



I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Last updated: 07/21/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

Page 1

1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

GENESEE COMMUNITY CS (REGENTS) 261600860826

2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

Regents-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

Rochester

4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	657 East Avenue Rochester NY 14607	585-697-1960	585-271-5904	[REDACTED]

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Lisa A Wing
Title	School Leader
Emergency Phone Number (###-###-####)	[REDACTED]

5. SCHOOL WEB ADDRESS (URL)

www.GCCSchool.org

6. DATE OF INITIAL CHARTER

2000-07-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2001-08-01 00:00:00

8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.

216

9. GRADES SERVED IN SCHOOL YEAR 2014-15

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5, 6
---------------	---------------------

10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

	Yes/No	Name of CMO/EMO
	No	

Page 2**11. FACILITIES**

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	657 East Avenue	585-697-1960	ROCHESTER CITY SD	K-6	Yes	Rent/Lease
Site 2						
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Lisa A. Wing	██████████	██████████	██████████
Operational Leader				

Compliance Contact				
Complaint Contact				

13. Are the School sites co-located?

No

Page 3

14. Were there any revisions to the school's charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

Yes

14a. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in admissions/enrollment policy	Students must be 5 years old by September 1 of the year they enter kindergarten		May 19, 2015
2				
3				
4				
5				

15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.

Lisa A Wing, School Leader

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School

Lisa A. Wing, Ph.D.

Signature, President of the Board of Trustees

Mark Schriener

Thank you.

 **Appendix A: Link to the New York State School Report Card**

Last updated: 07/21/2015

Page 1

Charter School Name:

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?instid=80000050575&year=2014&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&naep=1&elemELA=1&elemMATH=1>



Appendix A: Progress Toward Goals

Created: 07/21/2015
Last updated: 10/20/2015

Page 1

Charter School Name:

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) which captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?>

[instid=800000050575&year=2014&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&naep=1&elemELA=1&elemMATH=1](http://data.nysed.gov/reportcard.php?instid=800000050575&year=2014&createreport=1&enrollment=1&avgclasssize=1&freelunch=1&attendance=1&teacherqual=1&teacherturnover=1&staffcounts=1&38ELA=1&38MATH=1&48SCI=1&naep=1&elemELA=1&elemMATH=1)

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2015. If the goals are based on student performance data that the school will not have access to before August 1, 2015 (e.g., the NYS Assessment results), explain this in the "2014-2015 Progress Toward Attainment of Goal" column. The information can be updated when available. **Appendix A must be fully completed no later than November 1, 2015.**

2a. ACADEMIC STUDENT PERFORMANCE GOALS

2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	2014-2015 Progress Toward Attainment of Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	85% of all students in our cohort will score a high 2 or above on the NYS ELA exam	NYS ELA exam	Partially Met Grade 3 - 46.4% (12.5% opted out) Grade 4 - 40.9% (24.1% opted out) Grade 5 - 90.5% (30% opted out) Grade 6 - 61.9% (30% opted out)	GCCS is in the process of working with the authors of the NYS ELA Curriculum to revise our ELA instructional program. We are paying particular attention to effectively teaching foundational skills at all grade levels. In addition, the staff has analyzed all exam data and has developed intervention groups based on students' needs in each area of the standards.
Academic Goal 2	75% of all students in our cohort will score a Level 3 or above on the NYS ELA exam	NYS ELA Exam	Not Met Grade 3 - 14.3% (12.5% opted out) Grade 4 - 31.8% (24.1% opted out) Grade 5 - 66.7% (30% opted out) Grade 6 - 57.1% (30% opted out)	GCCS is in the process of working with the authors of the NYS ELA Curriculum to revise our ELA instructional program. We are paying particular attention to effectively teaching foundational skills at all grade levels. In addition, the staff has analyzed all exam data and has developed intervention groups based on students' needs in each area of the standards.
Academic Goal 3	85% of all students in our cohort will score a high 2 or above on the NYS Math exam	NYS Math Exam	Partially Met Grade 3 - 59.3% (15.6% opted out) Grade 4 - 55% (31% opted out) Grade 5 - 95.2% (30% opted out) Grade 6 - 71.4% (30% opted out)	GCCS is using the NYS Math Curriculum and is particularly working to improve students' acquisition of basic math facts. We are also working to improve pacing so that more of the curriculum is taught before the exam period. In addition, the staff has analyzed all exam data and has developed intervention groups based on students' needs in each area of the standards.
Academic Goal 4	75% of all students in our cohort will score a Level 3 or above on the NYS Math exam	NYS Math Exam	Partially Met Grade 3 - 40.7% (15.6% opted out) Grade 4 - 45% (31% opted out) Grade 5 - 95.2% (30% opted out) Grade 6 - 61.9% (30% opted out)	GCCS is using the NYS Math Curriculum and is particularly working to improve students' acquisition of basic math facts. We are also working to improve pacing so that more of the curriculum is taught before the exam period. In addition, the staff has analyzed all exam data and has developed intervention groups based on students' needs in each area of the standards.
Academic Goal 5	90% of all students in our cohort will score a high 2 or above on the NYS Social Studies exam.	NYS Social Studies exam	Exam not administered.	
Academic Goal 6	80% of all students in our cohort will score a Level 3 or above on the NYS Social Studies exam.	NYS Social Studies exam	Exam not administered.	
Academic Goal 7	90% of all students in our cohort will score a high 2 or above on the NYS Science exam.	NYS Science Exam	Met 90% of students scored a high 2 or above on the NYS Science exam.	
Academic Goal 8	80% of all students in our cohort will score a Level 3 or above on the NYS Science exam	NYS Science exam	Met 90% of students scored a Level 3 or above on the NYS Science exam.	

2a1. Do have more academic goals to add?

Yes

2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Measure Used to Evaluate Progress Toward Attainment of Goal - Met, Partially Met, Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 9	90% of all students in our cohort will make at least a year's growth in Reading.	Developmental Reading Assessment; Measures of Academic Progress; AIMSweb	Partially Met - 85% of students in our cohort made a year's growth in a year in Reading.	The school has ramped up its expectations for what it means to make a year's growth in light of the more ambitious CCSS. We are working with the developers of the NYS ELA Grades 3-8 curriculum to completely overhaul our reading program. We are creating module-like curriculum that corresponds to the content of our Expedition curriculum framework. In addition, several of our teachers are working with Expeditionary Learning to create the new K-2 Foundational Skills curriculum.
Academic Goal 10	90% of all students in our cohort will make at least a year's growth in Math.	Measures of Academic Progress; Classroom Assessments; AIMSweb	Partially Met - 83% of students in our cohort made a year's growth in a year in Math.	The school has ramped up its expectations for what it means to make a year's growth in light of the more ambitious CCSS. We are using the NYS Math modules as the basis of our curriculum and are emphasizing mastery of basic facts along with developing students' ability to solve complex problems and show their work.
Academic Goal 11	90% of all students in our cohort will make at least a year's growth in Writing.	Developing Writer's Assessment, Measures of Academic Progress; Classroom Assessments; AIMSweb	Partially Met - 84% of students in our cohort made a year's growth in a year in Writing.	The school has ramped up its expectations for what it means to make a year's growth in light of the more ambitious CCSS. We are working with the developers of the NYS ELA Grades 3-8 curriculum to completely overhaul our writing program. We are creating module-like curriculum that corresponds to the content of our Expedition curriculum framework. In addition, several of our teachers are working with Expeditionary Learning to create the new K-2 Foundational Skills curriculum.
Academic Goal 12	On average, the GCCS student cohort will annually outperform the Rochester City School District by at least 20% on all New York State Exams.	New York State exams	GCCS outperformed the Rochester City School district by at least 20% on all New York State Exams.	
Academic Goal 13	On average, the GCCS student cohort will annually outperform the Monroe County by at least 10% on all New York State Exams	New York State exams	GCCS outperformed Monroe County by at least 10% on all New York State Exams.	
Academic Goal 14	On average, the GCCS student cohort will annually outperform the New York State by at least 5% on all New York State Exams	New York State exams	GCCS outperformed New York State by at least 5% on all New York State Exams.	
Academic Goal 15				
Academic Goal 16				

2a2. Do have more academic goals to add?

No

Page 2

2b. ORGANIZATIONAL GOALS

2014-15 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2014-15 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Org Goal 1	95% of GCCS students whose families remain in the Rochester area will re-enroll their children each year.	Re-enrollment commitment	97.8% of GCCS students whose families remain in the Rochester area are re-enrolling for the 2015-16 school year.	
Org Goal 2	50% of families will return a completed Parent Satisfaction Survey by the end of each school year.	Percentage of surveys returned	69% of families returned completed Parent Satisfaction Surveys at the end of the 2014-15 school year.	
Org Goal 3	90% of GCCS families will be somewhat satisfied, satisfied, or very satisfied in the "Communication" category on the Parent Satisfaction Survey.	Parent Satisfaction Survey responses	99.6% of parents were somewhat satisfied, satisfied, or very satisfied in this category. 95% of parents were satisfied or very satisfied in this category.	
Org Goal 4	90% of GCCS families will be somewhat satisfied, satisfied, or very satisfied in the "Your Child's Performance and Growth" category on the Parent Satisfaction Survey.	Parent Satisfaction Survey responses	99.3% of parents were somewhat satisfied, satisfied, or very satisfied in this category. 96.5% of parents were satisfied or very satisfied in this category.	
Org Goal 5	90% of GCCS families will be somewhat satisfied, satisfied, or very satisfied in the "Opportunities for Family Involvement" category on the Parent Satisfaction Survey.	Parent Satisfaction Survey responses	99.3% of parents were somewhat satisfied, satisfied, or very satisfied in this category. 96.4% of parents were satisfied or very satisfied in this category.	

2b.1 Do you have more organizational goals to add?

2014-15 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2014-2015 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Org Goal 6	90% of GCCS families will be somewhat satisfied, satisfied, or very satisfied in the "Curriculum and Instruction" category on the Parent Satisfaction Survey.	Parent Satisfaction Survey responses	99.3% of parents were somewhat satisfied, satisfied, or very satisfied in this category. 95.8% of parents were satisfied or very satisfied in this category.	
Org Goal 7	90% of GCCS families will be somewhat satisfied, satisfied, or very satisfied in the "School Environment" category on the Parent Satisfaction Survey.	Parent Satisfaction Survey responses	99.7% of parents were somewhat satisfied, satisfied, or very satisfied in this category. 96.8% of parents were satisfied or very satisfied in this category.	
Org Goal 8	100% of parents will attend at least one school function at GCCS each school year.	Exhibition Night, Student-led Conference, Parent-Teacher Conference, Family Association Meeting Attendance Rosters, and Visitor/Volunteer Logs	100% of parents attended student-led conferences and Exhibition Nights; 90% of parents attended at least one other school event.	
Org Goal 9	Parents will contribute a total of 3000 hours of service to the school each year.	Volunteer Logs and field study schedules	Over 3000 hours of parent service were contributed to the school this year.	
Org Goal 10	60% of professional staff will attend at least one off-site institute, conference, site seminar, or other professional development offered by Expeditionary Learning or another professional organization.	Professional development attendance	100% of professional staff attended at least one off-site professional development offering.	
Org Goal 11	GCCS will receive a score of at least 58/64 on its Expeditionary Learning Implementation Review. (The Implementation Review Instrument has been revised. The new instrument reports the strength of implementation of 33 key EL practices in the school. The school's implementation is rated according to a 5-point scale for each key practice.)	EL Implementation Review	GCCS received a score of 118/130 on the Implementation Review, well above the target score of 98 for schools with four or more years of partnership with EL. GCCS continued to serve as one of EL's mentor schools and was one of the first schools to participate in EL's new credentialing process and become credentialed.	
Org Goal 12	GCCS will participate in the pilot implementation of the Habits of Work and Character Surveys.	Administration of Pilot Surveys	Expeditionary Learning has not developed this survey. GCCS has developed a comprehensive set of character traits and targets that it has infused into the culture of the school. Beginning in 2012-2013, student progress reports reflect student progress in performance-related character traits (habits of work and scholarship).	
Org Goal 13				
Org Goal 14				
Org Goal 15				

2c. FINANCIAL GOALS

2014-15 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2014-2015 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Financial Goal 1	GCCS will maintain a balanced budget.	Annual budget and financial statements	GCCS maintained a balanced budget.	
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



Appendix B: Total Expenditures and Administrative Expenditures per Child

Created: 07/21/2015

Last updated: 07/30/2015

Page 1

Charter School Name:

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	2905563
Line 2: Year End Per Pupil Count	216
Line 3: Divide Line 1 by Line 2	13452

2. Administrative Expenditures per Child

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate '**Administrative Expenditures per Child**' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Relevant Personnel Services Cost (Row)	214263
Line 2: Management and General Cost (Column)	106689
Line 3: Sum of Line 1 and Line 2	317952
Line 4: Year End Per Pupil Count	216
Line 5: Divide Line 3 by the Year End Per Pupil Count	1472

Thank you.



Financial

School Name:

Date:

School Fiscal Contact Name:

School Fiscal Contact Email:

School Fiscal Contact Phone:

District of Location:

Authorizer:

Years of Operation:

Facility:

Grades Currently Served:

Planned Grades at Full Capacity:

Enrollment:

Max Enrollment:

Year of Most Recent Data

School Fiscal Contact Phone:

School Audit Firm Name:

School Audit Contact Name:

School Audit Contact Email:

School Audit Contact Phone:

Latest Audit Period (through June 30):

Do Not Use this Box



Audit Supplemental Data Request Form

for Regents-Authorized Charter Schools

Genesee Community Charter School

August 1, 2015

Lisa Wing

Rochester City School District

SED

14

Public

K-6

K-6

216

224

2015

585-697-1950

Heveron & Heveron

Jeanne Beutner

jbeatner@heveroncpa.com

585-232-2956

2015

Genesee Community Charter School2015

FILL IN GRAY CELLS

Genesee Community Charter School

STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30, 2015

	<u>2015</u>	<u>2014</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$288,954	\$374,583
Grants and contracts receivable	-	-
Accounts receivables	19,501	7,225
Inventory	-	-
Prepaid Expenses	29,372	6,643
Contributions and other receivables	-	-
Other	<u>2,760</u>	<u>2,760</u>
TOTAL CURRENT ASSETS	\$340,587	\$391,211
OTHER ASSETS		
Investments	\$807,419	\$790,549
Property, Plant and Equipment, Net	1,472,872	1,475,022
Restricted Cash	-	-
OTHER ASSETS	\$2,280,291	\$2,265,571
TOTAL ASSETS	<u>\$2,620,878</u>	<u>\$2,656,782</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$13,807	\$50,185
Accrued payroll and benefits	433,891	407,815
Refundable Advances	-	-
Deferred Revenue	11,231	5,561
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	-	-
TOTAL CURRENT LIABILITIES	\$458,929	\$463,561
LONG-TERM DEBT, net current maturities	\$-	\$-
TOTAL LIABILITIES	<u>\$458,929</u>	<u>\$463,561</u>
NET ASSETS		
Unrestricted	\$2,161,949	\$2,193,221
Temporarily restricted	-	-
TOTAL NET ASSETS	<u>\$2,161,949</u>	<u>\$2,193,221</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$2,620,878</u>	<u>\$2,656,782</u>

Check

(0)

-

FILL IN GRAY CELLS

Genesee Community Charter School
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2015

	2015			2014
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
State & Local Operating Revenue	\$2,624,895	\$-	\$2,624,895	\$2,598,455
Federal - Title and IDEA	-	-	-	-
Federal - Other	-	-	-	18,176
State and City Grants	-	-	-	164,665
Contributions and private grants	126,670	-	126,670	10,679
After school revenue	-	-	-	-
Other	75,618	-	75,618	48,620
Food Service/Child Nutrition Program	<u>47,098</u>	<u>-</u>	<u>47,098</u>	<u>42,971</u>
TOTAL REVENUE, GAINS AND OTHER SUPPORT	\$2,874,281	\$-	\$2,874,281	\$2,883,566
EXPENSES				
Program Services				
Regular Education	\$2,305,336	\$-	\$2,305,336	\$2,310,522
Special Education	43,000	-	43,000	47,958
Other Programs	<u>73,712</u>	<u>-</u>	<u>73,712</u>	<u>41,271</u>
Total Program Services	\$2,422,048	\$-	\$2,422,048	\$2,399,751
Supporting Services				
Management and general	\$483,515	\$-	\$483,515	\$417,906
Fundraising	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL OPERATING EXPENSES	\$2,905,563	\$-	\$2,905,563	\$2,817,657
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	\$(31,282)	\$-	\$(31,282)	\$65,909
Contributions				
Foundations	-	\$-	\$-	\$-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	-	-	-	131,993
Miscellaneous income	-	-	-	-
Net assets released from restriction	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL SUPPORT AND OTHER REVENUE	\$-	\$-	\$-	\$131,993
CHANGE IN NET ASSETS	\$(31,282)	\$-	\$(31,282)	\$197,902
NET ASSETS BEGINNING OF YEAR	\$2,193,221	\$-	\$2,193,221	\$1,995,319
PRIOR YEAR/PERIOD ADJUSTMENTS	<u>10</u>	<u>-</u>	<u>10</u>	<u>-</u>
NET ASSETS - END OF YEAR	\$2,161,949	\$-	\$2,161,949	\$2,193,221

GENESEE COMMUNITY CHARTER SCHOOL

FINANCIAL STATEMENTS

June 30, 2015



Heveron & Company

Care, Competence & Common SenseSM



Certified Public Accountants

Certified Women Owned Business

TABLE OF CONTENTS

	<u>Page No.</u>
INDEPENDENT AUDITORS' REPORT	
FINANCIAL STATEMENTS	
Balance Sheets	3
Statements of Activities	4
Statements of Cash Flows	5
Statement of Functional Expenses	7
Notes to Financial Statements	9
SUPPLEMENTARY INFORMATION	
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	17

INDEPENDENT AUDITORS' REPORT

To The Board of Trustees
Genesee Community Charter School
Rochester, New York

We have audited the accompanying financial statements of Genesee Community Charter School (a nonprofit organization), which comprise the balance sheets as of June 30, 2015 and 2014, and the related statements of activities and cash flows for the years then ended, the statement of functional expenses for the year ended June 30, 2015, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

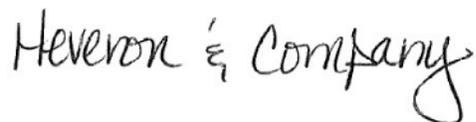
In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Genesee Community Charter School as of June 30, 2015 and 2014 and its cash flows for the years then ended and the changes in net assets and functional expenses for the year ended June 30, 2015 in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Genesee Community Charter School's statement of functional expenses for the year ended June 30, 2014, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 8, 2014. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2014 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 14, 2015 on our consideration of Genesee Community Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Genesee Community Charter School's internal control over financial reporting and compliance.



Heveron & Company CPAs

Rochester, New York

October 14, 2015

**GENESEE COMMUNITY CHARTER SCHOOL
BALANCE SHEETS
June 30, 2015 and 2014**

ASSETS		<u>2015</u>	<u>2014</u>
<u>Current Assets</u>			
Cash and Cash Equivalents	\$	632,374	\$ 374,583
State and Federal Aid Receivable		44,329	7,225
Investments		807,419	790,549
Prepaid Expenses		66,450	6,643
Deposits		<u>2,760</u>	<u>2,760</u>
Total Current Assets		<u>1,553,332</u>	<u>1,181,760</u>
<u>Fixed Assets</u>			
Leasehold Improvements and Equipment, Net		<u>1,185,835</u>	<u>1,320,701</u>
TOTAL ASSETS		<u><u>2,739,167</u></u>	<u><u>2,502,461</u></u>

LIABILITIES AND NET ASSETS

<u>Current Liabilities</u>			
Accounts Payable		7,817	50,185
Accrued Payroll		177,273	164,181
Accrued Liabilities		269,086	243,634
Deferred Revenue		<u>405,663</u>	<u>5,561</u>
Total Current Liabilities		<u>859,839</u>	<u>463,561</u>
<u>Net Assets</u>			
Unrestricted			
Operating		1,804,328	1,963,900
Board Designated		<u>75,000</u>	<u>75,000</u>
Total Net Assets		<u>1,879,328</u>	<u>2,038,900</u>
TOTAL LIABILITIES AND NET ASSETS		<u><u>\$ 2,739,167</u></u>	<u><u>\$ 2,502,461</u></u>

See Independent Auditors' Report and Notes to Financial Statements.

GENESEE COMMUNITY CHARTER SCHOOL
STATEMENTS OF ACTIVITIES
For The Years Ended June 30, 2015 and 2014

	<u>2015</u>	<u>2014</u>
<u>Revenues, Gains and Other Support:</u>		
Public School District:		
Revenue - Resident Student Enrollment	\$ 2,640,746	\$ 2,598,455
State Grants	-	164,665
Contributions	152,915	28,855
Food Service Fees	67,206	42,971
Field Study Fees	31,088	41,807
Other Income	10,336	6,813
Interest/Dividends Income	23,115	23,423
Realized/Unrealized Gain/(Loss) on Investments	<u>(6,164)</u>	<u>108,570</u>
Total Revenues, Gains and Other Support	<u>2,919,242</u>	<u>3,015,559</u>
<u>Expenses:</u>		
<u>Program Services:</u>		
Regular Education	2,546,023	2,328,282
Special Education	60,350	47,958
Food Services	<u>72,939</u>	<u>41,271</u>
Total Program Services Expense	2,679,312	2,417,511
<u>Supporting Services:</u>		
Management and General	<u>399,502</u>	<u>417,906</u>
Total Expenses	<u>3,078,814</u>	<u>2,835,417</u>
Change in Net Assets	(159,572)	180,142
Net Assets - Beginning of Year	2,038,900	1,995,319
Prior Period Adjustment	<u>-</u>	<u>(136,561)</u>
Net Assets - Beginning of Year - As Restated	<u>2,038,900</u>	<u>1,858,758</u>
Net Assets - End of Year	<u>\$ 1,879,328</u>	<u>\$ 2,038,900</u>

See Independent Auditors' Report and Notes to Financial Statements.

GENESEE COMMUNITY CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2015 and 2014

	<u>2015</u>	<u>2014</u>
<u>Cash Flows From Operating Activities</u>		
Revenue from School Districts	\$ 3,008,278	\$ 2,659,655
Other Sources	127,212	105,572
Contributions	152,915	28,855
Grant Revenues	-	160,000
Payments to Vendors for Goods and Services Rendered	(777,947)	(613,848)
Payments to Charter School Personnel for Services Rendered	<u>(2,143,218)</u>	<u>(2,023,047)</u>
Net Cash Flows Provided By Operating Activities	<u>367,240</u>	<u>317,187</u>
<u>Cash Flows From Investing Activities</u>		
Purchase of Equipment & Construction in Progress	(86,415)	(1,255,661)
Proceeds from Sale of Short-Term Investments	-	270,000
Purchase of Investments	<u>(23,034)</u>	<u>(22,791)</u>
Net Cash Flows Used By Investing Activities	<u>(109,449)</u>	<u>(1,008,452)</u>
Net Increase/(Decrease) in Cash and Cash Equivalents	257,791	(691,265)
Cash and Cash Equivalents - Beginning of Year	<u>374,583</u>	<u>1,065,848</u>
Cash and Cash Equivalents - End of Year	<u>\$ 632,374</u>	<u>\$ 374,583</u>

GENESEE COMMUNITY CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2015 and 2014
(Continued)

	2015	2014
<u>Reconciliation of Change in Net Assets to Net Cash</u>		
<u>Provided by Operating Activities</u>		
Change in Net Assets	\$ (159,572)	\$ 180,142
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation	221,279	104,600
Realized/Unrealized (Gain)/Loss on Investments	6,164	(108,570)
(Increase)/Decrease In:		
State and Federal Aid Receivable	(37,102)	63,311
Prepaid Expenses	(59,807)	15,667
Increase/(Decrease) In:		
Accounts Payable	(42,368)	23,239
Accrued Payroll	13,092	(10,852)
Accrued Liabilities	25,452	65,868
Deferred Revenue	400,102	(16,218)
Net Cash Flows Provided By Operating Activities	\$ 367,240	\$ 317,187

See Independent Auditors' Report and Notes to Financial Statements.

**GENESEE COMMUNITY CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES**

For The Year Ended June 30, 2015

(With Comparative Totals For The Year Ended June 30, 2014)

	No. of Positions	Program Services			Management and General	Totals	
		Regular Education	Special Education	Food Services		2015	2014
Personnel Services Costs							
Instructional Personnel	25	\$ 1,225,671	\$ 43,000	\$ -	\$ -	\$ 1,268,671	\$ 1,217,053
Administrative Staff Personnel	4	-	-	-	214,320	214,320	206,691
Non-Instructional Personnel	<u>1</u>	<u>71,536</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>71,536</u>	<u>67,727</u>
Total Salaries	30	1,297,207	43,000	-	214,320	1,554,527	1,491,471
Employee Benefits and Payroll Taxes		307,650	10,198	-	50,829	368,677	354,674
Retirement Expense		<u>215,759</u>	<u>7,152</u>	<u>-</u>	<u>35,647</u>	<u>258,558</u>	<u>231,918</u>
Total Personnel Services		<u>1,820,616</u>	<u>60,350</u>	<u>-</u>	<u>300,796</u>	<u>2,181,762</u>	<u>2,078,063</u>
Depreciation		221,279	-	-	-	221,279	104,600
Rent		187,726	-	-	16,324	204,050	196,002
Student Services		99,907	-	-	-	99,907	99,556
Staff Development		77,931	-	-	-	77,931	60,840
Food Service		-	-	72,939	-	72,939	41,271
Other Purchased Services		24,917	-	-	38,081	62,998	114,594
Supplies and Materials		34,832	-	-	18,305	53,137	52,602
Office Expense		28,966	-	-	-	28,966	19,933
Insurance		23,308	-	-	3,503	26,811	25,550
Repairs and Maintenance		16,086	-	-	1,357	17,443	16,885

GENESEE COMMUNITY CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
For The Year Ended June 30, 2015
(With Comparative Totals For The Year Ended June 30, 2014)
(Continued)

	<u>Program Services</u>			<u>Management and General</u>	<u>Totals</u>	
	<u>Regular Education</u>	<u>Special Education</u>	<u>Food Services</u>		<u>2015</u>	<u>2014</u>
Legal	-	-	-	11,351	11,351	7,673
Technology	10,455	-	-	-	10,455	8,348
Accounting and Auditing Fees	-	-	-	9,785	9,785	9,500
Total Expenses	<u>\$ 2,546,023</u>	<u>\$ 60,350</u>	<u>\$ 72,939</u>	<u>\$ 399,502</u>	<u>\$ 3,078,814</u>	<u>\$ 2,835,417</u>

See Independent Auditors' Report and Notes to Financial Statements.

GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2015

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Genesee Community Charter School (the School) was formed to provide a rich educational experience that values intellectual rigor, respect for diversity, and community responsibility. The School's local history-based and globally-connected programs immerse the children in investigation and discovery, extensively using the cultural and natural resources of the Rochester, NY community. The School focuses on nurturing the children's natural abilities to be reflective questioners, articulate communicators, critical thinkers, and skilled problem solvers, enabling them to reach exemplary standards.

The main programs of the School are as follows:

REGULAR EDUCATION: The School curriculum is organized around six historical time periods - Prehistory, Early People/Woodland Peoples, Indians/Explorers/Settlers, Village to City, City Grows, and Today and Tomorrow. The School integrates Math, Science, Social Studies, Language Arts, Art, Music, and Physical Education to provide a rich and challenging curriculum, while keeping in alignment with the New York State Learning Standards.

SPECIAL EDUCATION: The School is open to all children and does not discriminate on the basis of ethnicity, national origin, gender, disability, or any other grounds that would be unlawful or deny the civil rights of any individual. In accordance with the Individuals with Disabilities Education Act, the Rehabilitation Act, and Section 504, and the Americans with Disabilities Act, the School provides a free and appropriate education, in the least restrictive environment, to students with disabilities. The primary service delivery for students with special needs is inclusion. For students requiring supplemental services, the School contracts with local individuals or agencies to provide the required services outlined in the student's Individual Education Plan or 504 Plan.

FOOD SERVICES: The School believes that healthy meals are an important part of a child's day. Breakfast and lunch are delivered and served "family style" every day, as the School does not have a cafeteria or kitchen facilities. The children eat and socialize with each other, parents, and teachers in their classrooms. All meals meet the required New York State Child Nutrition Standards, and the School subscribes to the New York State free and reduced priced meal program.

Accrual Basis

The financial statements of the School have been prepared on the accrual basis of accounting.

GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2015
(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Financial Statement Presentation

The School reports information regarding its financial position and activities according to the existence and nature of donor restrictions in two classes of net assets: unrestricted and temporarily restricted. There were no temporarily restricted net assets as of June 30, 2015 and 2014.

Contributions

The School also records contributions received as unrestricted or temporarily restricted support, depending on the existence and nature of any donor restrictions.

Accounting principles generally accepted in the United States of America, allow the School to treat as unrestricted, any restricted revenue where the restrictions are met in the same year. The School has elected to follow that reporting method. As a result, all activities in which restrictions are met, are recorded in the Unrestricted Net Asset class.

The assets, liabilities, operations and net assets of the School are reported as follows:

- A. Unrestricted - the resources that the School has full discretion of as to use.
- B. Board Designated - those resources that are unrestricted; however, the board has designated for a specific purpose. As of June 30, 2015 and 2014, Board designated consisted of \$75,000 to be held in an escrow account in case of a future dissolution, as required by the New York State Department of Education.

Use of Estimates in the Preparation of Financial Statements

Accounting principles generally accepted in the United States of America, require management to make estimates and assumptions that affect the amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the amounts of revenue and expenses. Actual results could differ from those estimates.

State and Federal Aid Receivable

State and Federal Aid receivable is stated at the amount management expects to collect. Amounts that management believes to be uncollectible after collection efforts have been completed, are written off. In addition, if necessary, management provides an allowance to reduce receivables to amounts management expects will be collected. Management determined that no allowances were necessary at June 30, 2015 and 2014.

GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2015
(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and Cash Equivalents

Cash and cash equivalents include all cash on hand and in banks, which at times, may exceed federally insured limits. The School considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Certain of these accounts are not federally insured. The School has not experienced any losses in these accounts and does not believe it is exposed to any significant credit risk with respect to cash and cash equivalents.

Cash and cash equivalents consisted of the following at June 30:

	2015	2014
Undeposited Funds	\$ 396,394	\$ 5,948
Checking	154,671	282,926
Savings	78,307	78,229
Money Market	3,002	7,480
Total	\$ 632,374	\$ 374,583

Determining Fair Value of Financial Assets and Liabilities

As defined in the accounting standards, fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. This applies to all assets and liabilities that are being measured and reported on the fair value basis. Accounting standards require disclosures that establish a framework for measuring fair value and expands disclosure about fair value measurements. This statement enables the reader of the financial statements to assess the inputs used to develop those measurements by establishing a hierarchy for ranking the quality and reliability of the information used to determine fair values. Accounting standards require that assets and liabilities carried at fair value be classified and disclosed in one of the following three categories:

- Level 1: Quoted market prices and active markets for identical assets or liabilities.
- Level 2: Observable market-based inputs or unobservable inputs that are corroborated by market data.
- Level 3: Unobservable inputs that are not corroborated by market data.

Income Taxes

The Internal Revenue Service has determined that the School is qualified as a charity exempt under Section 501(c)(3) of the Internal Revenue Code, and has also determined that the School is publicly supported. As a result, no provision for federal or state income taxes has been made.

GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2015
(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Deferred Revenue

Deferred revenue represents funds received related to the next school year.

Fixed Assets

Property and equipment are stated at cost less accumulated depreciation. The School capitalizes property and equipment with a cost of over \$1,000 and an estimated life of 3 years or more. The cost and accumulated depreciation of property items sold or retired are eliminated from the accounts. Minor expenditures for maintenance, repairs and renewals are expensed. Donated assets are recorded at their estimated fair market value at the time of donation.

Fixed assets consisted of the following at June 30:

	2015	2014
Leasehold Improvements	\$ 1,918,847	\$ 1,847,148
Equipment	278,340	263,625
Less: Accumulated Depreciation	(1,011,352)	(790,072)
Net Improvements and Equipment	\$ 1,185,835	\$ 1,320,701

Depreciation is computed on a straight-line basis over the estimated useful lives of assets. The ranges of estimated useful lives used in computing depreciation are as follows:

	Years
Leasehold Improvements	6-8
Equipment	3-7

Depreciation expense amounted to \$221,279 and \$104,600 for the years ended June 30, 2015 and 2014, respectively.

Functional Expenses

The costs of providing the various program services have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the program and management and general categories.

An immaterial amount of fundraising costs for the years ended June 30, 2015 and 2014 are included in management and general expenses.

GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2015
(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2014 from which the summarized information was derived.

Reclassifications

Certain account balances as of June 30, 2014 have been reclassified to conform with the presentation as of June 30, 2015.

NOTE 2 - INVESTMENTS

Investments in equity securities with readily determinable fair values and all investments in debt securities are measured at fair market value. Unrealized gains or losses on securities result from differences between the cost and fair market value of securities on a specified valuation date.

Investment securities are exposed to various risks, such as interest rate, market, economic conditions, world affairs and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term, and that such changes could materially affect the amounts reported in the accompanying financial statements.

A summary of investments at market value at June 30 is as follows:

	<u>2015</u>	<u>2014</u>
Mutual Funds	<u>\$ 807,419</u>	<u>\$ 790,549</u>

Mutual fund investments are based on Level 1 inputs in the hierarchy as described in Note 1.

**GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2015
(Continued)**

NOTE 3 - SPECIAL EDUCATION AND OTHER SERVICES

The majority of special education services required by students of the School are provided by the Rochester City School District. The Rochester City School District also provided transportation. The School was unable to determine a value for these services thus these financial statements do not reflect revenue or expenses associated with those services.

Occasionally, the School does need to offer special education services that are not provided through the Rochester City School District. The school uses contracted services at these times; the revenue and expense for these services have been included in the financial statements.

The School also receives State Aid in the form of textbooks, computer hardware, computer software and library materials from the Rochester City School District. The total aid received for the years ended June 30, 2015 and 2014 was \$20,390 and \$18,176, respectively.

NOTE 4 - COMMITMENTS

The School has entered into an operating lease for its facilities. The lease expires June 2016. Future minimum lease payments are as follows for the year ended June 30:

<u>Year</u>	<u>Amount</u>
2016	\$ 229,684

NOTE 5 - DONATED SERVICES AND GOODS

The School receives donated services that do not meet the criteria for recording as revenue and expense under accounting principles generally accepted in the United States of America. During the years ended June 30, 2015 and 2014, approximately 150 families provided 3,100 and 3,260 hours of service, respectively. There were also 14 board members who donated 280 and 260 hours during the years ended June 30, 2015 and 2014, respectively. Volunteers help with many tasks at the School such as serving meals, chaperoning field studies, preparing classroom materials, and serving on the board.

GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS

June 30, 2015
(Continued)

NOTE 6 - PENSION EXPENSE

The School participates in the New York State Teachers' Retirement System (System), a cost-sharing, multiple-employer, defined benefit pension plan administered by the New York State Teachers' Retirement Board. The System provides retirement, disability, withdrawal and death benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York.

Plan members who joined the System before July 27, 1976 are not required to make contributions. Those joining after July 27, 1976 and before January 1, 2010 with less than ten years of membership are required to contribute 3% of their annual salary. Those joining on or after January 1, 2010 and before April 1, 2012 are required to contribute 3.5% of their annual salary for their entire working career. Those joining after April 1, 2012 are required to contribute between 3% and 6%, dependent upon their salary, for their entire working career. Employers are required to contribute at an actuarially determined rate. Rates applicable to the fiscal years ended June 30, 2015 and 2014 were 17.53% and 16.25%, respectively. The retirement contribution expense totaled \$258,558 and \$232,342 for the years ended June 30, 2015 and 2014, respectively.

The School also has a 403(b) annuity retirement plan for its employees. After one year of service, employees at least 21 years of age that work a minimum of 1,000 hours annually may contribute a portion of their taxable salary not to exceed the statutory limits each year. Eligible employees may also receive discretionary amounts the School contributes. The Board of Trustees voted not to make a discretionary contribution for the years ended June 30, 2015 and 2014.

NOTE 7 - PRIOR PERIOD ADJUSTMENTS

A prior period adjustment affecting years ended prior to June 30, 2014 was made. The adjustment was necessary to record depreciation and the corresponding accumulated depreciation in the proper period. The net adjustment was a decrease to Unrestricted Net Assets in the amount of \$136,561.

A prior period adjustment affecting the year ended June 30, 2014 was also recorded. The June 30, 2014 comparative financial statements have been restated to reflect this adjustment. The adjustment was necessary to record depreciation and the corresponding accumulated depreciation in the proper period. The net adjustment was a decrease to Unrestricted Net Assets in the amount of \$17,760.

**GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS**

June 30, 2015

(Continued)

NOTE 8 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through October 14, 2015, which is the date the statements were available for issuance.

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Independent Auditors' Report

To the Board of Trustees
Genesee Community Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Genesee Community Charter School as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise Genesee Community Charter School's basic financial statements, and have issued our report thereon dated October 14, 2015.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Genesee Community Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Genesee Community Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Genesee Community Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

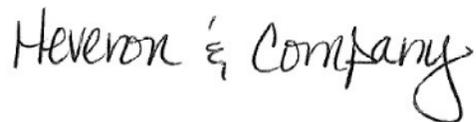
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Genesee Community Charter School's financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Heveron & Company".

Heveron & Company CPAs

Rochester, New York

October 14, 2015

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2015-16 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Genesee Community Charter School

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	2,739,197	-	-	-	-	2,739,197	
Total Expenses	2,189,878	46,947	-	-	502,372	2,739,197	
Net Income	549,319	(46,947)	-	-	(502,372)	(0)	
Actual Student Enrollment	208	-	-	-	-	-	GCCS budgets less than actual enrollment
Total Paid Student Enrollment	215	-	-	-	-	215	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue	CY Per Pupil Rate						
District of Location							
Rochester City School District	\$12,440.00	-	-	-	-	2,599,960	GCCS averages 30-35 out of district but budget uses RCSD only
School District 3 (Enter Name)		-	-	-	-	-	
School District 4 (Enter Name)		-	-	-	-	-	
School District 5 (Enter Name)		-	-	-	-	-	
	2,599,960	-	-	-	-	2,599,960	
Special Education Revenue	-	-	-	-	-	-	
Grants							
Stimulus	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
Other State Revenue	-	-	-	-	-	-	
TOTAL REVENUE FROM STATE SOURCES	2,599,960	-	-	-	-	2,599,960	
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs	-	-	-	-	-	-	
Title I	-	-	-	-	-	-	
Title Funding - Other	-	-	-	-	-	-	
School Food Service (Free Lunch)	40,517	-	-	-	-	40,517	
Grants							
Charter School Program (CSP) Planning & Implementation	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
Other Federal Revenue	-	-	-	-	-	-	
TOTAL REVENUE FROM FEDERAL SOURCES	40,517	-	-	-	-	40,517	
LOCAL and OTHER REVENUE							
Contributions and Donations, Fundraising	-	-	-	-	-	-	
Erate Reimbursement	-	-	-	-	-	-	
Interest Income, Earnings on Investments,	98,720	-	-	-	-	98,720	Savings Drawdown for operating expenses - never used in past years
NYC-DYCD (Department of Youth and Community Developmt.)	-	-	-	-	-	-	
Food Service (Income from meals)	-	-	-	-	-	-	
Text Book	-	-	-	-	-	-	
Other Local Revenue	-	-	-	-	-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES	98,720	-	-	-	-	98,720	
TOTAL REVENUE	2,739,197	-	-	-	-	2,739,197	
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS							
	No. of Positions						
Executive Management	1.00	-	-	-	123,235	123,235	
Instructional Management	1.00	-	-	-	-	-	
Deans, Directors & Coordinators	2.00	-	35,447	-	71,155	106,602	
CFO / Director of Finance	-	-	-	-	-	-	
Operation / Business Manager	-	-	-	-	56,524	56,524	
Administrative Staff	2.00	-	-	-	38,592	38,592	
TOTAL ADMINISTRATIVE STAFF	6	-	35,447	-	289,506	324,953	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	19.00	1,014,500	-	-	-	1,014,500	
Teachers - SPED	1.00	-	-	-	-	-	
Substitute Teachers	-	42,000	-	-	-	42,000	
Teaching Assistants	7.00	200,628	-	-	-	200,628	

List exact titles and staff FTE's (Full time equivalent)

Genesee Community Charter School

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	2,739,197	-	-	-	-	2,739,197	
Total Expenses	2,189,878	46,947	-	-	502,372	2,739,197	
Net Income	549,319	(46,947)	-	-	(502,372)	(0)	
Actual Student Enrollment	208	-	-	-	-	-	GCCS budgets less than actual enrollment
Total Paid Student Enrollment	215	-	-	-	-	215	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Specialty Teachers	-	-	-	-	-	-	
Aides	-	-	-	-	-	-	
Therapists & Counselors	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL INSTRUCTIONAL	27	1,257,128	-	-	-	1,257,128	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Other	-	-	-	-	-	-	
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-	
SUBTOTAL PERSONNEL SERVICE COSTS	33	1,257,128	35,447	-	289,506	1,582,081	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes	100,000	3,000	-	-	24,000	127,000	
Fringe / Employee Benefits	174,728	3,800	-	-	45,000	223,528	
Retirement / Pension	172,920	4,700	-	-	17,000	194,620	
TOTAL PAYROLL TAXES AND BENEFITS	447,648	11,500	-	-	86,000	545,148	
TOTAL PERSONNEL SERVICE COSTS	1,704,776	46,947	-	-	375,506	2,127,229	
CONTRACTED SERVICES							
Accounting / Audit	-	-	-	-	10,000	10,000	
Legal	-	-	-	-	7,000	7,000	
Management Company Fee	-	-	-	-	-	-	
Nurse Services	-	-	-	-	-	-	
Food Service / School Lunch	40,517	-	-	-	-	40,517	
Payroll Services	-	-	-	-	-	-	
Special Ed Services	-	-	-	-	-	-	
Titlement Services (i.e. Title I)	-	-	-	-	-	-	
Other Purchased / Professional / Consulting	-	-	-	-	39,010	39,010	
TOTAL CONTRACTED SERVICES	40,517	-	-	-	56,010	96,527	
SCHOOL OPERATIONS							
Board Expenses	-	-	-	-	-	-	
Classroom / Teaching Supplies & Materials	8,500	-	-	-	-	8,500	
Special Ed Supplies & Materials	-	-	-	-	-	-	
Textbooks / Workbooks	750	-	-	-	-	750	
Supplies & Materials other	-	-	-	-	-	-	
Equipment / Furniture	1,000	-	-	-	-	1,000	
Telephone	-	-	-	-	-	-	
Technology	2,000	-	-	-	-	2,000	
Student Testing & Assessment	1,000	-	-	-	-	1,000	
Field Trips	54,366	-	-	-	-	54,366	
Transportation (student)	-	-	-	-	-	-	
Student Services - other	-	-	-	-	-	-	
Office Expense	-	-	-	-	46,585	46,585	
Staff Development	132,145	-	-	-	-	132,145	
Staff Recruitment	-	-	-	-	-	-	
Student Recruitment / Marketing	12,000	-	-	-	-	12,000	
School Meals / Lunch	-	-	-	-	-	-	
Travel (Staff)	-	-	-	-	-	-	
Fundraising	-	-	-	-	-	-	

Genesee Community Charter School

PROJECTED BUDGET FOR 2015-2016

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	2,739,197	-	-	-	-	2,739,197	
Total Expenses	2,189,878	46,947	-	-	502,372	2,739,197	
Net Income	549,319	(46,947)	-	-	(502,372)	(0)	
Actual Student Enrollment	208	-	-	-	-	-	GCCS budgets less than actual enrollment
Total Paid Student Enrollment	215	-	-	-	-	215	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Other	970	-	-	-	-	970	
TOTAL SCHOOL OPERATIONS	212,731	-	-	-	46,585	259,316	
FACILITY OPERATION & MAINTENANCE							
Insurance	-	-	-	-	24,271	24,271	
Janitorial	17,642	-	-	-	-	17,642	
Building and Land Rent / Lease	212,212	-	-	-	-	212,212	
Repairs & Maintenance	-	-	-	-	-	-	
Equipment / Furniture	2,000	-	-	-	-	2,000	
Security	-	-	-	-	-	-	
Utilities	-	-	-	-	-	-	
TOTAL FACILITY OPERATION & MAINTENANCE	231,854	-	-	-	24,271	256,125	
DEPRECIATION & AMORTIZATION	-	-	-	-	-	-	
DISSOLUTION ESCROW & RESERVES / CONTINGENCY	-	-	-	-	-	-	
TOTAL EXPENSES	2,189,878	46,947	-	-	502,372	2,739,197	
NET INCOME	549,319	(46,947)	-	-	(502,372)	(0)	
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
District of Location							
Rochester City School District	215		215				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
TOTAL ENROLLMENT	215	-	215				
REVENUE PER PUPIL	12,740	-	-				
EXPENSES PER PUPIL	10,185	-	-				



Audited Financial Statement Checklist

Created: 10/19/2015

Last updated: 10/26/2015

Page 1

Charter School Name:

1. Please check each item that is included in the 2014-15 Audited Financial Statement submitted for your charter school.

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Single Audit (if applicable)	Not Applicable
CSP Agreed Upon Procedures (if applicable)	Not Applicable
Management Letter	No
Report on Extracurricular Student Activity Accounts (if applicable)	Not Applicable
Corrective Action Plans for any Findings	Not Applicable

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2014-15 Audited Financial Statement.

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	No
CSP Agreed Upon Procedures Report	No
Management Letter	No

Thank you.



Appendix E: Disclosure of Financial Interest Form

Last updated: 10/20/2015

Page 1

All trustees who served on an education corporation governing one or more charter schools during the 2014-2015 school year must complete the form in Appendix E (Disclosure of Financial Interest Form). [The Disclosure of Financial Interest Forms are due on November 1, 2015. A link to a safe and secure form that each Trustee must complete by the November 1, 2015 deadline will be provide here by September 1, 2015 or sooner.](#)

ALL charter schools or merged education corporations must complete the Board of Trustees Membership Table within the online portal in Appendix F (Board of Trustees Membership Table). The Board of Trustees Membership Table must be submitted by August 1, 2015.

Regents-authorized charter schools must upload a complete set of board of trustee Meeting Minutes from July 2014-June 2015 into Appendix G (Board Minutes). Board of Trustee Meeting Minutes must be submitted by August 1, 2015.

Yes, each member of the school's Board of Trustees will receive a link to the Disclosure of Financial Interest Form.

Yes

Thank you.



Appendix F: BOT Membership Table

Last updated: 07/21/2015

Page 1

1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Bridget Shumway	[REDACTED]	Chair/Board President	Yes	Business	7/1/12 -> 6/30/15 (3 yrs) 7/1/09 -> 6/30/12 (3 yrs) 7/1/06 -> 6/30/09 (3 yrs) 7/1/03 -> 6/30/06 (3 yrs) 11/1/01 -> 6/30/03 (1.5 yrs) 8/7/00 -> 10/31/01 (1.25 yrs)
2	Lisa Wing	[REDACTED]	Trustee/Member	Yes	Education	Permanent Member; 2001-present
3	Kate Daboll-Lavoie	[REDACTED]	Vice Chair/Vice President	Yes	Education	7/1/12 -> 6/30/15 (3 yrs) 7/1/09 -> 6/30/12 (3 yrs) 7/1/06 -> 6/30/09 (3 yrs) 7/1/03 -> 6/30/06 (3 yrs) 11/1/01 -> 6/30/03 (1.5 yrs)
4	Mark Schiesser	[REDACTED]	Treasurer	Yes	Business, Finance	7/1/13 -> 6/30/16 (3 yrs) 7/1/10 -> 6/30/13 (3 yrs)
5	Tracy Walker	[REDACTED]	Secretary	Yes	Education	7/1/13 -> 6/30/16 (3 yrs) 7/1/10 -> 6/30/13 (3 yrs) 7/1/07 -> 6/30/10 (3 yrs) 7/1/04 -> 6/30/07 (3 yrs) 11/1/01 -> 6/30/04 (2.5 yrs) 8/7/00 -> 10/31/01 (1.25 yrs)
6	Michelle Erklenz-Watts	[REDACTED]	Trustee/Member	Yes	Education	9/4/13 -> 6/30/16 (2.75 yrs)

7	Harry Pierre-Phillippe	[REDACTED]	Trustee/Member	Yes	Education	7/1/14 -> 6/30/17 (3 yrs) 7/1/11 -> 6/30/14 (3 yrs) 7/1/08 -> 6/30/11 (3 yrs) 7/1/05 -> 6/30/08 (3 yrs) 1/1/03 -> 6/30/05 (2.5 yrs)
8	Marcia Joy	[REDACTED]	Trustee/Member	Yes	Education	7/1/14 -> 6/30/17 (3 yrs) 7/1/11 -> 6/30/14 (3 yrs) 7/1/08 -> 6/30/11 (3 yrs) 7/1/05 -> 6/30/08 (3 yrs) 7/1/02 -> 6/30/05 (3 yrs) 11/1/01 -> 6/30/02 (.5 yr) 10/16/00 -> 10/31/01 (1.25 yrs)
9	Ann Marie Spinney	[REDACTED]	Trustee/Member	Yes	Human Resources, Finance	7/1/14 -> 6/30/17 (3 yrs) 3/14/12 -> 6/30/14 (2.25 yrs)
10	William Gargan	[REDACTED]	Parent Representative	Yes	Law	7/1/12 -> 6/30/15 (3 yrs)
11	Martin Presberg	[REDACTED]	Parent Representative	Yes	Finance	
12	Michele Hannagan	[REDACTED]	Parent Representative	Yes	Health, Human Resources	
13	Stacey Cicero	[REDACTED]	Trustee/Member	Yes		7/1/13 -> 6/30/16 (3 yrs)
14	Alexis Stubbe	[REDACTED]	Trustee/Member	Yes		7/1/14 -> 6/30/17 (3 yrs)
15						
16						
17						
18						
19						
20						

2. Total Number of Members Joining Board during the 2014-15 school year

2

3. Total Number of Members Departing the Board during the 2014-15 school year

3

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

17

5. How many times did the Board meet during the 2014-15 school year?

10

6. How many times will the Board meet during the 2015-16 school year?

10

Thank you.

**The Genesee Community Charter School
Board of Trustee Meeting Minutes
Wednesday, June 11, 2014**

Members Present: Stacey Cicero-Ryan, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Members Absent: Kathleen DaBoll-Lavoie

Invited Guests: George DesMarteau, Robin Blew

Non-participating Observer: Michelle Hannagan (elected parent rep for 2014-17 term)

Bridget Shumway called the meeting to order at 5:30 p.m.

Teacher Presentation

Sixth Grade students Roxy Reisch and Adrian Burgos presented a proposal that the 6th grade has made regarding recycling in the school. They would like to contract with a company to pick up all the school's food waste, compost it, and return it to the school for use in a future garden (they hope that will be part of next year's 6th grade project). The current cost of waste disposal is \$352. The cost of the proposed program would be \$1,274. This comes out to approximately \$6.00 per student per year. The 6th grade did a survey that found most families willing to pay this additional cost (this would be a voluntary contribution and not a school fee). There would be no implications for the school budget, so this was just a FYI report to this Board.

Minutes

The minutes from the May 14, 2014 meeting were reviewed.

Motion 140611.1 Upon motion of Harry Pierre-Philippe, and duly seconded by Tracy Walker, the following was submitted for adoption: RESOLVED, that the minutes of the May 14, 2014 meeting be approved.

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie

Motion 140611.1 passed 15 to 0

New Hire

Interviews have been in progress to hire new staff. About 200 applications were submitted and 40 applicants were interviewed. Lisa highly recommends Adam Groom to teach 2nd grade in the 2014-2015 school year.

Motion 140611.2 Upon motion of Lisa Wing, and duly seconded by Tracy Walker, the following was submitted for adoption: RESOLVED, that Adam Groom be hired as a teacher for the 2014 – 2015 school year, contract effective July 1, 2014 and salary based on salary scale.

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg,

Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie

Motion 140611.2 passed 15 to 0

Board Business

THANK YOU!

The terms of Board members Jennifer Sutherland (Parent Rep.), Lisa O'Malley (Teacher Rep.), Janet Finch-Levy (RMSA Rep.), and Ann Neilans (Community Rep.) expire on June 30, 2014. We thank them for their years of dedicated service to our school.

The terms of Community Reps. Marcia Joy and Harry Pierre-Philippe also expire on June 30, 2014, but they have agreed to serve another 3 year term beginning July 1, 2014 and ending June 30, 2017.

There are still 2 unfilled Community Representative positions. The Nominating Committee is still working to fill these positions.

The Parents Association has elected Michelle Hannagan to be their representative for a term beginning July 1, 2014 and ending June 30, 2017.

The teachers have elected Alexis Stubbe to be their representative for a term beginning July 1, 2014 and ending June 30, 2017.

It was noted that we still have very few minority members on this Board despite efforts to include more.

New Board Members

Motion 140611.3 Upon motion of Jennifer Sutherland, and duly seconded by Marcia Joy, the following was submitted for adoption: RESOLVED, that Michelle Hannagan (Parent Representative) and Alexis Stubbe (Teacher Representative) be approved as members of this Board with terms beginning July 1, 2014 and ending June 30, 2017 pending approval by SED. This resolution is formally adopted upon SED's approval.

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie

Motion 140611.3 passed 15 to 0

Continuing Board Members

Motion 140611.4 Upon motion of Bridget Shumway, and duly seconded by Mark Schiesser, the following was submitted for adoption: RESOLVED, that Community Representatives Marcia Joy and Harry Pierre-Philippe be reelected to three year terms as Community Representatives beginning July 1, 2014 and ending June 30, 2017.

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg,

Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie

Motion 140611.4 passed 15 to 0

Board Officers

Motion 140611.5 Upon motion of Marcia Joy, and duly seconded by Harry Pierre-Philippe, the following was submitted for adoption: RESOLVED, that the following Board members be elected as Officers of this Board for terms beginning July 1, 2014.

President: Bridget Shumway

Vice President: Kate DaBoll-Lavoie

Secretary: Tracy Walker

Treasurer: Mark Schiesser

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Abstaining: Jennifer Sutherland

Absent: Kathleen DaBoll-Lavoie

Motion 140611.5 passed 14 Yes, 0 No, 1 Abstain

Executive Committee

There was discussion of the composition of the Executive Committee. Since there is no vote on membership of the committee, the current Executive Committee members will continue in their roles until a new committee can be elected. It was noted that the terms of several members of the current committee expire on June 30, 2014. They will no longer be able to be members of the Executive Committee, but there is still a quorum or the remaining members – enough to conduct business over the summer.

Capital Campaign

It is going well. Potential donors have been coming for docent led tours of the school. The feedback has been generally positive.

Personnel Committee - Staff Handbook

The handbook is not yet ready for Board approval. The lawyer we sent it to has returned it with proposed changes and the Personnel Committee has not had an opportunity to review and respond. The Personnel Committee will meet and review the proposed changes, then bring it to this Board for approval.

There was discussion about how often the handbook needed to be revised. It was noted that the handbook can be revised by this Board at any time, but that a full review was not required every year.

Financial Report

The Budget Review and Balance Sheets for month ending April 30, 2014 were reviewed with no issues or concerns raised.

The Balance sheet for the expansion project was incomplete so discussion was deferred until our next meeting.

Expansion

Mark Schiesser reported on current Expansion expenses. Of the 1.4 million in expenses, 1.2 million has been paid. GCCS should expect more Applications for Payment from Pike as they begin work on the exterior of the building. This work should be completed in a few weeks.

Art Piece for Main Entry Vestibule

It was proposed that an art glass wall sculpture be commissioned for the main entry vestibule. The envisioned piece is a stylized river and waterfall on two adjacent walls. The artist is Nancy Gong and the price is \$29,500. The pros and cons were discussed and concern that the school not take on a “private school” aura. There was discussion about whether to include donor recognition as part of the piece, but it was not endorsed by the Board at this time.

Motion 140611.6 Upon motion of Martin Presberg, and duly seconded by Mark Schiesser, the following was submitted for adoption: RESOLVED, that a glass art piece, for the entry vestibule, by artist Nancy Gong, be commissioned at a cost not to exceed \$29,500. The money will be taken from the school’s reserve funds.

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O’Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Tracy Walker, Lisa Wing

Voting in the Negative: Anne Neilans, Ann Marie Spinney, Jennifer Sutherland

Absent: Kathleen DaBoll-Lavoie

Motion 140611.6 passed 12 Yes, 3 No, 0 Abstain

School Leader Report

- The Year End Report was passed out to all.
- Lisa Wing thanked all who participated in the 6th Grade Portfolio presentations. They went very well.
- The lottery for new students went well. There were 18 Kindergarten slots that were filled and there is an extensive waiting list.
- Lisa O’Malley reminded everyone of the coming production of “1776” by our 4th Graders.

Board Meeting Dates and Times for 2014-2015 School Year.

Motion 140611.7 Upon motion of Tracy Walker, and duly seconded by Marcia Joy, the following was submitted for adoption: RESOLVED, that meeting dates and times for the 2014 – 2015 school year be as follows:

(Note – all dates are Wednesdays)

September 10, 2014 at 5:30PM

October 8, 2014 at 5:30PM

November 12, 2014 at 5:30PM

December 10, 2014 at 5:30PM

January 14, 2015 at 5:30PM

February 11, 2015 at 5:30PM

March 11, 2015 at 5:30PM

April 8, 2015 at 5:30PM

May 13, 2015 at 5:30PM

June 10, 2015 at 4:30PM – Annual Meeting (Please note earlier start time)

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O’Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie

Motion 140611.7 passed 15 to 0

Meeting Adjourned

Motion 140611.8 Upon motion of Michelle Erklenz-Watts, and duly seconded by Marcia Joy, that the following was submitted for adoption: RESOLVED, that the meeting be adjourned.

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O’Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie

Motion 140611.8 passed 15 to 0

Respectfully Submitted,
Tracy Walker – Board Secretary

**The Genesee Community Charter School
Board of Trustee Meeting Minutes
Wednesday, July 16, 2014**

Members Present: Stacey Cicero-Ryan, William Gargan, Marcia Joy, Martin Presberg, Harry Pierre-Philippe, Katherine DaBoll-Lavoie, Bridget Shumway, Mark Schiesser, Lisa Wing, Ann Marie Spinney, Alexis Stubbe*
*(*non-voting elected teacher representative awaiting SED approval)*

Members Absent: Tracy Walker, Janet Finch-Levy, Michelle Erklenz-Watts, Michelle Hannagan

Invited Guests: George DesMarteau

Bridget Shumway called the meeting to order at 5:00 p.m.

Opening Remarks:

In the interest of saving time and having the meetings run more efficiently, Bridget spoke to George about developing draft resolutions for approval based of items on the agenda. This could be done prior to the meeting

New Hires

Lisa Wing shared that it was long search process. The successful candidate, Derek Stoll, was familiar with GCCS having worked at the school, in a one on one basis, with an autistic child. He has a degree in math education and is also a musician. He will share the 3rd grade class with Stacey Cicero-Ryan.

Motion 140716.1 Upon motion of William Gargan, and duly seconded by Marcia Joy, the following was submitted for adoption: RESOLVED, that the School Leader be, and she hereby is, authorized to employ Derek Stoll as a Teacher upon the terms and conditions customary to such position, including benefits, at the salary designated by the school for a teacher of comparable experience and credentials.

Voting in the Affirmative: Stacey Cicero-Ryan, William Gargan, Marcia Joy, Martin Presberg, Harry Pierre-Philippe, Katherine DaBoll-Lavoie, Bridget Shumway, Mark Schiesser, Lisa Wing, Ann Marie Spinney

Voting in the Negative: None

Absent: Tracy Walker, Janet Finch-Levy, Michelle Erklenz-Watts

Motion 140716.1 passed 10 to 0

Staff Handbook

Lisa Wing shared the following:

- Worked on making the document more clear
- Added a section on social media.
- Added a grievance policy section
- Clarified the attendance policy.
 - 8 weeks over 3 years; after that gets reviewed every year;
 - The number of days which constitute Excessive Absence is not listed; defined as more than double the average of GCCS teachers;

- Excessive absence may be cause for disciplinary action.

Motion 140716.2 Upon motion of Katherine DaBoll-Lavoie, and duly seconded by Mark Schiesser, the following was submitted for adoption: RESOLVED, that the Staff Handbook, as presented, having been revised and reviewed by legal counsel, be, and the same hereby is approved for implementation, commencing with the 2014-2015 school year.

Voting in the Affirmative: Stacey Cicero-Ryan, William Gargan, Marcia Joy, Martin Presberg, Harry Pierre-Philippe, Katherine DaBoll-Lavoie, Bridget Shumway, Mark Schiesser, Lisa Wing, Ann Marie Spinney

Voting in the Negative: None

Absent: Tracy Walker, Janet Finch-Levy, Michelle Erklenz-Watts

Motion 140716.2 passed 10 to 0

Charter Renewal

Lisa found out, a week before school ended, that the Charter renewal would be due on August 29, 2014 (Effective August 2015). Lisa Wing stated that the requirements were not as overwhelming as for previous renewals. The biggest section deals with compiling data and reporting them to State Education Department; Key design element section has not changed. Lisa requested that money be approved for staff to work on the charter renewal over the summer break.

Motion 140716.3 Upon motion of Martin Presberg, and duly seconded by Marcia Joy, the following was submitted for adoption: RESOLVED, that the School Leader and such members of the staff as she may designate shall be compensated for time and services rendered in the development and submission of the School's Charter Renewal application at the rate of \$32.00 per hour for staff and \$50.00 per hour for the School Leader with the total amount not to exceed \$6,000.00.

Voting in the Affirmative: William Gargan, Marcia Joy, Martin Presberg, Harry Pierre-Philippe, Katherine DaBoll-Lavoie, Bridget Shumway, Mark Schiesser, Ann Marie Spinney

Voting in the Negative: None

Abstaining: Lisa Wing, Stacey Cicero-Ryan

Absent: Tracy Walker, Janet Finch-Levy, Michelle Erklenz-Watts

Motion 140716.3 passed 8 to 0 with 2 abstentions.

Gift Acceptance Policy

There was discussion of a Gift Acceptance Policy but no motion was made and the discussion will continue at the September meeting.

Executive Committee

Motion 140716.4 Upon motion of Katherine DaBoll-Lavoie, and duly seconded by Mark Schiesser, the following was submitted for adoption: RESOLVED, that the following Board Members are hereby designated as the Executive Committee of the Board of Trustees with terms beginning on July 1, 2014 and ending on June 30, 2015:

Bridget Shumway: President

Mark Schiesser: Treasurer

Ann Marie Spinney: RMSC Member

Stacey Cicero-Ryan: Staff Member

William Gargan: Parent Member

Voting in the Affirmative: Stacey Cicero-Ryan, William Gargan, Marcia Joy, Martin Presberg, Harry Pierre-Philippe, Katherine DaBoll-Lavoie, Bridget Shumway, Mark Schiesser, Lisa Wing, Ann Marie Spinney

Voting in the Negative: None

Absent: Tracy Walker, Janet Finch-Levy, Michelle Erklenz-Watts

Motion 140716.4 passed 10 to 0

Food Services

Discussion regarding the various proposals included the following points:

- Major differences in cost/meal of each vendor;
- We are not required to take the lowest bidder
- Does GCCS follow the same rules as public schools or other charters?
- Is GCCS required to follow federal guidelines?

There is sufficient time to get these questions answered before the start of the school year. If necessary, this contract can be approved by the Executive Committee.

Meeting Adjourned

Motion 140716.5 Upon motion of Lisa Wing, and duly seconded by Stacey Cicero-Ryan, the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Stacey Cicero-Ryan, William Gargan, Marcia Joy, Martin Presberg, Harry Pierre-Philippe, Katherine DaBoll-Lavoie, Bridget Shumway, Mark Schiesser, Lisa Wing, Ann Marie Spinney

Voting in the Negative: None

Absent: Tracy Walker, Janet Finch-Levy, Michelle Erklenz-Watts

Motion 140716.5 passed 10 to 0

Respectfully Submitted,
Harry Pierre-Philippe – Board Member

**The Genesee Community Charter School
Board of Trustee Meeting Minutes
Wednesday, September 10, 2014**

Members Present: Stacey Cicero-Ryan, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Michele Hannagan*, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing
(* *non-voting member until approved by SED*)

Members Absent: Mark Schiesser, Alexis Stubbe

Invited Guests: George DesMarteau

Bridget Shumway called the meeting to order at 5:40 p.m.

One minute of silence observed in memory of Rochester police officer Daryl Pierson who was killed in the line of duty this past week.

Teacher Presentation

Classroom teachers Dan Walpole and Melissa Conklin, and music teacher Lisa Schmitz, shared how last year's fifth grade class created the music video "Counting the Stars." (to view the video, including the words to the song, go to YouTube.com and search for "This is how the country was made.").

Board Business

- A chart of Board members, including contact information was shared. Members were asked to update and note 2-3 sub-committees they would be interested in serving on.
- **Board Self Assessment** tabulation was shared and reviewed. Discussion focused on how to improve various areas:
 - Meeting twice monthly
 - Getting info to members before meetings
 - Increasing diversity on Board
 - Increasing advocacy by Board members
 - Set time limits on agenda items

No official actions were taken at this meeting, but it is hoped that this discussion will encourage action in the various areas.

- Board members are encouraged to be more visible in the school community. All Board members will be asked to sign up to attend various school and parent organization functions. (eg – Thursday Sept. 18, 2014 is a reception to welcome new parents to the school. All Board members are invited to attend.)
- **Bylaws** – a draft of the revised Bylaws of the Board was shared. Board members are asked to review them and be prepared to discuss them at our October meeting.
- **Audit and IRS for 990** – Heveron & Heveron will attend our October 2014 meeting to review their audit. Electronic copies of their report will be sent before the October meeting and Board members are asked to review them prior to the meeting to facilitate discussion at the meeting.

- As part of our advocacy efforts, we have been a member of the Northeast Charter School Network (www.necharters.org). They have provided us with help and guidance in the past, keep us advised of current issues at the state level, and advocate for charter schools at all levels. Lisa recommends that we continue our membership.

Motion 140910.1 Upon motion of Lisa Wing, and duly seconded by Tracy Walker, that the following was submitted for adoption: RESOLVED, that the Genesee Community Charter School continue its membership in the Northeast Charter School Network, and that the annual dues of \$3,220.00 be approved.

Voting in the Affirmative: Stacey Cicero-Ryan, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Marcia Joy, Harry Pierre-Philippe, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Martin Presberg, Mark Schiesser, Alexis Stubbe

Motion 140910.1 passed 10 to 3

School Leader Report

- The start of the school year was very smooth and all staff appear happy and enthusiastic.
- All construction is complete and functional.
- There is a problem with mice that is being addressed with the museum.
- GCCS has been named a “**National Blue Ribbon School**” by U.S. Department of Education. For more information on what this means, go to <http://www2.ed.gov/programs/nclbbrs/index.html>.
- We will again be hosting an Expeditionary Learning **Site Seminar** this year on November 5th and 6th.
- This year’s **focus area** for staff are Reading and Writing. A handout with the specifics was shared and discussed.
- **Tests scores** from 2013-2014 were shared. Almost all test scores were similar to top performing schools in the county.
- <https://www.engageny.org/resource/new-york-state-common-core-sample-questions>
- The “**New York State Public Charter Schools: Academic Performance & Evaluation Handbook**” was shared and Board members are asked to review and be prepared to discuss at our October meeting. Lisa will ask Chris Dolgos to write an executive summary of the report to help prepare us for discussion in October. The following web address has more info: **SED Visit** - SED will be visiting the school October 15-16, 2014 as part of the charter renewal process. They will want to interview several Board members.
- **Emergency Response Plan** – this plan is usually approved at our September meeting. The vote was postponed until the October meeting.
- **Food Provider** – The new food service is proving to be good. The food is good – the service is good – everyone is happy!

- **The Charter Renewal** was sent in in August. The amount allocated for its preparation was not adequate so Lisa requests that the motion be amended to allow up to \$7500 for the charter renewal preparation.

Motion 140910.2 Upon motion of Bridget Shumway, and duly seconded by William Gargan, that the following was submitted for adoption: RESOLVED, that motion 140716.3 be amended to read "...with the total amount not to exceed \$7,500.00."

Voting in the Affirmative: Stacey Cicero-Ryan, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Marcia Joy, Harry Pierre-Philippe, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Martin Presberg, Mark Schiesser, Alexis Stubbe

Motion 140910.2 passed 10 to 3



Minutes

Motion 140910.3 Upon motion of Tracy Walker, and duly seconded by Marcia Joy, the following was submitted for adoption: RESOLVED, that the minutes of the June 11, 2014 meeting be approved.

Voting in the Affirmative: Stacey Cicero-Ryan, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Marcia Joy, Harry Pierre-Philippe, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Martin Presberg, Mark Schiesser, Alexis Stubbe

Motion 140910.3 passed 10 to 3

Motion 140910.4 Upon motion of Tracy Walker, and duly seconded by Kathleen DaBoll-Lavoie, the following was submitted for adoption: RESOLVED, that the minutes of the July 16, 2014 meeting be approved.

Voting in the Affirmative: Stacey Cicero-Ryan, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Marcia Joy, Harry Pierre-Philippe, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Martin Presberg, Mark Schiesser, Alexis Stubbe

Motion 140910.4 passed 10 to 3

Meeting Adjourned

Motion 140611.4 Upon motion of Tracy Walker, and duly seconded by Harry Pierre-Philippe, that the following was submitted for adoption: RESOLVED, that the meeting be adjourned.

Voting in the Affirmative: Stacey Cicero-Ryan, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Marcia Joy, Harry Pierre-Philippe, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Martin Presberg, Mark Schiesser, Alexis Stubbe

Motion 140910.4 passed 10 to 3

Respectfully Submitted,
Tracy Walker – Board Secretary

**The Genesee Community Charter School
Board of Trustee Meeting Minutes
Wednesday, October 8, 2014**

Members Present: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan,
**Michele Hannagan, Marcia Joy, Martin Presberg, Mark Schiesser ,Bridget Shumway,
Ann Marie Spinney, Alexis Stubbe, Lisa Wing
** left at 6:15 p.m.**

Members Absent: Stacey Cicero-Ryan, Harry Pierre-Philippe, Tracy Walker

Legal Counsel: George DesMarteau

Invited Guests: Robin Blew, Justin Kwasa (North East Charter Schools Network), Jeanne Beutner
of Heveron & Heveron

Minute Taker: Maureen Milke

Time Keeper: Mark Schiesser

Bridget Shumway called the meeting to order at 5:30 p.m.

Teacher Presentation

The Kindergarten Teacher Presentation for this meeting was rescheduled to Wednesday, November 12, 2014.

Invited Guest: Justin Kwasa

Justin Kwasa is our representative from the North East Charter Schools Network, an advocacy group that supports Charter Schools in New York. Mr. Kwasa presented to the BoT the details of a potential lawsuit to be filed by NECSN on behalf of Charter Schools. He explained that in Rochester specifically, the Rochester City School District receives approximately \$20,000.00 in City, State and Federal funding for each child they serve. The flow-thru amount allocated to Charter Schools in the area is \$12, 340.00. The basis of the lawsuit is to seek "Equitable Funding." One of the points he made is that part of the \$20,000.00 RCSD receives is for "facilities", however, the City owns the buildings that the RCSD schools are housed in. In addition, some Charter Schools share space with a RCSD school and are required to pay rent. As this issue moves forward, Mr. Kwasa will be inviting Charter School BoT members, Administrators and others from the area to help push for legislation on this issue.

Action Approving Minutes

Motion 141008.1

Upon motion of Michelle Erklenz-Watts, and duly seconded by Martin Presberg
RESOLVED, that the minutes of the September 10, 2014 meeting of the Board of Trustees be and the same hereby are approved as presented with all noted corrections.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan,
Marcia Joy, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis
Stubbe, Lisa Wing

Voting in the Negative: None

Members Absent: Stacey Cicero-Ryan, Michele Hannagan, Harry Pierre-Philippe, Tracy Walker

Motion 141008.1 passed 10 to 0

Presentation of 2013-2014 Year-end Audit by Heveron & Company

Jeanne Beautner presented the 2013-2014 Year-end Audit and Financial Statements. As outlined in the Audit Summary:

They did not observe any fraud, illegal acts, unusual transactions or adjustments

There were no disagreements with management

All necessary accounting adjustments were recorded

Timeliness of recordkeeping was good

Accounting software is appropriate for our needs

****The BoT still needs to review the 990. Jeanne will send it to all members by 10/9/2014. It must be adopted by the November 12, 2014 meeting****

Action Accepting Auditor's Report

Motion 141008.2

Upon motion of Mark Schiesser, and duly seconded by Bill Gargan

RESOLVED, that the report of the School's auditors, Heveron & Company, for the fiscal year ending June, 30, 2014, be the same and hereby is accepted as presented.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Marcia Joy, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Lisa Wing

Voting in the Negative: None

Members Absent: Stacey Cicero-Ryan, Michele Hannagan, Harry Pierre-Philippe, Tracy Walker

Motion 141008.2 passed 10 to 0

Action Approving Emergency Response Plan

The BoT reviewed the Summary of the Emergency Response Plan. Bridget then opened the meeting up for Public Hearing on the matter. There was no one in attendance, so the meeting was closed to the public.

Motion 141008.3

Upon motion of Mark Schiesser, and duly seconded by AnnMarie Spinney

RESOLVED, that the School Emergency Plan for the 2014-2015 school year, developed pursuant to Education Law Section 2801-a as outlined by the School Leader, is hereby adopted.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Marcia Joy, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Lisa Wing

Voting in the Negative: None

Members Absent: Stacey Cicero-Ryan, Michele Hannagan, Harry Pierre-Philippe, Tracy Walker

Motion 141008.3 passed 10 to 0

*Note: The BoT discussed its responsibility in the aftermath an actual emergency. This discussion was tabled until a later meeting.

Action Constituting Standing Committees:

Motion 141008.4

Upon motion of Bridget Shumway, and duly seconded by Kate DaBoll-Lavoie

RESOLVED, that the following shall constitute the members of the standing committees of the Board, the members thereof to serve at the pleasure of the Board of Trustees and until their successors shall have been appointed:

Personnel Committee: (Chair) Harry Pierre-Philippe, Michele Hannagan, Michelle Erklenz-Watts, Alexis Stubbe, Lisa Wing, Marcia Joy

Discipline Committee: (Chair) Bill Gargan, Kate DaBoll-Lavoie, Harry Pierre-Philippe, Ann Marie Spinney, Stacey Cicero-Ryan

Finance Committee: (Chair) Mark Schiesser, Tracy Walker, Martin Presberg, Stacey Cicero-Ryan

Nominating Committee: (Chair) Kate DaBoll-Lavoie, Lisa Wing, Martin Presberg, Michelle Erklenz-Watts

Executive Committee: Bridget Shumway, Mark Schiesser, AnnMarie Spinney, Bill Gargan, Tracy Walker

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Marcia Joy, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Lisa Wing

Voting in the Negative: None

Members Absent: Stacey Cicero-Ryan, Michele Hannagan, Harry Pierre-Philippe, Tracy Walker

Motion 141008.4 passed 10 to 0

Action Accepting Insurance Proposal

Motion 141008.5

Upon motion of Mark Schiesser, and duly seconded by Martin Presberg

RESOLVED, that the comprehensive insurance proposal submitted by Marshall & Sterling Insurance (Upstate) dated October 2, 2014, be and the same hereby is accepted and the School Leader is authorized and directed to take any and all action required to implement the same.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Marcia Joy, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Lisa Wing

Voting in the Negative: None

Members Absent: Stacey Cicero-Ryan, Michele Hannagan, Harry Pierre-Philippe, Tracy Walker

Motion 141008.5 passed 10 to 0

Other Board Business

- The nominating committee reported that they have identified 4 potential candidates. They are in the process of reaching out to them to see if there is still interest.
- Lisa Wing presented a description of the Performance Framework. These goals must be met by the beginning of the next renewal period. The BoT would like to be kept aware of the progress of these goals. It was suggested that the Student & Subgroup Proficiency goal be the topic at the BoT's January retreat.
- There was mention of creating a separate Audit Committee, with staff members being excluded as an internal control. George DesMarteau was to review the By-laws regarding this matter.

- Heveron & Company will be forwarding the portion of the Nonprofit Revitalization Act that explains what is required to be included in the conflict of interest policy. The BoT will review to make sure we are compliant with the new laws.
- Dates to remember:
 - 10/15: Suggested changes to By-laws due to Bridget
 - 10/15, 16: NYSED Site Visit (**BoT to meet 8:30-9:30 on 10/16**)
 - 11/5, 6: GCCS Site Seminar
 - 11/10, 11: Blue Ribbon School Awards Ceremony
 - 11/15: Family Association Auction

Motion to Adjourn

Motion 141008.6

Upon motion of Lisa Wing, and duly seconded by Mark Schiesser
RESOLVED, that the meeting be adjourned.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Marcia Joy, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Lisa Wing

Voting in the Negative: None

Members Absent: Stacey Cicero-Ryan, Michele Hannagan, Harry Pierre-Philippe, Tracy Walker

Motion 141008.6 passed 10 to 0

Respectfully Submitted,
Maureen Milke
Coordinator of School Operations/GCCS

**The Genesee Community Charter School
Board of Trustee Meeting Minutes
Wednesday, November 12, 2014**

Members Present: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Members Absent: Stacey Cicero-Ryan, William Gargan, Alexis Stubbe

Legal Counsel: George DesMarteau

Bridget Shumway called the meeting to order at 5:30 p.m. Bridget commented that the NYS Ed Dept. visit went smoothly.

Minutes

Motion 141112.1

Upon motion of Marcia Joy, and duly seconded by Harry Pierre-Philippe, RESOLVED, that the minutes of the October 8, 2014 meeting of the Board of Trustees be and the same hereby are approved as presented with all noted corrections.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Stacey Cicero-Ryan, William Gargan, Alexis Stubbe

Motion 141112.1 passed 11 to 0

Teacher Presentation

The Kindergarten Teachers Melissa Fredericks and Kerri Gonzales shared how to work with our youngest students to teach them structure, routines, and the beginning concepts of community.

IRS Form 990

Motion 141112.2

Upon motion of Michele Hannagan, and duly seconded by Marcia Joy RESOLVED, that the School's Form 990 for the fiscal year ending June 30, 2014, having been presented and reviewed, is hereby approved for filing.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Stacey Cicero-Ryan, William Gargan, Alexis Stubbe

Motion 141112.2 passed 11 to 0

School Leader Report

- Lisa went to Washington, DC to accept the School's Blue Ribbon award. (We are only the 4th charter school in NYS to receive this award)
- The site seminar went well. There were only 40 attendees (24 from EL registration). This number is lower than in the past.
- The NYS ED Dept. visit, part of the charter renewal process, went well. They had no significant questions or concerns.
- Lisa shared two samples of Expedition plans to show the breadth and depth of the planning and how they incorporate the Common Core standards.
- 6th Grade is studying issues related to food sustainability. This is an effort toward Green Ribbon School status. Students are learning about ancient foodways, foods' global footprint, and ways to encourage both healthy and sustainable food production and consumption. They will travel to Virginia Beach for the National Green Schools Conference in March.

Financial

The budget and balance sheets, as of September 30, 2014, were reviewed and discussed. There were no major concerns noted.

Fund-Raising – we have raised in excess of \$300,000 to date in our capital campaign

Rent – We are currently paying RMSC \$22/sq. ft for our space. Comparable space in the community is renting for \$9/sq ft. Discussions regarding this discrepancy are currently underway.

Board Meeting Date

There are numerous conflicts on the scheduled Board meeting on December 10, 2014. Since there is little pressing business it was suggested that the December meeting be cancelled rather than trying to reschedule during the busy holiday season.

Motion 141112.3

Upon motion of Lisa Wing, and duly seconded by Marcia Joy

RESOLVED, that the meeting of this Board scheduled for December 10, 2014 be cancelled.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Stacey Cicero-Ryan, William Gargan, Alexis Stubbe

Motion 141112.3 passed 11 to 0

Motion to Adjourn

Motion 141112.4

Upon motion of Lisa Wing, and duly seconded by Marcia Joy

RESOLVED, that the meeting be adjourned.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Stacey Cicero-Ryan, William Gargan, Alexis Stubbe

Motion 141112.4 passed 11 to 0

Respectfully Submitted,
Tracy Walker - Board Secretary

**The Genesee Community Charter School
Board of Trustee Meeting Minutes
Wednesday, January 21, 2015**

Members Present: Stacey Cicero-Ryan, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Members Absent: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Alexis Stubbe

Legal Counsel: George DesMarteau

Invited Guests: Maureen Milke, Robin Blew

Bridget Shumway called the meeting to order at 5:35 p.m

Teacher Presentation

6th Grade Teacher Chris Dolgos shared what the 6th grade is doing this year to continue the Sustainability study begun by last year's class (last year's final project was a booklet entitled "Greenprint"). The 6th grade is studying food and how we obtain it. They have gone back to ancient Rome to see how they procured food. They are all reading and discussing the book The Omnivores's Dilemma For Kids: The Secrets Behind what You Eat by Michael Pollan. They are learning about food chains and how to read food labels. They are investigating the schools lunch program: how the menus are selected, how it is prepared, how much it costs, etc. Instead of visiting 4 cities to do research (as the 6th grade classes in past years have done), the entire class will be attending the National Green School conference this year in Virginia Beach.

Minutes

Motion 150121.1

Upon motion of Tracy Walker, and duly seconded by Michele Hannagan, RESOLVED, that the minutes of the November 12, 2014 meeting of the Board of Trustees be and the same hereby are approved as presented with all noted corrections.

Voting in the Affirmative: Stacey Cicero-Ryan, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Alexis Stubbe

Motion 150121.1 passed 11 to 0

Financial

The budget and balance sheets, as of November 30, 2014, were reviewed and discussed. All discrepancies between the anticipated budget and the actual budget were discussed and in general were the result of "timing" issues – not budgeting issues.

There was discussion about noting expansion costs in the Operating Budget, rather than in a separate Expansion Budget. The Finance Committee will discuss ways to report more clearly.

Board Training Retreat

A training retreat for Board members is being planned with the date to be announced. It is expected to be a 4-6 hour training sessions that will include classroom visitations followed by debriefings, and then a basic introduction to the Common Core – the standards on which we base instruction but which is not well understood by most Board members.

School Leader Report

- A moment of silence was observed in remembrance of a young RMSC staff member who died in his sleep this past week.
- Lisa gave out coffee mugs, with the “Blue Ribbon School” crest on them, to each Board member.
- Discipline Policy – GCCS was asked, by SED, to have our attorney review our Discipline policy to ensure that it is in compliance with current laws. It was reviewed and several changes are recommended. The Board voted to approve the changes (see motion 150121.2 below) and George DesMarteau will send the SED a letter stating that we are now in full compliance.
- GCCS has had a policy in place for bullying, but the Dignity for All Students Act (DASA) requires specific language, so an explicit school policy regarding discrimination and harassment, as defined by DASA was presented and approved (see motion 150121.3 below)
- Bill Gargan and Michele Hannagan were parent chaperones on 5th grade trip to NYC. They reported that the trip was a huge success. Students were actively engaged in learning for the whole trip and were excellent representatives of our school. Kudos and thanks to all staff who organized and shepherded the trip.
- The whole staff attended the EL Conference in November and found it very educational. GCCS received “Credentials” – EL’s recognition of outstanding schools.
- Lisa raised three major issues regarding our lease with RMSC. Lisa has had multiple conversations with RMSC with no satisfactory resolution in sight.
 - Wi-fi – The equipment to set up a new school-wide wi-fi network was purchased, with GCCS funds, last June. Installation was supposed to occur as soon as the expansion construction was finished. It still has not been installed.
(Note: there are also problems with slow internet connections even when using Ethernet. Many attempts to stream videos are stalled because of the slow connection)
 - HVAC – many of the classroom units are old. They do not adequately heat/cool rooms any longer, and are so noisy that students sitting near them have difficulty hearing instruction and/or concentrating on work.
 - Mice – the school is infested with mice. All efforts to deal with this have been ineffective. Mice are seen on a regular basis, and mouse droppings have to be cleaned regularly.

Discussion focused on several approaches to the problems. It was decided that Lisa will get several quotes from outside vendors for dealing with each of the problems. She will then inform RMSC that if they are not able to formulate a specific plan for each problem, including deadlines for completion, that we will hire independent contractors to do the work and deduct the costs from our monthly rent.

Motion 150121.2

Upon motion of Lisa Wing, and duly seconded by Tracy Walker, RESOLVED, that the school's modified and amended Discipline Policy is hereby ratified and approved, as presented, effective immediately.

Voting in the Affirmative: Stacey Cicero-Ryan, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Alexis Stubbe

Motion 150121.2 passed 11 to 0

Motion 150121.3

Upon motion of Lisa Wing, and duly seconded by William Gargan, RESOLVED, that the policy addressing discrimination and harassment as defined by the Dignity for All Students Act is hereby adopted and approved, as presented, effective immediately.

Voting in the Affirmative: Stacey Cicero-Ryan, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Alexis Stubbe

Motion 150121.3 passed 11 to 0

Motion 150121.4

Upon motion of Scheisser, and duly seconded by Marcia Joy, RESOLVED, that the Board adjourn to Executive Session to discuss possible litigation issues.

Voting in the Affirmative: Stacey Cicero-Ryan, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Alexis Stubbe

Motion 150121.4 passed 11 to 0

Motion 150121.5

Upon motion of Tracy Walker, and duly seconded by Harry Pierre-Philippe, RESOLVED, that the Board return to Public Session.

Voting in the Affirmative: Stacey Cicero-Ryan, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Alexis Stubbe

Motion 150121.5 passed 11 to 0

Motion to Adjourn

Motion 150121.6

Upon motion of Mark Schiesser, and duly seconded by Michele Hannagan, RESOLVED, that the policy addressing discrimination and harassment as defined by the Dignity for All Students Act is hereby adopted and approved, as presented, effective immediately.

Voting in the Affirmative: Stacey Cicero-Ryan, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Alexis Stubbe

Motion 150121.6 passed 11 to 0

Respectfully Submitted,
Tracy Walker - Board Secretary

**The Genesee Community Charter School
Board of Trustee Meeting Minutes
Thursday, February 5, 2015**

Members Present: Stacey Cicero-Ryan, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Members Absent: None

Legal Counsel: George DesMarteau

Invited Guests: Maureen Milke, Jill Shahan

Bridget Shumway called the meeting to order at 3:00 p.m

This special meeting was called to discuss our charter renewal application. The SED has asked us to review various sections to ensure that they comply with the revised Charter School laws passed in 2010.

After discussion of our charter application in regard to the revised laws, there was consensus that we will be in compliance with the laws. It was noted that all contacts with representatives of SED, as well as the written charter application we received, indicated that there were no concerns regarding the language or intent of our charter application.

In response to a recent phone conference with Bridget Shumway, a letter will be drafted, by the Board's attorney in collaboration with William Gargan and Mark Schiesser, supporting the current wording in our charter application. The draft will be discussed at the Board's February 11, 2015 meeting.

Motion to Adjourn

Motion 1500205.1

Upon motion of Mark Schiesser, and duly seconded by Michele Hannagan, RESOLVED, that the meeting of the Board be adjourned.

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, William Gargan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie, Michele Hannagan

Motion 150205.1 passed 12 to 0

Respectfully Submitted,
Tracy Walker - Board Secretary

**The Genesee Community Charter School
Board of Trustee Meeting Minutes
Wednesday, February 11, 2015**

Members Present: Stacey Cicero-Ryan, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Members Absent: Kathleen DaBoll-Lavoie,

Legal Counsel: George DesMarteau

Invited Guests: Maureen Milke

Bridget Shumway called the meeting to order at 5:30 p.m

Teacher Report

Jenny Elahi shared how the first grade is working on literacy. She spoke about “Describe the Day” – a day focused on literacy including: Literacy and Rituals, vocabulary development, and accessibility. She passed around samples of student writing and explained how it is elicited.

Minutes

Motion 150211.1

Upon motion of Tracy Walker, and duly seconded by Harry Pierre-Philippe, RESOLVED, that the minutes of the January 21, 2015 meeting of the Board of Trustees be and the same hereby are approved as presented with all noted corrections.

Voting in the Affirmative: Stacey Cicero-Ryan, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts

Motion 150211.1 passed 12 to 0

Motion 150211.2

Upon motion of Tracy Walker, and duly seconded by Michele Hannagan, RESOLVED, that the minutes of the February 5, 2015 meeting of the Board of Trustees be and the same hereby are approved as presented with all noted corrections.

Voting in the Affirmative: Stacey Cicero-Ryan, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts

Motion 150211.2 passed 12 to 0

Financial

Review and discussion of the “Budget Review” spreadsheet and the “Balance Sheet” (both as of 12/31/2014). There were no issues or concerns raised.

Review and discussion of the “Expansion Summary to date February 5, 2015.” No issues or concerns were raised.

Board Misc.

RMSC - Bridget has had several discussions with Joe Graves, VP of Operations and Exhibits for the Rochester Museum & Science Center, regarding the issues noted at the last Board meeting:

1. Technology Issues: Mark Schiesser brought Ken Haslip (an IT professional who works with Mark's company) to assess our network needs. Ken has been communicating with David Fahrer (IT person at RMSC) regarding our network issues. Ken will give a plan for proceeding with network upgrades. Once we have the plan we will find contractors to move forward.
2. Heating – RMSC has ordered some new units. It is hoped this will take care of the problems.
3. Mice – RMSC has requested the names of some extermination companies and will contract with them. RMSC has asked for input on appropriate notification of families regarding the extermination process.

Board Retreat – the dates are yet to be determined.

PR Specialist – Lisa is contacting and interviewing people to advise us regarding Public Relations.

Charter Renewal

There was extended discussion of our charter renewal and how we will proceed. Brenda Shumway, Board President, has had conversations with one of our local Regents, and plans to have a conversation with the other as well. Both are being invited to visit the school.

A draft of the letter that will be sent to SED and our two local Regents was reviewed and changes suggested.

It was suggested that Jill Shahan, of the North East Charter Schools Network, be contacted and asked to provide data on other school renewal applications that may help us as we gather data for future communications with SED and the Board of Regents.

Motion 150211.3

Upon motion of Martin Presberg, and duly seconded by Mark Schiesser, RESOLVED, that the President be and hereby is authorized to send a letter to the State Education Department addressing concerns raised as to the School's Charter Renewal Application, such letter to be in form and substance as presented to the Board and as modified to reflect the consensus of this Board.

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie

Motion 150211.3 passed 13 to 0

Motion to Adjourn

Motion 150205.1

Upon motion of Tracy Walker, and duly seconded by Harry Pierre-Philippe, RESOLVED, that this meeting of this Board be adjourned.

Voting in the Affirmative: Stacey Cicero-Ryan, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: none

Motion 150205.1 passed 11 to 0

Respectfully Submitted,
Tracy Walker - Board Secretary

**The Genesee Community Charter School
Board of Trustee Meeting Minutes
Wednesday, March 11, 2015**

Members Present: Stacey Cicero-Ryan, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Lisa Wing, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Alexis Stubbe

Members Absent: Tracy Walker,

Legal Counsel: George DesMarteau

Invited Guests: Maureen Milke, Robin Blew

Bridget Shumway called the meeting to order at 5:35 p.m

Teacher Presentation

5th Grade students Jack Hannagan, Rita Sciortino, and Natalia Beihl-Narvaez along with their teachers Becki Mason and Brian Simon presented information about their exhibition. They talked about what they have learned about immigration from their trip to New York and through their projects interviewing and creating biographies about immigrants to the United States.

Minutes

Motion 150311.1

Upon motion of Michele Hannagan, and duly seconded by, Kathleen DaBoll-Lavoie RESOLVED, that the minutes of the February 11, 2015 meeting of the Board of Trustees be and the same hereby are approved as presented.

Voting in the Affirmative: Stacey Cicero-Ryan, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Lisa Wing, Kathleen DaBoll-Lavoie, Alexis Stubbe

Voting in the Negative: None

Members Absent: Tracy Walker, Michelle Erklenz-Watts,

Motion 150311.1 passed 12 to 0

Financial

The budget and balance sheets, as of January 31, 2015, were reviewed and discussed. All discrepancies between the anticipated budget and the actual budget were discussed. No issues were raised.

Bridget suggested that contracts should be checked when invoices are received related to those contracts. The desire is to insure that all payments are made in line with the contracts that were signed. It was agreed that this would become a normal part of the invoice payment process with Maureen and Robin.

Finance Committee

Mark Schiesser provided a brief update from the Finance Committee where three topics are under discussion: excess funds policy, potential redistribution of investments, and potential adjustment to cash on hand.

Charter Renewal Discussion

Bill Gargan provided information from a phone discussion with the State Education Department. In that discussion Bill Clarke stated his position that GCCS should consider asking all applicants to the lottery to indicate whether they are eligible for free or reduced lunch, and that GCCS should change the lottery process so that those applicants eligible for free and reduced lunch would be admitted first. It was the consensus of the Board that GCCS' current practice is in accordance with the law and aligned with the intention to maintain a diverse student body. A letter will be drafted, by the Board's attorney, explaining the Board's decision to be reviewed by e-mail.

There was additional discussion about developing a communications strategy regarding the Charter renewal and Lisa Wing was encouraged to engage a communications professional for that purpose.

School Leader Report

Lisa reported on the Sixth Grade Field Study to the Green Schools Network National Conference. The students heard excellent speakers, engaged with kids around the nation, and came back 'really fired up' with numerous ideas that they want to put in effect. One immediate example is the start of composting for the school which will be paid for in the first year by the Family Association.

In response to three building issues that are being addressed:

- 1.) Exterminators have been in to resolve the problem with mice.
- 2.) There has not yet been concrete action on the noisy HVAC units, and
- 3.) An expert on wi-fi has been to the building with the goal of coming up with recommendations followed by bids to get the work done.

Motion to Adjourn

Motion 150311.2

Upon motion of William Gargan, and duly seconded by Harry Pierre-Philippe, RESOLVED, that this meeting of this Board be adjourned.

Voting in the Affirmative: Stacey Cicero-Ryan, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Lisa Wing, Kathleen DaBoll-Lavoie, Alexis Stubbe, Michelle Erklenz-Watts

Voting in the Negative: None

Members Absent: Tracy Walker,

Motion 150311.2 passed 13 to 0

Minutes taken by Martin Presberg.

Respectfully Submitted,
Tracy Walker - Board Secretary

**The Genesee Community Charter School
Board of Trustee Meeting Minutes
Wednesday, April 8, 2015**

Members Present: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Members Absent: Stacey Cicero-Ryan

Legal Counsel: George DesMarteau

Invited Guests: Maureen Milke, Robin Blew

Bridget Shumway called the meeting to order at 5:40 PM

Teacher Presentation

2nd Grade teachers Jean Hurst and Adam Groom shared what the 2nd grade has been doing this year. Their current focus has been on Rochester history from the early settlements through the coming of the Erie Canal – a time when Rochester was a boom town (“The Lion of the West”). Students learned how and why this happened and showed what they learned by presenting a play. Copies of the script from the play, as well as an ELA writing piece were shared. It was noted that there is almost always 100% attendance by families (often multiple members of extended families) at plays and other appropriate events.

Minutes

Motion 150408.1

Upon motion of Martin Presberg, and duly seconded by, Kathleen DaBoll-Lavoie
RESOLVED, that the minutes of the March 11, 2015 meeting of the Board of Trustees be and the same hereby are approved as presented.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Stacey Cicero-Ryan

Motion 150408.1 passed 13 to 0

Financial

The budget and balance sheets, as of February 28, 2015, were reviewed and discussed. All discrepancies between the anticipated budget and the actual budget were discussed. The only issue raised was food services. There was a misunderstanding between the provider and the school that led to the school being billed for more meals than we were being reimbursed for. This has now been corrected, but this will lead to a negative balance for this line for this school year.

Finance Committee

The Finance Committee is still reviewing the reserve fund balances and will report changes at the May meeting.

School Leader Report

Lottery – the lottery was held. There were 10 openings for Kindergarten which were filled and there is an extensive waiting list. There was one opening at the 1st Grade level and one opening at the 2nd grade level, and these were both filled from the waiting list.

Jean Hurst has been invited by EL to spend six weeks writing ELA curriculum units. This is an honor for her and she is looking forward to it. EL will pay for a sub for the six weeks she will be gone. Lisa is comfortable with the substitute.

Testing “Opt Out” – there are several students who have opted out of the NYS testing. They will be given appropriate alternative activities. Lisa is a little concerned that these students, who would easily pass the test, will lower our passing percentages.

The school has an Opt-Out policy for tests. Lisa will share it with parents/community via letters and/or email.

Charter Renewal Discussion

Bill Gargan provided information from a phone discussion with Bill Clarke at the State Education Department. The charter renewal will be on the May agenda. Bill Clarke strongly suggests that our Board pass a resolution regarding complying with the new laws regarding charter school demographics.

Bridget, Lisa, and Michele Hannagan met with Regent Andrew Brown for 2.5 hours on Wednesday, April 8, 2015. He was given a 30 minute school tour by students, discussed our renewal situation. He explained some of the current dynamics and made some suggestions about how we should proceed. He said that we should understand that the Regents are our audience. He suggested that we pass a Board resolution and make sure that he and Wade Norwood are copied in.

A draft resolution, based on a similar resolution passed by a Buffalo charter school, was extensively discussed and revised.

Motion 150408.2

Upon motion of Kathleen DaBoll-Lavoie and duly seconded by Michelle Erklenz-Watts,

WHEREAS, since its inception in 2000 as a small elementary urban charter school, the Genesee Community Charter School, a [2014 National Blue Ribbon School](#), has deeply valued the diversity of its school community and has been committed to providing high quality education for all children, while remaining in full compliance with the laws of NYS;

WHEREAS, Genesee Community Charter School has fulfilled its charter as approved by the New York State Board of Regents in 2000 and renewed in 2005 and 2010, which states that it will serve a diverse population representative of the demographics of Monroe County;

WHEREAS, Genesee Community Charter School’s economically disadvantaged students achieved a 38% passing rate on the NYS ELA exam and a 27% passing rate on the NYS Math exam where the comparable cohort in the school district of location has achieved a 4% passing rate in ELA and a 6% passing rate in math;

WHEREAS, Genesee Community Charter School recognizes and believes that high quality education is vital to all children;

WHEREAS, Genesee Community Charter School recognizes that subsequent changes to the New York State Charter Schools Act now require charter schools to make extensive efforts to meet or exceed enrollment and retention targets for specified at-risk categories of students in percentages that are comparable to those of the school district of location;

WHEREAS, the New York State Education Department (hereinafter “NYSED”) now states that “all charter schools... are expected to meet or exceed the enrollment and retention targets set by the Regents or, if not, to show that the School has made good faith efforts to attract and retain students in certain academically at risk categories, including those in poverty” (“economically disadvantaged students”);

WHEREAS, Genesee Community Charter School has made extensive efforts to attract, enroll and retain at-risk students;

WHEREAS, Genesee Community Charter School recognizes that the classification of economically disadvantaged students is not static or fixed and that the corresponding variations in percentages and the timing of reporting cloud the accuracy of such data, complicate its tracking and distort analysis of overall recruitment and compliance outcomes;

WHEREAS, Genesee Community Charter School has consistently had high levels of parent satisfaction and an almost 100% student retention rate in all categories, including economically disadvantaged students, students with disabilities, and ELL students, resulting in limited open seats each year, with said openings primarily being in Kindergarten;

WHEREAS, Genesee Community Charter School’s open enrollment lottery (as outlined in NYS charter school law) ensures that everyone has the same inherently fair chance to any seat in the school;

WHEREAS, the Genesee Community Charter School Board of Trustees is mindful of its responsibilities not to discriminate against any at-risk category such as students with disabilities or English Language Learners (ELL) whether or not from economically disadvantaged families,

IT IS HEREBY RESOLVED,

Genesee Community Charter School maintains that it is in compliance with all applicable enrollment and retention requirements under NYS law.

Nevertheless, Genesee Community Charter School will implement additional policies and procedures, including, but not limited to:

Amending the 2016 application to include optional economic information sections for applying families. This information will be used to track applicants to determine the makeup of the lottery pool and to further focus and adjust future recruiting efforts.

Developing data tracking techniques to determine and track origination point of application and inform future recruiting efforts.

Further developing and/or creating relationships with relevant community partners, including but not limited to non-profit, religious and other community associations that serve refugee and economically disadvantaged populations.

Increasing budget allocation for recruitment targeting under-served subgroups and additional marketing efforts such as radio, print, billboard, social media, etc., especially promoting the date of the Genesee Community Charter School admissions lottery, the school’s acknowledged leadership as an Expeditionary Learning School, its designation as a National Blue Ribbon School, and its high quality special education, services for English Language Learners (ELL), and academic intervention supports.

Hiring a marketing consultant to assist with targeted marketing of the school.

Form a task force of Board members, parents, and teachers to market the school at off-site events and information sessions.

Amending current procedures for identifying economically disadvantaged students and currently enrolled students. Per SED’s definition of economically disadvantaged, Genesee Community Charter School will, in addition to identifying students by enrollment in the Free and Reduced Price Lunch program, ask families to report participation in other economic assistance programs, such as Social Security Insurance (SSI), Food Stamps, Foster Care, Earned Income Tax Credit (EITC),

Home Energy Assistance Program (HEAP), Safety Net Assistance (SNA), Bureau of Indian Affairs (BIA) or Family Assistance; Temporary Assistance for Needy Families (TANF).

Genesee Community Charter School is strongly committed to carrying out said additional measures in continuation of its good faith enrollment efforts. In doing so, Genesee Community Charter School expects to experience an increase in the lottery pool of economically disadvantaged applicants, which will presumably result in an enrollment of target populations continuing the pattern of increases realized over the past charter term, while maintaining fairness for all. Genesee Community Charter School Board of Trustees remains committed to adhering to and being compliant with all laws applicable to the school.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Stacey Cicero-Ryan

Motion 150408.2 passed 13 to 0

Motion to Adjourn

Motion 150311.2

Upon motion of Alexis Stubbe, and duly seconded by Marcia Joy, RESOLVED, that this meeting of his Board be adjourned.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Stacey Cicero-Ryan

Motion 150408.3 passed 13 to 0

Respectfully Submitted,
Tracy Walker - Board Secretary

**The Genesee Community Charter School
Board of Trustee Meeting Minutes
Wednesday, May 13, 2015**

Members Present: Stacey Cicero-Ryan, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Members Absent: Kathleen DaBoll-Lavoie

Legal Counsel: George DesMarteau

Invited Guests: Maureen Milke, Robin Blew

Bridget Shumway called the meeting to order at 5:30 PM

Teacher Presentation

Art teacher Maureen Lockner shared how she has integrated her arts program with the study of the water cycle. As usual, the depth and breadth of the curriculum is increased as the visual arts are used to give students a different way of understanding the content being presented in other areas.

Minutes

Motion 150513.1

Upon motion of Tracy Walker, and duly seconded by, Marcia Joy

RESOLVED, that the minutes of the April 4, 2015 meeting of the Board of Trustees be and the same hereby are approved as presented.

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie

Motion 150513.1 passed 13 to 0

Financial

There was discussion relating to whether a separate line should be added to the budget to designate funds being used to implement the resolution passed at the April 4, 2015 meeting. The other option is to make sure there is an increase in the "Business Services/Advertising" line to reflect our increased efforts to recruit low income families to GCCS.

The Budget Review and Balance Sheet as of March 31, 2015 were reviewed and there were no significant issues noted.

There was discussion regarding the reporting of parent contributions to Field Studies. The figure on the budget sheet only reflects the portion paid by GCCS. Some Board members expressed the opinion that the income section should show how much we expect parents to contribute to field studies, and for the Field Studies line to be increased to show the actual amount spent. By informal poll, it was decided that we would not show the income and increase the Field Studies line, but would add an asterisk and footnote to the budget to reflect this reality.

Budget for 2015-2016

After discussion and revisions, the attached budget was approved for the 2015-2016 school year.

Motion 150513.2

Upon motion of Mark Schiesser, and duly seconded by, Michelle Erklenz-Watts, RESOLVED, that the budget beginning July 1, 2015 and ending June 30, 2016 be and the same hereby is approved as presented and attached to these minutes.

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie

Motion 150513.2 passed 13 to 0

Technology

An ad hoc committee has been working to improve the school's wi-fi network and internet connection. Bids are being gathered for:

- Installing a new, school-wide, wi-fi network
- Segregating a GCCS network from the RMSC network to ensure confidentiality
- Contracting for a new internet connection, separate from RMSC, to improve connectivity speed and reliability.

It is important that all three pieces be in place as soon as possible if teachers are to be able to use their computers, iPads, smartboards and other technology as integral parts of their curriculum.

Motion 150513.3

Upon motion of Tracy Walker, and duly seconded by, Michelle Erklenz-Watts, RESOLVED, that up to \$10,000 be approved for the equipment, installation, and service required to add a school wi-fi network, improve and secure the schools LAN, and improve the schools internet connectivity. These funds will be taken as a one time expense from the school's Reserve Funds.

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Martin Presberg, Mark Schiesser, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: Bridget Shumway, Ann Marie Spinney

Abstaining: Harry Pierre-Philippe

Members Absent: Kathleen DaBoll-Lavoie

Motion 150513.3 passed: 10 in favor, 2 opposed, 1 abstaining

Finance Committee

The Finance Committee is still reviewing the reserve fund balances and will recommend changes at the June meeting.

Nominating Committee

The Nominating Committee will have a slate of candidates for Board membership and Board Officers for the June meeting. The committee is still accepting names.

Personnel

There are two openings available for teaching positions for the 2015-2016 school year. Steven Lee-Davis will be returning and joining the 2nd grade team. Joleen Walter (currently substitute for Jean Hurst) will be joining the 1st grade team.

Motion 150513.4

Upon motion of Marcia Joy, and duly seconded by, Michelle Erklenz-Watts, RESOLVED, that the following people be hired for the 2015-2016 school year beginning on July 1, 2015

Steven Lee-Davis at an annual salary of \$54,895.00 plus benefits.

Joleen Walter at an annual salary of \$44,290.00 plus benefits.

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie

Motion 150513.4 passed 13 to 0

Charter Renewal Discussion

Bill Gargan reported that the resolution approved at our April 8, 2015 meeting was received in Albany and that indications are that our five year renewal will be approved.

Motion to Adjourn**Motion 150513.5**

Upon motion of Bridget Shumway, and duly seconded by Michelle Erklenz-Watts, RESOLVED, that this meeting of his Board be adjourned.

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie

Motion 150513.5 passed 13 to 0

Respectfully Submitted,
Tracy Walker - Board Secretary

(Note: The June meeting will begin at 5:00. Notice will be sent to local newspapers)

DRAFT

The Genesee Community Charter School

Board of Trustee Meeting Minutes

Wednesday, June 10, 2015

Members Present: Stacey Cicero-Ryan, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Members Absent: Kathleen DaBoll-Lavoie

Legal Counsel: George DesMarteau

Invited Guests: Maureen Milke, Robin Blew

Bridget Shumway called the meeting to order at 5:30 PM

Thank You!

This is the last Board meeting for William Gargan and Martin Presberg. Many thanks for all they have contributed to this Board and GCCS.

Minutes

Motion 150610.1

Upon motion of Tracy Walker, and duly seconded by Michele Hannagan

RESOLVED, that the minutes of the May 13, 2015 meeting of the Board of Trustees be and the same hereby are approved as presented.

Voting in the Affirmative: Michelle Erklenz-Watts, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Stacey Cicero-Ryan, Kathleen DaBoll-Lavoie, William Gargan, Martin Presberg, Alexis Stubbe

Motion 150610.1 passed 9 to 0

Financial

The Budget Review and Balance Sheet as of April 30, 2015 were reviewed and there were no significant issues noted.

There was discussion regarding the Board's intentions for the **Reserve Funds**. Why do we have reserves? How much should we keep in reserve? And other questions will be addressed by the Finance Committee in the Fall.

The Finance Committee is looking to reallocate the money in the Reserve Fund. We will follow the current policy, but the Committee intends to make recommendations for change in the policy after further review in the Fall.

Some dissatisfaction with our current **403b Administrator** (Bonadio) has been raised, specifically a lack of timely communication. The Finance Committee will look at possible options in the Fall.

The **Capital Campaign** got stalled this year. This Board will reconsider it in the Fall.

Board Business

Board Members: The following people have been recommended to continue as Community Representatives on this Board with new three year terms beginning on July 1, 2015 and continuing through June 30, 2018:

Bridget Shumway

Kathleen DaBoll-Lavoie

Board Officers: The following people have been recommended as officers of this Board for one year terms beginning July 1, 2015.

President – Mark Schiesser

VEEP – Kathleen DaBoll-Lavoie

Secretary – Tracy Walker

Treasurer – TBA

Unfilled positions: There are still two Community Representative positions fill, and a Treasurer to be nominated. The RMSC still has not identified two representatives.

Motion 150610.2

Upon motion of Martin Presberg, and duly seconded by Marcia Joy

RESOLVED, that the following persons be elected to three year terms beginning on July 30, 2015 and ending on June 30, 2015 as Community Representatives on this Board:

Bridget Shumway

Kathleen DaBoll-Lavoie

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie

Motion 150610.2 passed 13 to 0

Motion 150610.3

Upon motion of Martin Presberg, and duly seconded by William Gargan

RESOLVED, that the following persons be elected Officers of this Board for one year terms beginning on July 30, 2015:

President – Mark Schiesser

VEEP – Kathleen DaBoll-Lavoie

Secretary – Tracy Walker

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie

Motion 150610.3 passed 13 to 0

Calendar for 2015-2016

This Board will meet on the dates noted in motion #4 below.

Motion 150610.4

Upon motion of Tracy Walker, and duly seconded by Alexis Stubbe
RESOLVED, that this Board will meet on the following dates:

September 9, 2015
October 14, 2015
November 11, 2015
December 9, 2015
January 13, 2016
February 10, 2016
March 9, 2016
April 13, 2016
May 11, 2016
June 8, 2016 (Annual Meeting)

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie

Motion 150610.4 passed 13 to 0

Personnel

- Kate Olson, a former teacher at GCCS, will be taking the position currently held by Amy Mednick as the Coordinator of Data and Communications. The position is for 21 hours per week beginning on July 1, 2015
- Jean Hurst has asked for, and been granted, a one year leave of absence so that she can write curriculum for EL. EL will pick up her salary and benefits during this term.
- Margaret Deutschbein will be a long term sub (1 year) covering for Jean Hurst. She will begin on July 1, 2015.

Motion 150610.5

Upon motion of Lisa Wing, and duly seconded by Tracy Walker,
RESOLVED, that Kate Olson be hired, for 21 hours per week, as the Coordinator of Data and Communications for the 2015-2016 school year beginning on July 1, 2015. Salary and benefits to be set according to the current wage scale.

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie

Motion 150610.5 passed 13 to 0

Motion 150610.6

Upon motion of Lisa Wing, and duly seconded by Michele Hannagan, RESOLVED, that Margaret Deatschbein be hired as a long term substitute teacher for the 2015-2016 school year beginning on July 1, 2015. Salary and benefits to be set according to the current wage scale.

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie

Motion 150610.6 passed 13 to 0

School Leader Report

Lisa gave her year end summary report. Using the analogy of the school as a family, she shared how we welcomed many visitors to our home, and how having them visit helps the school view ourselves from different perspectives. She continued the analogy to highlight the strengths and weaknesses she sees as we close out the current school year. She ended by saying we have “House Pride – we are proud of what we have here!”

Motion to Adjourn**Motion 1500610.7**

Upon motion of Lisa Wing, and duly seconded by William Gargan, RESOLVED, that this meeting of his Board be adjourned.

Voting in the Affirmative: Stacey Cicero-Ryan, Michelle Erklenz-Watts, William Gargan, Michele Hannagan, Marcia Joy, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Alexis Stubbe, Tracy Walker, Lisa Wing

Voting in the Negative: None

Members Absent: Kathleen DaBoll-Lavoie

Motion 150610.7 passed 13 to 0

Respectfully Submitted,
Tracy Walker - Board Secretary

Genesee Community Charter School Recruitment and Retention Efforts

Please Note: GCCS provided documentation of all recruitment materials, including posters, radio advertising, newspaper advertising, fliers, public service announcements, press releases, etc. as part of its recent charter renewal. All of these documents are in separate formats, some only available in hard copy, and some impossible to convert to pdf. Please contact the school if you would like to be mailed hard copies of these documents or if you would like these documents sent electronically in separate e-mails.

	Recruitment	Retention
<p>Students who Qualify for Free & Reduced Price Lunch or Other Categories of Economically Disadvantaged</p>	<ul style="list-style-type: none"> ✓ Distribute information about the school at the Public Market on weekends in the months preceding the lottery ✓ Distribute information about the school at the city’s Jazz Festival, High Falls Festival, and African-American Festival ✓ Send English and Spanish posters to urban neighborhood churches, bodegas, and convenience stores ✓ Send English and Spanish posters to all city libraries, social services offices, pediatric offices, YMCA’s and YWCA’s, music schools, museums ✓ Send English and Spanish posters and fliers for distribution to families to all city day care providers, nursery schools, Head Start Programs, and preschools and UPK providers ✓ Advertise on local radio stations in English and Spanish, with an emphasis on stations that reach urban demographics ✓ Host open houses, school tours, and information sessions at GCCS on evenings and weekends in the months preceding the lottery ✓ Host information sessions off-site at neighborhood child care centers, e.g. ABC Head Start, Urban League, Volunteers of America, Generations ✓ Participate in Rochester City School District School Choice Expo ✓ Advertise in the free City Newspaper and in the City Newspaper’s Annual Manual ✓ Send information to all local media for Public Service Announcements ✓ Track application origin points to inform future recruiting efforts ✓ Further develop and/or create relationships with relevant community partners, including 	<ul style="list-style-type: none"> ✓ Ensure that families who move within the city or county receive information about transportation options ✓ Maintain high level of parent satisfaction through excellent instructional program, communication, and parent involvement opportunities

	<p>but not limited to non-profit, religious and other community associations that serve refugee and economically disadvantaged populations.</p> <ul style="list-style-type: none"> ✓ Increase budget allocation for recruitment targeting under-served subgroups and additional marketing efforts such as radio, print, billboard, social media, etc., especially promoting the date of the GCCS admissions lottery ✓ Form a parent-board task force to identify additional recruitment efforts 	
ELL Students	<ul style="list-style-type: none"> ✓ Distribute information about the school at the Puerto Rican Festival ✓ Work with representatives from local refugee organizations to solicit applicants ✓ Send English and Spanish posters to urban neighborhood churches, bodegas, and convenience stores ✓ Send English and Spanish posters to all city libraries, social services offices, pediatric offices, YMCA's and YWCA's, music schools, museums ✓ Send English and Spanish posters and fliers for distribution to families to all city day care providers, nursery schools, Head Start Programs, and preschools and UPK providers ✓ Advertise on local radio stations in English and Spanish, including stations that reach urban demographics ✓ Host open houses, school tours, and information sessions at GCCS on evenings and weekends in the months preceding the lottery ✓ Host information sessions off-site at neighborhood child care centers, e.g. ABC Head Start, Urban League, Volunteers of America, Generations ✓ Participate in Rochester City School District School Choice Expo ✓ Send information to all local media for Public Service Announcements ✓ Send English and Spanish posters to urban neighborhood churches, bodegas, and convenience stores ✓ Track application origin points to inform future recruiting efforts ✓ Further develop and/or create relationships 	<ul style="list-style-type: none"> ✓ Provide high-quality ELL services to students ✓ Translate communications for non-English speaking families ✓ Provide purposeful professional development in the areas of cultural heritage, language, and instruction of ELL students ✓ Continually review learning materials to ensure adequate resources to support ELL students

	<p>with relevant community partners, including but not limited to non-profit, religious and other community associations that serve refugee and economically disadvantaged populations.</p> <ul style="list-style-type: none"> ✓ Increase budget allocation for recruitment targeting under-served subgroups and additional marketing efforts such as radio, print, billboard, social media, etc., especially promoting the date of the GCCS admissions lottery ✓ Form a parent-board task force to identify additional recruitment efforts 	
<p>Special Education Students</p>	<ul style="list-style-type: none"> ✓ Send English and Spanish posters to all city libraries, social services offices, pediatric offices, YMCA's and YWCA's, music schools, museums ✓ Send English and Spanish posters and fliers for distribution to families to all city day care providers, nursery schools, Head Start Programs, and preschools and UPK providers ✓ Advertise on local radio stations in English and Spanish, including stations that reach urban demographics ✓ Host open houses, school tours, and information sessions at GCCS on evenings and weekends in the months preceding the lottery ✓ Host information sessions off-site at neighborhood child care centers, e.g. ABC Head Start, Urban League, Volunteers of America, Generations ✓ Participate in Rochester City School District School Choice Expo ✓ Advertise in the free City Newspaper and in the City Newspaper's Annual Manual ✓ Send information to all local media for Public Service Announcements ✓ Track application origin points to inform future recruiting efforts ✓ Further develop and/or create relationships with relevant community partners, including but not limited to non-profit, religious and other community associations that serve special education populations ✓ Increase budget allocation for recruitment targeting under-served subgroups and additional marketing efforts such as radio, 	<ul style="list-style-type: none"> ✓ Provide high-quality special education and intervention services that allow students to remain at GCCS ✓ Involve families early and meet regularly to address behavioral or academic concerns

	<p>print, billboard, social media, etc., especially promoting the date of the GCCS admissions lottery</p> <p>✓ Form a parent-board task force to identify additional recruitment efforts</p>	
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Appendix I: Teacher and Administrator Attrition

Last updated: 07/21/2015

Report changes in teacher and administrator staffing.

Page 1

Charter School Name:

Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2014, the FTE for added staff from July 1, 2014 through June 30, 2015, and the FTE for any departed staff from July 1, 2014 through June 30, 2015 using the two tables provided.

2013-14 Teacher Attrition Table

	FTE Teachers on June 30, 2014	FTE Teachers Additions 7/1/14 – 6/30/15	FTE Teacher Departures 7/1/14 – 6/30/15
	17	2	2

2013-14 Administrator Position Attrition Table

	FTE Administrator Positions On 6/30/2014	FTE Administrator Additions 7/1/14 – 6/30/15	FTE Administrator Departures 7/1/14 – 6/30/15
	1	0	0

Thank you



Appendix J: Uncertified Teachers

Last updated: 07/21/2015

"thirty per centum or 5 teachers, whichever is less"

To comply with NYS Education Law Section 2854(3)(a-1), please report the (FTE) count of uncertified and certified teaching staff as of the last day of school for the 2014-15 school year.

Page 1

Charter School Name:

Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2014-15?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

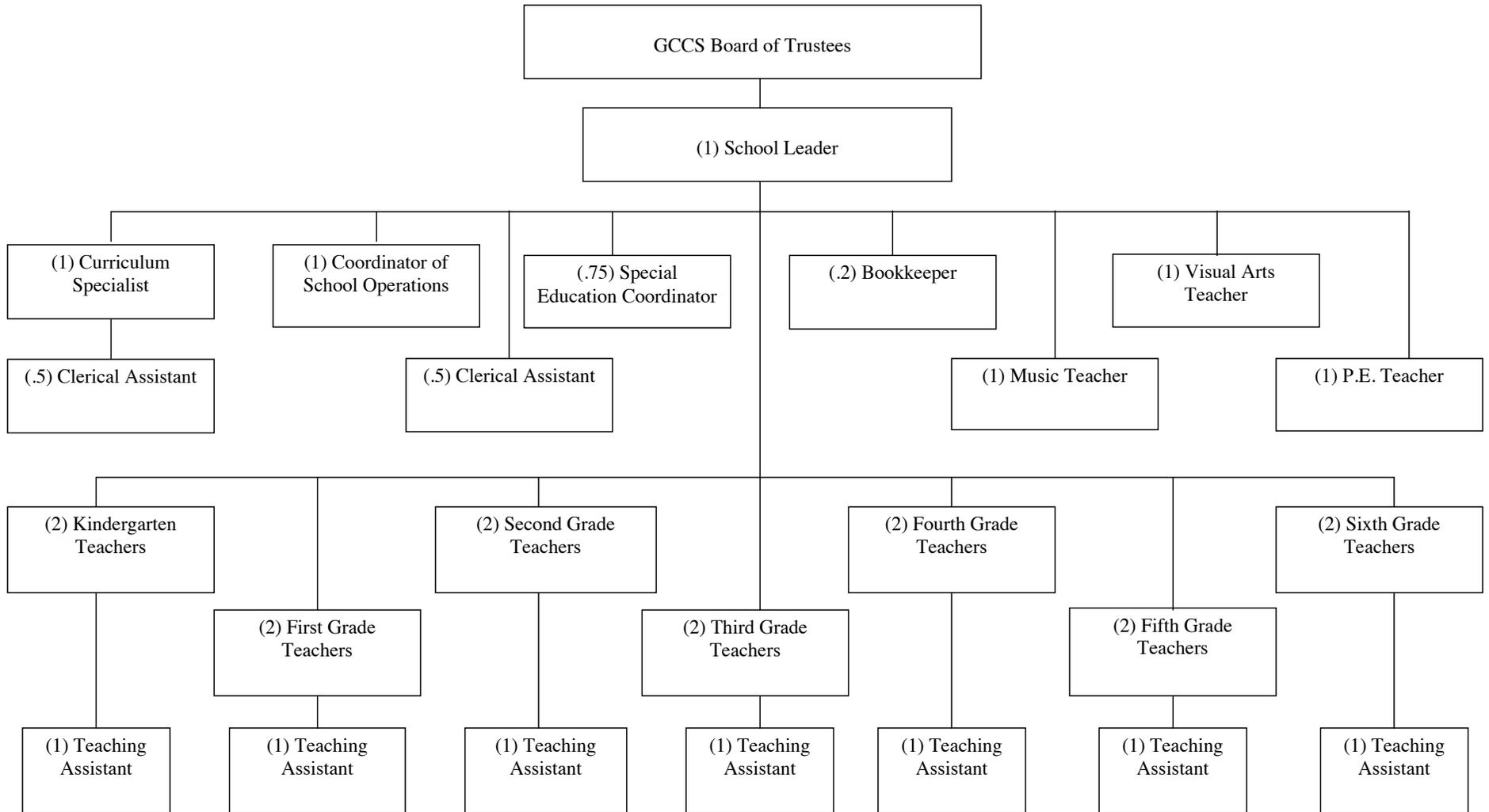
	FTE - (June 30, 2015)
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	2
(ii) individuals who are tenured or tenure track college faculty	
(iii) individuals with two years satisfactory experience through Teach for America	
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	
FTE count of uncertified teachers who do not fit into any of the four statutory categories	
Total	2.0

How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2014-15?

15

Thank you.

Genesee Community Charter School Organization Chart



Mission Statement

The Genesee Community Charter School provides a rich educational experience that values intellectual rigor, respect for diversity, and community responsibility. Our local history-based and globally-connected program immerses our diverse population of children in investigation and discovery, extensively using the cultural and natural resources of our community. Using the Expeditionary Learning design, we nurture children's natural abilities to be reflective questioners, articulate communicators, critical thinkers, and skilled problem-solvers.

Key Design Elements

Educational Design Elements

Expeditionary Learning (EL) and Learning Expeditions. GCCS's philosophy continues to be grounded in the Expeditionary Learning school design, a comprehensive school reform model for grades kindergarten through twelve. Our partnership with EL is now in its 14th year. As a nationally recognized school reform model, EL provides systems and structures that allow schools to develop a culture of quality and rigor. GCCS consistently receives high marks in our annual implementation review. EL is fully implemented at our school and we serve as one of 20 mentor schools in EL's 165 school network.

At the heart of the design is the "learning expedition." Learning expeditions are in-depth studies of a single theme or topic, generally lasting twelve weeks, and evolve from the GCCS Curricular Framework. Learning expeditions engage students in the world through authentic projects, fieldwork, and service. Learning expeditions are a fully implemented design element and each classroom engages in three expeditions per year.

Learning expeditions begin with clear goals and a plan where teachers fully integrate the Common Core Learning standards in meaningful ways. Students become strategic problem solvers and critical thinkers and gain essential academic and lifelong skills as well as build their character and habits of work.

GCCS Curricular Framework. The GCCS Curriculum is an interdisciplinary program with social studies, science, mathematics, literacy and language arts integrated through the study of local history. Students at all levels investigate the natural, social, political and economic history of our community. We structure the curriculum in this way to provide opportunities for deeper learning and a framework on which children can build their understandings year after year. All expeditions involve intensive research, reading, writing, scientific exploration and real-world application. The Expedition Framework offers challenging, interesting content for all students, regardless of their age and ability levels and is fully implemented at each grade level.

Final Products. Students at GCCS develop the knowledge and skills required to produce a substantial and ambitious final product for each expedition. Real deadlines and an authentic audience raise the stakes and motivate every student to produce excellent work.

Each day, students engage in lessons, activities, project work and/or fieldwork that prepare them to produce a long-range, significant product. Each expedition final product requires students to

develop the literacy, communication, research, analytical, artistic, technical, interpersonal, and other life skills valued by our society. Artistic aspects of project work are given significant attention, special support and quality materials. Ongoing assessment that is linked to the Common Core Learning Standards is woven throughout the expeditions, pushing students to higher levels of performance in pursuit of academic excellence.

Final products are fully integrated into the curriculum design at GCCS and several products from our school are featured in the Expeditionary Learning/ Harvard Graduate School of Education's Center for Student Work. Final products are fully implemented at all grade levels.

Fieldwork and Guest Experts. Because “using cultural and natural resources of the community” is part of our mission, we view fieldwork as a natural part of the educational program at GCCS. Field studies are carefully structured to address the learning goals of the expedition, and afford students rich opportunities to “learn on location.” With a specific learning purpose in mind and armed with questions and note catchers, students visit local museums and parks, businesses and cemeteries, historic sites and nature centers. Field studies and guest experts are fully implemented into each learning expedition and in every classroom at GCCS.

Our curriculum dovetails well with the philosophy of place-based education. Place-based education can be defined as “a holistic approach to education, conservation and community development that uses the local community as an integrating context for learning at all ages. It fosters vibrant partnerships between schools and communities to both boost student achievement and improve community health and vitality – environmental, social and economic. Project-focused and inherently tailored by local people to local realities, place-based education is relevant to anyone, anywhere” (Promise of Place, 2009).

The use of fieldwork and guest experts drives instruction, provides context, and reinforces learning, and is an integral part of our program. Our students have opportunities to participate in local fieldwork, for example, collecting data on birds in a local park, in extended day field work, such as working with experts at universities and museums in other cities, and in overnight field work, such as the seminal, multi-day trip to study the local geology of the Genesee River, from its source to its mouth. The hands-on, collaborative, and reflective learning that takes place during these excursions and interactions with guest experts make students active participants in the shared construction of knowledge. The visceral experiences we provide through fieldwork cannot be found in textbooks and on the internet.

Reflection. At GCCS, students are asked to continually reflect upon their learning. Reflection gets at the heart of character and allows children to see their own social and emotional growth as reflected in the EL Design Principles, ten core tenets that guide how we work and learn together. This takes many forms and may look different at each grade level but one of the most important rituals for reflection at GCCS is the solo. Solos are opportunities for children to take time to immerse themselves in their own thoughts, idea and emotions and reflect on the processes that brought them to their own understandings of the big ideas of a learning expedition as well as their growth as individuals. Solos are often expressed in written form, but can be communicated through the visual arts. Solos can be as short as ten minutes in the primary grades or last as long as thirty in sixth grade.

Reflection can also be collaborative, such as a crew remarking on its own progress towards the respectful listening of all members, or a class reflecting on their weekly success on their morning message sign-in goal. Teachers also reflect on their work, looking for ways to improve expedition plans and assessments, and chronicling their work in visual ways to share with teachers within the EL network. Reflection leads to more focused instruction by teachers and more focused learning by students.

Responsive Classroom and Character Development. Because we do not view academic success in isolation from character development, GCCS focuses on helping students develop the social and emotional skills they need to achieve. A strong school culture fosters character growth, high expectations, and equity by clearly defining and modeling courteous, respectful, and compassionate behavior, enforcing boundaries when necessary, and having high expectations for academic achievement.

GCCS continues to use the Responsive Classroom approach which provides research based structures and routines for building positive classroom and school community. The approach is a comprehensive one providing tools and strategies for teacher use as well as for student and class use as well. The Expeditionary Learning design also provides strategies, like community circles, mentor groups, community service, and team building activities, that help teach our students accepted norms of behavior. Expeditionary Learning's professional development also teaches our staff strategies that build students' social skills. For instance, critique sessions show them how to respond constructively to peers; practice sessions and role playing help prepare them for work in the community; service cultivates a sense of empowerment and compassion; and group projects teach them how to work collaboratively.

The EL adage, "We are crew, not passengers," comes from the work of Kurt Hahn and his students at Gordonstoun School in Scotland. The concept of crew epitomizes the shared risk and shared responsibility of living and working together. It applies equally to the collaborative learning that is the foundation of EL classrooms, including those at GCCS. Crew work provides a forum for character education, portfolio work, adventure, and literacy. Crews, as well as their individual members, are held accountable for goals and reflect on their success and failure. Collaborative learning requires teachers to know their students and challenges students to know their classmates and know themselves, too.

Arts Integration. GCCS also continues our dedication to interdisciplinary teaching, in particular, our methods of integrating the arts into learning expeditions. Classroom and arts teachers work together to plan and implement in-depth curriculum that allows children to use music, visual art, and dance as another language with which to experience, understand, and express what they are learning.

GCCS has been nationally recognized for its arts integration model, because it so fully implemented at our school. Our program includes three types of integration: literal, historical/cultural, and conceptual.

Literal connections are directly connected to the topic of study. For example, a class studying butterflies may learn songs about butterflies, or a class investigating Rochester's nursery industry may do botanical drawings of sunflowers.

An historical/cultural connection is made when the arts are related to the historic time period or culture being studied. Students studying Rochester's early settlers may learn period dances. When researching the American Revolution, students may examine how music of the era expressed political attachments of colonists.

Conceptual connections are made when the arts relate to the big ideas of the expedition. During an expedition on slavery and oppression, students may explore how music can make you "free." Students studying the origins of the universe may choreograph dances that highlight gravity, revolution, and rotation. Providing a variety of approaches deepens and enriches our curriculum by offering opportunities for all children to succeed according to their personal learning style.

An integral component of our program, and one which exemplifies the integration of the arts, is the creation of a final product during each learning expedition. Many final products feature the melding of art, music and movement with the natural and social sciences. A fourth grade class performed the Broadway musical 1776. This arts-integrated final product included not only drama, music, and dance, but also the creation of an architecturally accurate backdrop during visual art as well as an in-depth study of historical figures and events. Another example is during a study of prehistory, students represented their understanding of river formation by choreographing a movement piece with a musical accompaniment and by illustrating geological content in an acrylic painting.

Our schedule is arranged so that classroom teachers participate in arts classes, rather than using these time slots as planning periods. This enhances teachers' understanding of the role of arts, and facilitates the integration of the arts into content areas and the content areas into the arts. Our school calendar is designed to give teachers sufficient time for planning expeditions, including time for classroom teachers and arts specialist to meet and plan. Teaching and learning at GCCS is inclusive of all subject areas and learning styles.

Parent and Family Involvement. Parents and family members continue to be an integral part of the school. A founding principle of the Genesee Community Charter School is the importance of family support and participation in children's education. The strength of our school and our students' educational performance depend on the continual commitment and involvement of every family. Parents are viewed as partners with school faculty and staff, working together to support and foster learning at home and in the school. We utilize the strengths of each family to involve them in the growth, development, and education of their children in a meaningful way. An active Family Association gives parents a voice in school governance and activities. A home-school compact provides an outline of parental, student, and school responsibilities and parental service is welcome in the school and may be completed in a variety of ways.

Rochester Museum & Science Center. GCCS also continues to have a foster a close working partnership with the RMSC, The Rochester Museum and Science Center, whose campus our school shares. Classes are able to access not only the expertise of museum staff but the wealth of artifacts and primary source documents the museum offers as well.

Organizational Design Elements

GCCS creates a learning environment which provides success for students from a diverse city and metropolitan population who come to us with a range of social, emotional, socio-economic, and learning strengths and challenges.

We have designed GCCS to consist of one class at each grade level from kindergarten through grade six. In order to build strong classroom cultures, instructional continuity, and teacher-student relationships, we “loop” with our students. Looping occurs when each team of teachers remains with their class for two years. The looping model used by GCCS and other EL schools provides teachers with the opportunity to form stronger ties with students and their families and make skillfully timed academic interventions as needed. In addition to remaining with the same class for two years, teachers at GCCS have the opportunity to work in “vertical teams,” a term we use to describe flexible, multi-age configurations. This may take the form of a mentor relationship, with fourth-graders working with Kindergarteners as research buddies, heterogeneous instruction, such as second and third graders collaborating in literacy lessons, or experts, such as sixth graders leading second graders on a walking tour of local architectural styles. Looping and vertical teaming provide opportunities for enriched student interactions, higher engagement of content studies, and an occasion for authentic service and collaborative learning.

As part of our instructional model, GCCS also provides a class size of 30-32 students with two teachers and a teacher’s assistant. This allows for personalized learning that truly addresses each student’s developmental needs rather than the student’s grade level. Teachers are able to create flexible groups that respond quickly and efficiently to students needs as they develop throughout the expedition.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 19, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/b02b10bb1afc6e6a64>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Lisa	Wing

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

GENESEE COMMUNITY CS (REGENTS) 261600860826

8. Select all positions you have held on the Board:

(check all that apply)

- Other, please specify...: School Leader

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.

[TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date. Position Held	School Leader
[TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date. Responsibilities	Supervise staff, ensure effective implementation of curriculum, interface with parents and community
[TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date. Salary	123235
[TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date. Start Date	4/1/01

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Lisa A. Wing, Ph. D.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 19, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/bc44dc8bee3d423a25>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Harry	Pierre-Philippe

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

GENESEE COMMUNITY CS (REGENTS) 261600860826

8. Select all positions you have held on the Board:

(check all that apply)

-
- Other, please specify...: Chair, Personnel Committee
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

(No response)

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.

[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date. Position Held	(No response)
[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date. Responsibilities	(No response)
[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date. Salary	(No response)
[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date. Start Date	(No response)

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 19, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/5ddd7c5347189e639>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Kathleen	DaBoll-Lavoie

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

GENESEE COMMUNITY CS (REGENTS) 261600860826

8. Select all positions you have held on the Board:

(check all that apply)

-
- Vice Chair/Vice President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Kathleen DeBolt - Lavoie

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 19, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/e5c0fba8e0c0a968a>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Chojy	Schroeder

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

GENESEE COMMUNITY CS (REGENTS) 261600860826

8. Select all positions you have held on the Board:

(check all that apply)

-
- Other, please specify...: Community Representative
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

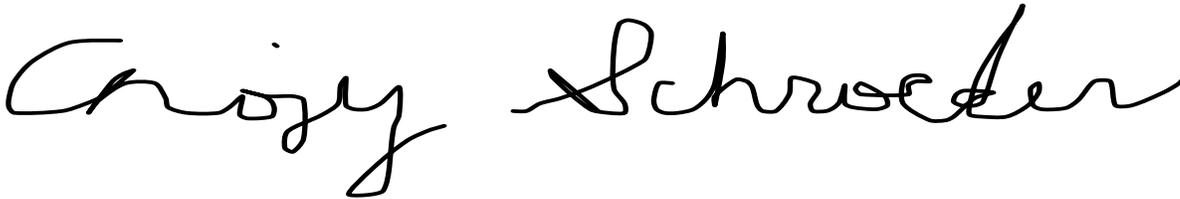
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Crispy Schroeder". The signature is written in a cursive, slightly slanted style.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 19, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/6275264d117a35fcd4>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Michelle	Erklenz-Watts

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

GENESEE COMMUNITY CS (REGENTS) 261600860826

8. Select all positions you have held on the Board:

(check all that apply)

- Vice Chair/Vice President
- Other, please specify...: Community representative

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to be 'M. G. Jones', written in a cursive style.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Monday, October 19, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/a7d1c43c884d096a9f>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Alexis	Stubbe

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

GENESEE COMMUNITY CS (REGENTS) 261600860826

8. Select all positions you have held on the Board:

(check all that apply)

- Other, please specify...: Teacher Representative

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.

[TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date. Position Held	Teacher Representative
[TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date. Responsibilities	Represent school staff as well as participate in Board responsibilities
[TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date. Salary	46, 000
[TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date. Start Date	8/1/2013

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

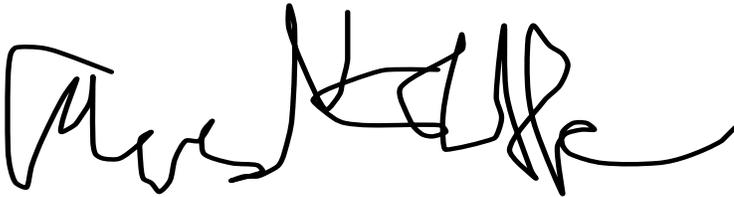
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "M. J. [unclear]", written in a cursive style.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, October 20, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/b62641ca84e8a66df3>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	William	Gargan

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

GENESEE COMMUNITY CS (REGENTS) 261600860826

8. Select all positions you have held on the Board:

(check all that apply)

-
- Parent Representative
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

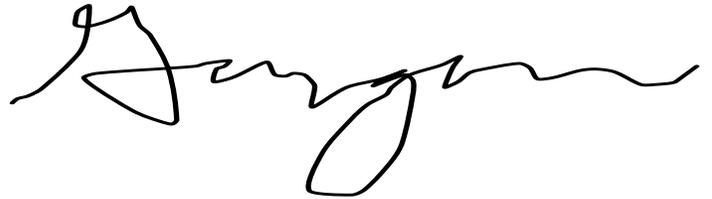
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Handwritten signature of William, written in black ink.Handwritten signature of Ferguson, written in black ink.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, October 20, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/9d6d8276f94f49055a>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Michele	Hannagan

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

GENESEE COMMUNITY CS (REGENTS) 261600860826

8. Select all positions you have held on the Board:

(check all that apply)

-
- Parent Representative
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

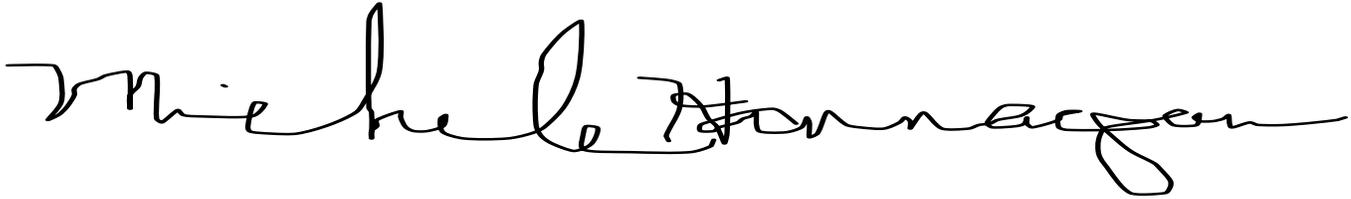
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Michelle Hornnagen". The signature is written in a cursive style with a large, looped initial "M".

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, October 21, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/c3f91a37d09c641ba2>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Bridget	Shumway

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

GENESEE COMMUNITY CS (REGENTS) 261600860826

8. Select all positions you have held on the Board:

(check all that apply)

-
- Chair/President
-
- Vice Chair/Vice President
-
- Other, please specify...: Community Member

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

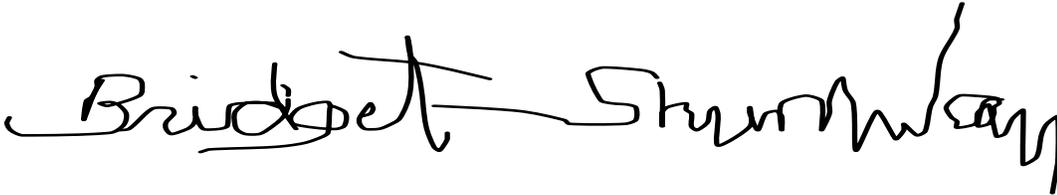
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Bridget Stummway". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Thursday, October 22, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/f345efccb5e4a70913>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Stacey	Cicero-Ryan

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

GENESEE COMMUNITY CS (REGENTS) 261600860826

8. Select all positions you have held on the Board:

(check all that apply)

- Other, please specify...: Teacher Representative

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date.

[TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date. Position Held	Classroom Teacher
[TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date. Responsibilities	Instruction and management of classroom
[TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date. Salary	75,237
[TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date. Start Date	8/6/2001

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Stacey Cicero-Ryan". The signature is written in a cursive style with a large initial 'S' and a long horizontal stroke.

Thank you.

Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, October 30, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/aecdb6a092f0df04fb>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Marcia	Joy

2. *Your Home Address:

2. *Your Home Address: Street Address	[REDACTED]
2. *Your Home Address: City/State	[REDACTED]
2. *Your Home Address: Zip	[REDACTED]

3. *Your Business Address

3. *Your Business Address Street Address	[REDACTED]
3. *Your Business Address City/State	[REDACTED]
3. *Your Business Address Zip	[REDACTED]

4. *Daytime Phone Number:

[REDACTED]

5. *E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

No, I am not.

7. Select the name of the education corporation that operates a single charter school.

GENESEE COMMUNITY CS (REGENTS) 261600860826

8. Select all positions you have held on the Board:

(check all that apply)

-
- Other, please specify...: personnel committee chair
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Maurice J. [unclear]", written across the page.

Thank you.