



# I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Created: 07/18/2015

Last updated: 08/01/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

## Page 1

### 1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

NYC CHS-ARCHITECTURE, ENGINEERING, CONSTRUCTION INDUSTRIES (NYC CHANCELLOR) 320700860926

### 2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

NYCDOE-Authorized Charter School

### 3. DISTRICT / CSD OF LOCATION

NYC CSD 7

### 4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	838 Brook Avenue Bronx, New York 10451	646-400-5566	718-585-4780	

### 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Charles Gallo
Title	Principal
Emergency Phone Number (###-###-####)	

### 5. SCHOOL WEB ADDRESS (URL)

[www.aecicharterhs.com](http://www.aecicharterhs.com)

### 6. DATE OF INITIAL CHARTER

2008-01-01 00:00:00

**7. DATE FIRST OPENED FOR INSTRUCTION**

2008-09-01 00:00:00

**8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.**

422

**9. GRADES SERVED IN SCHOOL YEAR 2014-15**

Check all that apply

Grades Served	9, 10, 11, 12
---------------	---------------

**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

	Yes/No	Name of CMO/EMO
	No	

Page 2

**11. FACILITIES**

Will the School maintain or operate multiple sites?

No, just one site.

**12. SCHOOL SITES**

Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	838 Brook Avenue Bronx, NY 10451	646-400-5566	CSD 7	9-12	Yes	Rent/Lease
Site 2						
Site 3						

**12a. Please provide the contact information for Site 1 (same as the primary site).**

Name	Work Phone	Alternate Phone	Email Address
------	------------	-----------------	---------------

School Leader	Charles Gallo	646-400-5566	[REDACTED]	[REDACTED]
Operational Leader	Dania Valdez-Castro	646-400-5566	[REDACTED]	[REDACTED]
Compliance Contact	Dania Valdez-Castro	646-400-5566	[REDACTED]	[REDACTED]
Complaint Contact	Charles Gallo	646-400-5566	[REDACTED]	[REDACTED]

**13. Are the School sites co-located?**

No

Page 3

**14. Were there any revisions to the school’s charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).**

Yes

**14a. Summary of Charter Revisions**

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in Maximum Approved Enrollment	The maximum number of students was increased to 450	10/14/2014	
2				
3				
4				
5				

**15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.**

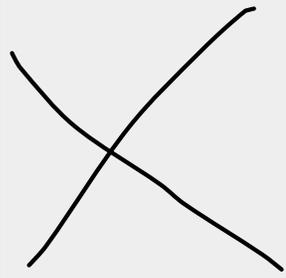
Charles Gallo, Principal

**16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).**

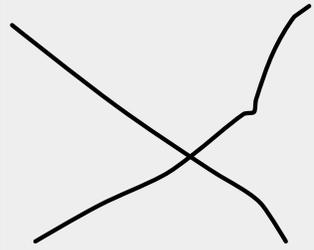
**Responses Selected:**

Yes

**Signature, Head of Charter School**

A handwritten signature consisting of two intersecting curved lines, forming an 'X' shape, located in the top-left corner of a light gray rectangular box.

**Signature, President of the Board of Trustees**

A handwritten signature consisting of two intersecting curved lines, forming an 'X' shape, located in the top-left corner of a light gray rectangular box.

**Thank you.**



# Appendix A: Link to the New York State School Report Card

Last updated: 07/18/2015

---

Page 1

**Charter School Name:**

---

## 1. NEW YORK STATE REPORT CARD

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/profile.php?instid=800000061087>

## **AECI Mission Statement and Key Design Elements**

### **AECI Charter High School Mission**

The Mission of AECI is to create an integrated rigorous academic program and career preparatory learning environment that provides students with a foundation of the necessary skills, knowledge, and practical experience to pursue a path leading to college and/or a career in the Architecture, Engineering or Construction Industries.

### **Key Design Elements**

#### *Themed Classes*

The instructional program at AECI has been modified to integrate key features and the vision of AECI's philosophy. The architecture, engineering, and construction program allows students to become familiar with several facets of the architecture, engineering and construction industries. These courses emphasize key knowledge and skills required to successfully enter a variety of architecture, engineering and construction related fields as well as the pertinent safety issues.

#### *Judith Hochman Writing Pro*

The Hochman Writing Program focuses on writing skills and is incorporated in all content areas. Teachers receive professional development and analyze student-writing samples to adjust instruction.

#### *College Readiness Focus*

Build and continue to grow dual credit courses allowing students to simultaneously receive high school and college credit. Expand Syracuse University Project Advance (SUPA) classes to include Sports Management, College Learning Strategies, and Public Affairs. Implement Kaplan SAT prep class for all juniors. Increase the number of higher-level math and science courses for upper level students. Increase the number of students taking College Now courses and Jump Start courses.

#### *Powerful Use of On-Going Assessments and Data*

The school has implemented data programs using software packages including (but not limited) to Study Island, GradeCam, Problem-Attic to deliver and proactively address both student strengths and weaknesses via a built in interim assessment schedule, including mock regents that are common core aligned.

#### *Common Planning Time for Teachers*

Teacher schedules have been designed to allow teacher teams to meet daily in grade level structures. Teachers discuss curriculum development, data based instruction, the Hochman Writing Program, and the Danielson Framework for Teaching.

### *Curriculum Mapping*

Teachers have common planning time to map out curriculum, unit and lesson plans using the Understanding By Design (UBD) planning formats. Teachers have been trained in the use of Atlas, a software based online program that will house their curriculum maps

### *Ongoing Professional Development for All Staff*

Faculty receives many hours of professional development beginning with a two-week intensive pre-service training. Throughout the year teachers receive professional development opportunities in grade teams and full faculty sessions.



# Appendix A: Progress Toward Goals

Created: 07/18/2015

Last updated: 11/05/2015

## Page 1

**Charter School Name:**

### 1. NEW YORK STATE REPORT CARD

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) which captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/profile.php?instid=800000061087>

### 2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2015. If the goals are based on student performance data that the school will not have access to before August 1, 2015 (e.g., the NYS Assessment results), explain this in the "2014-2015 Progress Toward Attainment of Goal" column. The information can be updated when available. Appendix A must be fully completed no later than November 1, 2015.

#### 2a. ACADEMIC STUDENT PERFORMANCE GOALS

##### 2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	2014-2015 Progress Toward Attainment of Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
--	-----------------------------------	---	---	---

Academic Goal 1	Each year, 75 percent of 9 -- 12 each cohort will pass the New York State Regents examinations in ELA.	NYS Regents Examinations in ELA	<p>2010 (P) cohort (Graduating Class of 2014): 96% of all students in the cohort have taken the exam to date. 85% of those students tested passed.</p> <p>2011 (Q) cohort (graduating class of 2015): 96% of all students in the cohort have taken the exam to date. 92% of those students tested passed.</p> <p>2012 (R) cohort (graduating class of 2016): 95% of all students in the cohort have taken the exam to date. 95% of those students tested passed.</p>	The goal was met.
Academic Goal 2	Each year, 75 percent of 9 -- 12 each cohort will pass the New York State Regents examinations in Math.	NYS Regents examinations in Math	<p>2010 (P) cohort (Graduating class of 2014): 96% of all students in the cohort have taken the exam to date. 92% of those students tested passed.</p> <p>2011 (Q) cohort (Graduating class of 2015): 97% of all students in the cohort have taken the exam to date. 88% of those students tested passed.</p> <p>2012 (R) cohort (Graduating class of 2016): 97% of all students in the cohort have taken the exam to date. 88% of those students tested passed.</p>	The goal was met.
Academic Goal 3	For the 2008-09 through 2014-15 school years, each cohort of students will reduce by one-half the gap between percent passing the ELA Regents examination and the previous cohorts' passing rate on the ELA Regents examination.	NYS Regents examinations in ELA	<p>Please see the following table for all applicable cohorts, assuming that the gap being referenced is between last year's score and 75%.</p> <p>Percentage of grade cohort (2013-14) performing at or above 75%</p> <p>Cohort 2013-14 (Target)  2014-15  2010 (P) - 78% (0%) 90.7%  -Met  2011 (Q) – 83% (0%) 92% -  Met  2012 (R) – 1% (51%) 95% -  Met</p>	The goal was met.

Academic Goal 4	For the 2008-09 through 2014-15 school years, each cohort of students will reduce by one-half the gap between percent passing the Math Regents examination and the previous cohorts' passing rate on the Math Regents examination.	NYS Regents examinations in Math	Please see the following table for all applicable cohorts, assuming that the gap being referenced is between last year's score and 75%.  Percentage of grade cohort (2013-14) performing at or above 75%  Cohort 2012-13 (Target) 2013-14 2010 (P) - 91% (0%) 92% - Met 2011 (Q) - 78% (0%) 88% - Met 2012 (R) - 75% (0%) 88% - Met 2013 (S) - 38% (57%) 73% - Met	The goal was met.
Academic Goal 5	Each year, the percent of each cohort of students passing the ELA Regents examination will place the school in the top quartile of all similar schools	NYS Regents examinations in ELA	No data available.	The NYC DOE has not released the 2014-15 progress reports. Analysis of this goal requires access to data contained in the progress reports.
Academic Goal 6	Each year, the percent of each cohort of students passing the Math Regents examination will place the school in the top quartile of all similar schools	NYS Regents examinations in Math	No data available.	The NYC DOE has not released the 2014-15 progress reports. Analysis of this goal requires access to data contained in the progress reports.
Academic Goal 7	Each year, the school's aggregate Performance Index on the State ELA exam will meet its Annual Measurable Objective set forth in the State's No Child Left Behind (NCLB) accountability system.	NYS ELA exam	According to NYSED reports, the school is in good standing for ELA under the NCLB accountability system.	The goal was met.
Academic Goal 8	Each year, the school's aggregate Performance Index on the State Math exam will meet its Annual Measurable Objective set forth in the State's No Child Left Behind (NCLB) accountability system.	NYS Math exam	According to NYSED reports, the school is in good standing for mathematics under the NCLB accountability system.	The goal was met.

**2a1. Do have more academic goals to add?**

Yes

**2014-15 Progress Toward Attainment of Academic Goals**

Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Measure Used to Evaluate Progress Toward Attainment of Goal - Met, Partially Met, Not Met	If Not Met, Describe Efforts School Will Take
-----------------------------------	---	---	---

Academic Goal 9	Each year, the school's aggregate Performance Index on the State Science exam will meet its Annual Measurable Objective set forth in the State's No Child Left Behind (NCLB) accountability system.	NYS Science exam	Data not available.	This measure is not applicable: the state has not set forth an Annual Measurable Objective for science in its NCLB accountability system.
Academic Goal 10	Beginning in 2008-09 and each year thereafter, the school's aggregate Performance Index on the State Social Studies exam will meet its Annual Measurable Objective set forth in the State's No Child Left Behind (NCLB) accountability system.	NYS Social Studies exam	No data available	This measure is not applicable: the state has not set forth an Annual Measurable Objective for social studies in its NCLB accountability system.
Academic Goal 11	Each year, at least 75% of each student cohort graduates after five years.	School's Graduation Records	<p>82.2% of the cohort of students who entered the school in the 2008-2009 (cohort N) academic year graduated.</p> <p>80.3% of the cohort of students who entered the school in the 2009-2010 (cohort O) academic year graduated.</p> <p>85.1% of the cohort of students who entered the school in the 2010-2011 (cohort P) academic year graduated.</p> <p>Because the goal requests reporting on the graduation rate after 5 years, cohort Q will not be included because at the time of this report this cohort has only been enrolled at the school for 4 years.</p>	The goal was met.

Academic Goal 12	Each year, seventy-five percent of students enrolled in the school for two or more years will perform at or above 65 (passing grade) on the New York State Regents Science Exams (Living Environment and Chemistry).	New York State Regents' Science Exams	<p>2010 cohort (Cohort P): 83.5% of those students taking the exam in this cohort passed.</p> <p>2011 cohort (Cohort Q): 82.1% of those students taking the exam in this cohort passed.</p> <p>2012 cohort (Cohort R): 69.3% of those students taking the science exam passed.</p> <p>2013 cohort (Cohort S): 70.7% of those students taking the science exam passed.</p>	<p>The goal was partially met.</p> <p>Cohort P and Cohort Q met the goal of having 75% of students pass the New York State Regents Science Exam. Cohort R and S did not.</p> <p>Additional Regents academic support is being offered to students through increased after school time and additional days for Saturday Academy have been added.</p> <p>In addition teacher training and implementation of the Grade Cam has begun. This program allows students to work individually on regents course instruction both in class time and at home.</p>
Academic Goal 13	Each year, seventy-five percent of students enrolled in the school for two or more years will perform at or above 65 (passing grade) on the New York State Regents social studies exams (US History & Government and Global History & Geography)	New York State Regents Social Studies exams	<p>2010 cohort (Cohort P): 80.6% of students in this cohort taking the US History exam passed. 79.6% of students in this cohort taking the Global History exam passed.</p> <p>2011 cohort (Cohort Q): 81.1% of students in this cohort taking the US History exam passed. 87.4% of students taking the Global History exam passed.</p> <p>2012 cohort (Cohort R): 63.6% of students in this cohort taking the US History exam passed. 72.7% of students taking the Global History exam passed.</p> <p>2013 cohort (Cohort S): 63.6% of students in this cohort taking the US History exam passed. 55.6% of students taking the Global History exam passed.</p>	<p>The goal was partially met.</p> <p>Cohort P and Q met the goal of 75% of students passing the US History and Global History exam. Cohorts R and S did not.</p> <p>Additional Regents academic support is being offered to students through increased after school time and additional days for Saturday Academy have been added.</p> <p>In addition teacher training and implementation of the Grade Cam has begun. This program allows students to work individually on regents course instruction both in class time and at home.</p>
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				

**2a2. Do have more academic goals to add?**

No

2b. ORGANIZATIONAL GOALS

2014-15 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2014-15 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Org Goal 1	Each year, the school will have a daily student attendance rate of at least 95 percent.	Daily Attendance Records	Daily student attendance was 93.1, below the 95% goal in the 2014-15 school year.	The goal was not met.  A Coordinator for Student Development, as well as two additional guidance have been hired to coordinate attendance supervision in and work closely with individual students and their families to monitor and improve their rate of attendance and retention.
Org Goal 2	Each year, 95 percent of all students enrolled during the course of the year return the following September.	Student Enrollment Records	433 students were enrolled at the close of the 2014-15 academic year. 88 graduated, 10 students did not return for the 2014-15 school year. Thus, 97.1% returned.	The goal was met.
Org Goal 3	Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, and the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.	Board Policies and Meetings	AECI has generally and substantially complied with all applicable laws, rules and regulations. The Board takes legal compliance matters very seriously and has retained outside counsel to ensure compliance with all relevant laws. AECI has in place and maintains effective systems, policies, procedures and other controls for ensuring that legal and charter requirements. AECI's staff has been trained with respect to all applicable procedures and systems. The staff is empowered to identify and address any possible legal or compliance issues and to report these matters to the Board or its counsel.	The goal was met.
Org Goal 4	Each year, grades 9-12 will maintain a waiting list equal to or exceeding 10% of the school's	School Waiting List	In the 2014-15 academic year, AECI's wait list was 88 students. Thus, the wait list was 21.9% of the school's enrollment.	The goal was met.

Org Goal 5	Each year, student enrollment will be within 15% of full enrollment as defined in the school's contract.	School Rosters	In the 2014-15 school year, the school enrolled 402 students. The projected enrollment for this time period was 415.	The goal was met.
------------	--	----------------	--	-------------------

**2b.1 Do you have more organizational goals to add?**

Yes

**2014-15 Progress Toward Attainment of Organizational Goals**

	Organizational Goal	Measure Used to Evaluate Progress	2014-2015 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Org Goal 6	Each year, parents will express satisfaction with the school's program, based on the school's Parent Survey in which at least 80% of all parents provide a positive response to each of the survey items.	NYCDOE Parent Surveys	Please note, the method of analyzing results has changed since the last report.  Our school had an 79% response rate, which was well above NYC's average response rate of 49%. Parents provided an 88% positive response to survey items.	The goal was met.
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				

**2c. FINANCIAL GOALS**

**2014-15 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	2014-2015 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
--	-----------------	-----------------------------------	--------------------------------------	---

Financial Goal 1	Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings	Independent Financial Audit Findings	There were no major findings on the 2014-15 independent financial audit.	The goal was met.
Financial Goal 2	Each year, the school will operate on a balanced budget and maintain a stable cash flow.	Monthly and weekly financial statements	The school maintained a balanced budget and stable cash flow throughout the year and kept within the limits of the budget operating expenses throughout the school year.	The goal was met.
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



# Appendix B: Total Expenditures and Administrative Expenditures per Child

Last updated: 07/22/2015

## Page 1

Charter School Name:

### B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

#### 1. Total Expenditures Per Child

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	6351339
Line 2: Year End Per Pupil Count	409
Line 3: Divide Line 1 by Line 2	15547

#### 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate **'Administrative Expenditures per Child'** take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Relevant Personnel Services Cost (Row)	746574
Line 2: Management and General Cost (Column)	523694
Line 3: Sum of Line 1 and Line 2	1270268
Line 4: Year End Per Pupil Count	409
Line 5: Divide Line 3 by the Year End Per Pupil Count	3109

***Thank you.***



# Appendix E: Disclosure of Financial Interest Form

Created: 07/18/2015

Last updated: 10/30/2015

---

Page 1

---

All trustees who served on an education corporation governing one or more charter schools during the 2014-2015 school year must complete the form in Appendix E (Disclosure of Financial Interest Form). **The Disclosure of Financial Interest Forms are due on November 1, 2015. A link to a safe and secure form that each Trustee must complete by the November 1, 2015 deadline will be provide here by September 1, 2015 or sooner.**

ALL charter schools or merged education corporations must complete the Board of Trustees Membership Table within the online portal in Appendix F (Board of Trustees Membership Table). The Board of Trustees Membership Table must be submitted by August 1, 2015.

Regents-authorized charter schools must upload a complete set of board of trustee Meeting Minutes from July 2014-June 2015 into Appendix G (Board Minutes). Board of Trustee Meeting Minutes must be submitted by August 1, 2015.

---

Yes, each member of the school's Board of Trustees will receive a link to the Disclosure of Financial Interest Form.

Yes

---

Thank you.

SCHOOL NAME: AECI Charter High School

#### Appendix H: Enrollment and Retention Efforts

Describe the efforts the charter school has utilized in 2014-15 and a plan for efforts to be taken in 2015-2016 to meet or exceed enrollment and retention targets of students with disabilities, English language learners, and students who are eligible for free and reduced priced lunch.

AECI enrolls all students according to a lottery with an in-district preference. This year's enrollment was approximately 19% special education students, 17% ELL students, and 90% Free & Reduced Price eligible students, which is in line with District 7 targets.

In our recruitment materials and application we encourage students with disabilities and English Language Learners to apply to AECI Charter High School. When we attend the local middle or elementary Open Houses and when we hold our own Open Houses we have our Special Education Teachers, ESL Teacher, and/or our Academic Coaches present for parents and students to speak with so they feel comfortable and have a good understanding of the services their child will receive.

Additionally, once a student is accepted, our special education students are contacted and welcomed. We explain to the parents and student what services the school provides.



# Appendix I: Teacher and Administrator Attrition

Last updated: 07/18/2015

Report changes in teacher and administrator staffing.

Page 1

Charter School Name:

## Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2014, the FTE for added staff from July 1, 2014 through June 30, 2015, and the FTE for any departed staff from July 1, 2014 through June 30, 2015 using the two tables provided.

### 2013-14 Teacher Attrition Table

	FTE Teachers on June 30, 2014	FTE Teachers Additions 7/1/14 – 6/30/15	FTE Teacher Departures 7/1/14 – 6/30/15
	31	17	9

### 2013-14 Administrator Position Attrition Table

	FTE Administrator Positions On 6/30/2014	FTE Administrator Additions 7/1/14 – 6/30/15	FTE Administrator Departures 7/1/14 – 6/30/15
	7	1	1

Thank you



# Appendix J: Uncertified Teachers

Last updated: 07/18/2015

**"thirty per centum or 5 teachers, whichever is less"**

To comply with NYS Education Law Section 2854(3)(a-1), please report the (FTE) count of uncertified and certified teaching staff as of the last day of school for the 2014-15 school year.

Page 1

**Charter School Name:**

**Note Definition of FTE:**

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: [http://www.bea.gov/faq/index.cfm?faq\\_id=368#sthash.8Rbj89kq.dpuf](http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf))

How many **UNCERTIFIED** Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2014-15?

**For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.**

	FTE - (June 30, 2015)
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	2
(ii) individuals who are tenured or tenure track college faculty	0
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	3
FTE count of uncertified teachers who do not fit into any of the four statutory categories	0
<b>Total</b>	<b>5.0</b>

How many **CERTIFIED** Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2014-15?

33

Thank you.



# Appendix F: BOT Membership Table

Created: 07/18/2015

Last updated: 08/01/2015

## Page 1

### 1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Carlo Schiattarella	[REDACTED]	Chair/Board President	Yes	Education, Finance, Facilities	January 2010 - Elected Chair October 2013
2	Irma Zardoya	[REDACTED]	Vice Chair/Vice President	Yes	Education	Founding Member - Elected Vice Chair October 2013
3	Maria Ramirez	[REDACTED]	Secretary	Yes	Human Resources, Theme, Public Relations	Founding Member - Re-elected Secretary October 2013
4	Robert R. Burton	[REDACTED]	Trustee/Member	Yes	Facilities, Theme, Public Relations	March 2014
5	Patricia Martin	[REDACTED]	Parent Representative	Yes	Public Relations	February 2010
6	Alberto Villaman	[REDACTED]	Treasurer	Yes	Finance, Facilities, Theme	March 2014
7	Andrew McLaughlin	[REDACTED]	Trustee/Member	Yes	Facilities, Finance	March 2014
8	Caren Goff	[REDACTED]	Trustee/Member	Yes		November 2014
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						

19						
20						

**2. Total Number of Members Joining Board during the 2014-15 school year**

1

**3. Total Number of Members Departing the Board during the 2014-15 school year**

0

**4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?**

13

**5. How many times did the Board meet during the 2014-15 school year?**

10

**6. How many times will the Board meet during the 2015-16 school year?**

10

**Thank you.**



# Audited Financial Statement Checklist

Last updated: 10/30/2015

Page 1

**Charter School Name:**

**1. Please check each item that is included in the 2014-15 Audited Financial Statement submitted for your charter school.**

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Not Applicable
CSP Agreed Upon Procedures (if applicable)	Not Applicable
Management Letter	Not Applicable
Report on Extracurricular Student Activity Accounts (if applicable)	Not Applicable
Corrective Action Plans for any Findings	Not Applicable

**2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2014-15 Audited Financial Statement.**

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	No
CSP Agreed Upon Procedures Report	No
Management Letter	No

**Thank you.**

**NYC Charter High School for Architecture, Engineering and Construction Industries**

**Financial Statements  
and  
Independent Auditors' Report**

**June 30, 2015**

**NYC Charter High School for Architecture, Engineering and Construction Industries**

**Financial Statements**

**Table of Contents**

Independent Auditors' Report	1 - 2
Financial Statements	
Statement of Financial Position	3
Statement of Activities	4
Statement of Cash Flows	5
Notes to Financial Statements	6 - 9
Supplemental Information	
Schedule of Functional Expenses	11
Independent Auditors' Report on Internal Control Over Financial Reporting and On Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	12 - 13

## Independent Auditors' Report

To the Board of Trustees of  
NYC Charter High School for Architecture, Engineering and Construction Industries  
Bronx, New York

### Report on the Financial Statements

We have audited the accompanying financial statements of NYC Charter High School for Architecture, Engineering and Construction Industries (a nonprofit organization) which comprise the statement of financial position as of June 30, 2015, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of NYC Charter High School for Architecture, Engineering and Construction Industries as of June 30, 2015, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of functional expenses on page 11 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

**Report on Summarized Comparative Information**

We have previously audited NYC Charter High School for Architecture, Engineering and Construction Industries' 2014 financial statements, and our report dated October 14, 2014, expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2014, is consistent, in all material respects, with the audited financial statements from which it has been derived.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 22, 2015, on our consideration of NYC Charter High School for Architecture, Engineering and Construction Industries' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering NYC Charter High School for Architecture, Engineering and Construction Industries' internal



New City, New York  
October 22, 2015

NYC Charter High School for Architecture, Engineering and Construction Industries  
Statement of Financial Position  
June 30, 2015  
(With Summarized Comparative Information For June 30, 2014)

<b><u>ASSETS</u></b>	<b><u>2015</u></b>	<b><u>2014</u></b>
<b>Current Assets</b>		
Cash and Cash Equivalents	\$ 3,264,016	\$ 2,407,349
Restricted Cash (Note 3)	75,117	75,073
Due from Government Agencies (Note 4)	185,188	225,929
Accounts Receivable	18,963	22,575
Prepaid Expenses	29,257	141,757
Security Deposits	47,859	94,074
	<u>3,620,400</u>	<u>2,966,757</u>
<b>Fixed Assets</b>		
Leasehold Improvements	540,213	515,418
Equipment, Furniture and Fixtures	919,736	810,452
	<u>1,459,949</u>	<u>1,325,870</u>
Less: Accumulated Depreciation	<u>(1,190,853)</u>	<u>(967,840)</u>
	<u>269,096</u>	<u>358,030</u>
	<u>3,889,496</u>	<u>3,324,787</u>
<b><u>LIABILITIES AND NET ASSETS</u></b>		
<b><u>Current Liabilities</u></b>		
Accounts Payable and Accrued Expenses	\$ 107,934	\$ 124,114
Accrued Payroll and Related Expenses	393,312	419,581
Due to Management Company	1,999	525
	<u>503,245</u>	<u>544,220</u>
	<u>3,386,251</u>	<u>2,780,567</u>
	<u>3,386,251</u>	<u>2,780,567</u>
	<u>\$ 3,889,496</u>	<u>\$ 3,324,787</u>

NYC Charter High School for Architecture, Engineering and Construction Industries  
Statement of Activities  
For the year ended June 30, 2015  
(With Summarized Comparative Information For The Year Ended June 30, 2014)

<b><u>PUBLIC SUPPORT AND REVENUE</u></b>	Unrestricted	Temporarily Restricted	<b>2015</b>	<b>2014</b>
Resident Student Enrollment	\$ 6,466,982	\$ -	\$ 6,466,982	\$ 6,618,226
Food Service	-	-	-	-
Federal Funding	-	326,374	326,374	350,393
State Funding	-	28,927	28,927	28,108
Grants / Contributions	17,665	-	17,665	6,733
Interest Income	3,447	-	3,447	3,530
<b>Total Public Support and Revenue</b>	<b>6,488,094</b>	<b>355,301</b>	<b>6,843,395</b>	<b>7,006,990</b>
Net Assets Released From Restrictions	355,301	(355,301)	-	-
<b>Total Support and Revenue</b>	<b>6,843,395</b>	<b>-</b>	<b>6,843,395</b>	<b>7,006,990</b>
<b><u>EXPENSES</u></b>				
<b><u>Program Services</u></b>				
Regular Education	3,910,545	-	3,910,545	3,987,709
Special Education	1,160,894	-	1,160,894	740,644
	<b>5,071,439</b>	<b>-</b>	<b>5,071,439</b>	<b>4,728,353</b>
<b><u>Supporting Services</u></b>				
Management and General	1,166,272	-	1,166,272	1,171,554
<b>Total Expenses</b>	<b>6,237,711</b>	<b>-</b>	<b>6,237,711</b>	<b>5,899,907</b>
<b>Change in Unrestricted Net Assets</b>	<b>605,684</b>	<b>-</b>	<b>605,684</b>	<b>1,107,083</b>
Net Assets, Beginning of Year	2,780,567	-	2,780,567	1,673,484
<b>Net Assets, End of Year</b>	<b>\$ 3,386,251</b>	<b>\$ -</b>	<b>\$ 3,386,251</b>	<b>\$ 2,780,567</b>

NYC Charter High School for Architecture, Engineering and Construction Industries  
Statement of Cash Flows  
For the year ended June 30, 2015  
(With Summarized Comparative Information For The Year Ended June 30, 2014)

	<b>2015</b>	<b>2014</b>
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES</u></b>		
Receipts from Resident Student Enrollment	6,427,901	6,626,193
Receipts from Grants and Contributions	452,788	273,489
Receipts from Other Revenue	3,403	3,496
Payments to Employees	(4,331,053)	(3,920,039)
Payments to Vendors and Suppliers	<u>(1,562,293)</u>	<u>(1,677,833)</u>
Net Cash Provided by Operating Activities	<u>990,746</u>	<u>1,305,306</u>
<b><u>CASH FLOWS FROM INVESTING ACTIVITIES</u></b>		
Payments for Leasehold Improvements	(24,795)	(22,013)
Purchases of Equipment, Furniture and Fixtures	<u>(109,284)</u>	<u>(130,321)</u>
Net Cash Used In Investing Activities	<u>(134,079)</u>	<u>(152,334)</u>
NET INCREASE IN CASH	856,667	1,152,972
CASH - BEGINNING OF YEAR	<u>2,407,349</u>	<u>1,254,377</u>
CASH - END OF YEAR	<u><u>\$ 3,264,016</u></u>	<u><u>\$ 2,407,349</u></u>
<b><u>RECONCILIATION OF CHANGE IN NET ASSETS TO NET CASH PROVIDED BY OPERATING ACTIVITIES</u></b>		
Change in Unrestricted Net Assets	<u>\$ 605,684</u>	<u>\$ 1,107,083</u>
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation	223,013	202,059
Changes in Assets and Liabilities (Increase) / Decrease in:		
Restricted Cash	(44)	(33)
Due from Government Agencies	40,741	(103,778)
Accounts Receivable	3,612	7,409
Prepaid Expenses	112,500	(21,621)
Security Deposit	46,215	-
Increase / (Decrease) in:		
Accounts Payable and Accrued Expenses	(16,180)	15,521
Accrued Payroll and Related Expenses	(26,269)	100,289
Due to Management Company	<u>1,474</u>	<u>(1,623)</u>
Total Adjustments	<u>385,062</u>	<u>198,223</u>
Net Cash Provided by Operating Activities	<u><u>\$ 990,746</u></u>	<u><u>\$ 1,305,306</u></u>

NYC Charter High School for Architecture, Engineering and Construction Industries  
Notes to the Financial Statements  
June 30, 2015

**NOTE 1 - ORGANIZATION**

The New York City Charter High School for Architecture, Engineering and Construction Industries (The "School"), a 501 (c) 3 tax-exempt organization, is a public charter high school located in The Bronx, New York. The School opened in September 2008 and currently operates classes for ninth, tenth, eleventh and twelfth grades. The mission of The School is to create an integrated, rigorous academic and career preparatory learning environment that provides students with a foundation of the necessary skills, knowledge and practical experience to pursue a path leading to college and/or a career in the construction industry.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

*Basis of Accounting*

The financial statements have been prepared using the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Revenues are recognized when earned and expenses are recognized when incurred.

*Financial Statement Presentation*

The net assets of the School and changes therein are classified and reported as follows:

Unrestricted Net Assets - Net assets that are not subject to donor imposed restrictions.

Temporarily Restricted Net Assets - Net assets subject to donor-imposed restrictions that may or will be met, either by actions of the School and/or the passage of time.

*Use of Estimates in the Preparation of Financial Statements*

The preparation of financial statements in conformity with accounting principles generally accepted in The United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

*Contributions*

The School records contributions received as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions. Support that is restricted by the donor is reported as an increase in unrestricted net assets if the restriction expires in the reporting period in which the support is recognized. All other donor restricted support is reported as an increase in temporarily or permanently restricted net assets, depending on the nature of the restriction. When a restriction expires, that is, when a stipulation time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. All contributions received in the year ended 2015 were unrestricted.

*Recognition of Revenue*

Government contract revenue is recognized as earned in the period services are provided and costs are incurred.

*Cash and Cash Equivalents*

For the purposes of the statement of cash flows, the School considers all highly liquid investments available for current use with an initial period of three months or less to be cash equivalents.

*Income Tax Status*

The School is a not-for-profit corporation organized under the laws of the State of New York. It is exempt from federal income taxes under Section 501 (c)(3) of the Internal Revenue Code.

NYC Charter High School for Architecture, Engineering and Construction Industries  
Notes to the Financial Statements  
June 30, 2015

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

*Leasehold Improvements Furniture and Fixtures, and Equipment*

Leasehold improvements, furniture and equipment are valued at cost less accumulated depreciation. Depreciation is computed on a straight-line basis over the estimated useful lives of the related assets or the term of the lease agreement. Normal replacement and maintenance costs are charged to earnings as incurred, and major renewals and improvements are capitalized. Upon disposition, the cost and related accumulated depreciation is removed from the accounts and the resulting gain or loss for the period. The School capitalizes assets with cost of \$500 and over. Depreciation is calculated based on the useful lives of the assets as follows: Leasehold Improvements 5 Years, Equipment and Furniture 3 - 7 Years.

*Functional Allocation of Expenses*

Expenses relating to more than one function are allocated to program service and management and general based on employee time estimates or other appropriate usage factors.

*Contributed Services*

Contributed services that create or enhance nonfinancial assets, or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at fair value in the period received.

A number of volunteers have made a contribution of their time to the School to develop academic and other programs and to serve on the board of trustees. The value of this contributed time is not reflected in the financial statements as such services either do not require specialized skills or would not typically be purchased had they not been provided as donations.

*Concentration of Credit Risk*

Financial institutions can potentially subject the School to concentrations of credit risk. The School maintains its cash accounts with one commercial bank. The accounts at the commercial bank are insured by the Federal Deposit Insurance Corporation (FDIC) up to a maximum of \$250,000. At June 30, 2014, the School had approximately \$3,023,633 in uninsured cash balances. However, the School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

NOTE 3 - RESTRICTED CASH

Pursuant to an addendum to the Charter Agreement dated August 4, 2008, from the New York City Department of Education ("NYCDOE"), the NYCDOE requires the School to establish an escrow of at least \$70,000 over a 3 year period. In the event of termination of the charter, whether prematurely or otherwise, the School shall establish and follow procedures consistent with those required by Section 2851(2)(t) of the New York State Education Law in its use of the escrow.

NOTE 4 - DUE FROM GOVERNMENT AGENCIES

Under the School's Charter School Agreement and the Charter School Act, the School is entitled to receive funding from both State and Federal sources that are available to public schools. These funds include State pupil enrollment funds and Federal food subsidies and Title I, IIA, IID, IV and V funds. The calculation of the amounts to be paid to the School under these programs is determined by the State, and is based on complex laws and regulations, enrollment levels, and economic information related to the home school district of the children enrolled in the school. If these regulations, some of which are relatively new in the State of New York, were to change, or other factors included in the calculations were to change, the level of funding that the School receives could vary significantly.

As of June 30, 2015, \$185,188 is due from government agencies.

NYC Charter High School for Architecture, Engineering and Construction Industries  
Notes to the Financial Statements  
June 30, 2015

NOTE 5 – DEFINED CONTRIBUTION PLAN

The School offers a 401(k) plan (the "Plan") for substantially all of its employees. Employees are eligible for the plan immediately upon employment and participation in the Plan is voluntary. Employees may contribute up to 100% of their annual compensation to the Plan, limited to a maximum annual amount as set periodically by the Internal Revenue Service. The School matches the employee contribution 100% up to 4% of the employee's annual compensation. The School's contribution recognized in the statement of activities was \$75,053 for 2015. The Plan assets are held in a separate trust and are not included in the accompanying financial statements. All plan assets are held for the exclusive benefit of the Plan's participants and beneficiaries.

NOTE 6 – MANAGEMENT FEE

In May 2008 and amended on July 1, 2014, the School entered into an agreement with Victory Schools, Inc. (VSI) d/b/a Victory Education Partners (VEP) to provide services related to certain education and operational aspects of the School. Victory serves as an advisor regarding functions associated with the educational services to be provided to the students at the School and consults with the School with respect to its legal and operational compliance in accordance with the terms of the charter and the Charter School Act. In providing the above services, VEP was paid a fixed service fee in the amount of \$171,948.

NOTE 7 – COMMITMENTS

Occupancy Lease

In June 2015, the School re-newed its lease to conduct its operations at an annual rent of \$374,622, that lease expires June 2016.

Equipment Lease

The School leased a copier for sixty months beginning October 2012 with monthly payments of \$1,998.

Future minimum annual lease payments for the next five years are as follows:

Year ended June 30,	<u>Occupancy</u>	<u>Equipment</u>	<u>Total</u>
2016	\$ 374,622	\$ 23,976	\$ 398,598
2017	-	23,976	23,976
2018	-	7,992	7,992
	<u>\$ 374,622</u>	<u>\$ 55,944</u>	<u>\$ 430,566</u>

NYC Charter High School for Architecture, Engineering and Construction Industries  
Notes to the Financial Statements  
June 30, 2015

NOTE 8 – CONTINGENCIES

Audits by Funding Sources

The School participates in a number of Federal and State programs. These programs require that the School complies with certain requirements of laws, regulations, contracts, and agreements applicable to the program in which it participates. All funds expended in connection with government grants and contracts are subject to audit by government agencies. While the ultimate liability, if any, from such audits of government and contracts by government agencies is presently not determinable, it should not, in the opinion of the management, have a material effect on the financial position or result of operations. Accordingly, no provision for any such liability that may result has been made in the accompanying financial statements.

Assignment of Lease

On June 23, 2008, the School entered into an occupancy lease agreement with 140 Corp. The lease had a term of thirty (30) years, commencing on July 1, 2008 and ending on July 1, 2038, of an initial rent of \$385,000 with an annual increase of 4%. The school no longer occupied the space, and therefore, has assigned the lease to another charter school effective June 2015. In order to have release of the lease, the School has agreed to share in administrative and capital improvements expenses for the re-assignment. The School has a potential liability of approximately \$537,500.

NOTE 9 – CONCENTRATION OF RISK

The School is dependent on various government agencies for funding, and is responsible for meeting the requirements of such agencies. If the school was to lose students or the related government funding, it could have a substantial effect on its ability to continue operations.

NOTE 10 – SUBSEQUENT EVENTS

The School evaluates events occurring after the date of the financial statements to consider whether or not the impact of such events needs to be reflected or disclosed in the financial statements. Such evaluation is performed through the date the financial statements are available for issuance, which was October 22, 2015, for these financial statements.

## Supplemental Information

NYC Charter High School for Architecture, Engineering and Construction Industries  
Schedule of Functional Expenses  
For the year ended June 30, 2015  
(With Summarized Comparative Information For The Year Ended June 30, 2014)

<u>Personnel Service Costs</u>	<b>Regular Education</b>	<b>Special Education</b>	<b>Support Services</b>	<b>2015</b>	<b>2014</b>
Salaries					
Administrative Staff Personnel	\$ 537,457	\$ 67,182	\$ 141,829	\$ 746,468	804,412
Instructional Personnel	1,659,242	427,709		2,086,951	1,953,277
Non-Instructional Personnel	62,699	175,839	351,881	590,419	434,041
Total Personnel Costs	<u>2,259,398</u>	<u>670,730</u>	<u>493,710</u>	<u>3,423,838</u>	<u>3,191,730</u>
Fringe Benefits	322,878	95,850	70,553	489,281	459,408
Payroll Taxes	208,933	62,024	45,655	316,612	288,060
Retirement	49,528	14,703	10,822	75,053	81,130
Total Personnel and Related Expenses	<u>2,840,737</u>	<u>843,307</u>	<u>620,740</u>	<u>4,304,784</u>	<u>4,020,328</u>
 <u>Operating Expenses</u>					
Management Fee (Note 6)			171,948	171,948	171,948
Consultants	19,431	5,768	4,246	29,445	20,957
Legal	-	-	81,515	81,515	103,337
Student Services	93,847	27,860	20,507	142,214	107,615
Insurance	48,992	14,544	59,002	122,538	115,883
Supplies and Materials	91,740	27,234	20,046	139,020	121,652
Technology	21,401	6,353	4,676	32,430	31,135
Occupancy	303,134	89,989	66,239	459,362	522,504
Utilities	11,024	3,273	2,409	16,706	57,256
Staff Development	128,534	38,157	28,086	194,777	171,520
Marketing and Recruitment	21,180	6,288	4,628	32,096	29,559
Auditing Fees	-	-	10,000	10,000	10,000
Office Expenses	26,539	7,879	5,799	40,217	46,628
Maintenance and Repairs	70,732	20,998	15,456	107,186	54,505
Equipment and Furnishings	43,158	12,812	9,431	65,401	52,832
Depreciation	147,167	43,688	32,158	223,013	202,060
Other Expenses	42,929	12,744	9,386	65,059	60,188
Total Operating Expenses	<u>1,069,808</u>	<u>317,587</u>	<u>545,532</u>	<u>1,932,927</u>	<u>1,879,579</u>
<b>TOTAL EXPENSES</b>	<u>\$ 3,910,545</u>	<u>\$ 1,160,894</u>	<u>\$ 1,166,272</u>	<u>\$ 6,237,711</u>	<u>\$ 5,899,907</u>

**Independent Auditors' Report on Internal Control Over Financial Reporting and On Compliance  
and Other Matters Based on an Audit of Financial Statements Performed  
in Accordance with *Government Auditing Standards***

To the Board of Trustees of  
NYC Charter High School for Architecture, Engineering and Construction Industries  
Bronx, New York

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of NYC Charter High School for Architecture, Engineering and Construction Industries (a nonprofit organization) which comprise the statement of financial position as of June 30, 2015 and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 22, 2015.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered NYC Charter High School for Architecture, Engineering and Construction Industries' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of NYC Charter High School for Architecture, Engineering and Construction Industries' internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether NYC Charter High School for Architecture, Engineering and Construction Industries' financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

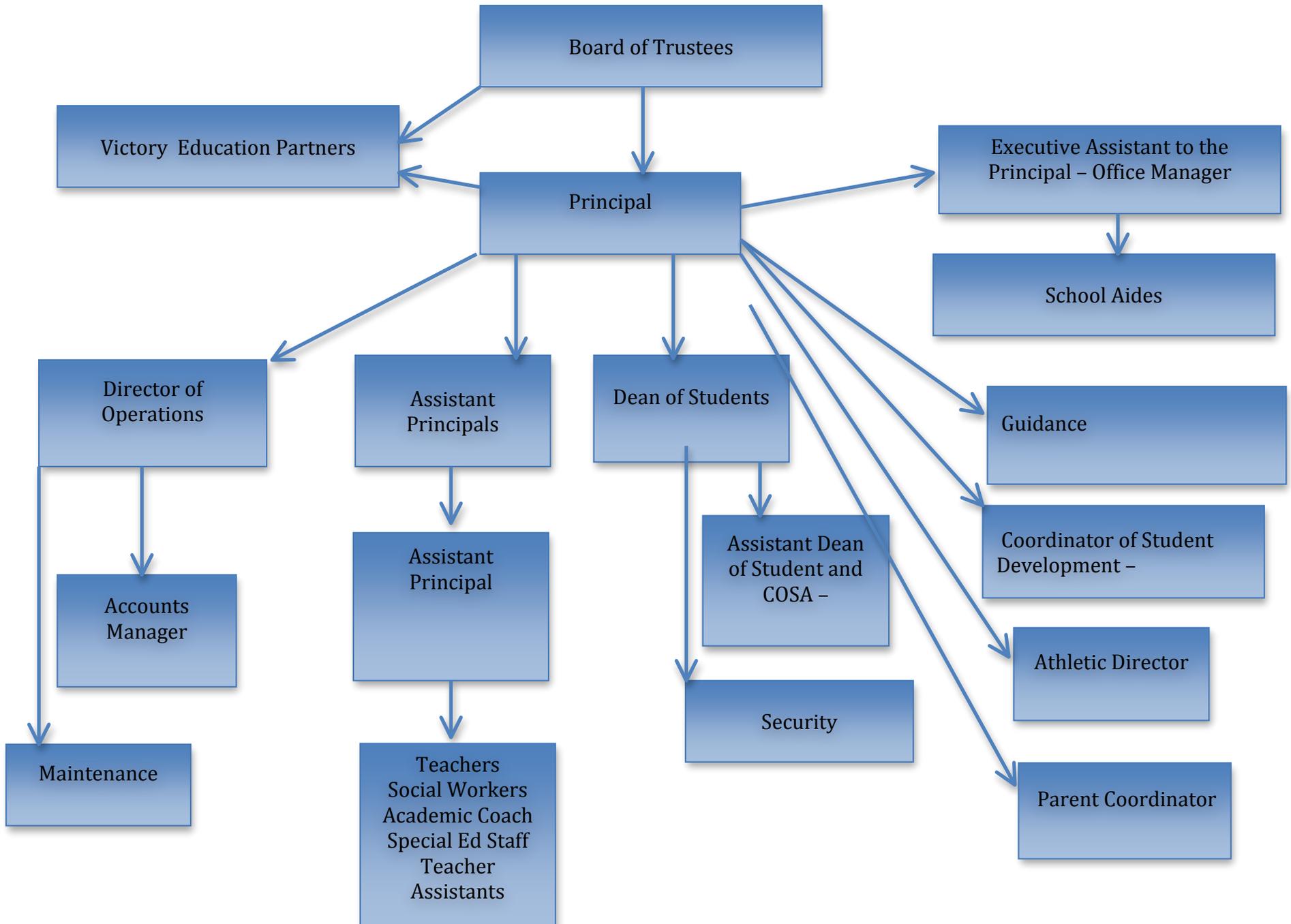
The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Vargas & Rivera, LLP*

New City, New York

October 22, 2015

**AECI Charter High School Organization Chart**



# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, October 14, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/cbe064cdf58eafcba2>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Irma	Zardoya

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*NYC CHS-ARCHITECTURE, ENGINEERING, CONSTRUCTION INDUSTRIES (NYC CHANCELLOR) 320700860926*

8. Select all positions you have held on the Board:

(check all that apply)

---

- Chair/President
  - Vice Chair/Vice President
- 

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

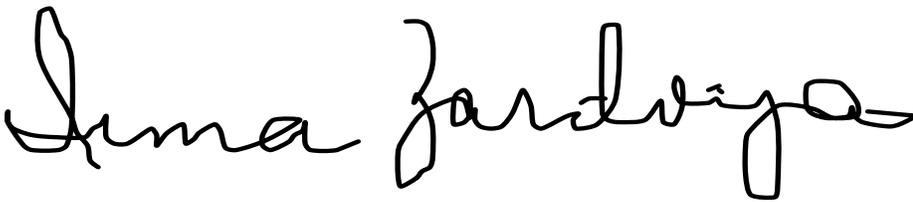
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Suma Zardoya". The signature is written in a cursive style with a large initial 'S' and a long, sweeping underline.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, October 21, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/3ab7235dafc6e52a49>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Robert	Burton

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*NYC CHS-ARCHITECTURE, ENGINEERING, CONSTRUCTION INDUSTRIES (NYC CHANCELLOR) 320700860926*

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Other, please specify...: Member
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

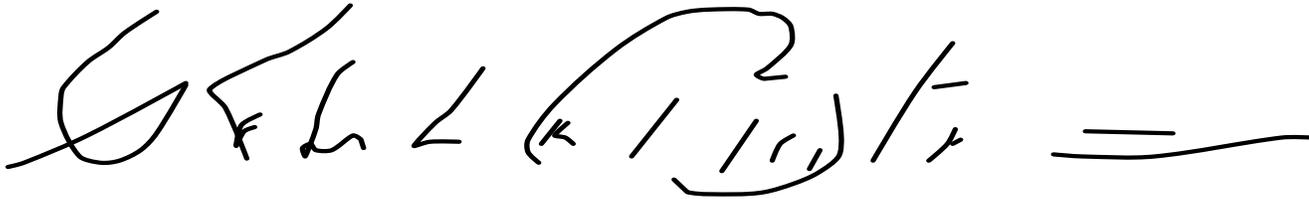
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several stylized, connected letters and a horizontal line at the end.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, October 21, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/f5fdaf7afcf758007bf>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Alberto	Villaman

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*NYC CHS-ARCHITECTURE, ENGINEERING, CONSTRUCTION INDUSTRIES (NYC CHANCELLOR) 320700860926*

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Treasurer
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

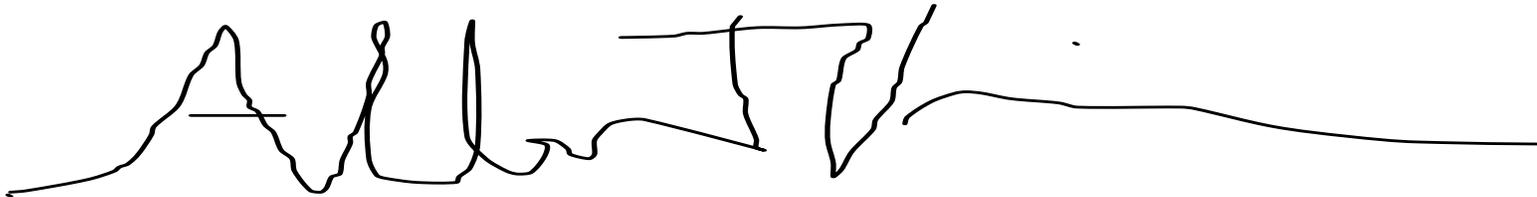
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to be 'M. L. ...', written across the page.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 26, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/910ae9b1d48bad9b7>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Andrew	McLaughlin

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*NYC CHS-ARCHITECTURE, ENGINEERING, CONSTRUCTION INDUSTRIES (NYC CHANCELLOR) 320700860926*

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Other, please specify...: Board Member, Chairman of Facility Committee
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke, written across the page.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, October 28, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/18207ef469356befb1>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Carlo	Schiattarella

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*NYC CHS-ARCHITECTURE, ENGINEERING, CONSTRUCTION INDUSTRIES (NYC CHANCELLOR) 320700860926*

8. Select all positions you have held on the Board:

(check all that apply)

---

- Chair/President
  - Vice Chair/Vice President
- 

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

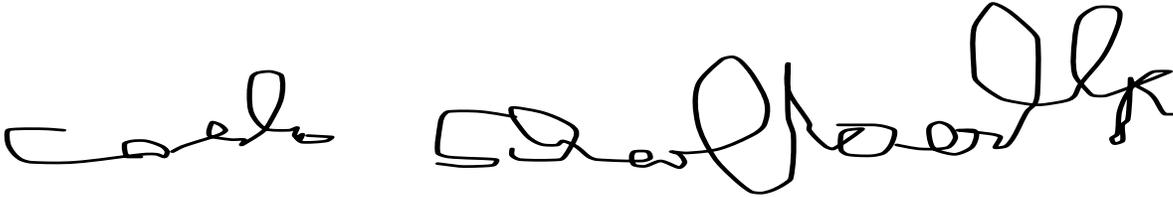
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Two handwritten signatures in black ink. The first signature is on the left and is relatively compact. The second signature is on the right and is much longer and more elaborate, featuring several large loops and flourishes.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, November 02, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/4e254a438bed2b3ce>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Maria M.	Ramirez

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*NYC CHS-ARCHITECTURE, ENGINEERING, CONSTRUCTION INDUSTRIES (NYC CHANCELLOR) 320700860926*

8. Select all positions you have held on the Board:

(check all that apply)

---

- Secretary
- Other, please specify...: outreach;

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

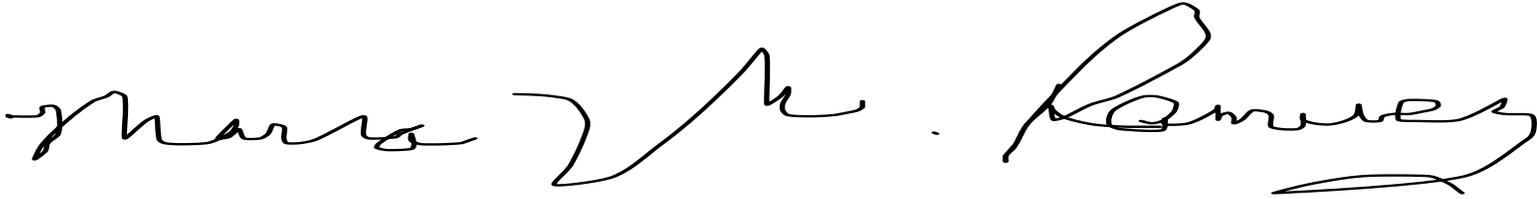
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Maria M. Ramirez". The signature is written in a cursive style with a large initial "M" and a long horizontal stroke at the end.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, November 02, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/2759c2bf380e0d2310>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Caren	Goff

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*NYC CHS-ARCHITECTURE, ENGINEERING, CONSTRUCTION INDUSTRIES (NYC CHANCELLOR) 320700860926*

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Other, please specify...: member
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

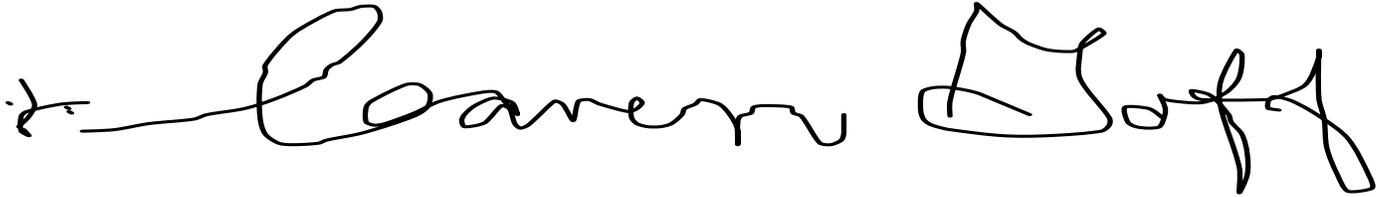
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Cameron Doff". The signature is written in a cursive style with a horizontal line extending to the left from the start of the name.

**Thank you.**