> | <u>Amount</u> |
|-----------------------------|-----------------|
| 2015 | \$ 3,251 |
| 2016 | 3,251 |
| 2017 | <u>542</u> |
| Total | <u>\$ 7,044</u> |

NOTE E: RETIREMENT PLAN

The Charter School sponsors a defined contribution 401(k) plan covering all regular employees. The Charter School has a discretionary employee match contribution. The Charter School made no contributions to the Plan for the years ended June 30, 2014 and 2013.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2014

(With Comparative Totals for 2013)

NOTE F: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE G: LINE OF CREDIT

The Charter School obtained a revolving line of credit on April 3, 2014. The line of credit has funds available up to \$100,000, which provides for interest at the prime rate (effective rate of 3.25% at June 30, 2014). The School had no outstanding balance on the line of credit as of June 30, 2014.

NOTE H: CONCENTRATIONS

At June 30, 2014 and 2013, approximately 82% and 89%, respectively, of grants and other receivables are due from various New York State agencies relating to certain grants.

During the years ended June 30, 2014 and 2013, 95% and 93%, respectively, of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

STATEN ISLAND COMMUNITY CHARTER SCHOOL

REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees
Staten Island Community Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Staten Island Community Charter School, which comprise the statement of financial position as of June 30, 2014 and the related statements of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 29, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Staten Island Community Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Staten Island Community Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Staten Island Community Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Staten Island Community Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we have reported to management of Staten Island Community Charter School in a separate letter dated October 29, 2014

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Restricted Use

This report is intended solely for the information and use of the Board of Trustees, management, federal, state and local awarding agencies, the New York City Department of Education, the New York State Education Department and others within the Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
October 29, 2014

STATEN ISLAND COMMUNITY CHARTER SCHOOL

ADVISORY COMMENT LETTER

JUNE 30, 2014



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

October 29, 2014

To the Board of Trustees
Staten Island Community Charter School

In planning and performing our audit of the financial statements of Staten Island Community Charter School as of and for the year ended June 30, 2014, in accordance with auditing standards generally accepted in the United States of America, we considered Staten Island Community Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we do not express an opinion on the effectiveness of Staten Island Community Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

During the course of our audit of the financial statements of Staten Island Community Charter School, as of and for the year ended June 30, 2014, we observed the Charter School's significant accounting policies and procedures and certain business, financial and administrative practices. As a result of our observations, we suggest you consider the following comment which we do not consider to be a significant deficiency or material weakness:

Status of matters included in our letter as of June 30, 2013, dated October 15, 2013

Minutes

During our prior year audit, we noted that minutes of the Finance Committee were not maintained.

Recommendation

We recommended minutes of all Board committees be maintained. The current Form 990 inquires if all committee meetings were documented as well as meetings of the governing body. Keeping minutes of all meetings is also an indication of good governance.

Status as of June 30, 2013

During our 2013 audit, we found that Finance Committee Meeting minutes are being maintained.

Status as of June 30, 2014

During our 2014 audit, we found the Finance Committee Meetings minutes were not accessible. We continue to recommend that minutes of all Board committees are maintained and retained by appropriate personnel.

This communication is intended solely for the information and use of management, Finance Committee Members, Board Members, and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

We appreciate the outstanding cooperation from your staff that our personnel received during the audit of Staten Island Community Charter School's financial statements. Should you have any questions or comments, please contact Michelle Cain or Greg Carver.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

STATEN ISLAND COMMUNITY CHARTER SCHOOL

REPORT TO THE FINANCE COMMITTEE

JUNE 30, 2014



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

October 29, 2014

The Finance Committee
Staten Island Community Charter School

We have audited the financial statements of Staten Island Community Charter School as of and for the year ended June 30, 2014 and have issued our report thereon dated October 29, 2014. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated May 14, 2014, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Staten Island Community Charter School solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding control deficiencies and other matters noted during our audit in a separate letter to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate and our firm have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Staten Island Community Charter School is included in Note A to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year ended June 30, 2014. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements were the collectability of grants receivable, as well as the allocation of costs for the statement of functional expenses. We evaluated the key factors and assumptions used to develop the estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Staten Island Community Charter School's financial statements relate to revenue and support recognition, which is referred to in the notes of the financial statements.

Identified or Suspected Fraud

We have not identified or obtained any information that indicates that fraud may have occurred.

Significant Difficulties Encountered during the Audit

We are pleased to report we encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Staten Island Community Charter School's financial statements or the auditor's report. We are pleased to report no such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the management representation letter.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings or Issues

In the normal course of our professional association with Staten Island Community Charter School, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Staten Island Community Charter School's auditors.

* * * * *

Should you desire further information concerning these matters Michelle Cain or Greg Carver will be happy to meet with you at your convenience.

This report is intended solely for the information and use of the Finance Committee, the Board of Trustees and management of Staten Island Community Charter School and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Mengel, Metzger, Barr & Co. LLP

MENGEL, METZGER, BARR & CO. LLP

Staten Island Community Charter School

PROJECTED BUDGET FOR 2014-2015

July 1, 2014 to June 30, 2015

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

| PROJECTED BUDGET FOR 2014-2015 | | | | | | | Assumptions |
|--------------------------------|-------------------|-------------------|-------|-------------|----------------------|-----------|--|
| July 1, 2014 to June 30, 2015 | | | | | | | DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable |
| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL | |
| Total Revenue | 3,406,848 | 544,220 | - | 75,000 | 1,140,683 | 5,166,751 | |
| Total Expenses | 3,402,812 | 542,754 | - | 67,000 | 1,169,972 | 5,182,537 | |
| Net Income | 4,037 | 1,467 | - | 8,000 | (29,289) | (15,786) | |
| Actual Student Enrollment | 336 | 46 | | | | | |
| Total Paid Student Enrollment | 336 | 33 | | | | 369 | |

| | PROGRAM SERVICES | | | SUPPORT SERVICES | | |
|--|-------------------|-------------------|-------|------------------|----------------------|-------|
| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |

REVENUE

REVENUES FROM STATE SOURCES

| | CY Per Pupil Rate | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
|---|--------------------|-------------------|-------------------|----------|-------------|----------------------|------------------|
| Per Pupil Revenue | | | | | | | |
| New York City | \$13,777.00 | 3,251,730 | 66,543 | - | - | 1,117,921 | 4,436,194 |
| School District 2 (Enter Name) | | - | - | - | - | - | - |
| School District 3 (Enter Name) | | - | - | - | - | - | - |
| School District 4 (Enter Name) | | - | - | - | - | - | - |
| School District 5 (Enter Name) | | - | - | - | - | - | - |
| | | 3,251,730 | 66,543 | - | - | 1,117,921 | 4,436,194 |
| Special Education Revenue | | 39,671 | 433,365 | - | - | 22,238 | 495,274 |
| Grants | | | | | | | |
| Stimulus | | - | - | - | - | - | - |
| Other | | - | - | - | - | - | - |
| Other State Revenue | | - | - | - | - | - | - |
| TOTAL REVENUE FROM STATE SOURCES | | 3,291,402 | 499,908 | - | - | 1,140,159 | 4,931,468 |

REVENUE FROM FEDERAL FUNDING

| | | | | | | | |
|--|--|---------------|---------------|----------|----------|----------|----------------|
| IDEA Special Needs | | - | 26,000 | - | - | - | 26,000 |
| Title I | | 76,434 | 12,124 | - | - | - | 88,558 |
| Title Funding - Other | | 3,652 | 579 | - | - | - | 4,231 |
| School Food Service (Free Lunch) | | - | - | - | - | - | - |
| Grants | | | | | | | |
| Charter School Program (CSP) Planning & Implementation | | - | - | - | - | - | - |
| Other | | - | - | - | - | - | - |
| Other Federal Revenue | | - | - | - | - | - | - |
| TOTAL REVENUE FROM FEDERAL SOURCES | | 80,086 | 38,703 | - | - | - | 118,789 |

LOCAL and OTHER REVENUE

| | | | | | | | | |
|---|--|---------------|--------------|----------|---------------|------------|----------------|---------------------|
| Contributions and Donations, Fundraising | | - | - | - | 75,000 | - | 75,000 | Private fundraising |
| Erate Reimbursement | | 11,652 | 1,848 | - | - | - | 13,500 | |
| Interest Income, Earnings on Investments, NYC-DYCD (Department of Youth and Community Developmt.) | | 1,619 | 257 | - | - | 524 | 2,400 | |
| Food Service (Income from meals) | | - | - | - | - | - | - | |
| Text Book | | 22,090 | 3,504 | - | - | - | 25,594 | FAMIS |
| Other Local Revenue | | - | - | - | - | - | - | |
| TOTAL REVENUE FROM LOCAL and OTHER SOURCES | | 35,361 | 5,609 | - | 75,000 | 524 | 116,494 | |

TOTAL REVENUE

| | | | | | | |
|--|-------------------|-------------------|-------|-------------|----------------------|-----------|
| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL |
| | 3,406,848 | 544,220 | - | 75,000 | 1,140,683 | 5,166,751 |

List exact titles and staff FTE's (Full time equivalent)

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

| | No. of Positions | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL | |
|-----------------------------------|------------------|-------------------|-------------------|----------|-------------|----------------------|----------------|--|
| Executive Management | - | - | - | - | - | - | - | |
| Instructional Management | 1.00 | 51,786 | 8,214 | - | - | 90,000 | 150,000 | Principal |
| Deans, Directors & Coordinators | 4.00 | 92,351 | 14,649 | - | - | 144,000 | 251,000 | Advancement/CEO (spends portion of time on fundraising) |
| CFO / Director of Finance | 1.00 | - | - | - | - | 75,000 | 75,000 | Dir. Of Finance |
| Operation / Business Manager | 2.00 | - | - | - | - | 133,621 | 133,621 | Dir. Of Operations and Office Manager |
| Administrative Staff | 4.00 | - | - | - | - | 176,660 | 176,660 | Finance Associate, Communication Associate, Exec Assit, Tech |
| TOTAL ADMINISTRATIVE STAFF | 12 | 144,137 | 22,863 | - | - | 619,281 | 786,281 | |

INSTRUCTIONAL PERSONNEL COSTS

| | | | | | | | |
|---------------------|---|-----------|---------|---|---|---|-----------|
| Teachers - Regular | - | 1,062,067 | 168,466 | - | - | - | 1,230,533 |
| Teachers - SPED | - | - | - | - | - | - | - |
| Substitute Teachers | - | - | - | - | - | - | - |
| Teaching Assistants | - | 129,179 | 20,490 | - | - | - | 149,669 |
| Specialty Teachers | - | 445,789 | 70,711 | - | - | - | 516,500 |
| Aides | - | 118,687 | 18,826 | - | - | - | 137,513 |

Staten Island Community Charter School

PROJECTED BUDGET FOR 2014-2015

July 1, 2014 to June 30, 2015

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

| PROJECTED BUDGET FOR 2014-2015 | | | | | | | | Assumptions |
|--|-------------------|-------------------|----------------|-------------|----------------------|------------------|---|--|
| July 1, 2014 to June 30, 2015 | | | | | | | | DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable |
| Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10. | | | | | | | | |
| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL | | |
| Total Revenue | 3,406,848 | 544,220 | - | 75,000 | 1,140,683 | 5,166,751 | | |
| Total Expenses | 3,402,812 | 542,754 | - | 67,000 | 1,169,972 | 5,182,537 | | |
| Net Income | 4,037 | 1,467 | - | 8,000 | (29,289) | (15,786) | | |
| Actual Student Enrollment | 336 | 46 | | | | | | |
| Total Paid Student Enrollment | 336 | 33 | | | | 369 | | |
| PROGRAM SERVICES | | | | | | | | |
| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL | | |
| Therapists & Counselors | 2.00 | 135,938 | 21,563 | - | - | 157,500 | | |
| Other | - | - | - | - | - | - | | |
| TOTAL INSTRUCTIONAL | 2 | 1,891,659 | 300,056 | - | - | 2,191,715 | | |
| NON-INSTRUCTIONAL PERSONNEL COSTS | | | | | | | | |
| Nurse | - | - | - | - | - | - | | |
| Librarian | - | - | - | - | - | - | | |
| Custodian | 1.00 | - | - | - | 40,000 | 40,000 | | |
| Security | - | - | - | - | - | - | | |
| Other | - | - | - | - | - | - | | |
| TOTAL NON-INSTRUCTIONAL | 1 | - | - | - | 40,000 | 40,000 | | |
| SUBTOTAL PERSONNEL SERVICE COSTS | 15 | 2,035,796 | 322,919 | - | 659,281 | 3,017,996 | | |
| PAYROLL TAXES AND BENEFITS | | | | | | | | |
| Payroll Taxes | | 206,634 | 32,776 | - | 66,917 | 306,327 | | |
| Fringe / Employee Benefits | | 169,515 | 26,889 | - | 54,896 | 251,300 | | |
| Retirement / Pension | | - | - | - | - | - | | |
| TOTAL PAYROLL TAXES AND BENEFITS | | 376,148 | 59,665 | - | 121,814 | 557,627 | | |
| TOTAL PERSONNEL SERVICE COSTS | | 2,411,944 | 382,584 | - | 781,095 | 3,575,623 | | |
| CONTRACTED SERVICES | | | | | | | | |
| Accounting / Audit | | - | - | - | 22,000 | 22,000 | | |
| Legal | | - | - | - | - | - | | |
| Management Company Fee | | - | - | - | - | - | | |
| Nurse Services | | - | - | - | - | - | | |
| Food Service / School Lunch | | - | - | - | - | - | | |
| Payroll Services | | - | - | - | 6,000 | 6,000 | | |
| Special Ed Services | | - | 7,280 | - | - | 7,280 | | |
| Titlment Services (i.e. Title I) | | - | - | - | - | - | | |
| Other Purchased / Professional / Consulting | | 137,844 | 21,865 | - | 60,000 | 336,100 | educational consultants, SIS consultant | |
| TOTAL CONTRACTED SERVICES | | 137,844 | 29,145 | - | 60,000 | 371,380 | | |
| SCHOOL OPERATIONS | | | | | | | | |
| Board Expenses | | - | - | - | 10,000 | 10,000 | | |
| Classroom / Teaching Supplies & Materials | | 87,173 | 13,827 | - | - | 101,000 | | |
| Special Ed Supplies & Materials | | - | - | - | - | - | | |
| Textbooks / Workbooks | | 61,081 | 9,689 | - | - | 70,770 | | |
| Supplies & Materials other | | - | - | - | - | - | | |
| Equipment / Furniture | | 10,907 | 1,730 | - | 14,386 | 27,024 | | |
| Telephone | | 16,864 | 2,675 | - | 5,461 | 25,000 | | |
| Technology | | 43,171 | 6,848 | - | 3,000 | 67,000 | | |
| Student Testing & Assessment | | 25,893 | 4,107 | - | - | 30,000 | | |
| Field Trips | | 7,768 | 1,232 | - | - | 9,000 | | |
| Transportation (student) | | - | - | - | - | - | | |
| Student Services - other | | 22,373 | 535 | - | 1,092 | 24,000 | | |
| Office Expense | | 16,189 | 2,568 | - | 21,443 | 40,200 | | |
| Staff Development | | 33,229 | 5,271 | - | 6,000 | 44,500 | | |
| Staff Recruitment | | 3,373 | 535 | - | 1,092 | 5,000 | | |
| Student Recruitment / Marketing | | 17,943 | 2,846 | - | 5,811 | 26,600 | | |
| School Meals / Lunch | | 8,000 | - | - | - | 8,000 | | |
| Travel (Staff) | | 4,720 | 749 | - | 5,131 | 10,600 | Travel for PD | |
| Fundraising | | - | - | - | 4,000 | 4,000 | Mailings, small school fundraisers | |
| Other | | - | - | - | - | - | | |
| TOTAL SCHOOL OPERATIONS | | 358,684 | 52,612 | - | 7,000 | 502,694 | | |
| FACILITY OPERATION & MAINTENANCE | | | | | | | | |
| Insurance | | 23,771 | 3,771 | - | 7,698 | 35,240 | | |

Staten Island Community Charter School

PROJECTED BUDGET FOR 2014-2015

| PROJECTED BUDGET FOR 2014-2015 | | | | | | | Assumptions |
|--|--------------------------|--------------------------|-----------------------|------------------|----------------------|------------------|--|
| July 1, 2014 to June 30, 2015 | | | | | | | DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable |
| Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10. | | | | | | | |
| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL | |
| Total Revenue | 3,406,848 | 544,220 | - | 75,000 | 1,140,683 | 5,166,751 | |
| Total Expenses | 3,402,812 | 542,754 | - | 67,000 | 1,169,972 | 5,182,537 | |
| Net Income | 4,037 | 1,467 | - | 8,000 | (29,289) | (15,786) | |
| Actual Student Enrollment | 336 | 46 | | | | | |
| Total Paid Student Enrollment | 336 | 33 | | | | 369 | |
| | PROGRAM SERVICES | | | SUPPORT SERVICES | | | |
| | REGULAR EDUCATION | SPECIAL EDUCATION | OTHER | FUNDRAISING | MANAGEMENT & GENERAL | TOTAL | |
| Janitorial | 7,083 | 1,123 | - | - | 2,294 | 10,500 | |
| Building and Land Rent / Lease | 336,669 | 53,403 | - | - | 109,028 | 499,100 | |
| Repairs & Maintenance | 6,746 | 1,070 | - | - | 2,184 | 10,000 | |
| Equipment / Furniture | - | - | - | - | - | - | |
| Security | - | - | - | - | - | - | |
| Utilities | 44,520 | 7,062 | - | - | 14,418 | 66,000 | |
| TOTAL FACILITY OPERATION & MAINTENANCE | 418,789 | 66,429 | - | - | 135,622 | 620,840 | |
| DEPRECIATION & AMORTIZATION | 75,550 | 11,984 | - | - | 24,466 | 112,000 | |
| DISSOLUTION ESCROW & RESERVES / CONTIGENCY | - | - | - | - | - | - | |
| TOTAL EXPENSES | 3,402,812 | 542,754 | - | 67,000 | 1,169,972 | 5,182,537 | |
| NET INCOME | 4,037 | 1,467 | - | 8,000 | (29,289) | (15,786) | Projected loss due to high estimated depreciation expense |
| ENROLLMENT - *School Districts Are Linked To Above Entries* | REGULAR EDUCATION | SPECIAL EDUCATION | TOTAL ENROLLED | | | | |
| New York City | 336 | 46 | 382 | | | | |
| School District 2 (Enter Name) | | | - | | | | |
| School District 3 (Enter Name) | | | - | | | | |
| School District 4 (Enter Name) | | | - | | | | |
| School District 5 (Enter Name) | | | - | | | | |
| TOTAL ENROLLMENT | 336 | 46 | 382 | | | | |
| REVENUE PER PUPIL | 10,139 | 11,831 | - | | | | |
| EXPENSES PER PUPIL | 10,127 | 11,799 | - | | | | |

Appendix E: Disclosure of Financial Interest Form

Created Sunday, July 27, 2014

Page 1

353100860964 STATEN ISLAND COMMUNITY CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2013-14 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at:

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/>. Trustees may download and/or email their forms to you upon completion.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <https://fluidsurveys.com/account/surveys/540612/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.
Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created Tuesday, July 22, 2014

Updated Sunday, July 27, 2014

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1. Current Board Member Information

| | Full Name of Individual Trustees | Position on Board (Officer or Rep). | Voting Member | Area of Expertise &/or Additional Role | Terms Served & Length (include date of election and expiration) | Committee affiliations |
|---|----------------------------------|-------------------------------------|---------------|--|---|--|
| 1 | Ellen Icolari | Chair/President | Yes | St. George Civic Assn., SI Museum, COAHSI, SI Children's Museum, Harbor Lights Theater Co. | Served 6 years | Academic; Human Resources; Facilities; Finance; Communications |
| 2 | Janet Patti | Vice Chair/Vice President | Yes | Hunter College of The City of New York Collaborative for Academic, President Social and Emotional Learning (CASEL) Consortium for Research on Emotional Intelligence International Society for Emotional Intelligence (ISEI). New York State Association of Supervision and Curriculum New York City Affiliate of ASCD | Served 1.5 years | Academic; Human Resources |
| 3 | Stephanie Gelb | Member | Yes | Architect | Served 1 year | Facilities; Human Resources |
| 4 | Carol Sonnenblick | Secretary | Yes | Freedom From Fear, Board Member Advisory Commission, NYC College of Technology Department of Civil Engineering | Served 1.5 years | Human Resources |
| 5 | Lucia Taylor | Treasurer | Yes | CSA/Council of Supervisor and Administrators, Staten Island Retired Supervisors and Administrators, Bridge Club of Staten Island | Served 1 year | Finance; Human Resources; Academic |
| 6 | Lucille Swarns | Member | Yes | NYC Leadership Academy, NYC Dept of Education, member of Brooke Astor Educational Fund Advisory Board | Elected 12/13 | Academic; Human Resources |

2. Total Number of Members Joining Board during the 2013-14 school year

1

3. Total Number of Members Departing the Board during the 2013-14 school year

0

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

11

5. How many times did the Board meet during the 2013-14 school year?

9

6. How many times will the Board meet during the 2014-15 school year?

10

Thank you.

Appendix H: Enrollment and Retention Efforts

Staten Island Community Charter School makes an extensive and coordinated effort each year to reach out to all parents and extend a warm welcome to all those who elect to enter our school lottery. We understand that many parents need extra support, encouragement, and assistance, and we provide that level of support through a number of means. The chart below documents our efforts to build a diverse community that represents all members of our neighborhood and the borough of Staten Island, including English Language Learners, students with disabilities, and students from low-income families who are eligible for free or reduced price lunch. The success of our efforts to recruit these populations of students is evidenced by our enrollment.

Specifically, the school used the following outreach and recruitment strategies:

- Advertising
- Active and up to date school website
- Engaging brochures and promotional materials
- Visits to community-based organizations and preschools
- Open House
- Parent tours
- Availability of Special Education Coordinator to address parent concerns

Once enrolled, English Language Learners, students with disabilities, and those who qualify for free and reduced price lunch receive additional supports in order to ensure that they are able to successfully participate in all school programs. The school utilizes a Family Resource Coordinator to help accepted applicants register and learn more about the resources available to them. In addition, our Parent Academy assists and supports our families in feeling welcome and invested in our school community.

The supports we provide for students with special needs and their families include:

- Highly trained special education teachers and an accessible Special Education Coordinator
- Articulation and support with the Committee on Special Education through attendance at all scheduled meetings
- Afterschool tutoring and remedial instruction

Our strategies for recruitment and retention in the coming school year will remain the same, although we intend to build on the most successful outreach efforts.

Appendix I: Teacher and Administrator Attrition

Created Tuesday, July 22, 2014

Updated Sunday, July 27, 2014

Page 1

Charter School Name: 353100860964 STATEN ISLAND COMMUNITY CS

Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2013, the FTE for added staff from July 1, 2013 through June 30, 2014, and the FTE for any departed staff from July 1, 2013 through June 30, 2014 using the two tables provided.

2013-14 Teacher Attrition Table

| FTE Teachers on June 30, 2013 | FTE Teachers Additions 7/1/13 – 6/30/14 | FTE Teacher Departures 7/1/13 – 6/30/14 |
|-------------------------------|---|---|
| 31 | 5 | 10 |

2013-14 Administrator Position Attrition Table

| FTE Administrator Positions On 6/30/2013 | FTE Administrator Additions 7/1/13 – 6/30/14 | FTE Administrator Departures 7/1/13 – 6/30/14 |
|--|--|---|
| 3 | 0 | 3 |

Thank you

Appendix J: Uncertified Teachers

Created Sunday, July 27, 2014

Page 1

Charter School Name: 353100860964 STATEN ISLAND COMMUNITY CS

Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2013-14?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

| | FTE |
|---|-----|
| (i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience | 0 |
| (ii) tenured or tenure track college faculty | 0 |
| (iii) individuals with two years satisfactory experience through Teach for America | 0 |
| (iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience | 0 |
| Total FTE (Sum of all Uncertified Teaching Staff) | 0 |

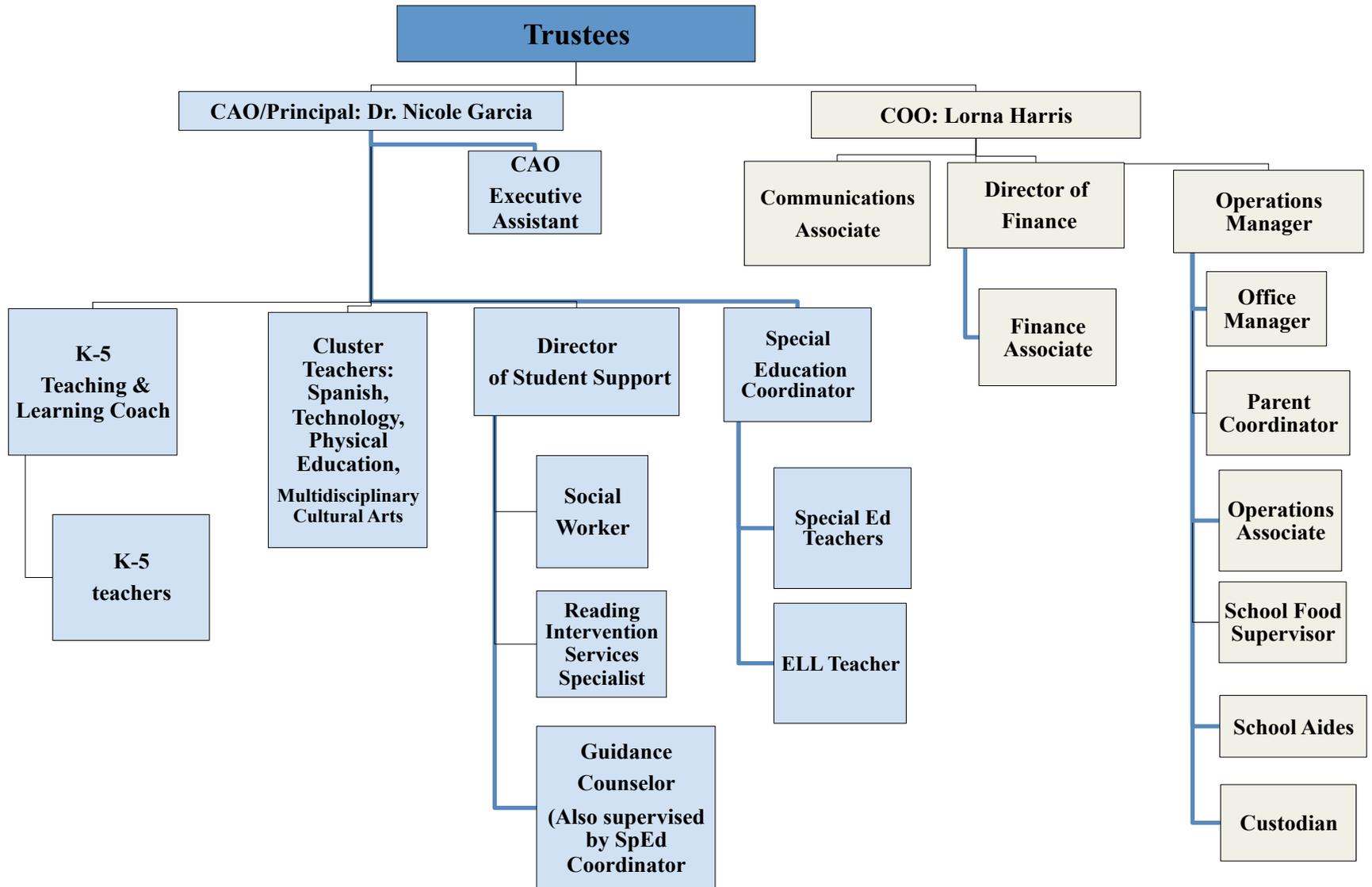
How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2013-14?

30

Thank you.

SICCS Organizational Chart

2014 – 2015 SCHOOL YEAR



Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 21, 2014

Updated Sunday, November 02, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/8f44e>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

stephanie gelb

2. Charter School Name:

Staten Island Community Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Other, please specify...: trustee
-

9. Are you a trustee and also an employee of the school?

(No response)

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

| | |
|---|---------------|
| [TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held | (No response) |
|---|---------------|

| | |
|--|---------------|
| [TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities | (No response) |
|--|---------------|

| | |
|--|---------------|
| [TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary | (No response) |
|--|---------------|

| | |
|--|---------------|
| [TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date | (No response) |
|--|---------------|

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 23, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/3300>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

dr. carol sonnenblick

2. Charter School Name:

Staten Island Community Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Secretary
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Carol J. [unclear]

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Saturday, July 26, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/8b05f>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Lucia Taylor

2. Charter School Name:

Staten Island Community Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

[REDACTED]

8. Select all positions you held on Board:

(check all that apply)

- Treasurer

- Other, please specify...: Academic Committee

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

(No response)

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

| | |
|---|---------------|
| [cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held | (No response) |
|---|---------------|

| | |
|--|---------------|
| [cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities | (No response) |
|--|---------------|

| | |
|--|---------------|
| [cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary | (No response) |
|--|---------------|

| | |
|--|---------------|
| [cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date | (No response) |
|--|---------------|

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Luccia" followed by a flourish, and then "Sany" followed by a flourish.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 29, 2014

Updated Sunday, November 02, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/f2325>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Janet Patti

2. Charter School Name:

Staten Island Community Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Vice Chair/Vice President

- Secretary

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

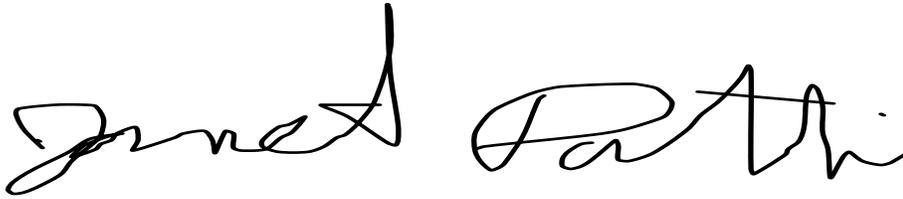
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Janet Parth". The signature is written in a cursive style with a large initial 'J' and 'P'.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 30, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/e4b52>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Lucille Swarns

2. Charter School Name:

Staten Island Community Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: Academic Committee

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Two handwritten signatures in black ink. The first signature is written in a cursive style and appears to be 'L. ...'. The second signature is also in cursive and appears to be 'S. ...'.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 23, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/80c30>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Ellen Icolari

2. Charter School Name:

Staten Island Community Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

[REDACTED]

8. Select all positions you held on Board:

(check all that apply)

- Chair/President

- Other, please specify...: member

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

Yes

13a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

| | Date(s) of Transactions | Nature of Financial Interest/Transaction | Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion) | Name of Person Holding Interest and Relationship to You |
|---|-------------------------|--|---|---|
| 1 | Sept. Dec. 2012 | employee | I Didn't supervise him | son |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

