



# I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Last updated: 07/28/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

## Page 1

### 1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

INTERNATIONAL LEADERSHIP CS (NYC CHANCELLOR) 321000860904

### 2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

NYCDOE-Authorized Charter School

### 3. DISTRICT / CSD OF LOCATION

NYC CSD 10

### 4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	2900 Exterior Street	718-562-2300	718-562-2235	.

### 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Elaine Ruiz Lopez
Title	Chief Executive Officer
Emergency Phone Number (###-###-####)	

### 5. SCHOOL WEB ADDRESS (URL)

[www.ilchs.org](http://www.ilchs.org)

### 6. DATE OF INITIAL CHARTER

2006-01-01 00:00:00

**7. DATE FIRST OPENED FOR INSTRUCTION**

2006-01-01 00:00:00

**8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.**

310

**9. GRADES SERVED IN SCHOOL YEAR 2014-15**

Check all that apply

Grades Served	9, 10, 11, 12
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**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

	Yes/No	Name of CMO/EMO
	No	

Page 2**11. FACILITIES**

Will the School maintain or operate multiple sites?

No, just one site.
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**12. SCHOOL SITES**

Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	Riverdale Avenue Bronx, New York 10471	718-562-2300	CSD 10	9-12	Yes	Own
Site 2						
Site 3						

**12a. Please provide the contact information for Site 1 (same as the primary site).**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Dr. Elaine Ruiz Lopez			
Operational Leader	Richard Padilla			

Compliance Contact	Dr. Elaine Ruiz Lopez			
Complaint Contact	Dr. Elaine Ruiz Lopez			

**13. Are the School sites co-located?**

No

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**14. Were there any revisions to the school's charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).**

Yes

**14a. Summary of Charter Revisions**

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in School Name	The Charter Renewal Application to was submitted with the addition of "High" to school name in 2011 and 2015 Renewal. This has never been changed at NYSED level. The school name should read International Leadership Charter High School		2011
2	Change in Maximum Approved Enrollment	Our Renewal was approved by the DOE and NYS Board of Regents for an increased enrollment from 352 students to 440 by end of the charter term.		2015
3	Other	Lottery Preference for ELL Students		2015
4				
5				

**15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.**

Dr. Elaine Ruiz Lopez Chief Executive Officer

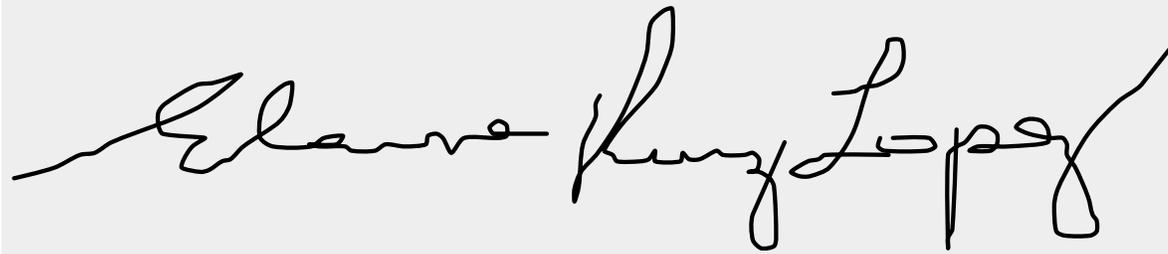
**16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the**

mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature reads "Elaine King Lopez" in a cursive script. The first name "Elaine" is written with a long, sweeping underline that extends to the left. The last name "Lopez" has a large, decorative flourish at the end.

Signature, President of the Board of Trustees

Thank you.

 **Appendix A: Link to the New York State School Report Card**

Last updated: 07/28/2015

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Page 1

**Charter School Name:**

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**1. NEW YORK STATE REPORT CARD**

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=80000059326&year=2014&createreport=1&enrollment=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&hscompleters=1&hsnoncompleters=1&postgradcompleters=1&naep=1&cohort=1&>

# Appendix A: Progress Toward Goals

Created: 07/28/2015  
Last updated: 07/31/2015

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Charter School Name:

## 1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) which captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?>

[instid=80000059326&year=2014&createreport=1&enrollment=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&hscompleters=1&hsnoncompleters=1&postgradcompleters=1&naep=1&cohort=1&](http://data.nysed.gov/reportcard.php?instid=80000059326&year=2014&createreport=1&enrollment=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&hscompleters=1&hsnoncompleters=1&postgradcompleters=1&naep=1&cohort=1&)

## 2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2015. If the goals are based on student performance data that the school will not have access to before August 1, 2015 (e.g., the NYS Assessment results), explain this in the "2014-2015 Progress Toward Attainment of Goal" column. The information can be updated when available. **Appendix A must be fully completed no later than November 1, 2015.**

### 2a. ACADEMIC STUDENT PERFORMANCE GOALS

#### 2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	2014-2015 Progress Toward Attainment of Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	75% of students who sit annually for Regents exams in Integrated Algebra will pass this assessment.	>75% NYS Regents Exams Integrated	Integrated Algebra 85%	
Academic Goal 2	75% of students who sit annually for Regents Exam in Living Environment will pass this assessment.	>75% NYS Regents Exams Living Environment	NYS Regents Exams Living Environment 98%	
Academic Goal 3	ILCHS shall make AYP in English and as measured by passing rates on the New York State English Regents Exam.	>80% NYS Regents Exams.	NYS Regents Exams Comprehensive English 95%	
Academic Goal 4	ILCHS shall outperform neighboring community high schools in the NYS Regents Exams in US History and Government.	>80 % NYS Regents Exams	US History Government 98%	
Academic Goal 5	ILCHS shall outperform neighboring community high schools in the NYS Regents Exams in Global History.	NYS Regents Exams	Global History 72%	
Academic Goal 6	Student attendance rates will exceed those neighboring community district high schools, as measured by data collected on daily attendance.	Student attendance rates as measured by data collected on daily attendance.	ATS Daily Attendance 92%	
Academic Goal 7	Each year, 75% or more of students will have a higher pass rate on the New York State Regents exams in English, Integrated Algebra and Living Environment will have a 20%+ higher pass rate on the NYS Regents exam as compared with the CSD high schools.	NYS District and School Report Card Data	This goal was met by 100% in all of the aforementioned Regent exam areas.	
Academic Goal 8				

#### 2a1. Do have more academic goals to add?

Yes

#### 2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Measure Used to Evaluate Progress Toward Attainment of Goal - Met, Partially Met, Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	ILCHS will maintain a >90% graduation rate that exceeds CSD, NYC and NYS averages.	NYS School and District Report Card Graduation Rates	Annual graduation rate of >90%	
Academic Goal 10	ILCHS will have 95% or greater college acceptance rate.	Data Collected internally of College Acceptance Letters Number of Students enrolling in college/post-secondary institution	Number of Students enrolling in college/post-secondary institution USCR results	
Academic Goal 11				
Academic Goal 12				

Academic Goal 13				
Academic Goal 14				
Academic Goal 15				
Academic Goal 16				

**2a2. Do have more academic goals to add?**

(No response)

**2014-15 Progress Toward Attainment of Academic Goals**

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	2014-15 Progress Toward Attainment of Goal - Met, Partially Met, Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				
Academic Goal 21				
Academic Goal 22				
Academic Goal 23				
Academic Goal 24				
Academic Goal 25				
Academic Goal 26				
Academic Goal 27				
Academic Goal 28				
Academic Goal 29				
Academic Goal 30				

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**2b. ORGANIZATIONAL GOALS**

**2014-15 Progress Toward Attainment of Organizational Goals**

	Organizational Goal	Measure Used to Evaluate Progress	2014-15 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Org Goal 1	ILCHS will retain student enrollment by 85% or greater by end of first year for second term of charter.	ATS and student attendance 90%.	Yes. Goal attained as evidenced by Progress Report A rating and Annual ATS data.	
Org Goal 2	ILCHS will retain teachers by 80% or greater by 4th and final quarter of academic year. As measured by reduction in teacher attrition by close of Academic Year.	Yes. 97% of faculty were retained up to close of Fiscal and Academic Year.	As measured by the faculty roster of attendance and retention rate by close of final academic quarter.	
Org Goal 3	ILCHS will maintain a Parent Association and Council (PAC) with representation on the Board of Trustees.	Increased parent participation in the school's governance issues and development of plans to expand the school.	Quarterly Meetings held with school leadership and parent advisory council. Monthly meetings and workshops coordinated with PA. In addition, there are two Parents represented on BOT	
Org Goal 4	ILCHS will have completed the construction of a new school facility and provide more learning spaces, library and media center, 2 science labs, a recreation area and a school based health clinic. Upon completion of approximately 30, 000 SF school building ILCHS will accommodate an expanded enrollment for the next charter term for 2015-16 school year.	Our new school facility is 90% complete and will open in the 2015-16 Academic Year with an increased enrollment in accordance with our charter term.	With our school facility very near completion we will have accomplished our facilities goal is to move in September of 2016.	
Org Goal 5	ILCHS will maintain a fiscally viable organization. ILCHS demonstrated a positive cash flow and surplus to help meet its organizational and academic goals.	We have been able to meet our school's financial goals and maintain our fiscal viability.	Yes. See Annual Audits from previous Fiscal Year <a href="http://www.ilchs.org">www.ilchs.org</a> . We have been able to meet our school's financial goals, debt obligations and maintain our fiscal viability.	

**2b.1 Do you have more organizational goals to add?**

No

**2c. FINANCIAL GOALS**

**2014-15 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	2014-2015 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Financial Goal 1	ILCHS will maintain and sustain a fiscally viable operation and maintain a positive cash flow at the end of fiscal year.	Audited and Unaudited Financial Statements; Interim and Quarterly Financials	Yes. Progress made as evidenced by our audited and unaudited financial statements.	

Financial Goal 2	ILCHS will attract funders whom are interested in providing financial support for enrichment and college prep program.	Increased interest from the funding community and the private corporate sector through our high level of academic performance.	Yes. We have partnered with a Fundraising and Development firm for the development of a GOS strategy. We have received grants from two foundations this past year.	
Financial Goal 3	ILCHS will was able to begin repayment of the Bond and maintain fiscal viability with a cash reserve that is 10% of our annual budgeted allocation.	DACA payments have been set up for automatic repayments and we have a positive cash reserve for any unforeseen circumstances.	Yes. We have been able make on time payments toward financing.	
Financial Goal 4				
Financial Goal 5				



# Appendix B: Total Expenditures and Administrative Expenditures per Child

Created: 07/28/2015

Last updated: 07/31/2015

## Page 1

**Charter School Name:**

### **B. Financial Information**

**This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):**

#### **1. Total Expenditures Per Child**

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	4045403
Line 2: Year End Per Pupil Count	302
Line 3: Divide Line 1 by Line 2	13395

#### **2. Administrative Expenditures per Child**

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

**To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).**

Line 1: Relevant Personnel Services Cost (Row)	391486
Line 2: Management and General Cost (Column)	700773
Line 3: Sum of Line 1 and Line 2	1092259
Line 4: Year End Per Pupil Count	302
Line 5: Divide Line 3 by the Year End Per Pupil Count	3617

***Thank you.***

INTERNATIONAL LEADERSHIP CHARTER SCHOOL

FINANCIAL STATEMENTS  
WITH INDEPENDENT AUDITOR'S REPORT

JUNE 30, 2015  
(With Comparative Totals as of June 30, 2014)

INTERNATIONAL LEADERSHIP CHARTER SCHOOL

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# KOCH GROUP & COMPANY, LLP

CERTIFIED PUBLIC ACCOUNTANTS

333 Seventh Avenue

New York, NY 10001

(212) 631-0700 FAX (212) 631-0109

## INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees  
International Leadership Charter School

### **Report on the Financial Statements**

We have audited the accompanying financial statements of International Leadership Charter School, which comprises the statement of financial position as of June 30, 2015, and the related statements of activities, cash flow and functional expenses for year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of International Leadership Charter School as of June 30, 2015, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Report on Summarized Comparative Information**

The financial statements of International Leadership Charter School as of June 30, 2014 were audited by other auditors whose report dated October 22, 2014 expressed an unmodified opinion on those statements.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2015, on our consideration of International Leadership Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering International Leadership Charter School's internal control over financial reporting and compliance.

*Koch Group + Company, LLP*  
Certified Public Accountants

New York, New York  
October 28, 2015

## INTERNATIONAL LEADERSHIP CHARTER SCHOOL

## STATEMENT OF FINANCIAL POSITION

JUNE 30, 2015

(With Comparative Totals as of June 30, 2014)

## ASSETS

	<u>2015</u>	<u>2014</u>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$ 30,695	\$ 683,139
Construction cash held by trustee	4,505,782	9,601,955
Restricted cash	71,307	71,167
Grants and contracts receivable	40,224	92,406
Prepaid expenses	<u>64,034</u>	<u>934</u>
Total Current Assets	4,712,042	10,449,601
<b>PROPERTY AND EQUIPMENT,</b>		
at cost, less accumulated depreciation	13,614,269	7,614,455
<b>OTHER ASSETS</b>		
Deferred expenses, net of accumulated amortization	604,060	624,890
Debt service reserve	1,289,650	1,289,650
Security deposits	<u>142,737</u>	<u>142,737</u>
Total Assets	<u>\$ 20,362,758</u>	<u>\$ 20,121,333</u>

## LIABILITIES AND NET ASSETS

<b>CURRENT LIABILITIES</b>		
Bonds payable - current portion	\$ 265,000	\$ -
Accounts payable and accrued expenses	404,200	690,447
Construction costs payable	58,701	-
Accrued interest payable	511,200	227,200
Line of credit payable	80,263	100,000
Due to Victory Education Partners	125,000	-
Due to Charter School Institute	<u>100,000</u>	<u>100,000</u>
Total Current Liabilities	1,544,364	1,117,647
Bonds payable, less current portion	<u>17,485,000</u>	<u>17,750,000</u>
Total Liabilities	19,029,364	18,867,647
<b>NET ASSETS - UNRESTRICTED</b>	<u>1,333,394</u>	<u>1,253,686</u>
Total Liabilities and Net Assets	<u>\$ 20,362,758</u>	<u>\$ 20,121,333</u>

See notes to financial statements.

INTERNATIONAL LEADERSHIP CHARTER SCHOOL

STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30,  
(With Comparative Totals for the year ended June 30, 2014)

UNRESTRICTED NET ASSETS	2015	2014
REVENUE, GAINS AND OTHER SUPPORT		
Public School District		
Resident student enrollment	\$ 4,446,419	\$ 4,135,551
Grants and Contracts		
Federal - Title and IDEA	176,878	171,084
Food Service and Child Nutrition Program	42,776	40,657
Interest and other income	34,670	42,549
Contribution - Foundation/Individual/Corporation	-	56,432
Total Public Support and Revenue	<u>4,700,743</u>	<u>4,446,273</u>
EXPENSES		
Program Expenses		
Regular education	2,551,035	3,319,193
Special education	374,271	368,799
Supporting Services	2,925,306	3,687,992
Management and general	1,663,406	1,002,119
Fundraising	32,323	-
Total Expenses	<u>4,621,035</u>	<u>4,690,111</u>
CHANGE IN NET ASSETS	79,708	(243,838)
Beginning of year	<u>1,253,686</u>	<u>1,497,524</u>
End of year	<u>\$ 1,333,394</u>	<u>\$ 1,253,686</u>

See notes to financial statements.

INTERNATIONAL LEADERSHIP CHARTER SCHOOL  
STATEMENTS OF CASH FLOWS  
YEAR ENDED JUNE 30,  
(With Comparative Totals for the year ended June 30, 2014)

	2015	2014
CASH FLOWS FROM OPERATING ACTIVITIES		
Increase (Decrease) in Net Assets	\$ 79,708	\$ (243,838)
ADJUSTMENTS TO RECONCILE INCREASE (DECREASE) IN NET ASSETS TO NET CASH PROVIDED BY OPERATING ACTIVITIES		
Depreciation	26,334	40,025
Amortization	20,830	-
Changes in Assets and Liabilities		
Grants and contracts receivable	52,182	(4,965)
Prepaid expenses	(63,100)	53,299
Accrued interest payable	284,000	227,200
Accounts payable and accrued expenses	(286,247)	358,357
Net cash provided by operating activities	113,707	430,078
CASH FLOWS FROM INVESTING ACTIVITIES		
Construction cash held by trustee	5,096,173	-
Restricted cash	(140)	(71,167)
Acquisition of fixed assets	(6,026,148)	(3,468,624)
Withdrawals from restricted account held by trustee	-	3,071,175
Net cash used in investing activities	(930,115)	(468,616)
CASH FLOWS FROM FINANCING ACTIVITIES		
Construction costs payable	58,701	-
Line of credit payable	(19,737)	-
Due to Victory Education Partners	125,000	-
Net cash provided by financing activities	163,964	-
NET DECREASE IN CASH AND CASH EQUIVALENTS	(652,444)	(38,538)
CASH AND CASH EQUIVALENTS		
Beginning of year	683,139	721,677
End of year	\$ 30,695	\$ 683,139
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION		
Interest paid - expensed	\$ 473,665	\$ 466,860
Interest paid - capitalized	\$ 551,999	\$ 332,340

See notes to financial statements.

## INTERNATIONAL LEADERSHIP CHARTER SCHOOL

## STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2015

(With Comparative Totals for the year ended June 30, 2014)

	Regular Education	Special Education	Total Programs	Management & General	Fund- Raising	Total	Total 2014
<b>Personnel Expenses</b>							
Salaries and wages	\$ 846,601	\$ 132,342	\$ 978,943	\$ 347,418	\$ 13,329	\$ 1,339,690	\$ 1,191,398
Payroll taxes and fringe benefits	440,319	68,831	509,150	180,693	6,933	696,776	648,364
Total Personnel Expenses	1,286,920	201,173	1,488,093	528,111	20,262	2,036,466	1,839,762
<b>Operating Expenses</b>							
Contractual services	59,614	6,386	66,000	-	-	66,000	73,189
Professional services	-	-	-	135,837	-	135,837	235,855
Marketing and recruitment	35,168	3,767	38,935	-	-	38,935	105,630
Curricula and books	142,612	15,276	157,888	-	-	157,888	90,925
Instructional supplies and equipment	7,935	850	8,785	-	-	8,785	63,415
Student meals	131,074	14,040	145,114	-	-	145,114	141,483
Office supplies	37,839	4,053	41,892	-	-	41,892	49,977
Postage, printing and subscriptions	27,359	2,931	30,290	-	-	30,290	23,377
Rent	449,655	70,291	519,946	184,524	7,080	711,550	624,587
Utilities	102,196	15,975	118,171	41,938	1,609	161,718	118,782
Security	-	-	-	91,153	-	91,153	63,588
Facility maintenance and equipment	74,776	11,689	86,465	30,686	1,177	118,328	124,486
Insurance	52,189	8,158	60,347	21,417	822	82,586	97,992
Travel and conference	11,939	1,866	13,805	4,899	188	18,892	30,085
Professional development	75,242	11,762	87,004	30,877	1,185	119,066	170,524
Other expenses	56,517	6,054	62,571	73,135	-	135,706	102,369
Interest expense	-	-	-	473,665	-	473,665	694,060
Amortization	-	-	-	20,830	-	20,830	-
Depreciation	-	-	-	26,334	-	26,334	40,025
Total Operating Expenses	1,264,115	173,098	1,437,213	1,135,295	12,061	2,584,569	2,850,349
TOTAL EXPENSES	\$ 2,551,035	\$ 374,271	\$ 2,925,306	\$ 1,663,406	\$ 32,323	\$ 4,621,035	\$ 4,690,111

See notes to financial statements

INTERNATIONAL LEADERSHIP CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015

1. Organization

The International Leadership Charter School (“The School”), a 501 (c) (3) tax-exempt organization, is a public charter high school located in Bronx, New York. The School opened in January 2006 and currently operates classes for ninth to twelve grade. The School’s charter was renewed on June 16, 2015 for an additional five years. The mission of the school is to prepare the young men and women of the Bronx not only for the demands of higher education, but also for leading lives of meaning. Its teaching philosophy provides powerful learning experiences that stress engagement, discovery, and the active application of learning to the world around us.

2. Summary of Significant Accounting Policies

a) Basis of Accounting

The accompanying financial statements are prepared on the accrual basis of accounting in accordance with principles generally accepted in the United States of America.

b) Cash and Cash Equivalents

The School maintains its cash in bank deposit accounts, which, at times, may exceed federally insured limits. The School has not experienced any losses in such accounts. The School believes it is not exposed to significant credit risk on cash and equivalents.

For purposes of the statement of cash flows, the School considers all highly liquid debt instruments purchased with maturity of three months or less to be cash equivalents.

c) Grants and Contracts Receivable

Unconditional promises to give that are expected to be collected within one year are recorded as grants and contribution receivable at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows.

INTERNATIONAL LEADERSHIP CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015

2. Summary of Significant Accounting Policies (Continued)

c) Grants and Contracts Receivable (Continued)

The discounts on those amounts are computed using risk-free interest rates applicable to the years in which the promises are received. Conditional promises to give are not included as support until the conditions are substantially met.

d) Financial Statement Presentation

The School is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted.

- i) Unrestricted net assets – Net assets that are not subject to grantor or donor-imposed stipulations.
- ii) Temporarily restricted net assets – Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the School and/or passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. There are no temporarily restricted net assets at June 30, 2015.
- iii) Permanently restricted net assets – Net assets subject to grantor or donor-imposed stipulations that they be maintained permanently by the School to use all or part of the assets for general or specific purposes. There are no permanently restricted net assets at June 30, 2015.

Furthermore, information is required to segregate program service expenses from support expenses.

e) Donated Services

The Charter School follows U.S. GAAP guidance on accounting for contributions received and contributions made. Accordingly, contributed services are recognized as revenue and assets or expenses at fair value if those services (a) create or enhance nonfinancial assets, (b) would typically need to be purchased by the Charter School if they had not been provided by contribution; or (c) require specialized skills and are provided by individuals with those skills.

INTERNATIONAL LEADERSHIP CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015

2. Summary of Significant Accounting Policies (Continued)

e) Donated Services (Continued)

The School receives donated services from unpaid volunteers. No amounts have been recognized in the statement of activities since the services do not meet the specialized skill criteria for recognition under generally accepted accounting principles.

f) Contributions

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted net assets depending on the existence or nature of any donor restrictions.

g) Property and Equipment

Purchase of property and equipment are capitalized at cost. Donated assets are capitalized at the estimated fair value at date of receipt. The cost of maintenance and repairs is charged to expense as incurred; significant improvements are capitalized. The School capitalizes additions and significant improvements in excess of \$500. Depreciation is computed using the straight-line method over estimated useful lives of 3 to 7 years.

h) Construction in Progress

All applicable direct and indirect costs are capitalized as property costs during the construction period. No provision for depreciation is made on construction in progress until the assets are placed in service. Costs incurred after the property is substantially complete and ready for its intended use will be charged to operations.

i) Revenue Recognition

Revenue from the state and local government resulting from its charter school status is based on the number of students enrolled and is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the School when qualifying expenditures are incurred and billable. Funds received in advance for which qualifying expenditures have not been incurred are reflected as refundable advances from state and local government grants in the accompanying statement of financial position.

INTERNATIONAL LEADERSHIP CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015

2. Summary of Significant Accounting Policies (Continued)

j) Income Taxes

In January 2006 The School filed and received approval of its application for tax exempt status from the Internal Revenue Service under section 501(c)(3) of the Internal Revenue code and has been classified as a publicly supported organization as described in Internal Revenue Code section 509 (A)(1) and 170 (B)(1)(A)(II).

Management believes that the organization has no uncertain tax positions that would require financial statement recognition. The School is no longer subject to income tax examination by federal, state or local tax authorities for years before 2011, which is the standard statute of limitations look-back period.

k) Comparative Financial Information

The June 30, 2015 financial statements includes certain prior year summarized comparative information in total but not by net asset class. In addition, only certain of the notes to the financial statements for June 30, 2014 are presented. As a result, the June 30, 2014 comparative information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such June 30, 2014 information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2014, from which the summarized information was derived.

l) Estimates

The preparation of financial statements in conformity with principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

m) Deferred Expenses

Closing costs are amortized on the straight-line method over the life of the related bonds as indicated in note 9.

INTERNATIONAL LEADERSHIP CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015

3. Restricted Cash

Under the provisions of its charter, the School established a bank account to pay for any legal and audit expenses that would be associated with dissolution, should it occur.

4. Reclassifications

Certain accounts relating to the prior year have been reclassified to conform to the current year's presentation. These reclassifications have no effect on changes in unrestricted net assets as previously reported.

5. Property and Equipment

At June 30, 2015 and 2014, property and equipment consisted of the following:

	<u>2015</u>	<u>2014</u>	<u>Estimated Useful Life</u>
Land	\$ 2,530,000	\$ 2,530,000	
Computers and equipment	145,121	145,121	5 years
Furniture and fixtures	69,087	57,642	5 years
Leasehold improvements	836,030	836,030	39 years
Construction in progress	<u>11,022,454</u>	<u>5,007,753</u>	
	\$14,602,694	\$8,576,546	
Accumulated depreciation	<u>(988,425)</u>	<u>(962,091)</u>	
	<u>\$13,614,269</u>	<u>\$7,614,455</u>	

Depreciation expense for the years ended June 30, 2015 and 2014 was \$26,334 and \$40,025, respectively.

6. Accrued Expenses

Accrued expenses consist primarily of amounts due to staff for payroll earned during the school year but paid out over the summer months.

INTERNATIONAL LEADERSHIP CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015

7. Pupil Enrollment and Other Revenues From Government Agencies

Under the Charter School Agreement and the Charter Schools Act, the School is entitled to receive funding from governmental sources that are available to public schools. The calculation of the amounts to be paid to the School under these programs is determined by the State, and is based on complex laws and regulations, enrollment levels, and economic information related to the home school districts of the children enrolled in the School.

If these regulations, some of which are relatively new in the State of New York, were to change, or other factors included in the calculations were to change, the level of funding that the School receives could vary significantly.

The amounts are based upon actual amounts received as well as estimates by the management based upon the best information available at the time. However, actual amounts received, as determined by the funding source, could vary based on changes in the factors used to calculate the amounts owed.

8. Defined Contribution Plan

The School maintains a deferred 401K plan for all qualified employees. The School elects to make contributions to the plan on a discretionary basis. For the year ended June 30, 2015 and 2014, The School had not contributed to the plan.

9. Deferred Expenses

At June 30, 2015, deferred expenses consisted of the following:

		<u>Amortization Period</u>
Bond issuance costs	\$624,890	30 years
Less: Accumulated amortization	<u>(20,830)</u>	
	<u>\$ 604,060</u>	

INTERNATIONAL LEADERSHIP CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015

10. Bonds Payable

On March 21, 2013, Build NYC Resource Corporation provided construction and permanent financing through the issuance of \$17,750,000 in Tax-Exempt Revenue Bonds (the "Series 2013 Bonds"), with principal amounts, interest rates and maturity dates as follows:

<u>Principal Amounts</u>	<u>Interest Rates</u>	<u>Due Dates</u>
\$ 2,920,000	5.00%	July 1, 2023
5,360,000	5.75%	July 1, 2033
<u>9,470,000</u>	6.00%	July 1, 2043
<u>\$17,750,000</u>		

The proceeds from the sale of the Bonds, together with other available funds, were used to (1) refinance or reimburse the School for certain costs of acquiring, constructing, renovating, equipping and furnishing its future educational facility; (2) fund the Service Reserve Fund established under the indenture in an amount equal to the Debt Service Reserve Fund Requirement of the Bonds; (3) cover interest on the Bonds during construction for a period of sixteen months; and (4) pay certain costs of issuing the Series 2013 Bonds.

The Bonds are secured by the pledge and assignment to the Trustee of the Trust Estate for the benefit of the holders of the Bonds. The obligations of the School under the loan agreement are secured by the mortgages assigned to the Trustee for the benefit of the holders of the Bonds.

Interest on the Bonds is payable initially on July 1, 2013 and semiannually thereafter on each January 1<sup>st</sup> and July 1<sup>st</sup> computed on the basis of a 360-day year of twelve 30-day months. The amount of the interest that was capitalized as it related to the financing of the School's facility was \$551,999 for the year ended June 30, 2015.

INTERNATIONAL LEADERSHIP CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015

10. Bonds Payable (Continued)

Principal and interest payments due on the Bonds by fiscal year are as follows:

<u>Fiscal year ended</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016	\$ 265,000	\$ 1,015,775	\$ 1,280,775
2017	280,000	1,002,150	1,282,150
2018	290,000	987,900	1,277,900
2019	305,000	973,025	1,278,025
2020	320,000	957,400	1,277,400
2021 and thereafter	<u>16,290,000</u>	<u>14,133,663</u>	<u>30,423,663</u>
	<u>\$17,750,000</u>	<u>\$19,069,913</u>	<u>\$36,819,913</u>

For the years ended June 30, 2015, the interest expense was \$470,401.

Debt Service Escrow

The bond indenture agreements provide for the creation of debt service reserve. The balance being held by the trustee at June 30, 2015 was \$1,289,650.

11. School Facility

The School occupies a commercial facility for its classroom space and administrative office on a monthly basis. The monthly rent payment is \$52,049.

12. Contingency

The School participates in a number of federal and state programs. These programs require that the School comply with certain requirements of laws, regulations, contracts, and agreements applicable to the programs in which it participates. All funds expended in connection with government grants and contracts are subject to audit by government agencies.

While the ultimate liability, if any, from such audits of government and contracts by government agencies is presently not determinable, it should not, in the opinion of the management, have a material effect on the financial position or results of operations. Accordingly, no provision for any such liability that may result has been made in the accompanying financial statements.

INTERNATIONAL LEADERSHIP CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015

13. Due to Charter School Institute

The amount due to the Charter School Institute (“CSI”) arose regarding a grant that the School received from CSI in 2008. In 2013, after the statute of limitations had passed, CSI pursued the repayment of this grant. The School has settled with CSI and has agreed to pay \$100,000 in five installments every other month, with the first payment due by November 15, 2015.

14. Due to Victory Education Partners

Advances from Victory Education Partners bear interest at 3% and are due on demand. Subsequent payment of \$75,000 has been made in September 2015.

15. Line of Credit

The School has borrowings on an outstanding line of credit with the bank for the original amount of \$100,000 at 4% per annum. For the year ended June 30, 2015, the balance was \$80,263.

16. Construction Contract

The School entered into a Construction Contract Agreement in the amount of \$11,658,546, including changes orders, to construct, renovate and equip of the acquired building for classroom expansions. At June 30, 2015, \$7,057,249 of costs has been incurred.

17. Subsequent Events

Management has evaluated subsequent events through October 28, 2015, the date that financial statements were available to be issued. No significant subsequent events have been identified that would require adjustment or disclosure in the accompanying financial statements.



# KOCH GROUP & COMPANY, LLP

CERTIFIED PUBLIC ACCOUNTANTS

333 Seventh Avenue

New York, NY 10001

(212) 631-0700 FAX (212) 631-0109

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Trustees of  
International Leadership Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of International Leadership Charter School, which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 28, 2015.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered International Leadership Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of International Leadership Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of International Leadership Charter School's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether International Leadership Charter School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audits, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Koch Group & Company, LLP*  
Certified Public Accountants

New York, New York  
October 28, 2015

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### 2015-16 Budget & Cash Flow Template

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#### General Instructions and Notes for New Application Budgets and Cash Flows Templates

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<b>1</b>	Complete ALL SIX columns in <b>BLUE</b>
<b>2</b>	Enter information into the <b>GRAY</b> cells
<b>3</b>	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
<b>4</b>	Funding by School District information for all NYS School district is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
<b>5</b>	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**International Leadership Charter High School**

**PROJECTED BUDGET FOR 2015-2016**

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	6,038,643	510,176	-	-	40,757	6,589,576	
Total Expenses	4,268,086	522,198	-	-	1,485,085	6,275,369	
Net Income	1,770,557	(12,022)	-	-	(1,444,328)	314,207	
Actual Student Enrollment	-	-	-	-	-	-	
Total Paid Student Enrollment	366	40				406	

PROGRAM SERVICES			SUPPORT SERVICES			
REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	

**REVENUE**

**REVENUES FROM STATE SOURCES**

	CY Per Pupil Rate	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Per Pupil Revenue							
New York City	\$13,877.00	5,632,674	-	-	-	-	5,632,674
School District 2 (Enter Name)		-	-	-	-	-	-
School District 3 (Enter Name)		-	-	-	-	-	-
School District 4 (Enter Name)		-	-	-	-	-	-
School District 5 (Enter Name)		-	-	-	-	-	-
		5,632,674	-	-	-	-	5,632,674
Special Education Revenue		-	415,600	-	-	-	415,600
Grants							
Stimulus		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other State Revenue		-	-	-	-	-	-
<b>TOTAL REVENUE FROM STATE SOURCES</b>		<b>5,632,674</b>	<b>415,600</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,048,274</b>

**REVENUE FROM FEDERAL FUNDING**

IDEA Special Needs		-	75,882	-	-	-	75,882
Title I		249,992	-	-	-	-	249,992
Title Funding - Other		9,225	-	-	-	-	9,225
School Food Service (Free Lunch)		72,232	7,894	-	-	-	80,126
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	-
Other		-	-	-	-	-	-
Other Federal Revenue		-	-	-	-	-	-
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>		<b>331,449</b>	<b>83,776</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>415,225</b>

**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising		74,520	10,800	-	-	22,680	108,000
Erate Reimbursement		-	-	-	-	-	-
Interest Income, Earnings on Investments,		-	-	-	-	9,534	9,534
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	-
Food Service (Income from meals)		-	-	-	-	-	-
Text Book		-	-	-	-	-	-
Other Local Revenue		-	-	-	-	8,543	8,543
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>		<b>74,520</b>	<b>10,800</b>	<b>-</b>	<b>-</b>	<b>40,757</b>	<b>126,077</b>

**TOTAL REVENUE**

REGULAR EDUCATION	6,038,643	SPECIAL EDUCATION	510,176	OTHER	-	FUNDRAISING	-	MANAGEMENT & GENERAL	40,757	TOTAL	6,589,576
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**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

	No. of Positions	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Executive Management	1.00	127,061	18,415	-	-	38,671	184,147
Instructional Management	1.00	85,424	9,336	-	-	-	94,760
Deans, Directors & Coordinators	-	-	-	-	-	-	-
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	1.00	-	-	-	-	130,000	130,000
Administrative Staff	6.00	-	-	-	-	341,151	341,151
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>9</b>	<b>212,485</b>	<b>27,751</b>	<b>-</b>	<b>-</b>	<b>509,822</b>	<b>750,058</b>

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	25.00	1,267,708	138,547	-	-	-	1,406,255
Teachers - SPED	-	-	-	-	-	-	-
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	-	-	-	-

List exact titles and staff FTE's ( Full time equivalent)

**International Leadership Charter High School**

**PROJECTED BUDGET FOR 2015-2016**

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	6,038,643	510,176	-	-	40,757	6,589,576	
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Net Income	1,770,557	(12,022)	-	-	(1,444,328)	314,207	
Actual Student Enrollment	-	-	-	-	-	-	
Total Paid Student Enrollment	366	40				406	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Specialty Teachers	-	-	-	-	-	-	
Aides	-	-	-	-	-	-	
Therapists & Counselors	3.00	167,432	18,299	-	-	185,731	
Other	-	-	-	-	-	-	
<b>TOTAL INSTRUCTIONAL</b>	<b>28</b>	<b>1,435,140</b>	<b>156,846</b>	<b>-</b>	<b>-</b>	<b>1,591,986</b>	
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>							
Nurse	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Other	1.00	-	-	-	65,000	65,000	
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>65,000</b>	<b>65,000</b>	
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>38</b>	<b>1,647,626</b>	<b>184,597</b>	<b>-</b>	<b>574,822</b>	<b>2,407,044</b>	
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes	-	539,469	60,441	-	-	788,120	
Fringe / Employee Benefits	-	187,078	20,960	-	-	273,306	
Retirement / Pension	-	10,789	1,209	-	-	15,762	
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>		<b>737,337</b>	<b>82,610</b>	<b>-</b>	<b>-</b>	<b>1,077,188</b>	
<b>TOTAL PERSONNEL SERVICE COSTS</b>		<b>2,384,963</b>	<b>267,206</b>	<b>-</b>	<b>-</b>	<b>3,484,232</b>	
<b>CONTRACTED SERVICES</b>							
Accounting / Audit	-	-	-	-	99,000	99,000	
Legal	-	-	-	-	49,000	49,000	
Management Company Fee	-	-	-	-	-	-	
Nurse Services	-	27,044	2,956	-	-	30,000	
Food Service / School Lunch	-	122,590	13,398	-	-	135,988	
Payroll Services	-	3,953	573	-	1,203	5,729	
Special Ed Services	-	-	-	-	-	-	
Titlement Services (i.e. Title I)	-	-	-	-	-	-	
Other Purchased / Professional / Consulting	-	-	-	-	464	464	
<b>TOTAL CONTRACTED SERVICES</b>		<b>153,588</b>	<b>16,926</b>	<b>-</b>	<b>149,667</b>	<b>320,181</b>	
<b>SCHOOL OPERATIONS</b>							
Board Expenses	-	-	-	-	-	-	
Classroom / Teaching Supplies & Materials	-	87,266	9,537	-	-	96,803	
Special Ed Supplies & Materials	-	-	-	-	-	-	
Textbooks / Workbooks	-	40,141	4,387	-	-	44,528	
Supplies & Materials other	-	-	-	-	-	-	
Equipment / Furniture	-	10,730	1,173	-	-	11,903	
Telephone	-	10,350	1,500	-	3,150	15,000	
Technology	-	60,375	8,750	-	18,375	87,500	
Student Testing & Assessment	-	74,494	8,141	-	-	82,635	
Field Trips	-	27,327	2,987	-	-	30,314	
Transportation (student)	-	-	-	-	-	-	
Student Services - other	-	41,248	4,508	-	-	45,756	
Office Expense	-	32,775	4,750	-	9,975	47,500	
Staff Development	-	155,074	22,475	-	47,196	224,745	
Staff Recruitment	-	27,044	2,956	-	14,508	44,508	
Student Recruitment / Marketing	-	22,537	2,463	-	-	25,000	
School Meals / Lunch	-	-	-	-	-	-	
Travel (Staff)	-	690	100	-	210	1,000	
Fundraising	-	-	-	-	-	-	

**International Leadership Charter High School**

**PROJECTED BUDGET FOR 2015-2016**

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	6,038,643	510,176	-	-	40,757	6,589,576	
Total Expenses	4,268,086	522,198	-	-	1,485,085	6,275,369	
Net Income	1,770,557	(12,022)	-	-	(1,444,328)	314,207	
Actual Student Enrollment	-	-				-	
Total Paid Student Enrollment	366	40				406	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Other	22,537	2,463	-	-	-	25,000	
<b>TOTAL SCHOOL OPERATIONS</b>	<b>612,588</b>	<b>76,189</b>	<b>-</b>	<b>-</b>	<b>93,414</b>	<b>782,192</b>	
<b>FACILITY OPERATION &amp; MAINTENANCE</b>							
Insurance	87,890	12,738	-	-	26,749	127,377	
Janitorial	-	-	-	-	70,000	70,000	
Building and Land Rent / Lease	696,314	100,915	-	-	211,922	1,009,150	
Repairs & Maintenance	37,950	5,500	-	-	11,550	55,000	
Equipment / Furniture	-	-	-	-	-	-	
Security	103,500	15,000	-	-	31,500	150,000	
Utilities	124,200	18,000	-	-	37,800	180,000	
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>1,049,854</b>	<b>152,153</b>	<b>-</b>	<b>-</b>	<b>389,521</b>	<b>1,591,527</b>	
DEPRECIATION & AMORTIZATION	67,094	9,724	-	-	20,420	97,237	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-	
<b>TOTAL EXPENSES</b>	<b>4,268,086</b>	<b>522,198</b>	<b>-</b>	<b>-</b>	<b>1,485,085</b>	<b>6,275,369</b>	
<b>NET INCOME</b>	<b>1,770,557</b>	<b>(12,022)</b>	<b>-</b>	<b>-</b>	<b>(1,444,328)</b>	<b>314,207</b>	
<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>	<b>REGULAR EDUCATION</b>	<b>SPECIAL EDUCATION</b>	<b>TOTAL ENROLLED</b>				
New York City			-				
School District 2 (Enter Name)			-				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
<b>TOTAL ENROLLMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>				
<b>REVENUE PER PUPIL</b>	<b>-</b>	<b>-</b>	<b>-</b>				
<b>EXPENSES PER PUPIL</b>	<b>-</b>	<b>-</b>	<b>-</b>				



# Appendix F: BOT Membership Table

Created: 07/31/2015

Last updated: 08/01/2015

## Page 1

### 1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	John Paul Gonzalez		Chair/Board President	Yes	Health/Education	
2	Ann Koessler		Treasurer	Yes	Finance	
3	Lupita Samuels		Secretary	Yes	Education	
4	Doreen Bermudez		Parent Representative	Yes	Health	
5	Elissa Ramos		Trustee/Member	Yes	Health	
6	Dr. Elaine Ruiz Lopez		Trustee/Member	No	CEO & Founder	
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

### 2. Total Number of Members Joining Board during the 2014-15 school year

1

**3. Total Number of Members Departing the Board during the 2014-15 school year**

0

**4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?**

9

**5. How many times did the Board meet during the 2014-15 school year?**

12

**6. How many times will the Board meet during the 2015-16 school year?**

2

**Thank you.**

**International Leadership Charter High School  
Enrollment and Retention Targets Plan: Next Charter Term**

*Increased Enrollment and Retention Targets for FRL, ELL and SWD:*

The International Leadership Charter High School (ILCHS) will proactively seek to expand our school's high quality educational opportunities for special populations. ILCHS will continue to serve all of its *Students with Disabilities* (SWD) and *English Language Learners* (ELLs) with the same level of high achievement providing accommodations to students as per the New York State Charter Laws and NYS regulations.

Enrollment for Special Populations 2014-15

Grade	# Students W/Disabilities	#ELL Students	#FRL
<b>9</b>	7	12	90
<b>10</b>	10	8	60
<b>11</b>	5	4	41
<b>12</b>	2	1	48

- *Strategy for Increased Enrollment for FRL, ELL and SWD*

It is important to stress that ILCHS implements all its outreach efforts with consideration to parents of children with special needs (SWD) and ELLs. Parents of children with special needs are provided with information regarding ILCHS priority to support students with disabilities and its commitment to educating children in an inclusive environment. Likewise, parents of ELLs are informed of ILCHS' ELL friendly environment, that demonstrates respect for the culture and use of the native language, as a bridge to support the acquisition of English through the implementation of balanced instructional practices to ensure English proficiency of the second language before graduation from high school.

- *Efforts to be taken in 2015-16: SWD Enrollment*

ILCHS has a proactive history of retaining students with disabilities, as well as graduating SWD College Ready. When new students that may need additional special services such as mandated counseling and testing accommodations, this is vigorously pursued. During the school year, for every benchmark assessment at end of each Quarter the progress of students with disabilities is monitored by the school leadership and coaches. Our current enrollment for 2014-15 is shown below:

- *Efforts to be taken in 2015-16: ELL Enrollment*

Among the specific strategies that ILCHS will employ to effectively recruit ELL will be to:

1. Enlist the help of parents of ELLs, and student themselves, who represent the range of immigrants and native speakers of languages other than English in the district. This approach has provided ILCHS with a bridge for additional community organizations and houses of worship with large immigrant populations that would be fruitful areas in which to engage in the School's marketing and recruitment efforts.
2. ILCHS would seek the active participation of its ambassador parents in speaking at these recruitment events, particularly about their experience at ILCHS, the academic support that their children receive in acquiring English proficiency and the welcoming school community.
3. Investment in full page advertisements in El Diario de La Prensa and local Spanish language newspapers. We are also pursuing radio Public Service Announcements as well.

- *Efforts to be taken in 2015-16: Recruitment and Retention*

1. In the student registration for 2015-16, student profiles will be retrieved from ATS to learn which students are identified as ELLs by NYSESLATT administered while in elementary or middle school. The Home Language Survey [HLS] will be administered to target possible "missed" or "non identified" ELLs. These students will be tested in September to confirm if they are ELL's. The ELL's will be provided with pull-out ESL instruction as well as other intervention services as needed. Their progress will be monitored through their performance on benchmark and formative assessments.

2. All efforts made during 2014-15 will also be increased in the 2015-16 new school year. It is important to note that approximately 50% of our enrollment is Former Limited English Proficient (FLEP)

3. ILCHS has also requested the approval of an ELL preference for inclusion on our outreach materials and enrollment application for the next term of charter. Our current enrollment for 2014-15 is demonstrated below:

- *Efforts to be taken in 2015-16: Enrollment & Retention Free and Reduced Lunch (FRL)*

1. Student recruitment efforts are focused in the ILCHS community which is the South West Bronx and North West Bronx which are historically low socioeconomic areas. Therefore, the majority of ILCHS applications are from families that are indigent or from low economic standing.

2. With an 80% Free and Reduced Lunch student population in 2014-15, it is clear that we have a high number of students and families living in poverty and we will continue to work on retaining this special population.

In summary, ILCHS will revamp the charter school's outreach and marketing materials to place more emphasis on instructional strategies devoted to supporting ELLs in acquisition of and proficiency in the English language, SWD and support and interventions for students who are Title I and living in poverty. In addition, increasing the opportunities to network and learn from charter school colleagues in the Bronx and throughout the city which have been successful in drawing a population of ELLs in similar proportion to the district and draw upon the experience of its colleagues in reaching out to and successfully marketing its school to parents with special needs children and poverty-level families, is paramount to the meeting our Enrollment and Retention Targets.



# Appendix I: Teacher and Administrator Attrition

Last updated: 07/31/2015

Report changes in teacher and administrator staffing.

Page 1

Charter School Name:

## Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2014, the FTE for added staff from July 1, 2014 through June 30, 2015, and the FTE for any departed staff from July 1, 2014 through June 30, 2015 using the two tables provided.

### 2013-14 Teacher Attrition Table

	FTE Teachers on June 30, 2014	FTE Teachers Additions 7/1/14 – 6/30/15	FTE Teacher Departures 7/1/14 – 6/30/15
	18	1	2

### 2013-14 Administrator Position Attrition Table

	FTE Administrator Positions On 6/30/2014	FTE Administrator Additions 7/1/14 – 6/30/15	FTE Administrator Departures 7/1/14 – 6/30/15
	7	0	3

Thank you



# Appendix J: Uncertified Teachers

Last updated: 07/31/2015

**"thirty per centum or 5 teachers, whichever is less"**

To comply with NYS Education Law Section 2854(3)(a-1), please report the (FTE) count of uncertified and certified teaching staff as of the last day of school for the 2014-15 school year.

Page 1

**Charter School Name:**

**Note Definition of FTE:**

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: [http://www.bea.gov/faq/index.cfm?faq\\_id=368#sthash.8Rbj89kq.dpuf](http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf))

**How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2014-15?**

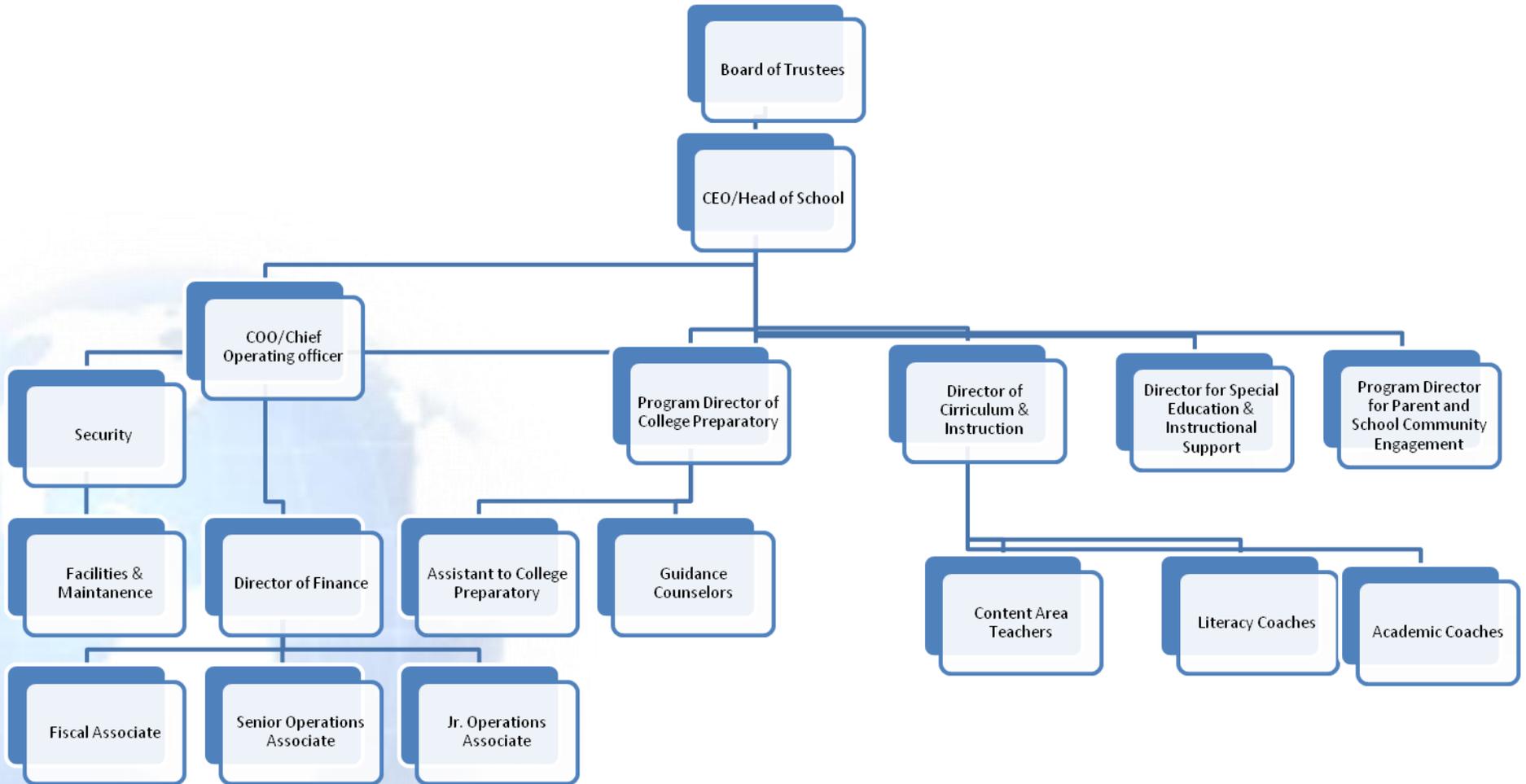
**For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.**

	FTE - (June 30, 2015)
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	3
(ii) individuals who are tenured or tenure track college faculty	2
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	1
FTE count of uncertified teachers who do not fit into any of the four statutory categories	0
<b>Total</b>	<b>6.0</b>

**How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2014-15?**

12

**Thank you.**



## **II. EXECUTIVE SUMMARY**

### **Mission Statement:**

The International Leadership Charter High School will implement an academically rigorous college preparatory curriculum that will elevate students' intellectual capacity, provide them with a superior high school education and prepare them for a higher education. Our students will meet and exceed city and statewide assessment averages in the NYS Regents Examinations in English, History, Mathematics and Science. We seek to expand students' knowledge of international studies, the social, economic and political issues that affect their daily lives; and to cultivate their leadership skills with a commitment to community service, social action and participation in the global society. Our school will implement a philosophy that calls for high expectations which will provide each student with powerful learning experiences that stress complex and engaging activities, relevant content and active discovery of curriculum objectives.

### **Goals:**

Our educational goals will, without exception, strive to provide an academically rigorous program of study that is aligned to the performance standards with clear data driven measures of progress. Our goals will also be consistent with the New York Annual Yearly Progress (AYP) requirements and in accordance with No Child Left Behind (NCLB) requirements. The ILCS five-year goals are as follows:

- ILCS shall make AYP in English and Mathematics as measured by the NYS Regents Examinations.
- 75% of students who seat annually for Regents Exams in English, Mathematics, Science and History will pass these assessments.
- 75% of students who seat annually for Regents exams in English, Mathematics, Science and History will have a 20% higher pass rate on the NYS Regents Examinations than high schools in the community school district in which they are located by final year of charter.
- 90% of each cohort of students enrolled continuously at ILCHS from grades 9 through 12 will graduate within 4 years.
- 90 % of the students will graduate having achieved a score of 65%> on all of the NYS Regents Exams 4 years.
- 75% or more of ILCHS students will achieve an average daily attendance of 90% or better as measured by annual data collected on daily attendance.

### *Student retention/attrition*

- Student retention rates will exceed those of neighboring community district high schools as measured by data collected on daily attendance by 85% or better by final year of the school's charter.
- Students will meet and exceed the graduation rates of students attending neighboring community school district high schools as measured by a graduation rate of 90% or better.

### *Value Added*

- 90% of ILCS students will surpass college enrollment percentages of neighboring community school district high school students as evidenced by the number of students receiving college acceptance letters.

- Parents will demonstrate a 90%-satisfaction with the student achievement and the learning environment as measured by the ILCHS Parent Satisfaction and Learning Environment Survey administered by our charter school. <sup>1</sup>

### **Demographic Composition**

We anticipate that the demographic composition of our student body will be approximately 75% of our student enrollment will be Latino and 20% will be Black Caribbean and/or African American and 5% will be South East Asian. We also expect based on the pattern of enrollment that approximately 11% of our students will be Special Needs; 15% will be ELL students and 50% will be “*Former Limited English Proficient*”. According to the 2013 NYS Report Card for Community School District 10 where our charter school is located, 76% of the total enrollment were designated as Free and Reduced Lunch (FRL). The ILCHS percentage of FRL students that we served was 100% for that same year.

There continues to be an achievement gap among high school students in the community that we serve. Only sixty two percent (62%) of all students met the graduation rate at the New York State standard of 80% passing for 2013. Of those meeting the standard, 52% were Latino students; 60% were Black or African American as compared with 90% of White students who met graduation rate. This demonstrates a 34% higher pass rate as compared to Black and Latino students. In addition, only 26% of Students with Disabilities (SWD) and 49% of LEP students met the graduation rate.

### **Educational Program:**

Our school’s design will seek to incorporate the principles of *powerful learning*--a key component of the accelerated schools learning model<sup>3</sup> that will provide all students with the challenging activities.

We have two over-arching goals for the delivery of instruction. The first will prepare students to meet the high standards and expectations in an academically rigorous college preparatory curriculum. The second will create a school environment that is exciting, motivates student learning and nurtures the students’ social, emotional and leadership development, that is rooted in the concept of PEACE an approach that has been successfully modeled by ILCHS.

### **Enrollment Planning:**

The International Leadership Charter High School (ILCHS) will expand to serve approximately 410 students as of September 2015. We plan to begin the second term of our charter with 18 classrooms and learning spaces for grades 9-12 with approximately 125 students for grades 9 and 10 for Year One and Two and we plan to be at full growth in Years Three, Four and Five in each grade for a total of 440 students over a five-year period.

---

<sup>1</sup><http://www.ncrel.org/sdrs/areas/issues/envrnmnt>

<sup>3</sup> Levin, Henry M.. (1998) “Accelerated Schools: A Decade of Evolution.” pp. 807-830 in Hargreaves, Andy, Liberman, Ann, Fullan, Michael & Hopkins, David, eds. International Handbook of Educational Change. Part Two. Boston: Kluwer Academic Publishers.

Five-Year Plan for Student Enrollment 2015-2020

<b>Grade</b>	<b>Year One 2015-16</b>	<b>Year Two 2016-17</b>	<b>Year Three 2017-18</b>	<b>Year Four 2018-19</b>	<b>Year Five 2019-20</b>
9	125	125	120	120	120
10	125	125	120	120	120
11	90	100	120	120	120
12	70	90	120	120	120
<b>Total Enrollment</b>	<b>410</b>	<b>430</b>	<b>440</b>	<b>440</b>	<b>440</b>

**Governance:**

The Board of Trustees will hold the charter of the school and thus will be legally, morally and ethically responsible for the school. Globally, the board will be responsible for all governance, operational and fiscal oversight issues. Specifically, they will be responsible for the following:

- a) Mission, policy and strategic planning: Articulate and ensure alignment with the school’s mission, vision and charter. Create and update policy related to the mission and governance. Set the strategic direction and review progress against articulated goals over time.
- b) Financial oversight: Ensure the school’s financial health. Review and approve the annual budget and ensure adherence to it.
- c) Legal and regulatory compliance: Ensure compliance with all laws and regulations and review compliance on a regular basis. Ensure filing of all legal and regulatory documents.
- d) To provide oversight in each of these areas, the board will elect a Chair, a Treasurer and Secretary, and will establish standing committees included but not limited to, Executive, Finance, and Academic. The board will be responsible for governance *and oversight* of all aspects of the charter. The school leadership will be responsible for the implementation and daily *operational* management of the school.
- e) The Chief Executive Officer (CEO) reports to the Board Chair. The Chair and the BOT delegates authority to the CEO to implement the policies, regulatory compliance, legal and financial matters related to the charter school’s management and staffing issues. The CEO is the only direct report to the Board of Trustees and leads the external initiatives, as well as, maintains internal role in providing organizational leadership & fiscal accountability. In addition, the CEO will expand the school’s networks and lead fund development activities with all stakeholders. In addition, there will be a Chief Operating Officer who will oversee the daily operational duties continue to report to the school’s CEO. The CEO will conduct annual performance evaluations of the School’s Management and Leadership Team based specific benchmarks and performance criteria set forth by CEO. There will be a 1) Chief Executive Officer, 2) a Chief Operating Officer and 3) a Director of Curriculum and Instruction. These positions will have instructional and non-instructional daily operational and management oversight responsibilities that are related to 1) the school’s academic program; 2) fiscal, operations, facilities and 3) leadership accountability and organizational development.



# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Sunday, November 01, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/1e134c353c98ca190>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Elaine	Ruiz Lopez

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	
2. *Your Home Address:   City/State	
2. *Your Home Address:   Zip	

### 3. \*Your Business Address

3. *Your Business Address   Street Address	
3. *Your Business Address   City/State	
3. *Your Business Address   Zip	

### 4. \*Daytime Phone Number:

917-587-6407
--------------

### 5. \*E-mail Address:

elopez@ilchs.org
------------------

### 6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.
---------------

### 7. Select the name of the education corporation that operates a single charter school.

INTERNATIONAL LEADERSHIP CS (NYC CHANCELLOR) 321000860904
-----------------------------------------------------------

### 8. Select all positions you have held on the Board:

(check all that apply)

- Other, please specify...: CEO

9. Are you a trustee and also an employee of the school?

*(No response)*

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.

[TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.   Position Held	Chief Executive Officer
[TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.   Responsibilities	Executive Management Finance and Compliance
[TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.   Salary	175,000.00
[TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.   Start Date	1/9/05

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

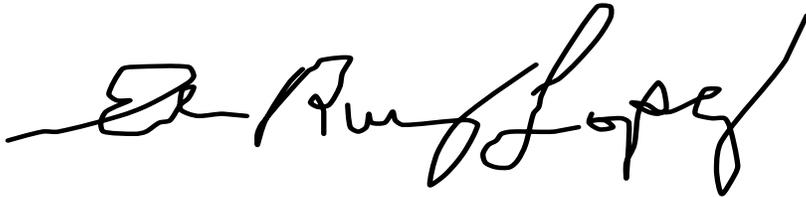
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "E. R. Lopez". The signature is written in a cursive style with a horizontal line extending to the left.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Sunday, November 01, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/3094f0dae5c43d9fcc>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	John Paul	Gonzalez

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	
2. *Your Home Address:   City/State	
2. *Your Home Address:   Zip	

### 3. \*Your Business Address

3. *Your Business Address   Street Address	
3. *Your Business Address   City/State	
3. *Your Business Address   Zip	

### 4. \*Daytime Phone Number:

--

### 5. \*E-mail Address:

--

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*INTERNATIONAL LEADERSHIP CS (NYC CHANCELLOR) 321000860904*

8. Select all positions you have held on the Board:

(check all that apply)

---

• Chair/President

• Secretary

---

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

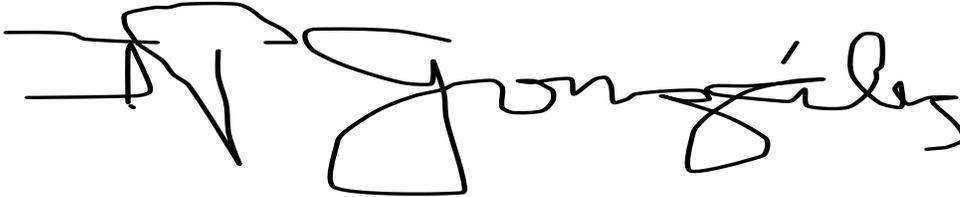
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "J. Gonzalez", written over a horizontal line.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, November 04, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/ae48b5b79bdeac3590>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Lupita	Samuels

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	
2. *Your Home Address:   City/State	
2. *Your Home Address:   Zip	

### 3. \*Your Business Address

3. *Your Business Address   Street Address	
3. *Your Business Address   City/State	
3. *Your Business Address   Zip	

### 4. \*Daytime Phone Number:

--

### 5. \*E-mail Address:

--

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*INTERNATIONAL LEADERSHIP CS (NYC CHANCELLOR) 321000860904*

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Secretary
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Lupita Samuels". The signature is written in a cursive style with a large initial 'L' and a long, sweeping underline.

**Thank you.**