

**School Information and Cover Page**

**School Name:** Believe Northside Charter High School

**School Leader:** Reshma Baig

**School email address:** rbaig@bnschs.org

**Primary address:** 424 Leonard Street Brooklyn, NY 11222

**School website:** www.bnschs.org

**School email:** info@bnschs.org

**Telephone:** 718.781.9830

**Fax:** 718.782.9834

**BEDS #** 33-14-00-86-0945

**District/CSD of Location:** District 14

**Charter authorizer:** Board of Regents – State of New York

**Chair, Board of Trustees:** Candice Cobo

**Date school first opened for instruction:** 08/31/2009

**2010-11 Enrollment:** 179

**2010-11 Grades Served:** 9-10

Our signatures below attest that all of the information contained herein is truthful and accurate.

Reshma Baig

Print Name, Head of Charter School

R Baig 8/1/11

Signature and Date

Candace Cobo

Print Name, President, Board of Trustees

Candace Cobo 8/1/11

Signature and Date

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Appendix A

**Academic Goals Table**

<b>2010-11 Progress Toward Attainment of Academic Charter Goals</b>			
<b>Academic goal or objective</b>	<b>Measure used to evaluate progress toward attainment of goal or objective</b>	<b>2010-11 progress toward attainment of goal or objective</b>	<b>If not met, describe efforts to be undertaken to meet goal or objective</b>
Each year, 90% of each cohort will have scored at least 65 on the New York State Regents examination in English language arts			
Each year, 90% of each cohort will have scored at least 65 on the New York State Regents examination in Math.			
Each year, 90% of each cohort will have scored at least 65 on the New York State Regents examination in Living Environment.			
Each year, 90% of each cohort will have scored at least 65 on the New York State Regents examinations in Global History, Geography, and U.S. History.			
Each year, the percent of each cohort of BNCHS students passing the ELA Regents examination will place the school in the top quartile of all similar schools.			
Each year, the			

<p>percent of each cohort of BNCHS students passing the Math Regents examination will place the school in the top quartile of all similar schools.</p>			
<p>Each year, grade level cohort of the same students will demonstrate improvement in total Reading Achievement as determined by an average increase of 3.0 NCE over a five-year period on the TerraNova, nationally-normed achievement test, which is administered to all grade 9-12 students annually each spring.</p>			
<p>Each year, grade level cohort of the same students will demonstrate improvement in total Mathematics Achievement as determined by an average increase of 3.0 NCE over a five-year period on the TerraNova, nationally-normed achievement test, which is administered to all grade 9-12 students annually each spring.</p>			
<p>Each year, at least 75% of each student cohort (as defined by New York State) graduates after five years.</p>			

Each year, the school will have a daily student attendance rate of at least 95%.			
Each year, 95% of all students enrolled during the course of the year return the following September.			
Each year, student enrollment will be within 15% of full enrollment as defined in the school's contract. This will be maintained on an ongoing basis and monitored bi-monthly.			
Each year, student enrollment will be within 15% of full enrollment as defined in the school's contract. The 15% leeway is only applicable to the number of students being less than the stated full enrollment, not any number over it. This will be maintained on an ongoing basis and monitored bi-monthly.			

**Organizational Goals Table**

<b>2010-11 Progress Toward Attainment of Organizational Charter Goals</b>			
Organizational goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective
Each year, members of the Board will complete a self-evaluation process designed to ensure adequacy, alignment,			

<p>and coherence of actions toward furthering the school's mission, program and goals. The process will include self assessment at the start of the school year, the development of personal and full board growth outcomes, and self assessment at the end of the school year to determine the extent of growth.</p>			
<p>Each year, the Principal will complete a self-evaluation process designed to ensure adequacy, alignment, and coherence of actions toward furthering the school's mission, program and goals. The process will include self assessment at the start of the school year, the development of personal and full board growth outcomes, and self assessment at the end of the school year to determine the extent of growth.</p>			

**Financial Goals Table**

<b>2010-11 Progress Toward Attainment of Financial Charter Goals</b>			
Financial goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective

Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings.			
Each year, the school will operate on a balanced budget and maintain a stable cash flow.			

**Charter-Specific Goals Table1**

<b>2010-11 Progress Toward Attainment of Charter-Specific Goals</b>			
Charter-specific goal or objective	Measure used to evaluate progress toward attainment of goal or objective	2010-11 progress toward attainment of goal or objective	If not met, describe efforts to be undertaken to meet goal or objective
Each year, parents will express satisfaction with the school's program, based on the school's Parent Survey in which at least 80% of all parents, including those that do not respond, provide a positive response to each of the survey items.			
Each year, at least 80% of teachers will express satisfaction with school leadership and professional development opportunities as determined by a school administered			

<sup>1</sup> Charter-specific goals can include objectives that support the school's model and/or essential characteristic, such as core area of expertise or theme (e.g. technology, arts, etc).

survey.			
Each year, at least 80% of students will express satisfaction with the learning environment at the school. Students' satisfaction with the school's learning environment will be measured using a student survey			

New York State School Report Card

Accountability and Overview Report

<https://www.nystart.gov/publicweb-rc/2010/56/AOR-2010-331400860945.pdf>

Comprehensive Information Report

<https://www.nystart.gov/publicweb-rc/2010/56/CIR-2010-331400860945.pdf>

## **Charter Revisions**

There were no charter revisions for the 2010-2011 school year.

*Appendix B: Instructional Timetable*

This Table is required only of Board of Regents-authorized charter schools.

2010-11 Instructional Time	
Total number of instructional days for the 2010-11 school year	180
First and last day of the 2010-11 school year	August 29, 2010 June 14, 2011
Length of school day (please note if schedule varies throughout the week or the year)	Monday-Friday 8-4 *Wednesdays 8-1

**BELIEVE NORTHSIDE CHARTER HIGH SCHOOL**  
**Appendix - C Total Expenditures and Administrative Expenditures Per Child**  
**FOR THE YEAR ENDED JUNE 30, 2011**

	<b>Total Expenses 6/30/2011</b>	<b>Total Per Student</b>	<b>Administrative Expenses (a) 6/30/2011</b>	<b>Total Per Student</b>
Total Salaries	2,262,962	12,642	208,193	1,163
Management fees	497,312	2,778	497,312	2,778
Equipment	31,154	174	1,558	9
Professional fees	77,803	435	72,357	404
Student Stipends	330	2	-	-
Supplies and materials	62,973	352	3,149	18
Travel and conference	4,189	23	105	1
Staff development	16,717	93	501	3
Insurance	15,000	84	780	4
Printing	8,754	49	263	1
Telephone	21,448	120	858	5
Memberships and subscription	2,435	14	2,435	14
School events and expenses	32,838	183	-	-
Marketing and recruiting	16,012	89	-	-
Depreciation	30,929	173	1,546	9
Postage and copying	4,531	25	136	1
Miscellaneous	420	2	84	0
<b>Total Expenses</b>	<b>3,085,807</b>	<b>17,239</b>	<b>789,276</b>	<b>4,409</b>

Total number of enrolled students 179

(a) Employee benefit costs not included

Believe Northside Charter High

Balance Sheet

As of Date: 6/30/2011

	<u>Current Year</u>
<b>Assets</b>	
<b>Current Assets</b>	
Bank-operating	1,899.93
Reserve Chase Acct-4118708572	4,183.59
Student Account	982.00
Savings	1,755.83
Petty cash	250.00
Grants receivable	90,699.00
Miscellaneous receivable	0.00
Employee & trustee receivables	1,819.86
Due from Affiliate	824.33
Due from Williamsburg	0.00
<b>Total Current Assets</b>	<u>102,414.54</u>
<b>Fixed Assets</b>	
Furniture, fixtures, & equip	133,356.96
Software	2,535.95
Website development	18,750.00
Accum deprec - furn,fix,equip	(35,940.00)
Accum amort - software	(507.00)
Accum amort - website development	(3,750.00)
<b>Total Fixed Assets</b>	<u>114,445.91</u>
<b>Other Assets</b>	
Prepaid expenses	2,135.80
Prepaid insurance	10,818.38
Prepaid transit	1,021.51
<b>Total Other Assets</b>	<u>13,975.69</u>
<b>Total Assets</b>	<u><u>230,836.14</u></u>
<b>Liabilities &amp; Net Assets</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts payable	111,647.73
Accrued payroll	21,200.00
Accrued payroll taxes	1,622.00
Accrued expenses - other	53,812.68
403B payable	(11,565.23)
Line of credit	(3,000.00)
Due to BHSN	476.35
Due to Southside	90,000.00
Due to WCHS	0.00
<b>Total Current Liabilities</b>	<u>264,193.53</u>
<b>Total Liabilities</b>	<u>264,193.53</u>
<b>Net Assets</b>	

Unrestricted net assets	<u>(33,357.39)</u>
Total Net Assets	<u>(33,357.39)</u>
Total Liabilities & Net Assets	<u>230,836.14</u>

Believe Northside Charter High School  
 Budget Comparison Report  
 Current Period: 7/1/2010 - 6/30/2011  
 Budget Period: 7/1/2010 - 6/30/2011

	Year-to-Date Actual	Year-to-Date Budget	Year-to-Date Variance	Yearly Budget
<b>Revenue</b>				
Per pupil funding	2,610,973.00	2,706,463.00	(95,490.00)	2,706,463.00
Federal funding	186,438.00	134,389.00	52,049.00	134,389.00
State funding	0.00	171,980.00	(171,980.00)	171,980.00
City funding	0.00	47,500.00	(47,500.00)	47,500.00
Student fees	2,203.96	0.00	2,203.96	0.00
Student sales	185.30	0.00	185.30	0.00
Interest-savings/short-term	83.05	0.00	83.05	0.00
<b>Total Revenue</b>	<b>2,799,883.31</b>	<b>3,060,332.00</b>	<b>(260,448.69)</b>	<b>3,060,332.00</b>
<b>Expenses</b>				
Salaries & Fringe	2,262,962.33	2,306,322.00	43,359.67	2,306,322.00
Accounting and audit fees	20,000.00	15,000.00	(5,000.00)	15,000.00
Legal fees	0.00	1,000.00	1,000.00	1,000.00
Professional fees - other	43,213.77	53,000.00	9,786.23	53,000.00
Temporary help - contract	14,589.57	0.00	(14,589.57)	0.00
Payroll Processing Fees	4,298.21	1,500.00	(2,798.21)	1,500.00
Supplies	25,892.39	4,000.00	(21,892.39)	4,000.00
Telephone & telecommunications	21,448.14	7,500.00	(13,948.14)	7,500.00
Postage & shipping	4,530.66	3,000.00	(1,530.66)	3,000.00
Printing & copying	8,559.21	8,000.00	(559.21)	8,000.00
Copier & Printing Supplies	195.00	0.00	(195.00)	0.00
Books, subscriptions, references	2,435.35	500.00	(1,935.35)	500.00
In-house publications	0.00	1,000.00	1,000.00	1,000.00
Office software/classroom software	0.00	2,500.00	2,500.00	2,500.00
Management Fee-Network	497,312.00	514,295.00	16,983.00	514,295.00
Equipment rental & maintenance	18,085.31	4,000.00	(14,085.31)	4,000.00
Copier Leasing	6,311.54	0.00	(6,311.54)	0.00
Deprec & amort	30,929.00	0.00	(30,929.00)	0.00
Travel	4,103.29	0.00	(4,103.29)	0.00
Conferences, conventions,	85.42	5,000.00	4,914.58	5,000.00
Textbooks	19,805.18	15,000.00	(4,805.18)	15,000.00
Classroom supplies	17,275.08	10,000.00	(7,275.08)	10,000.00
Testing	957.80	2,500.00	1,542.20	2,500.00
Student activities-field trips,	1,404.00	5,000.00	3,596.00	5,000.00
Student stipend	330.00	5,000.00	4,670.00	5,000.00
Student support/emergencies	496.55	2,500.00	2,003.45	2,500.00
Student incentives	1,531.13	2,500.00	968.87	2,500.00
Graduation	420.00	5,000.00	4,580.00	5,000.00
Student insurance	1,783.11	0.00	(1,783.11)	0.00
College resources	0.00	5,000.00	5,000.00	5,000.00
School sports	4,019.04	2,500.00	(1,519.04)	2,500.00
School events	275.00	2,500.00	2,225.00	2,500.00
Food services	1,076.45	0.00	(1,076.45)	0.00
Liability insurance	0.00	15,850.00	15,850.00	15,850.00
Advertising expense	16,012.13	1,500.00	(14,512.13)	1,500.00
Staff development	16,716.57	25,000.00	8,283.43	25,000.00
Staff incentive/discretionary	0.00	7,000.00	7,000.00	7,000.00
Bank/credit card fees	335.00	500.00	165.00	500.00
Other expenses	10,231.47	5,000.00	(5,231.47)	5,000.00
Student equipment	118.95	4,000.00	3,881.05	4,000.00
Staff equipment	0.00	4,000.00	4,000.00	4,000.00
Technology & equipment	13,068.21	0.00	(13,068.21)	0.00
Escrow account	0.00	5,000.00	5,000.00	5,000.00
WCHS reimbursement	0.00	27,000.00	27,000.00	27,000.00
<b>Total Expenses</b>	<b>3,070,806.86</b>	<b>3,078,967.00</b>	<b>8,160.14</b>	<b>3,078,967.00</b>
<b>Excess or (Deficiency) of Revenue Over Expenses</b>	<b>(270,923.55)</b>	<b>(18,635.00)</b>	<b>(252,288.55)</b>	<b>(18,635.00)</b>

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Revenue	Enrollment	pp rate	Assumptions	Pct	FY2009-10
Gen Ed PP		\$13,527	100%		255 \$3,449,385
2010/2011 Reconciliation					(\$40,581)
Sp Ed PP (20)		\$0	-		\$0
Sp Ed PP (20-60)		\$10,390	14	5.6%	\$148,014
Sp Ed PP (60)		\$19,049	9	3.4%	\$162,821
Title I (A&D)			70%		\$111,604
Title II A					\$9,882
Race to the Top					\$3,620
IDEA		\$1,223	10%		\$31,187
NYSTL		\$75	100%		\$19,125
Fund for the City - credit line					\$100,000
Other income					\$500
<b>Total Revenue</b>					<b>\$3,995,556</b>
<b>Total Expenses</b>					<b>\$ 3,899,213</b>
<b>FACILITIES TO BUDGET RATIO (%)</b>					<b>0.00%</b>
<b>Variance</b>					<b>\$96,343</b>

Total PS & Fringe		\$ 2,839,584
<b>OTPS</b>		
<b>Direct Instructional</b>		
	Textbooks	\$25,000
	Classroom Supplies	\$15,000
	Art Supplies	\$10,000
	Testing & Assessment	\$7,500
<b>Indirect Instructional</b>		
	Professional Development	\$12,500
	Tuition Reimbursement staff	\$3,500
	Principal Discretionary	\$25,000
	Conferences & Travel	\$2,500
<b>Student Support</b>		
	College resources	\$5,000
	Food Services	\$2,500
	Scholarship Fund	
<b>Administrative Supports</b>		
	Office Supplies	\$10,000
	Copier Leasing	\$5,000
	Postage, Equipment, Usage, Maintenance	\$5,000
	Printing Services (Outside)	\$5,000
	Postage (Fedex, UPS, USPS)	\$5,000
	403B Plan Fee	\$2,500
	Bank Fees	\$2,000
	Dues/Subscriptions	\$1,500
	403 B Plan Fee	\$3,000
<b>Equipment &amp; Assets</b>		
	Student Equipment	\$0
	Staff Equipment	\$0
	Student Furniture	\$0
	Teacher Furniture	\$0
	Admin Furniture	\$0
<b>Professional Services</b>		
	Technology & Equipment	
	Insurance	\$30,000
	Audit	\$20,000
	Accounting	\$2,500
	Legal Fees	\$25,000
	Payroll Processing	\$3,000
	Substitute Teachers	\$50,000
	Consultants/Contracted Services	\$7,500
	Network Management Fees	\$669,129
	Advertising/Recruitment	\$5,000
	Miscellaneous	\$5,000
	<b>Total OTPS</b>	<b>\$959,629</b>
<b>Debit Service</b>		
	Fund for the City Credit Line	\$100,000

Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report 2010-11

\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

- 1. Trustee Name (print) CANSACE Cobo
- 2. Charter School Name Believe Northside Charter High School
- 3. Charter Authorizer Entity \_\_\_\_\_
- 4. Home Address\* \_\_\_\_\_
- 5. Business Address\* \_\_\_\_\_
- 6. Daytime Phone\* \_\_\_\_\_
- 7. E-Mail Address\* \_\_\_\_\_
- 8. List all positions held on board (e.g., chair, treasurer, parent representative)  
Board Chair

- 9. Is the trustee an employee of the school? \_\_\_ Yes  No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

- 10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? \_\_\_ Yes  No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p><i>Please write "None" if applicable. Do not leave this space blank.</i></p> <p>NONE</p>			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<i>Please write "None" if applicable. Do not leave this space blank.</i>				
None				

*Carlae Coto*  
 \_\_\_\_\_  
 Signature

*7-12-11*  
 \_\_\_\_\_  
 Date

**Appendix F: Disclosure of Financial Interest Form**

**Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report 2010-11**

*\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** Daniel Johnson
2. **Charter School Name** Northside Charter High School
3. **Charter Authorizer Entity**
4. **Home Address\*** [REDACTED]
5. **Business Address\*** N/A
6. **Daytime Phone\*** [REDACTED]
7. **E-Mail Address\*** [REDACTED]
8. List all positions held on board (e.g., chair, treasurer, parent representative)  
Board Trustee

9. Is the trustee an employee of the school? \_\_\_Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

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10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? \_\_\_Yes No

If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

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Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member  
Annual Report 2010-11

\*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

1. Trustee Name (print) JOANNA M. CARAMICO
2. Charter School Name NORTHSIDE CHARTER HIGH SCHOOL
3. Charter Authorizer Entity \_\_\_\_\_
4. Home Address\* \_\_\_\_\_
5. Business Address\* \_\_\_\_\_
6. Daytime Phone\* \_\_\_\_\_
7. E-Mail Address\* \_\_\_\_\_
8. List all positions held on board (e.g., chair, treasurer, parent representative)  
Board Trustee

9. Is the trustee an employee of the school? \_\_\_ Yes  No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? \_\_\_ Yes  No

If Yes, please provide a description of the position you hold and your responsibilities, your salary and your start date.



**Appendix G: Board of Trustees Membership Table**

**Northside Charter High School**

This Table is required of Board of Regents-authorized charter schools, and optional for charter schools authorized by other chartering entities.

List the board membership and the number of board members joining and leaving the board in the 2010-11 school year.

<b>Current Board Members</b>				
<b>Name</b>	<b>Position on the Board</b>	<b>Committee affiliation(s)</b>	<b>Area of expertise, and/or additional role at school (parent, staff member etc.)</b>	<b>Number of terms served and length of each, including date of election and expiration</b>
Candace Cobo	Chair			Elected 2009, Served 2 years
Jonna Caramico	Trustee			Elected 2009, Served 2 years
Daniel Johnson	Trustee			Elected 2010, Served 1 year
Eddie Calderon-Melendez	Trustee			Elected 2010, Served 1 year
Michelle Liechtung	Trustee			Elected 2010, Served 1 year, Resigned 2011
Marilyn Torres	Trustee			Elected 2009, Served 2 years, Resigned 2011
<b>Total Members joining the board the 2010-11 school year</b>				4
<b>Total Members departing the board during the 2010-11 school year</b>				2