

# I. SCHOOL INFORMATION AND COVER PAGE

Created Wednesday, July 09, 2014

Updated Saturday, November 01, 2014

## Page 1

### 1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

331900860972 HYDE LEADERSHIP CS-BROOKLYN

### 2. CHARTER AUTHORIZER

NYCDOE-Authorized Charter School

### 3. DISTRICT / CSD OF LOCATION

NYC CSD 19

### 4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
330 Alabama Avenue Brooklyn, NY 11207	718-495-5620	718-495-5827	[REDACTED]

### 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Sandra J. DuPree,Ed.D.
Title	Executive Director
Emergency Phone Number (###-###-####)	[REDACTED]

### 5. SCHOOL WEB ADDRESS (URL)

www.hydebrooklyn.org

### 6. DATE OF INITIAL CHARTER

2010-01-01 00:00:00

### 7. DATE FIRST OPENED FOR INSTRUCTION

2008-09-01 00:00:00

### 8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2013-14 (as reported on BEDS Day)

(as reported on BEDS Day)

**9. GRADES SERVED IN SCHOOL YEAR 2013-14**

Check all that apply

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- K

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- 1

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- 2

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- 3

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- 4

**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes/No	Name of CMO/EMO
No	

## 11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

## 12. SCHOOL SITES

Please list the sites where the school will operate in 2014-15.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	330 Alabama Avenue	718-495-5620	CSD 19	K - 5	Yes	DOE space

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Christine DePina Forbes	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Rebecca Chatteram	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Sandra J. DuPree	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	James Cecil Simpson	[REDACTED]	[REDACTED]	[REDACTED]

13. Are the School sites co-located?

Yes

13a. Please list the terms of your current co-location.

	Date School will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	Permanent Location	No		No		No

14. Were there any revisions to the school's charter during the 2013-2014 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

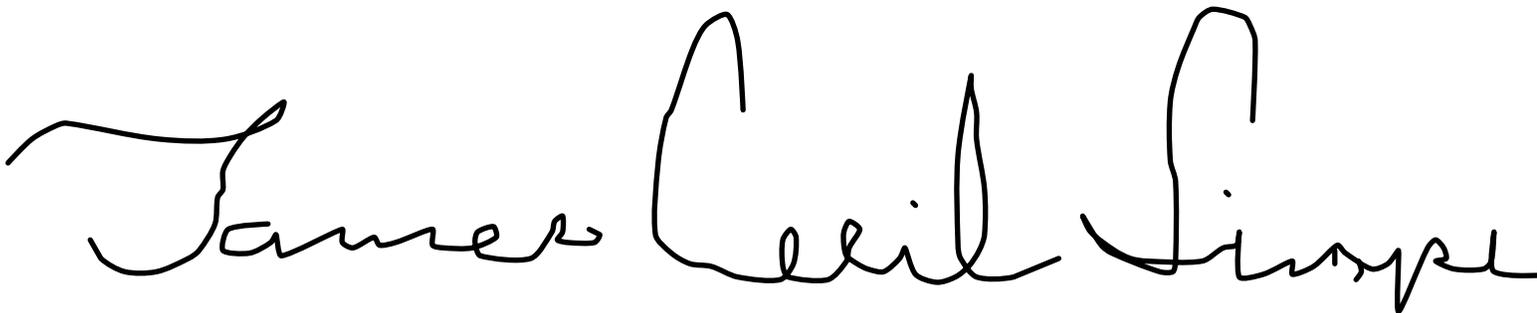
16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School

A handwritten signature in black ink, appearing to read "Dana Byrne". The signature is fluid and cursive, with a large initial "D" and a long, sweeping tail.

Signature, President of the Board of Trustees

A handwritten signature in black ink, appearing to read "James Cecil Simpson". The signature is written in a clear, cursive style with distinct letter shapes.

Thank you.

# Appendix A: Progress Toward Goals

Created Tuesday, July 29, 2014

Updated Saturday, November 01, 2014

## Page 1

Charter School Name: 331900860972 HYDE LEADERSHIP CS-BROOKLYN

### 1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=800000067233&year=2013&createreport=1&enrollment=1&freelunch=1&attendance=1&teacherq>

### 2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

#### 2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the results are not available by August 1st, please list the goals and explain this in the "progress toward goal attainment" column. This task will reopen for the school to update and finalize by the November 1, 2014 due date.

#### 2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	Each year, beginning in 2012-2013) 80 percent of 3-5 graders will perform at or above Level 3 on the New York State ELA examination.	New York State ELA examination	HLCS-Bklyn did not meet this goal.  26% of students in 3rd - 4th Grades performed at or above Level 3 on the New York State ELA Examination.  3rd Grade Level 4 = 0% Level 3 = 10% Level 2 = 43% Level 1 = 46%  4th Grade Level 4 = 5% Level 3 = 19% Level 2 = 48% Level 1 = 27%	In an effort to improve student performance on the New York State ELA Examination, HLCS-Bklyn has (1) increased and resigned professional development sessions for teachers to further develop rigorous instructional strategies, increase lesson complexities and deeper critical thinking processes; (2) Increase instructional time to maximize student performance and outcomes; (3) Departmentalize the ELA block to provide students with more expertise and specialization in the subject; (4) Provide tutoring services for students performing below level; (5) Increase the duration of the Saturday Academy by 4 - 6 weeks.

Academic Goal 2	Each year, beginning in 2012-2013) 80 percent of 3-5 graders will perform at or above Level 3 on the New York State Math examination.	New York State Math examination	<p>HLCS-Bklyn did not meet this goal.</p> <p>33% of students in 3rd - 4th Grades performed at or above Level 3 on the New York State ELA Examination.</p> <p>3rd Grade Level 4 = 6% Level 3 = 16% Level 2 = 48% Level 1 = 30%</p> <p>4th Grade Level 4 = 2% Level 3 = 19% Level 2 = 56% Level 1 = 23%</p>	<p>In an effort to improve student performance on the New York State Math Examination, HLCS-Bklyn has (1) increased and resigned professional development sessions for teachers to further develop rigorous instructional strategies, increase lesson complexities and deeper critical thinking processes; (2) Increase instructional time to maximize student performance and outcomes; (3) Departmentalize the ELA block to provide students with more expertise and specialization in the subject; (4) Provide tutoring services for students performing below level; (5) Increase the duration of the Saturday Academy by 4 - 6 weeks.</p>
Academic Goal 3	Each Year, beginning in 2012-2013, 80 percent of 3-5 graders will perform at above Level 3 on the New York Science examination	New York State Science Examination	<p>HLCS-Bklyn met this goal.</p> <p>87% of Students in Grade 4 performed at of above Level 3 on the New York State Science Examination.</p> <p>Level 4 = 20% Level 3 = 67% Level 2 = 11% Level 1 = 2%</p>	
Academic Goal 4	Each year, 90% of Kindergarten students will perform at or above grade level (A-M) on the Fountas and Pinnell Benchmark Assessment.	Fountas and Pinnell Benchmark Assessment	<p>HLCS-Bklyn met this goal.</p> <p>94% of Kindergarten students performed at or above levels (A-M).</p> <p>62% = Level D or ≥ 19% = Level C 13% = Level B 0% = level A 6% = &lt; Level A</p>	
Academic Goal 5	Each year, 90% of students in 1-2 grades will perform at or above the 70 percentile on the Terra Nova	Terra Nova	<p>HLCS-Bklyn did not meet this goal.</p> <p>21% of students in grades 1 -2 performed at or above the 70th percentile in ELA.</p> <p>21% of students in grades 1-2 performed at or above the 70th percentile in Math.</p>	<p>Action Plan: HLCS–Brooklyn will work with students in the early years to build confidence and testing stamina. Teachers will use performance data to areas of weakness in order to provide additional support to promote continue growth.</p>

Academic Goal 6	Each year, the school is deemed "In Good Standing".	NYSED Preliminary Accountability Status	HLCS-Bklyn met this goal. According to New York State Education Department's 2013-2014 Preliminary Accountability Status, HLCS-Bklyn was deemed "In Good Standing."	
Academic Goal 7	Each year, the school will have an average daily student attendance rate of at least 95% as calculated by the numerator and denominator in the NYDOE attendance template.	Automate The Schools (ATS)	HLCS-Brooklyn did not meet this goal.  HLCS - Bklyn achieved an average daily attendance rate of 93%.	Action Plan: Hyde Leadership CS-Brooklyn will continue to implement attendance incentives, acknowledge individual student attendance and collaborate with families for support. The Family Education Director and Dean of Students will continue to counsel families, where needed, to stress the importance of attendance and its impact on student performance.
Academic Goal 8	Each year, 95% of all students enrolled during the course of the year return the following September.	Preliminary Intent to Return Forms	HLCS - Bklyn met this goal.	

2a1. Do have more academic goals to add?

Yes

2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 9	Each year, after their second and third year at HLCS-Brooklyn, students' promotion rates will demonstrate an upward trend at a rate of 90 percent.	Student Enrollment Forms	HLCS-Brooklyn met this goal.	
Academic Goal 10				
Academic Goal 11				
Academic Goal 12				
Academic Goal 13				
Academic Goal 14				
Academic Goal 15				

Academic  
Goal 16

Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in and unqualified opinion and no major findings.

Independent  
Audit Lutz and  
Carr

2a2. Do have more academic goals to add?

No

2b. ORGANIZATIONAL GOALS

2013-14 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2013-14 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	Each year, the school will comply with all applicable, laws, rules, regulations and contract terms including, but not limited to. The New York Charter Schools. Act, the New York Freedom of Information Law, The New York Open Meeting Laws, the Federal Individuals with Disability Education Act.	Monthly Board of Trustees (BOT) Meetings Annual Site Visit	HLCS-Brooklyn met this goal.  Monthly BOT meetings are held on the second Wednesday of each month.	
Org Goal 2	Each year, at least 75% of parents, guardians or other committed adults will participate in at least SIX Hyde parent events/activities each year. Events/activities include: Family Day, Parent Discovery Night, parent teacher conferences, parent/family retreats and workshops.	Attendance at monthly parent events and meetings	47 % of parents/guardians or other committed adults participated in at least SIX events/activities.  HLCS-Brooklyn did not meet this goal.	HLCS–Brooklyn will make departmental changes to develop a more supportive and strategic family program that will increase parental interest and participation. Additionally, HLCS-Bklyn will increase its collaboration with the the Parent Leadership Council (PLC) to increase parent input and awareness.
Org Goal 3	Each year, less than 15% of all students will fail to return for the following year.	Student Enrollment Forms	HLCS-Brooklyn met this goal	
Org Goal 4	Each year, Hyde Leadership Charter School – Brooklyn will have a staff retention rate of 85 percent.	Accepted Offer Letters and Staff Return Rate	HLCS-Brooklyn met this goal.  86% of staff was retained for the 2014 – 2015 school year.	
Org Goal 5	Each year, student enrollment will be within 15% of full enrollment as defined in the school’s contract. This will be maintained on an ongoing basis and monitored bi-monthly.	Daily Student Attendance; Automate the Schools (ATS)	HLCS-Brooklyn met this goal.  Maintained an enrollment within 15% of full enrollment; 7% differential from target	

2b.1 Do you have more organizational goals to add?

Yes

2013-14 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 6	Each year, parents will express satisfaction with the school's program, based on the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect.	NYCDOE Learning Environment Survey Selected Questions	HLCS-Bklyn met this goal.  Parents expressed satisfaction with HLCS-Bklyn program based on the NYC 2013-2014 School Survey.  Parents expressed satisfaction in the following areas:  97% = Instructional Core 98% = Systems of Improvement 91% = School Culture	
Org Goal 7	HLCS-Brooklyn will achieve a 100% teacher participation rate on The NYCDOE Learning Environment Survey.	NYCDOE Learning Environment Survey	HLCS-Brooklyn did not meet this goal.  97% of the teachers participate in the Learning Environment Survey	HLCS-Brooklyn will continue to encourage all staff to participate in completing the NYCDOE Learning Environment Survey. HLCS-Bklyn will continue to communicate the significance and importance of this feedback.
Org Goal 8	Each year the school will maintain a staff retention rate of not less than 85%.	Staff Intent to Return Letters	HLCS-Bklyn met this goal.  86% of staff was retained for the 2014 – 2015 school year.	
Org Goal 9	Each year, the Board of Trustees will rank amongst 80% in the top two categories using the self-evaluation survey.	Board of Trustees Self-Evaluation Survey	HLCS-Bklyn met this goal.  The Board of Trustees ranked amongst 84% in the top two categories using the self-evaluation survey.	

## 2c. FINANCIAL GOALS

### 2013-14 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	Upon completion of the school's first year of operation and every year thereafter, the school will undergo an independent financial audit that will result in and unqualified opinion and no major findings.	Annual Independent Audit	HLCS-Brooklyn met this goal.  An annual independent audit was conducted by Lutz and Carr resulting in no major findings.	
Financial Goal 2	Each year, the school will operate a balanced budget and maintain a stable cash flow.	Bank Statements and monthly financial reports	HLCS-Brooklyn met this goal.  HLCS-Bklyn operates a balanced budget and maintains a stable cash flow.	

# Appendix B: Total Expenditures and Administrative Expenditures per Child

Created Friday, August 01, 2014

## Page 1

Charter School Name: 331900860972 HYDE LEADERSHIP CS-BROOKLYN

### B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

#### 1. Total Expenditures Per Child

To calculate 'Total Expenditures per Child' take total expenditures (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the count of students you reported on of BEDS Day. (Integers Only. No dollar signs or commas).

1. Total Expenditures Per Child   Line 1: Total Expenditures	4528763
1. Total Expenditures Per Child   Line 2: BEDS Day Pupil Count	338
1. Total Expenditures Per Child   Line 3: Divide Line 1 by Line 2	13399

#### 2. Administrative Expenditures per Child

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the BEDS per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

Do not include the FTE of personnel dedicated to administration of the instructional programs.

Do not include Employee Benefit costs or expenditures in the above calculations.

A template for the Schedule of Functional Expenses is provided on page 21 of the 2012 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2013-14 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).   Line 1: Relevant Personnel Services Cost (Row)	528568
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).   Line 2: Management and General Cost (Column)	406417
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).   Line 3: Sum of Line 1 and Line 2	934985
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).   Line 4: BEDS Day Pupil Count	338
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).   Line 5: Divide Line 3 by the BEDS Day Pupil Count	2766

Thank you.

# Audited Financial Statement Checklist

Created Wednesday, July 30, 2014

Updated Friday, August 01, 2014

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## Page 1

Charter School Name:

1. Please check each item that is included in the 2013-14 Audited Financial Statement submitted for your charter school.

Yes/No
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2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2013-14 Audited Financial Statement.

Yes/No
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Thank you.



To the Board of Trustees  
and Management  
of Hyde Leadership Charter School - Brooklyn

In planning and performing our audit of the financial statements of Hyde Leadership Charter School - Brooklyn as of and for the year ended June 30, 2014, in accordance with auditing standards generally accepted in the United States of America, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses, and therefore, there can be no assurance that all such deficiencies have been identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiency in the Organization's internal control to be significant deficiencies:

Adjustments were necessary to record additional accounts payable as of June 30, 2014. The Organization should implement procedures to record all accounts payable during the year end closing to provide for financial reporting in accordance with Generally Accepted Accounting Principles.

This communication is intended solely for the information and use of management, the Board of Trustees, and others within the Organization, and is not intended to be and should not be used by anyone other than these specified parties.

*Lutz + Carr, LLP*

New York, New York  
September 30, 2014

**HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN**

**FINANCIAL STATEMENTS  
AND  
SUPPLEMENTARY INFORMATION**

**JUNE 30, 2014 AND 2013**

**HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN**

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## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of  
Hyde Leadership Charter School - Brooklyn

We have audited the accompanying financial statements of Hyde Leadership Charter School - Brooklyn (a nonprofit organization), which comprise the statements of financial position as of June 30, 2014 and 2013, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Hyde Leadership Charter School - Brooklyn as of June 30, 2014 and 2013, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated September 30, 2014, on our consideration of Hyde Leadership Charter School - Brooklyn's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Hyde Leadership Charter School - Brooklyn's internal control over financial reporting and compliance.

*Lotz + Carr, LLP*

New York, New York  
September 30, 2014

## HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

## STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2014 AND 2013

	<u>2014</u>	<u>2013</u>
<b>Assets</b>		
Cash (Note 7)	\$1,100,646	\$ 870,508
Restricted cash - New York City Department of Education reserve (Note 6b)	75,020	35,000
Unconditional promises to give - unrestricted (Notes 1b and 3)	115,141	64,467
Accounts receivable	613	23,174
Prepaid expenses and other current assets	<u>11,571</u>	<u>5,000</u>
	1,302,991	998,149
Property and equipment, at cost, net of accumulated depreciation (Notes 1c and 4)	<u>207,232</u>	<u>178,064</u>
<b>Total Assets</b>	<u><u>\$1,510,223</u></u>	<u><u>\$1,176,213</u></u>
<b>Liabilities and Net Assets</b>		
Liabilities		
Accounts payable and accrued expenses	\$ 179,236	\$ 37,329
Salaries, payroll taxes and benefits payable	<u>237,601</u>	<u>163,140</u>
Total Liabilities	<u>416,837</u>	<u>200,469</u>
Commitments and Contingency (Note 6)		
Net Assets		
Board designated (Note 2)	15,000	15,000
New York City Department of Education reserve (Note 6b)	75,020	35,000
Other	<u>1,003,366</u>	<u>925,744</u>
Total Net Assets	<u>1,093,386</u>	<u>975,744</u>
<b>Total Liabilities and Net Assets</b>	<u><u>\$1,510,223</u></u>	<u><u>\$1,176,213</u></u>

See notes to financial statements.

## HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

## STATEMENTS OF ACTIVITIES

YEARS ENDED JUNE 30, 2014 AND 2013

	<u>2014</u>	<u>2013</u>
<b>Changes in Unrestricted Net Assets</b>		
Revenues and Other Support		
Public School District:		
Resident student enrollment - New York City		
Department of Education (Note 5)	\$4,479,477	\$3,662,228
Federal grants	168,353	303,618
Contributions	4,301	4,190
Interest income	1,144	963
Other income	4,330	28,912
	<u>4,657,605</u>	<u>3,999,911</u>
Expenses		
Program Services	3,577,194	2,934,819
Supporting Services		
Management and general	864,620	691,169
Fundraising and	98,149	78,542
Total Supporting Services	<u>962,769</u>	<u>769,711</u>
Total Expenses	<u>4,539,963</u>	<u>3,704,530</u>
Increase in Unrestricted Net Assets	117,642	295,381
Net assets, beginning of year	<u>975,744</u>	<u>680,363</u>
<b>Net Assets, End of Year</b>	<u><u>\$1,093,386</u></u>	<u><u>\$ 975,744</u></u>

See notes to financial statements.

## HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

## STATEMENTS OF CASH FLOWS

YEARS ENDED JUNE 30, 2014 AND 2013

	<u>2014</u>	<u>2013</u>
<b>Cash Flows From Operating Activities</b>		
Increase in net assets	\$ 117,642	\$ 295,381
Adjustments to reconcile increase in net assets to net cash provided by operating activities:		
Depreciation	94,923	56,529
(Increase) decrease in:		
Unconditional promises to give	(50,674)	(19,109)
Accounts receivable	22,561	896
Prepaid expenses and other current assets	(6,571)	-
Increase in:		
Accounts payable and accrued expenses	141,907	2,314
Salaries, payroll taxes and benefits payable	74,461	58,996
Net Cash Provided By Operating Activities	<u>394,249</u>	<u>395,007</u>
<b>Cash Flows From Investing Activities</b>		
Purchase of property and equipment	(124,091)	(140,556)
<b>Cash Flows From Financing Activities</b>		
Restricted cash - NYC Department of Education reserve	<u>(40,020)</u>	<u>-</u>
Net increase in cash	230,138	254,451
Cash, beginning of year	<u>870,508</u>	<u>616,057</u>
<b>Cash, End of Year</b>	<u><u>\$1,100,646</u></u>	<u><u>\$ 870,508</u></u>

See notes to financial statements.

**HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN****NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2014 AND 2013****Note 1 - Organization and Summary of Significant Accounting Policies****a - Organization**

Hyde Leadership Charter School - Brooklyn's ("HLCS") mission is to develop the deeper character and unique potential of each student. Using the Hyde Process for family-based character education, HLCS unites parents, teachers and students in helping each student achieve his or her best academically and in sports, the arts, and the community. Rigorous learning attitudes, leadership skills and a social conscience lay the foundation for each student's success in college and fulfillment in life. HLCS served grades K-4 and grades K-3 in 2014 and 2013 respectively.

**b - Contributions and Unconditional Promises to Give**

Contributions are recognized when the donor makes a promise to give to HLCS, that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

**c - Property and Equipment**

Property and equipment are stated at cost and are being depreciated using the straight-line method over the estimated useful lives of the assets.

**d - Financial Statement Presentation**

HLCS is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

**e - Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**f - Tax Status**

HLCS is a not-for-profit organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code and has been designated as an organization which is not a private foundation. Management has evaluated all income tax positions and concluded that no disclosures relating to uncertain tax positions are required the financial statements. The Organization's tax returns are generally subject to examination by the taxing authorities for a period of three years from the date of filing.

## HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2014 AND 2013

**Note 1 - Organization and Summary of Significant Accounting Policies (continued)**g - Subsequent Events

HLCS has evaluated subsequent events through September 30, 2014, the date that the financial statements are considered available to be issued.

**Note 2 - Board Designated Net Assets**

HLCS established a board designated fund to promote its long-term financial stability.

**Note 3 - Unconditional Promises to Give**

Unconditional promises to give are due within one year. Uncollectible promises are expected to be insignificant.

**Note 4 - Property and Equipment**

A summary of property and equipment at June 30 is as follows:

	<u>Life</u>	<u>2014</u>	<u>2013</u>
Computer equipment	2-3 years	\$346,480	\$236,789
Furniture and fixtures	5 years	<u>44,132</u>	<u>32,661</u>
		390,612	269,450
Less: Accumulated depreciation		<u>(183,380)</u>	<u>(91,386)</u>
		<u>\$207,232</u>	<u>\$178,064</u>

Depreciation expense for the years ended June 30, 2014 and 2013 was \$94,923 and \$56,529, respectively.

**HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN****NOTES TO FINANCIAL STATEMENTS****JUNE 30, 2014 AND 2013****Note 5 - Resident Student Enrollment**

HLCS' per pupil allocation is determined by the New York State Education Department using New York State's charter school funding formula.

**Note 6 - Commitments and Contingency**

- a - As part of a building utilization plan with the New York City Department of Education, HLCS will be permanently sited in PS 328. The Department provides utilities and other maintenance and security services for the building during regular school hours.
- b - HLCS is obligated by the New York City Department of Education to maintain a \$75,000 cash reserve.
- c - HLCS has retained Hyde Foundation to provide educational materials and various consulting and management services including training and accreditation review. A fee equal to 3% of HLCS's annual aggregate pupil funding allocated by the New York City Department of Education is due and payable in three annual installments. The agreement expires June 30, 2015 and automatically renews and remains in effect for successive one year terms. Total fees paid to Hyde Foundation amounted to approximately \$140,000 and \$110,000 for the years ended June 30, 2014 and 2013, respectively.
- d - Government supported projects are subject to audit by the applicable granting agency.

**Note 7 - Concentration of Credit Risk**

HLCS' cash is maintained in one financial institution.

**Note 8 - Functional Allocation of Expenses**

The cost of providing the various program and supporting services has been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and the supporting services benefited.

**SUPPLEMENTARY INFORMATION**



**LUZ AND CARR**  
CERTIFIED PUBLIC ACCOUNTANTS, LLP  
300 EAST 42ND ST., NEW YORK, NY 10017  
212-697-2299 Fax 212-949-1768

**INDEPENDENT AUDITORS' REPORT  
ON SUPPLEMENTARY INFORMATION**

To the Board of Directors of  
Hyde Leadership Charter School - Brooklyn

We have audited the financial statements of Hyde Leadership Charter School - Brooklyn as of and for the years ended June 30, 2014 and 2013, and our report thereon dated September 30, 2014, which expressed an unmodified opinion on those financial statements, appears on pages 1 and 2. Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Functional Expenses for the year ended June 30, 2014 with comparative totals for 2013 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Lutz + Carr, LLP*

New York, New York  
September 30, 2014

## HYDE LEADERSHIP CHARTER SCHOOL - BROOKLYN

## SCHEDULE OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2014 WITH COMPARATIVE TOTALS FOR 2013

	Program Services	Supporting Services			2014	2013
		Management and General	Fundraising	Total	Total Expenses	Total Expenses
Salaries						
Administrative	\$ 48,282	\$ 444,343	\$ 60,227	\$504,570	\$ 552,852	\$ 524,587
Instructional	2,260,397	10,798	106	10,904	2,271,301	1,899,074
	<u>2,308,679</u>	<u>455,141</u>	<u>60,333</u>	<u>515,474</u>	<u>2,824,153</u>	<u>2,423,661</u>
Employee benefits and payroll taxes	601,915	113,427	15,077	128,504	730,419	608,675
Professional services	299,091	209,694	11,702	221,396	520,487	274,952
Office expenses	52,933	9,976	1,326	11,302	64,235	52,141
Occupancy	8,407	1,584	211	1,795	10,202	6,134
Travel and meetings	9,637	2,817	241	3,058	12,695	2,624
Student expenses	179,593	-	-	-	179,593	203,932
Insurance	18,814	3,546	471	4,017	22,831	17,533
Student recruitment fees	10,113	-	-	-	10,113	23,812
Loss on disposal of fixed assets	-	2,534	-	2,534	2,534	-
Staff/board/database development	9,199	41,250	6,285	47,535	56,734	31,597
Miscellaneous	590	9,910	544	10,454	11,044	2,940
Total expenses before depreciation	<u>3,498,971</u>	<u>849,879</u>	<u>96,190</u>	<u>946,069</u>	<u>4,445,040</u>	<u>3,648,001</u>
Depreciation	78,223	14,741	1,959	16,700	94,923	56,529
Total Expenses, 2014	<u>\$3,577,194</u>	<u>\$ 864,620</u>	<u>\$ 98,149</u>	<u>\$962,769</u>	<u>\$4,539,963</u>	
Total Expenses, 2013	<u>\$2,934,819</u>	<u>\$ 691,169</u>	<u>\$ 78,542</u>	<u>\$769,711</u>		<u>\$3,704,530</u>

See independent auditors' report on supplementary information.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors of  
Hyde Leadership Charter School - Brooklyn

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Hyde Leadership Charter School - Brooklyn (a nonprofit organization), which comprise the statement of financial position as of June 30, 2014, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 30, 2014.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Hyde Leadership Charter School - Brooklyn's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Hyde Leadership Charter School - Brooklyn's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Hyde Leadership Charter School - Brooklyn's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. We noted certain other matters that we reported to management of Hyde Leadership Charter School - Brooklyn in a separate letter dated September 30, 2014.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

New York, New York  
September 30, 2014





**Hyde Leadership Charter School - Brooklyn**

**PROJECTED BUDGET FOR 2014-2015**

PROJECTED BUDGET FOR 2014-2015							Assumptions
July 1, 2014 to June 30, 2015							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	5,640,803	241,670	59,746	12,000	-	5,954,219	
Total Expenses	4,227,953	495,501	50,000	-	593,858	5,367,312	
Net Income	1,412,850	(253,831)	9,746	12,000	(593,858)	586,907	
Actual Student Enrollment	397	10					
Total Paid Student Enrollment	-	-					
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Janitorial	-	-	-	-	-	-	N/A
Building and Land Rent / Lease	-	-	-	-	12,665	12,665	Based on Prior Year as a % of Revenue for summer occupancy
Repairs & Maintenance	-	-	-	-	14,312	14,312	Based on Prior Year as a % of Revenue
Equipment / Furniture	-	-	-	-	-	-	N/A
Security	-	-	-	-	-	-	N/A
Utilities	-	-	-	-	-	-	N/A
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	-	-	-	-	26,977	26,977	
DEPRECIATION & AMORTIZATION	-	-	-	-	83,974	83,974	Based on Prior Year as a % of Revenue
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	-	-	
<b>TOTAL EXPENSES</b>	<b>3,678,197</b>	<b>495,501</b>	<b>-</b>	<b>-</b>	<b>1,193,614</b>	<b>5,367,312</b>	
<b>NET INCOME</b>	<b>1,962,607</b>	<b>(253,831)</b>	<b>59,746</b>	<b>12,000</b>	<b>(1,193,614)</b>	<b>586,907</b>	
<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>							
	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
District of Location	397	10	407				
School District 2 (Enter Name)			-				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
<b>TOTAL ENROLLMENT</b>	<b>397</b>	<b>10</b>	<b>407</b>				
<b>REVENUE PER PUPIL</b>	<b>14,209</b>	<b>24,167</b>	<b>147</b>				
<b>EXPENSES PER PUPIL</b>	<b>9,265</b>	<b>49,550</b>	<b>-</b>				

# Appendix E: Disclosure of Financial Interest Form

Created Friday, July 25, 2014

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Page 1

331900860972 HYDE LEADERSHIP CS-BROOKLYN

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2013-14 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at:

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/>. Trustees may download and/or email their forms to you upon completion.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <https://fluidsurveys.com/account/surveys/540612/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.  
Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

# Appendix F: BOT Membership Table

Created Friday, July 25, 2014

Updated Wednesday, July 30, 2014

## Page 1

331900860972 HYDE LEADERSHIP CS-BROOKLYN

### 1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	James Cecil Simpson	Chair/President	Yes	Finance	1st Term; 3 years Election Date: 7/1/10 - 6/30/13 2nd Term; 3 years 7/8/14 - Present	
2	Jack Brown, III	Vice Chair/Vice President	Yes	Community Development; Fundraising	1st Term; 3 years Election Date: 7/1/10 - 6/30/13 2nd Term; 3 years 7/8/14 - Present	
3	Cicily Robinson	Treasurer	Yes	Finance	1st Term; 3 years Election Date: 7/1/10 - 6/30/13 2nd Term; 3 years 7/8/14 - Present	
4	Christina Brown	Member	Yes	Education; Fundraising; School Leadership	1st Term; 3 years Election Date: 7/1/10 - 6/30/13 2nd Term; 3 years 7/8/14 - Present	
5	Latisha Green	Parent Rep	Yes	Education	1 term (3 years) 01/28/14 - Present	
6	Joanne Goubourn	Member	Yes	Education; Fundraising; School Leadership	1st Term; 3 years Election Date: 7/1/10 - 6/30/13 2nd Term; 3 years 7/8/14 - Present	

### 2. Total Number of Members Joining Board during the 2013-14 school year

1

### 3. Total Number of Members Departing the Board during the 2013-14 school year

0

### 4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

5-9

### 5. How many times did the Board meet during the 2013-14 school year?

10

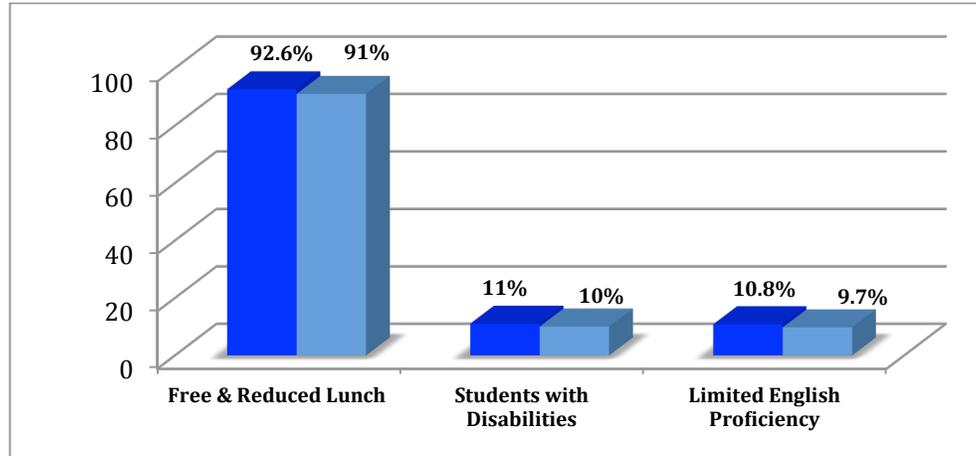
6. How many times will the Board meet during the 2014-15 school year?

10

Thank you.

## Appendix H: Enrollment and Retention

*Describe the efforts the charter school has utilized in 2012-2013 and a plan for efforts to be taken in 2013-2014 to attract and retain a greater enrollment of students with disabilities, English language learners, and students who are eligible for free and reduced priced lunch.*



During SY2013 – 2014, Hyde Leadership Charter School – Brooklyn (HLCS – Bklyn) employed several strategies to attract and retain a greater enrollment of students who were eligible for free and reduced priced lunch, students with disabilities and students with Limited English Proficiency.

Hyde Leadership Charter School – Brooklyn is located in Community School District 19 CSD 19) within the East New York section of Brooklyn. In an effort to meet enrollment and retention targets, Hyde Leadership Charter School – Brooklyn secured assistance from Vanguard for mass mailing to families in and around CSD 19. Information, including applications, brochures and postcards were distributed in both English and in Spanish in an effort to reach all prospective families. A revamped website that translates information into multiple languages, serves to assist families in accessing pertinent information.

According to the New York State Education Department (NYSED), the Limited English Proficiency target for the SY2013 – 2014 was 10.8%. Hyde Leadership Charter School – Brooklyn’s student enrollment was 9.7%, a 1.1% differential.

In an effort to reach SY2014 – 2015 Limited English Proficiency target, Hyde Leadership Charter School – Brooklyn will continue to focus its efforts at the onset, which include information sessions that appeal to bilingual families, home language surveys, assessments and services conducted by a full-time ELL Coordinator.

At 91%, Hyde Leadership Charter School – Brooklyn did not meet its enrollment target for eligible students for free and reduced priced lunch. With a target of 92.6%, HLCS-Bklyn fell below the determined target by a mere 1.6%.

During the 2013 – 2014 school year, HLCS – Bklyn continued to make progress towards meeting the NYSED target of 11% for Students with Disabilities. With a 10% enrollment of Students with Disabilities, 1% less its target, HLCS – Bklyn will continue to work with families, teachers and the Committee on Special Education to identify and serve students who require additional assistance through modifications and accommodation.

# Appendix I: Teacher and Administrator Attrition

Created Wednesday, July 30, 2014

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## Page 1

Charter School Name: 331900860972 HYDE LEADERSHIP CS-BROOKLYN

Instructions for completing the Teacher and Administrator Attrition Tables  
ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2013, the FTE for added staff from July 1, 2013 through June 30, 2014, and the FTE for any departed staff from July 1, 2013 through June 30, 2014 using the two tables provided.

### 2013-14 Teacher Attrition Table

FTE Teachers on June 30, 2013	FTE Teachers Additions 7/1/13 – 6/30/14	FTE Teacher Departures 7/1/13 – 6/30/14
26	16	7

### 2013-14 Administrator Position Attrition Table

FTE Administrator Positions On 6/30/2013	FTE Administrator Additions 7/1/13 – 6/30/14	FTE Administrator Departures 7/1/13 – 6/30/14
8	0	1

Thank you

# Appendix J: Uncertified Teachers

Created Wednesday, July 30, 2014

## Page 1

Charter School Name: 331900860972 HYDE LEADERSHIP CS-BROOKLYN

### Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: [http://www.bea.gov/faq/index.cfm?faq\\_id=368#sthash.8Rbj89kq.dpuf](http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf))

How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2013-14?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

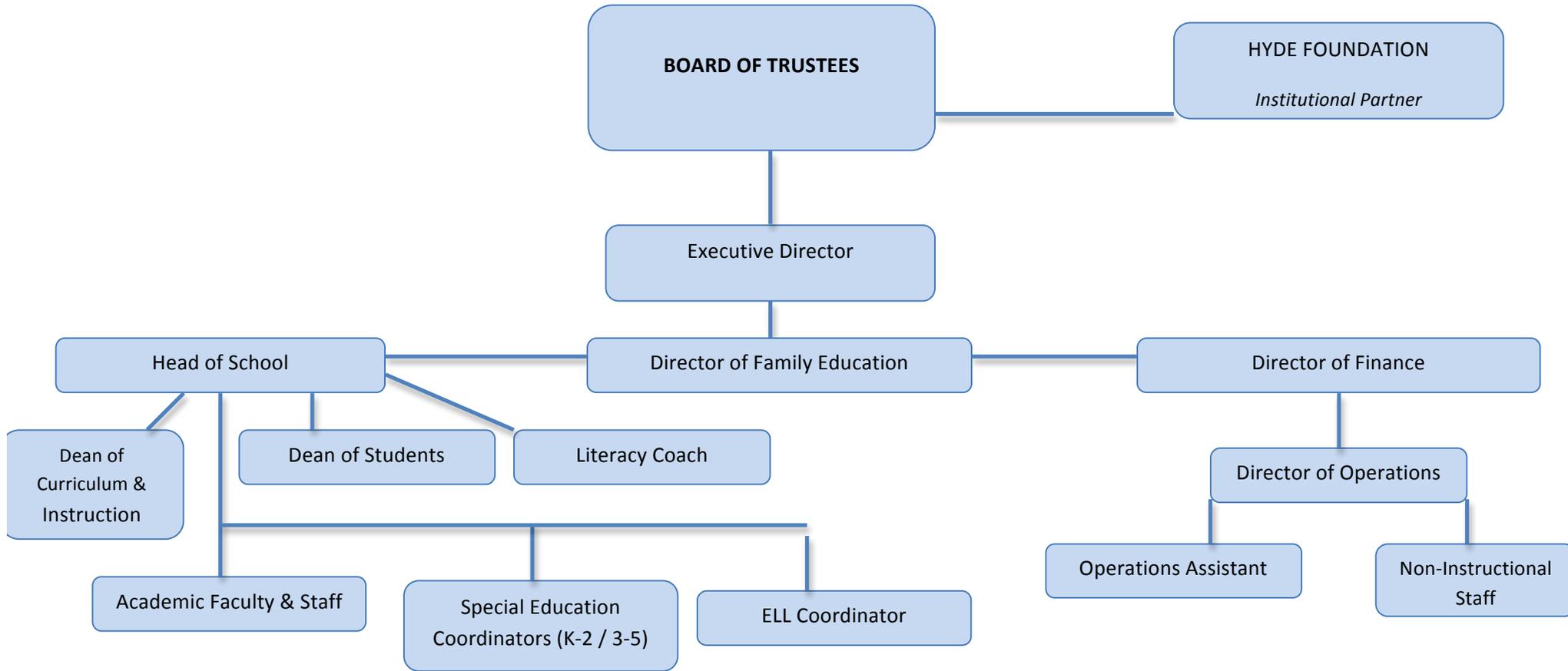
	FTE
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	3
(ii) tenured or tenure track college faculty	0
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	0
Total FTE (Sum of all Uncertified Teaching Staff)	3

How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2013-14?

33

Thank you.

Organizational Design



# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 23, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/bd03a>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. Trustee Name:

*James Cecil Simpson, Jr.*

### 2. Charter School Name:

*Hyde Leadership Charter School - Brooklyn*

### 3. Charter Authorizer:

*NYC Department of Education*

### 4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

### 5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

### 6. \*Daytime Phone Number:

### 7. \*E-mail Address:

### 8. Select all positions you held on Board:

(check all that apply)

- 
- Chair/President
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

Yes

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next   Position Held	Board member, Hyde Foundation
[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next   Responsibilities	None
[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next   Salary	Zero
[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next   Start Date	August, 2012

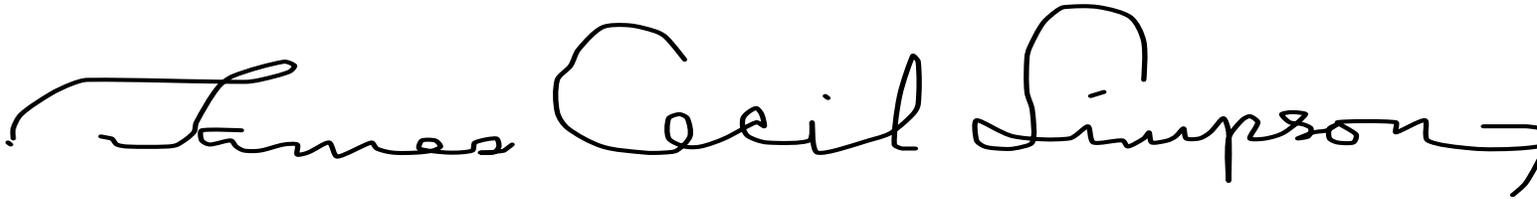
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "James Cecil Simpson". The signature is written in a cursive style with a large initial 'J' and a long horizontal stroke at the end.

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Saturday, July 26, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/d8cfe>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Joanne Goubourn*

2. Charter School Name:

*Hyde Leadership Charter School - Brooklyn*

3. Charter Authorizer:

*NYC Department of Education*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

Yes

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next   Position Held	Executive Director, Hyde Foundatioin
[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next   Responsibilities	Manage the organizational business of the organization and support the schools that we contract with in family based character education.
[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next   Salary	\$138,000
[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next   Start Date	07-01-05

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

Yes

13a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

	Date(s) of Transactions	Nature of Financial Interest/Transaction	Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)	Name of Person Holding Interest and Relationship to You
1	7-1-13 to 5-1-14	Employee	Did not participate in hiring decision.	Lauren Walcott (Daughter)
2				
3				
4				
5				

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

Yes

14a. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write None.

	Organization Conducting Business with the School	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member with Interest	Steps Taken to Avoid Conflict of Interest
1	Hyde Foundation	Licensing and Service Agreement	3 % Annual Aggregate pe pupil funding	Joanne Goubourn, Executive Director, Hyde Foundation	Recluse myself during discussions regarding the Hyde Foundation Agreement
2					

3

4

5

Signature of Trustee

Joanne Goulbourne

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 28, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/37187>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Christina Brown*

2. Charter School Name:

*Hyde Leadership Charter School - Brooklyn*

3. Charter Authorizer:

*NYC Department of Education*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

---

• Other, please specify...: Education Committee Chair

---

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

(No response)

13a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s) of Transactions	Nature of Financial Interest/Transaction	Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)	Name of Person Holding Interest and Relationship to You
1			
2			
3			
4			
5			

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

(No response)

14a. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write None.

Organization Conducting Business with the School	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member with Interest	Steps Taken to Avoid Conflict of Interest
1				
2				
3				
4				
5				

Signature of Trustee

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 29, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/dd985>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Latisha Green*

2. Charter School Name:

*Hyde Leadership Charter School - Brooklyn*

3. Charter Authorizer:

*NYC Department of Education*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Parent Representative
- 

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

*No*

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to be 'L. H. ...', written in a cursive style.

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 30, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/48ea4>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

*Jack Brown*

2. Charter School Name:

*Hyde Leadership Charter School - Brooklyn*

3. Charter Authorizer:

*NYC Department of Education*

4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

6. \*Daytime Phone Number:

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Vice Chair/Vice President
- 

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

*No*

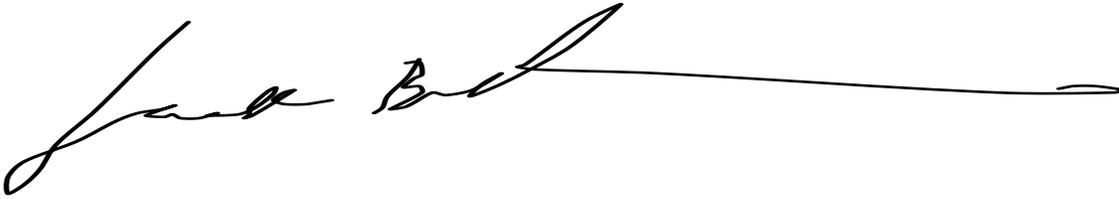
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Sandra Bell", followed by a long horizontal line extending to the right.

# Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Friday, August 01, 2014

<https://fluidsurveys.com/account/surveys/540612/responses/export//surveys/vickie-smith/appendix-e-trustee-disclosure-form/7da61>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. Trustee Name:

*Cicily Robinson*

### 2. Charter School Name:

*Hyde Leadership Charter School - Brooklyn*

### 3. Charter Authorizer:

*NYC Department of Education*

### 4. \*Your Home Address:

4. \*Your Home Address: | Street Address

4. \*Your Home Address: | City/State

4. \*Your Home Address: | Zip

### 5. \*Your Business Address

5. \*Your Business Address | Street Address

5. \*Your Business Address | City/State

5. \*Your Business Address | Zip

### 6. \*Daytime Phone Number:

### 7. \*E-mail Address:

### 8. Select all positions you held on Board:

(check all that apply)

- 
- Treasurer
- 

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

*No*

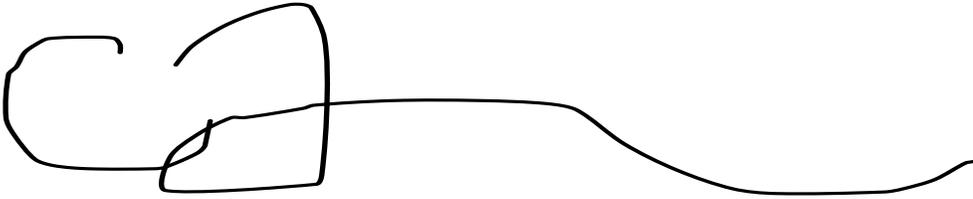
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink. It begins with a large, stylized capital letter 'C' on the left. A horizontal line extends from the right side of the 'C' across the page, ending in a slight upward curve on the right.