

I. SCHOOL INFORMATION AND COVER PAGE

Created Tuesday, July 22, 2014

Updated Friday, August 01, 2014

Page 1

1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

261600860826 GENESEE COMM CS

2. CHARTER AUTHORIZER

Regents-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

Rochester

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
657 East Avenue Rochester, NY 14607	585-271-4320	585-271-5904	

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Lisa Wing
Title	School Leader
Emergency Phone Number (###-###-####)	

5. SCHOOL WEB ADDRESS (URL)

www.gccschool.org

6. DATE OF INITIAL CHARTER

2000-07-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2001-08-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2013-14 (as reported on BEDS Day)

(as reported on BEDS Day)

9. GRADES SERVED IN SCHOOL YEAR 2013-14

Check all that apply

 K

 1

 2

 3

 4

 5

 6**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes/No	Name of CMO/EMO
No	

11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2014-15.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	657 East Avenue Rochester, NY 14607	585-271-455 2 x. 460	ROCHESTER CITY SD	K-6	No	Rent/Lease

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Lisa A. Wing, PhD	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Lisa A. Wing, PhD	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Maureen Milke	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Maureen Milke	[REDACTED]	[REDACTED]	[REDACTED]

13. Are the School sites co-located?

No

14. Were there any revisions to the school's charter during the 2013-2014 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).

• Yes

Signature, Head of Charter School

Lisa A. Wing, Ph.D.

Signature, President of the Board of Trustees

unavailable until next week

Thank you.

Appendix A: Progress Toward Goals

Created Monday, July 28, 2014

Updated Wednesday, October 15, 2014

Page 1

Charter School Name: 261600860826 GENESEE COMM CS

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<http://data.nysed.gov/reportcard.php?year=2013&instid=800000050575>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the results are not available by August 1st, please list the goals and explain this in the "progress toward goal attainment" column. This task will reopen for the school to update and finalize by the November 1, 2014 due date.

2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	85% of all students in our cohort will score a high 2 or above on the NYS ELA exam	NYS ELA exam	72.3% of all students in our cohort scored a high 2 or above on the NYS ELA Exam	This goal was not met, however our students scored significantly higher than the city, county, and state on the ELA exam. We are focusing this year on writing ELA curriculum that address the shifts and standards of the CCSS and that align with the content of our expeditions.
Academic Goal 2	75% of all students in our cohort will score a Level 3 or above on the NYS ELA exam	NYS ELA exam	55% of all students in our cohort scored a Level 3 or above on the NYS ELA exam	This goal was not met, however our students scored significantly higher than the city, county, and state on the ELA exam. We are focusing this year on writing ELA curriculum that address the shifts and standards of the CCSS and that align with the content of our expeditions.
Academic Goal 3	85% of all students in our cohort will score a high 2 or above on the NYS Math	NYS Math exam	72.8% of all students in our cohort scored a high 2 or above on the NYS Math exam	This goal was not met, however our students scored significantly higher than the city, county, and

	exam			state on the Math exam. We have adopted the NYS Math modules as our curriculum and allotted additional time in our daily schedules for math instruction.
Academic Goal 4	75% of all students in our cohort will score a Level 3 or above on the NYS Math exam	NYS Math exam	55% of all students in our cohort scored a 3 or above on the NYS Math exam	This goal was not met, however our students scored significantly higher than the city, county, and state on the Math exam. We have adopted the NYS Math modules as our curriculum and allotted additional time in our daily schedules for math instruction.
Academic Goal 5	90% of all students in our cohort will score a high 2 or above on the NYS Social Studies exam	NYS Social Studies exam	Exam not administered.	
Academic Goal 6	80% of all students in our cohort will score a Level 3 or above on the NYS Social Studies exam	NYS Social Studies exam	Exam not administered.	
Academic Goal 7	90% of all students in our cohort will score a high 2 or above on the NYS Science exam	NYS Science exam	NYS 2013-14 exam results not available at the time of this report. We will update for the Nov. 1 resubmission.	
Academic Goal 8	80% of all students in our cohort will score a Level 3 or above on the NYS Science exam	NYS Science exam	NYS 2013-14 exam results not available at the time of this report. We will update for the Nov. 1 resubmission.	

2a1. Do have more academic goals to add?

Yes

2013-14 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 9	90% of all students in our cohort will make at least a year's growth in Reading	Developmental Reading Assessment; Measures of Academic Progress	90% of all students in our cohort made at least a year's growth in Reading (based on DRA scores)	MAP tests could not be administered this year due to the absence of the computer lab during school construction; growth based on DRA data only.
Academic Goal 10	90% of all students in our cohort will make at least a year's growth in Math	Measures of Academic Progress; Classroom Assessments	92% of all students in our cohort made at least a year's growth in Math (based on classroom assessments data)	

MAP tests could not be administered this year due to the absence of the computer lab during school construction; growth based on classroom assessments data only.

Academic Goal 11	90% of all students in our cohort will make at least a year's growth in Writing	Developing Writer's Assessment, Measures of Academic Progress; Classroom Assessments	90% of all students in our cohort made at least a year's growth in Writing (based on classroom assessments data)
			MAP tests could not be administered this year due to the absence of the computer lab during school construction; growth based on classroom assessments data only.
Academic Goal 12	On average, the GCCS student cohort will annually outperform the Rochester City School District by at least 20% on all New York State Exams	New York State exams	The GCCS student cohort outperformed the Rochester City School District by more than 40% on all New York State exams
Academic Goal 13	On average, the GCCS student cohort will annually outperform the Monroe County by at least 10% on all New York State Exams	New York State exams	The GCCS student cohort outperformed Monroe County by more than 15% on all New York State exams
Academic Goal 14	On average, the GCCS student cohort will annually outperform the New York State by at least 5% on all New York State Exams	New York State exams	The GCCS student cohort outperformed New York State by more than 15% on all New York State exams

2a2. Do have more academic goals to add?

No

2b. ORGANIZATIONAL GOALS

2013-14 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2013-14 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	95% of GCCS students whose families remain in the Rochester area will re-enroll their children each year	Re-enrollment commitment	97% of GCCS students whose families remain in the Rochester area are re-enrolling their children for 2013-2014	
Org Goal 2	50% of families will return a completed Parent Satisfaction Survey by the end of each school year	Percentage of surveys returned	40% of surveys were returned	We encountered problems distributing surveys at final exhibition nights and getting them back from families due to the nature of this June's exhibition night performances (a large-scale Broadway musical; outdoor events). Staff will be more vigilant about collecting completed surveys at the end of each program. In addition, time will be built into Exhibition Nights to allow parents to complete the surveys before performances begin and a self-addressed stamped envelope will be included for any parents who wish to take the survey home to complete.
Org Goal 3	90% of GCCS families will be somewhat satisfied, satisfied, or very satisfied in the "Communication" category on the Parent Satisfaction Survey	Parent Satisfaction Survey Responses	98% of parents were somewhat satisfied, satisfied, or very satisfied in this category 86% of parents were satisfied or very satisfied in this category	
Org Goal 4	90% of GCCS families will be somewhat satisfied, satisfied, or very satisfied in the "Your Child's Performance and Growth" category on the Parent Satisfaction Survey	Parent Satisfaction Survey Responses	98% of parents were somewhat satisfied, satisfied, or very satisfied in this category 87% of parents were satisfied or very satisfied in this category	
Org Goal 5	90% of GCCS families will be somewhat satisfied, satisfied, or very satisfied in the "Opportunities for Family Involvement" category on the Parent Satisfaction Survey	Parent Satisfaction Survey Responses	99% of parents were somewhat satisfied, satisfied, or very satisfied in this category; 96% of parents were satisfied or very satisfied in this category	

2b.1 Do you have more organizational goals to add?

Yes

2013-14 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 6	90% of GCCS families will be somewhat satisfied, satisfied, or very satisfied in the "Curriculum and Instruction" category on the Parent Satisfaction Survey	Parent Satisfaction Survey Responses	99% of parents were somewhat satisfied, satisfied, or very satisfied in this category 96% of parents were satisfied or very satisfied in this category	
Org Goal 7	90% of GCCS families will be somewhat satisfied, satisfied, or very satisfied in the "School Environment" category on the Parent Satisfaction Survey	Parent Satisfaction Survey Responses	99% of parents were somewhat satisfied, satisfied, or very satisfied in this category 95% of parents were satisfied or very satisfied in this category	
Org Goal 8	100% of parents will attend at least one school function at GCCS each school year.	Exhibition Night, Student-led Conference, Parent-Teacher Conference, Family Association Meeting Attendance Rosters, and Visitor/Volunteer Logs	100% of parents attended student-led conferences and Exhibition Nights; 90% of parents attended at least one other school event.	
Org Goal 9	Parents will contribute a total of 3000 hours of service to the school each year.	Volunteer Logs and field study schedules	Over 7000 hours of parent service were contributed to the school this year.	
Org Goal 10	60% of professional staff will attend at least one off-site institute, conference, site seminar, or other professional development offered by Expeditionary Learning or another professional organization.	Professional development attendance	74% of professional staff attended at least one off-site professional development offering.	
Org Goal 11	GCCS will receive a score of at least 58/64 on its Expeditionary Learning Implementation Review. (The Implementation Review Instrument has been revised. The new instrument reports the strength of implementation of 33 key EL practices in the school. The school's implementation is rated according to a 5-point scale for each key practice.)	EL Implementation Review	GCCS received a score of 118/130 on the Implementation Review, well above the target score of 98 for schools with four or more years of partnership with EL. EL continued to serve as one of EL's mentor schools.	
Org Goal 12	GCCS will participate in the pilot implementation of the Habits of Work and Character Surveys.	Administration of Pilot Surveys	Expeditionary Learning has not developed this survey. GCCS has developed a comprehensive set of character traits and targets that it has begun to infuse into the culture of the school. Beginning in 2012-2013, student progress reports reflect student progress in performance-related character traits (habits of work and scholarship).	

2c. FINANCIAL GOALS

2013-14 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2013-2014 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	GCCS will maintain a balanced budget.	Annual budget and financial statements	GCCS maintained a balanced budget	

Appendix B: Total Expenditures and Administrative Expenditures per Child

Created Tuesday, July 22, 2014

Updated Wednesday, July 30, 2014

Page 1

Charter School Name: 261600860826 GENESEE COMM CS

B. Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

1. Total Expenditures Per Child

To calculate 'Total Expenditures per Child' take total expenditures (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the count of students you reported on of BEDS Day. (Integers Only. No dollar signs or commas).

1. Total Expenditures Per Child Line 1: Total Expenditures	2805156
1. Total Expenditures Per Child Line 2: BEDS Day Pupil Count	215
1. Total Expenditures Per Child Line 3: Divide Line 1 by Line 2	13047

2. Administrative Expenditures per Child

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2013-14 Schedule of Functional Expenses) and divide by the BEDS per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

Do not include the FTE of personnel dedicated to administration of the instructional programs.

Do not include Employee Benefit costs or expenditures in the above calculations.

A template for the Schedule of Functional Expenses is provided on page 21 of the 2012 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2013-14 Annual Report Guidelines in "Resources" area of your portal task page).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas).

To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 1: Relevant Personnel Services Cost (Row)	206691
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 2: Management and General Cost (Column)	192268
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 3: Sum of Line 1 and Line 2	398959
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 4: BEDS Day Pupil Count	215
To calculate 'Administrative Expenditures per Child' take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2013-14 Schedule of Functional Expenses) and divide by the count of students as of BEDS Day. (Integers Only. No dollar signs or commas). Line 5: Divide Line 3 by the BEDS Day Pupil Count	1856

Thank you.



Financial

School Name:

Date:

School Fiscal Contact Name:

School Fiscal Contact Email:

School Fiscal Contact Phone:

District of Location:

Authorizer:

Years of Operation:

Facility:

Grades Currently Served:

Planned Grades at Full Capacity:

Enrollment:

Max Enrollment:

Year of Most Recent Data

School Fiscal Contact Phone:

School Audit Firm Name:

School Audit Contact Name:

School Audit Contact Email:

School Audit Contact Phone:

Latest Audit Period (through June 30):

Do Not Use this Box



Audit Supplemental Data Request Form

for Regents-Authorized Charter Schools

Genesee Community Charter School

August 1, 2014

Lisa Wing

Rochester City Scholl District

SED

13

Public

K-12

K-12

215

224

2014

585-697-1960

Heveron & Company

Jeanne Beutner

jbeutner@heveroncpa.com

585-232-2956 ext 211

2014

Genesee Community Charter School2014

FILL IN GRAY CELLS

Genesee Community Charter School

STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30, 2014

	<u>2014</u>	<u>2013</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$374,583	\$1,065,848
Grants and contracts receivable	-	-
Accounts receivables	17,458	70,537
Inventory	-	-
Prepaid Expenses	6,643	22,310
Contributions and other receivables	-	-
Other	<u>2,760</u>	<u>2,760</u>
TOTAL CURRENT ASSETS	\$401,444	\$1,161,455
OTHER ASSETS		
Investments	\$790,549	\$929,189
Property, Plant and Equipment, Net	1,449,459	306,199
Restricted Cash	-	-
OTHER ASSETS	\$2,240,009	\$1,235,388
TOTAL ASSETS	<u>\$2,641,453</u>	<u>\$2,396,843</u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$13,628	\$26,946
Accrued payroll and benefits	398,377	352,799
Refundable Advances	-	-
Deferred Revenue	-	21,779
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	-	-
TOTAL CURRENT LIABILITIES	\$412,006	\$401,524
LONG-TERM DEBT, net current maturities	\$-	\$-
TOTAL LIABILITIES	<u>\$412,006</u>	<u>\$401,524</u>
NET ASSETS		
Unrestricted	\$2,229,447	\$1,995,319
Temporarily restricted	-	-
TOTAL NET ASSETS	<u>\$2,229,447</u>	<u>\$1,995,319</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$2,641,453</u>	<u>\$2,396,843</u>

Check

-

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FILL IN GRAY CELLS

Genesee Community Charter School

STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2014

	2014			2013
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
State & Local Operating Revenue	\$2,619,352	\$-	\$2,619,352	\$2,571,986
Federal - Title and IDEA	-	-	-	12,607
Federal - Other	18,176	-	18,176	18,051
State and City Grants	164,665	-	164,665	35,335
Contributions and private grants	8,041	-	8,041	6,962
After school revenue	-	-	-	-
Other/Interest Income	176,650	-	176,650	86,511
Food Service/Child Nutrition Program	<u>42,972</u>	<u>-</u>	<u>42,972</u>	<u>44,033</u>
TOTAL REVENUE, GAINS AND OTHER SUPPORT	\$3,029,856	\$-	\$3,029,856	\$2,775,485
EXPENSES				
Program Services				
Regular Education	\$2,322,278	\$-	\$2,322,278	\$2,217,951
Special Education	42,158	-	42,158	92,654
Other Programs	<u>41,761</u>	<u>-</u>	<u>41,761</u>	<u>39,902</u>
Total Program Services	\$2,406,197	\$-	\$2,406,197	\$2,350,507
Supporting Services				
Management and general	\$398,959	\$-	\$398,959	\$369,602
Fundraising	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL OPERATING EXPENSES	\$2,805,156	\$-	\$2,805,156	\$2,720,109
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	\$224,700	\$-	\$224,700	\$55,376
Contributions				
Foundations	\$-	\$-	\$-	\$-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	-	-	-	-
Miscellaneous income	-	-	-	-
Net assets released from restriction	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL SUPPORT AND OTHER REVENUE	\$-	\$-	\$-	\$-
CHANGE IN NET ASSETS	\$224,700	\$-	\$224,700	\$55,376
NET ASSETS BEGINNING OF YEAR	\$1,995,319	\$-	\$1,995,319	\$1,939,943
PRIOR YEAR/PERIOD ADJUSTMENTS	<u>9,428</u>	<u>-</u>	<u>9,428</u>	<u>-</u>
NET ASSETS - END OF YEAR	<u>\$2,229,447</u>	<u>\$-</u>	<u>\$2,229,447</u>	<u>\$1,995,319</u>

GENESEE COMMUNITY CHARTER SCHOOL

FINANCIAL STATEMENTS

June 30, 2014



Heveron & Company



Certified Public Accountants

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INDEPENDENT AUDITORS' REPORT

To The Board of Trustees
Genesee Community Charter School
Rochester, New York

We have audited the accompanying financial statements of Genesee Community Charter School (a nonprofit organization), which comprise the balance sheets as of June 30, 2014 and 2013, and the related statements of activities and cash flows for the years then ended, and the statement of functional expenses for the year ended June 30, 2014, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

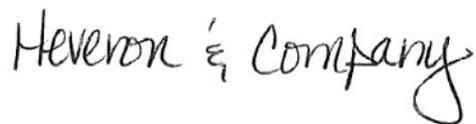
In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Genesee Community Charter School as of June 30, 2014 and 2013 and its cash flows for the years then ended and the changes in net assets and functional expenses for the year ended June 30, 2014 in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Genesee Community Charter School's statement of functional expenses for the year ended June 30, 2013, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 9, 2013. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2013 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 8, 2014 on our consideration of Genesee Community Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Genesee Community Charter School's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "Heveron & Company".

Heveron & Company CPAs

Rochester, New York

October 8, 2014

**GENESEE COMMUNITY CHARTER SCHOOL
BALANCE SHEETS
June 30, 2014 and 2013**

ASSETS		
	<u>2014</u>	<u>2013</u>
<u>Current Assets</u>		
Cash and Cash Equivalents	\$ 374,583	\$ 1,065,848
State and Federal Aid Receivable	7,225	70,537
Investments	790,549	929,189
Prepaid Expenses	6,643	22,310
Deposits	<u>2,760</u>	<u>2,760</u>
Total Current Assets	<u>1,181,760</u>	<u>2,090,644</u>
<u>Fixed Assets</u>		
Leasehold Improvements and Equipment, Net	<u>1,475,022</u>	<u>306,199</u>
TOTAL ASSETS	<u>2,656,782</u>	<u>2,396,843</u>

LIABILITIES AND NET ASSETS

<u>Current Liabilities</u>		
Accounts Payable	50,185	26,946
Accrued Payroll	164,181	175,033
Accrued Liabilities	243,634	177,766
Deferred Revenue	<u>5,561</u>	<u>21,779</u>
Total Current Liabilities	<u>463,561</u>	<u>401,524</u>
<u>Net Assets</u>		
Unrestricted		
Operating	2,118,221	1,920,319
Board Designated	<u>75,000</u>	<u>75,000</u>
Total Net Assets	<u>2,193,221</u>	<u>1,995,319</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 2,656,782</u>	<u>\$ 2,396,843</u>

See Independent Auditors' Report and Notes to Financial Statements.

GENESEE COMMUNITY CHARTER SCHOOL
STATEMENTS OF ACTIVITIES
For The Years Ended June 30, 2014 and 2013

	2014	2013
<u>Revenues, Gains and Other Support:</u>		
Public School District:		
Revenue - Resident Student Enrollment	\$ 2,598,455	\$ 2,571,986
Revenue - Students with Disabilities	-	12,607
Revenue - Other	18,176	18,051
State Grants	164,665	35,335
Food Service Fees	42,971	44,033
Field Study Fees	41,807	32,324
Contributions	10,679	6,962
Interest/Dividends Income	23,423	26,356
Realized/Unrealized Gain on Investments	108,570	52,343
Other Income	6,813	7,812
Total Revenues, Gains and Other Support	3,015,559	2,807,809
<u>Expenses:</u>		
<u>Program Services:</u>		
Regular Education	2,310,522	2,250,275
Special Education	47,958	92,654
Food Services	41,271	39,902
Total Program Services Expense	2,399,751	2,382,831
<u>Supporting Services:</u>		
Management and General	417,906	369,602
Total Expenses	2,817,657	2,752,433
Change in Net Assets	197,902	55,376
Net Assets - Beginning of Year	1,995,319	1,939,943
Net Assets - End of Year	\$ 2,193,221	\$ 1,995,319

See Independent Auditors' Report and Notes to Financial Statements.

GENESEE COMMUNITY CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2014 and 2013

	2014	2013
<u>Cash Flows From Operating Activities</u>		
Revenue from School Districts	\$ 2,677,831	\$ 2,589,926
Grant Revenues	160,000	40,000
Contributions	10,679	6,962
Other Sources	105,572	119,908
Payments to Vendors for Goods and Services Rendered	(613,848)	(651,980)
Payments to Charter School Personnel for Services Rendered	<u>(2,023,047)</u>	<u>(2,067,403)</u>
 Net Cash Flows Provided By Operating Activities	 <u>317,187</u>	 <u>37,413</u>
 <u>Cash Flows From Investing Activities</u>		
Purchase of Equipment & Construction in Progress	(1,255,661)	(62,555)
Proceeds from Sale of Short-Term Investments	270,000	-
Purchase of Investments	<u>(22,791)</u>	<u>(24,799)</u>
 Net Cash Flows Used By Investing Activities	 <u>(1,008,452)</u>	 <u>(87,354)</u>
 Net Decrease in Cash and Cash Equivalents	 (691,265)	 (49,941)
 Cash and Cash Equivalents - Beginning of Year	 <u>1,065,848</u>	 <u>1,115,789</u>
 Cash and Cash Equivalents - End of Year	 <u>\$ 374,583</u>	 <u>\$ 1,065,848</u>

GENESEE COMMUNITY CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2014 and 2013
(Continued)

	2014	2013
<u>Reconciliation of Change in Net Assets to Net Cash</u>		
<u>Provided by Operating Activities</u>		
Change in Net Assets	\$ 197,902	\$ 55,376
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation	86,840	63,208
Realized/Unrealized Gain on Investments	(108,570)	(52,343)
(Increase)/Decrease In:		
State and Federal Aid Receivable	63,311	(1,777)
Deposits	-	(2,760)
Prepaid Expenses	15,667	(17,468)
Increase/(Decrease) In:		
Accounts Payable	23,239	(14,017)
Accrued Payroll	(10,852)	2,856
Accrued Liabilities	65,868	1,231
Deferred Revenue	(16,218)	3,107
 Net Cash Flows Provided By Operating Activities	 \$ 317,187	 \$ 37,413

See Independent Auditors' Report and Notes to Financial Statements.

**GENESEE COMMUNITY CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES**

For The Year Ended June 30, 2014

(With Comparative Totals For The Year Ended June 30, 2013)

	No. of Positions	Program Services			Management and General	Totals	
		Regular Education	Special Education	Food Services		2014	2013
Personnel Services Costs							
Administrative Staff Personnel	4	\$ -	\$ -	\$ -	\$ 206,691	\$ 206,691	\$ 206,230
Instructional Personnel	33	1,174,895	42,158	-	-	1,217,053	1,289,450
Non-Instructional Personnel	<u>1</u>	<u>67,727</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>67,727</u>	<u>56,272</u>
Total Salaries	38	1,242,622	42,158	-	206,691	1,491,471	1,551,952
Employee Benefits and Payroll Taxes		<u>506,736</u>	<u>5,800</u>	<u>-</u>	<u>74,056</u>	<u>586,592</u>	<u>519,539</u>
 Total Personal Services		<u>1,749,358</u>	<u>47,958</u>	<u>-</u>	<u>280,747</u>	<u>2,078,063</u>	<u>2,071,491</u>
 Occupancy		195,226	-	-	16,976	212,202	204,156
Field Studies		97,073	-	-	-	97,073	91,768
Professional Fees - Other		36,348	-	-	80,729	117,077	106,029
Professional Development		60,860	-	-	-	60,860	54,510
Food		-	-	41,271	-	41,271	39,902
Supplies and Materials		13,640	-	-	19,806	33,446	33,864
Insurance		23,075	-	-	2,475	25,550	23,634
Curriculum and Classroom Expense		16,062	-	-	-	16,062	13,796
Printing and Postage		19,933	-	-	-	19,933	24,372
Accounting and Auditing Fees		-	-	-	9,500	9,500	9,225

GENESEE COMMUNITY CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
For The Year Ended June 30, 2014
(With Comparative Totals For The Year Ended June 30, 2013)
(Continued)

	<u>Program Services</u>				<u>Totals</u>	
	<u>Regular Education</u>	<u>Special Education</u>	<u>Food Services</u>	<u>Management and General</u>	<u>2014</u>	<u>2013</u>
Legal	-	-	-	7,673	7,673	6,885
Information Technology	6,444	-	-	-	6,444	6,194
Library	3,094	-	-	-	3,094	2,335
Other Expenses	<u>2,569</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,569</u>	<u>1,064</u>
	2,223,682	47,958	41,271	417,906	2,730,817	2,689,225
Depreciation	<u>86,840</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>86,840</u>	<u>63,208</u>
Total Expenses	<u>\$ 2,310,522</u>	<u>\$ 47,958</u>	<u>\$ 41,271</u>	<u>\$ 417,906</u>	<u>\$ 2,817,657</u>	<u>\$ 2,752,433</u>

See Independent Auditors' Report and Notes to Financial Statements.

GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2014

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Genesee Community Charter School (the School) was formed to provide a rich educational experience that values intellectual rigor, respect for diversity, and community responsibility. The School's local history-based and globally-connected programs immerse the children in investigation and discovery, extensively using the cultural and natural resources of the Rochester, NY community. The School focuses on nurturing the children's natural abilities to be reflective questioners, articulate communicators, critical thinkers, and skilled problem solvers, enabling them to reach exemplary standards.

The main programs of the School are as follows:

REGULAR EDUCATION: The School curriculum is organized around six historical time periods - Prehistory, Early People/Woodland Peoples, Indians/Explorers/Settlers, Village to City, City Grows, and Today and Tomorrow. The School integrates Math, Science, Social Studies, Language Arts, Art, Music, and Physical Education to provide a rich and challenging curriculum, while keeping in alignment with the New York State Learning Standards.

SPECIAL EDUCATION: The School is open to all children and does not discriminate on the basis of ethnicity, national origin, gender, disability, or any other grounds that would be unlawful or deny the civil rights of any individual. In accordance with the Individuals with Disabilities Education Act, the Rehabilitation Act, and Section 504, and the Americans with Disabilities Act, the School provides a free and appropriate education, in the least restrictive environment, to students with disabilities. The primary service delivery for students with special needs is inclusion. For students requiring supplemental services, the School contracts with local individuals or agencies to provide the required services outlined in the student's Individual Education Plan or 504 Plan.

FOOD SERVICES: The School believes that healthy meals are an important part of a child's day. Breakfast and lunch are delivered and served "family style" every day, as the School does not have a cafeteria or kitchen facilities. The children eat and socialize with each other, parents, and teachers in their classrooms. All meals meet the required New York State Child Nutrition Standards, and the School subscribes to the New York State free and reduced priced meal program.

Accrual Basis

The financial statements of the School have been prepared on the accrual basis of accounting.

**GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2014
(Continued)**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Financial Statement Presentation

The School reports information regarding its financial position and activities according to the existence and nature of donor restrictions in two classes of net assets: unrestricted and temporarily restricted. There were no temporarily restricted net assets as of June 30, 2014 and 2013.

Contributions

The School also records contributions received as unrestricted or temporarily restricted support, depending on the existence and nature of any donor restrictions.

Accounting principles generally accepted in the United States of America, allow the School to treat as unrestricted, any restricted revenue where the restrictions are met in the same year. The School has elected to follow that reporting method. As a result, all activities in which restrictions are met, are recorded in the Unrestricted Net Asset class.

The assets, liabilities, operations and net assets of the School are reported as follows:

- A. Unrestricted - the resources that the School has full discretion of as to use.
- B. Board Designated - those resources that are unrestricted; however, the board has designated for a specific purpose. As of June 30, 2014 and 2013, Board designated consisted of \$75,000 to be held in an escrow account in case of a future dissolution, as required by the New York State Department of Education.

Use of Estimates in the Preparation of Financial Statements

Accounting principles generally accepted in the United States of America, require management to make estimates and assumptions that affect the amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the amounts of revenue and expenses. Actual results could differ from those estimates.

State and Federal Aid Receivable

State and Federal Aid receivable is stated at the amount management expects to collect. Amounts that management believes to be uncollectible after collection efforts have been completed, are written off. In addition, if necessary, management provides an allowance to reduce receivables to amounts management expects will be collected. Management determined that no allowances were necessary at June 30, 2014 and 2013.

**GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2014
(Continued)**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and Cash Equivalents

Cash and cash equivalents include all cash on hand and in banks, which at times, may exceed federally insured limits. The School considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Certain of these accounts are not federally insured. The School has not experienced any losses in these accounts and does not believe it is exposed to any significant credit risk with respect to cash and cash equivalents.

Cash and cash equivalents consisted of the following at June 30:

	2014	2013
Checking	\$ 288,874	\$ 163,795
Savings	78,229	78,139
Money Market	7,480	823,914
Total	\$ 374,583	\$1,065,848

Income Taxes

The Internal Revenue Service has determined that the School is qualified as a charity exempt under Section 501(c)(3) of the Internal Revenue Code, and has also determined that the School is publicly supported. As a result, no provision for federal or state income taxes has been made.

Accounting standards require entities to disclose in their financial statements the nature of any uncertain tax positions. Tax years including the year ended June 30, 2011 and later are subject to examination by tax authorities. Areas that IRS and state tax authorities consider when examining tax returns of a charity include, but may not be limited to, tax-exempt status and the existence and amount of unrelated business income. The School does not believe that it has any uncertain tax positions with respect to these or other matters, and has not recorded any unrecognized tax benefits or liability for penalties or interest.

The School is not aware of any circumstances or events that make it reasonably possible that tax benefits may increase or decrease within 12 months of the date of these financial statements.

Deferred Revenue

Deferred revenue represents unspent funds received from the New York State Education Department for renovations to facilities and funds received related to the next school year.

GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2014
(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fixed Assets

Property and equipment are stated at cost less accumulated depreciation. The School capitalizes property and equipment with a cost of over \$1,000 and an estimated life of 3 years or more. The cost and accumulated depreciation of property items sold or retired are eliminated from the accounts. Minor expenditures for maintenance, repairs and renewals are expensed. Donated assets are recorded at their estimated fair market value at the time of donation.

Fixed assets consisted of the following at June 30:

	2014	2013
Leasehold Improvements	\$ 1,847,148	\$ 549,160
Construction In Progress	-	59,207
Equipment	263,625	338,585
Less: Accumulated Depreciation	(635,751)	(640,753)
Net Improvements and Equipment	\$ 1,475,022	\$ 306,199

Depreciation is computed on a straight-line basis over the estimated useful lives of assets. The ranges of estimated useful lives used in computing depreciation are as follows:

	Years
Leasehold Improvements	7-12
Equipment	3-7

Depreciation expense amounted to \$86,840 and \$63,208 for the years ended June 30, 2014 and 2013, respectively.

Functional Expenses

The costs of providing the various program services have been summarized on a functional basis in the statement of functional expenses. Accordingly, certain costs have been allocated among the program and management and general categories.

An immaterial amount of fundraising costs for the years ended June 30, 2014 and 2013 are included in management and general expenses.

**GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2014
(Continued)**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2013 from which the summarized information was derived.

Reclassifications

Certain account balances as of June 30, 2013 have been reclassified to conform with the presentation as of June 30, 2014.

Determining Fair Value of Financial Assets and Liabilities

As defined in the accounting standards, fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. This applies to all assets and liabilities that are being measured and reported on the fair value basis. Accounting standards require new disclosures that establish a framework for measuring fair value and expands disclosure about fair value measurements. This statement enables the reader of the financial statements to assess the inputs used to develop those measurements by establishing a hierarchy for ranking the quality and reliability of the information used to determine fair values. Accounting standards require that assets and liabilities carried at fair value be classified and disclosed in one of the following three categories:

- Level 1: Quoted market prices and active markets for identical assets or liabilities.
- Level 2: Observable market-based inputs or unobservable inputs that are corroborated by market data.
- Level 3: Unobservable inputs that are not corroborated by market data.

NOTE 2 - INVESTMENTS

Investments in equity securities with readily determinable fair values and all investments in debt securities are measured at fair market value. Unrealized gains or losses on securities result from differences between the cost and fair market value of securities on a specified valuation date.

**GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS**

**June 30, 2014
(Continued)**

NOTE 2 - INVESTMENTS (Continued)

Investment securities are exposed to various risks, such as interest rate, market, economic conditions, world affairs and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term, and that such changes could materially affect the amounts reported in the accompanying financial statements.

A summary of investments at market value at June 30 is as follows:

	<u>2014</u>	<u>2013</u>
Mutual Funds	<u>\$ 790,549</u>	<u>\$ 929,189</u>

Mutual fund investments are based on Level 1 inputs in the hierarchy as described in Note 1.

NOTE 3 - SPECIAL EDUCATION AND OTHER SERVICES

The majority of special education services required by students of the School are provided by the Rochester City School District. The Rochester City School District also provided transportation. The School was unable to determine a value for these services thus these financial statements do not reflect revenue or expenses associated with those services.

Occasionally, the School does need to offer special education services that are not provided through the Rochester City School District. The school uses contracted services at these times; the revenue and expense for these services have been included in the financial statements.

The School also receives State Aid in the form of textbooks, computer hardware, computer software and library materials from the Rochester City School District. The total aid received for the years ended June 30, 2014 and 2013 was \$18,176 and \$18,051, respectively.

GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS

June 30, 2014
(Continued)

NOTE 4 - COMMITMENTS

The School has entered into an operating lease for its facilities. The lease expires in 2016, and the rent increases at a rate of 4% per year. Future minimum lease payments are as follows for the year ended June 30:

<u>Year</u>	<u>Amount</u>
2015	\$ 221,013
2016	229,684

NOTE 5 - DONATED SERVICES AND GOODS

The School receives donated services that do not meet the criteria for recording as revenue and expense under accounting principles generally accepted in the United States of America. During the years ended June 30, 2014 and 2013, approximately 150 families provided 3,260 and 5,000 hours of service, respectively. There were also 13 board members who donated 260 hours during the years ended June 30, 2014 and 2013. Volunteers help with many tasks at the School such as serving meals, chaperoning field studies, preparing classroom materials, and serving on the board.

NOTE 6 - PENSION EXPENSE

The School participates in the New York State Teachers' Retirement System (System), a cost-sharing, multiple-employer, defined benefit pension plan administered by the New York State Teachers' Retirement Board. The System provides retirement, disability, withdrawal and death benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York.

Plan members who joined the System before July 27, 1976 are not required to make contributions. Those joining after July 27, 1976 and before January 1, 2010 with less than ten years of membership are required to contribute 3% of their annual salary. Those joining on or after January 1, 2010 and before April 1, 2012 are required to contribute 3.5% of their annual salary for their entire working career. Those joining after April 1, 2012 are required to contribute between 3% and 6%, dependent upon their salary, for their entire working career. Employers are required to contribute at an actuarially determined rate, currently 16.25% of the annual covered payroll for the fiscal year ended June 30, 2014. Rates applicable to the fiscal years ended June 30, 2013 and 2012 were 11.84% and 11.11%, respectively. The total required contributions paid during the years ended June 30, 2014, 2013, and 2012 were \$168,756, \$169,210 and \$138,753, respectively. The retirement contribution expense totaled \$232,342, \$165,239, and \$160,714 for the years ended June 30, 2014, 2013, and 2012, respectively.

**GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS**

June 30, 2014

(Continued)

NOTE 6 - PENSION EXPENSE (Continued)

The School also has a 403(b) annuity retirement plan for its employees. After one year of service, employees at least 21 years of age that work a minimum of 1,000 hours annually may contribute a portion of their taxable salary not to exceed the statutory limits each year. Eligible employees may also receive discretionary amounts the School contributes. The Board of Trustees voted not to make a discretionary contribution for the years ended June 30, 2014 and 2013.

NOTE 7 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through October 8, 2014, which is the date the statements were available for issuance.



**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Independent Auditor's Report

To the Board of Trustees
Genesee Community Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Genesee Community Charter School as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise Genesee Community Charter School's basic financial statements, and have issued our report thereon dated October 8, 2014.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Genesee Community Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Genesee Community Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Genesee Community Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

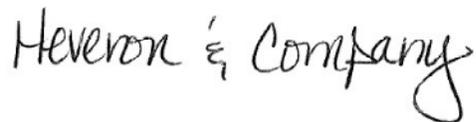
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Genesee Community Charter School's financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Heveron & Company".

Heveron & Company CPAs

Rochester, New York

October 8, 2014

New York State Education Department

Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

2014-15 Budget & Cash Flow Template

General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in BLUE
2	Enter information into the GRAY cells
3	Cells containing RED triangles in the upper right corner in columns B through G contain guidance on that particular item
4	Funding by School District information for all NYS School district is located on the State Aid website at https://stateaid.nysed.gov/charter/ . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Genesee Community Charter School

PROJECTED BUDGET FOR 2014-2015

July 1, 2014 to June 30, 2015

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	2,667,237	-	-	-	-	2,667,237
Total Expenses	2,192,143	-	-	-	475,094	2,667,237
Net Income	475,094	-	-	-	(475,094)	-
Actual Student Enrollment	208	-	-	-	-	-
Total Paid Student Enrollment	215	-	-	-	-	215

PROGRAM SERVICES

SUPPORT SERVICES

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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REVENUE

REVENUES FROM STATE SOURCES

Per Pupil Revenue

CY Per Pupil Rate

District of Location

\$12,340.00

School District 2 (Enter Name)

School District 3 (Enter Name)

School District 4 (Enter Name)

School District 5 (Enter Name)

Special Education Revenue

Grants

Stimulus

Other

Other State Revenue

TOTAL REVENUE FROM STATE SOURCES

REVENUE FROM FEDERAL FUNDING

IDEA Special Needs

Title I

Title Funding - Other

School Food Service (Free Lunch)

Grants

Charter School Program (CSP) Planning & Implementation

Other

Other Federal Revenue

TOTAL REVENUE FROM FEDERAL SOURCES

LOCAL and OTHER REVENUE

Contributions and Donations, Fundraising

Erate Reimbursement

Interest Income, Earnings on Investments,

NYC-DYCD (Department of Youth and Community Developmt.)

Food Service (Income from meals)

Text Book

Other Local Revenue

TOTAL REVENUE FROM LOCAL and OTHER SOURCES

TOTAL REVENUE

Assumes 208 all RCSD students. Out of District enrollment is 30-35 variable year to year

Savings Drawdown for operating expenses - never used in past years

List exact titles and staff FTE's (Full time equivalent)

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

No. of Positions

Executive Management

Instructional Management

Deans, Directors & Coordinators

CFO / Director of Finance

Operation / Business Manager

Administrative Staff

TOTAL ADMINISTRATIVE STAFF

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular

Teachers - SPED

Substitute Teachers

Teaching Assistants

Specialty Teachers

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

69,760

54,613

37,299

282,491

986,000

43,000

42,000

192,912

-

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Genesee Community Charter School

PROJECTED BUDGET FOR 2014-2015

July 1, 2014 to June 30, 2015

Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

Assumptions

DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
Total Revenue	2,667,237	-	-	-	-	2,667,237
Total Expenses	2,192,143	-	-	-	475,094	2,667,237
Net Income	475,094	-	-	-	(475,094)	-
Actual Student Enrollment	208	-	-	-	-	-
Total Paid Student Enrollment	215	-	-	-	-	215

PROGRAM SERVICES

SUPPORT SERVICES

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
--	-------------------	-------------------	-------	-------------	----------------------	-------

Aides	-	-	-	-	-	-
Therapists & Counselors	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL INSTRUCTIONAL	1,263,912	-	-	-	-	1,263,912
NON-INSTRUCTIONAL PERSONNEL COSTS						
Nurse	-	-	-	-	-	-
Librarian	-	-	-	-	-	-
Custodian	-	-	-	-	-	-
Security	-	-	-	-	-	-
Other	-	-	-	-	-	-
TOTAL NON-INSTRUCTIONAL	-	-	-	-	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	1,263,912	-	-	-	282,491	1,546,403
PAYROLL TAXES AND BENEFITS						
Payroll Taxes	115,000	-	-	-	25,990	140,990
Fringe / Employee Benefits	101,197	-	-	-	16,532	117,729
Retirement / Pension	220,000	-	-	-	43,800	263,800
TOTAL PAYROLL TAXES AND BENEFITS	436,197	-	-	-	86,322	522,519
TOTAL PERSONNEL SERVICE COSTS	1,700,109	-	-	-	368,813	2,068,922
CONTRACTED SERVICES						
Accounting / Audit	-	-	-	-	10,000	10,000
Legal	-	-	-	-	8,000	8,000
Management Company Fee	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-
Payroll Services	-	-	-	-	-	-
Special Ed Services	-	-	-	-	-	-
Titement Services (i.e. Title I)	-	-	-	-	-	-
Other Purchased / Professional / Consulting	-	-	-	-	39,010	39,010
TOTAL CONTRACTED SERVICES	-	-	-	-	57,010	57,010
SCHOOL OPERATIONS						
Board Expenses	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	10,000	-	-	-	-	10,000
Special Ed Supplies & Materials	-	-	-	-	-	-
Textbooks / Workbooks	1,500	-	-	-	-	1,500
Supplies & Materials other	-	-	-	-	-	-
Equipment / Furniture	2,000	-	-	-	-	2,000
Telephone	-	-	-	-	-	-
Technology	3,000	-	-	-	-	3,000
Student Testing & Assessment	1,000	-	-	-	-	1,000
Field Trips	54,366	-	-	-	-	54,366
Transportation (student)	-	-	-	-	-	-
Student Services - other	-	-	-	-	-	-
Office Expense	-	-	-	-	25,000	25,000
Staff Development	134,053	-	-	-	-	134,053
Staff Recruitment	-	-	-	-	-	-
Student Recruitment / Marketing	21,585	-	-	-	-	21,585
School Meals / Lunch	40,517	-	-	-	-	40,517
Travel (Staff)	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-
Other	3,000	-	-	-	-	3,000
TOTAL SCHOOL OPERATIONS	271,021	-	-	-	25,000	296,021

Genesee Community Charter School

PROJECTED BUDGET FOR 2014-2015

PROJECTED BUDGET FOR 2014-2015							Assumptions
July 1, 2014 to June 30, 2015							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	2,667,237	-	-	-	-	2,667,237	
Total Expenses	2,192,143	-	-	-	475,094	2,667,237	
Net Income	475,094	-	-	-	(475,094)	-	
Actual Student Enrollment	208	-	-	-	-	-	
Total Paid Student Enrollment	215	-	-	-	-	215	
PROGRAM SERVICES				SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
FACILITY OPERATION & MAINTENANCE							
Insurance	-	-	-	-	24,271	24,271	
Janitorial	16,963	-	-	-	-	16,963	
Building and Land Rent / Lease	204,050	-	-	-	-	204,050	
Repairs & Maintenance	-	-	-	-	-	-	
Equipment / Furniture	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Utilities	-	-	-	-	-	-	
TOTAL FACILITY OPERATION & MAINTENANCE	221,013	-	-	-	24,271	245,284	
DEPRECIATION & AMORTIZATION	-	-	-	-	-	-	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	-	-	-	-	-	-	
TOTAL EXPENSES	2,192,143	-	-	-	475,094	2,667,237	
NET INCOME	475,094	-	-	-	(475,094)	-	
ENROLLMENT - *School Districts Are Linked To Above Entries*	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED				
District of Location	208		208				
School District 2 (Enter Name)			-				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
TOTAL ENROLLMENT	208	-	208				
REVENUE PER PUPIL	12,823	-	-				
EXPENSES PER PUPIL	10,539	-	-				

Audited Financial Statement Checklist

Created Friday, October 24, 2014

Page 1

Charter School Name:

1. Please check each item that is included in the 2013-14 Audited Financial Statement submitted for your charter school.

	Yes/No
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	Yes
Management Letter	Yes
Report on Extracurricular Student Activity Accounts (if applicable)	Not Applicable
Corrective Action Plans for any Findings	Not Applicable

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2013-14 Audited Financial Statement.

	Yes/No
Report on Compliance	No
Report on Internal Control over Financial Reporting	No
Single Audit	No
CSP Agreed Upon Procedures Report	No
Management Letter	No

Thank you.

Appendix E: Disclosure of Financial Interest Form

Created Monday, July 28, 2014

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261600860826 GENESEE COMM CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2013-14 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at:

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/>. Trustees may download and/or email their forms to you upon completion.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <https://fluidsurveys.com/account/surveys/540612/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.
Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created Monday, July 28, 2014

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261600860826 GENESEE COMM CS

1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	Bridget Shumway	Chair/President	Yes	Business	7/1/12 -> 6/30/15 (3 yrs) 7/1/09 -> 6/30/12 (3 yrs) 7/1/06 -> 6/30/09 (3 yrs) 7/1/03 -> 6/30/06 (3 yrs) 11/1/01 -> 6/30/03 (1.5 yrs) 8/7/00 -> 10/31/01 (1.25 yrs)	
2	Lisa Wing	Other	Yes	Education, School Leader	Permanent Member; 2001-present	
3	Kate Daboll-Lavoie	Vice Chair/Vice President	Yes	Education	7/1/12 -> 6/30/15 (3 yrs) 7/1/09 -> 6/30/12 (3 yrs) 7/1/06 -> 6/30/09 (3 yrs) 7/1/03 -> 6/30/06 (3 yrs) 11/1/01 -> 6/30/03 (1.5 yrs)	
4	Mark Schiesser	Treasurer	Yes	Business, Finance	7/1/13 -> 6/30/16 (3 yrs) 7/1/10 -> 6/30/13 (3 yrs)	
5	Tracy Walker	Secretary	Yes	Education	7/1/13 -> 6/30/16 (3 yrs) 7/1/10 -> 6/30/13 (3 yrs) 7/1/07 -> 6/30/10 (3 yrs) 7/1/04 -> 6/30/07 (3 yrs) 11/1/01 -> 6/30/04 (2.5 yrs) 8/7/00 -> 10/31/01 (1.25 yrs)	
6	Michelle Erklenz-Watts	Member	Yes	Education	9/4/13 -> 6/30/16 (2.75 yrs)	
7	Harry Pierre-Philippe	Member	Yes	Education	7/1/14 -> 6/30/17 (3 yrs) 7/1/11 -> 6/30/14 (3 yrs) 7/1/08 -> 6/30/11 (3 yrs) 7/1/05 -> 6/30/08 (3 yrs) 1/1/03 -> 6/30/05 (2.5 yrs)	
8	Anne Neilans	Member	Yes	Social Work	7/1/11 -> 6/30/14 (3 yrs) 12/9/09 -> 6/30/11 (1.5 yrs)	
9	Marcia Joy	Member	Yes	Education	7/1/14 -> 6/30/17 (3 yrs) 7/1/11 -> 6/30/14 (3 yrs) 7/1/08 -> 6/30/11 (3 yrs) 7/1/05 -> 6/30/08 (3 yrs) 7/1/02 -> 6/30/05 (3 yrs) 11/1/01 -> 6/30/02 (.5 yr) 10/16/00 -> 10/31/01 (1.25 yrs)	

10	Ann Marie Spinney	Member	Yes	Human Resources, Finance	7/1/14 -> 6/30/17 (3 yrs) 3/14/12 -> 6/30/14 (2.25 yrs)
11	Janet Finch-Levy	Member	Yes	Museum, Education	7/1/11 -> 6/30/14 (3 yrs) 9/9/09 -> 6/30/11 (1.75 yrs)
12	Jennifer Sutherland	Parent Rep	Yes	Development	7/1/11 -> 6/30/14 (3 yrs)
13	William Gargan	Parent Rep	Yes	Law	7/1/12 -> 6/30/15 (3 yrs)
14	Martin Presberg	Parent Rep	Yes	Business, Finance	7/1/13 -> 6/30/15 (2 yrs)
15	Stacey Cicero	Member	Yes	Education	7/1/13 -> 6/30/16 (3 yrs)
16	Lisa O'Malley	Member	Yes	Education	7/1/11 -> 6/30/14 (3 yrs)

2. Total Number of Members Joining Board during the 2013-14 school year

3

3. Total Number of Members Departing the Board during the 2013-14 school year

2

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

17

5. How many times did the Board meet during the 2013-14 school year?

12

6. How many times will the Board meet during the 2014-15 school year?

10

Thank you.

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
THURSDAY, JULY 18, 2013**

Members Present: Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre Philippe, *Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing
(*not yet approved by SED so unable to vote)

Members Absent: Stacey Cicero, Kathleen DaBoll-Lavoie, Anne Neilans

Invited Guests: George DesMarteau, George Yeadon

Bridget Shumway called the meeting to order at 5:00 p.m.

Board Business – Executive Committee Members

Motion 130718.1 Upon motion of Lisa Wing, and duly seconded by Lisa O'Malley, the following was submitted for adoption: RESOLVED, that Bill Gargan be elected the Parent Representative on the Executive Committee effective immediately.

Voting in the Affirmative: Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Mark Schiesser, Bridget Shumway, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero, Kathleen DaBoll-Lavoie, Anne Neilans, Harry Pierre Philippe, Ann Marie Spinney

Motion 130718.1 passed 9 to 0

Motion 130718.2 Upon motion of Lisa Wing, and duly seconded by Lisa O'Malley, the following was submitted for adoption: RESOLVED, that Janet Finch-Levy be elected the RMSC Representative on the Executive Committee effective immediately.

Voting in the Affirmative: Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Mark Schiesser, Bridget Shumway, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero, Kathleen DaBoll-Lavoie, Anne Neilans, Harry Pierre Philippe, Ann Marie Spinney

Motion 130718.2 passed 9 to 0

Building Expansion

➤ **Fund Raising**

An outline for proposed Fund Raising, from Kit Pollicove, was shared with this Board. There was discussion regarding the various aspects presented, but they focused on specific items and not on the concept.

Motion 130718.3 Upon motion of Mark Schiesser, and duly seconded by Lisa O'Malley, the following was submitted for adoption: RESOLVED, that this Board agrees to hire Kit Pollicove to develop a Fund Raising plan as outlined. Costs for this effort are not to exceed \$5,000.

Voting in the Affirmative: Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero, Kathleen DaBoll-Lavoie, Anne Neilans

Motion 130718.3 passed 12 to 0

➤ **Construction Bids**

Five contractors submitted bids for the project ranging from \$1,224,000.00 to \$1,540,000.00. As these bids were about 50% higher than original estimates, there was a great deal of discussion regarding whether to press forward with the plans, or step back and reassess. After discussion it was decided to move forward as we have adequate funds without jeopardizing the financial health of the school. It was further decided that before a final contractor was decided on, that last minute negotiations would be held to attempt to reduce the final costs. It was further agreed that we would continue discussions with RMSC to see how we might mitigate some of our expenses, as this new construction will also benefit them.

Motion 130718.4 Upon motion of Tracy Walker, and duly seconded by Bill Gargan, the following was submitted for adoption: RESOLVED, that this Board agrees to contract with either Pike Construction or LeChase construction, depending on final negotiations with both companies. The final decision will be made by the Executive Committee of this Board.

Voting in the Affirmative: Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney
Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero, Kathleen DaBoll-Lavoie, Anne Neilans

Motion 130718.4 passed 12 to 0

Motion 130718.5 Upon motion of Lisa Wing, and duly seconded by Marcia Joy, the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero, Kathleen DaBoll-Lavoie, Anne Neilans

Motion 130718.5 passed 12 to 0

Respectfully Submitted,
Tracy O Walker
Secretary of the Board

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, SEPTEMBER 4, 2013**

Members Present: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Members Absent: *Stacey Cicero, *Martin Presberg
(*not yet approved by SED so unable to vote)

Invited Guests: Maureen Milke, Robin Blew

Bridget Shumway called the meeting to order at 5:30 p.m.

Minutes

Motion 130904.1 Upon motion of Tracy Walker, and duly seconded by Janet Finch-Levy, the following was submitted for adoption: RESOLVED, that the minutes of the June 12, 2013 meeting be approved.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero, Martin Presberg, Jennifer Sutherland,
Motion 130904.1 passed 12 to 0

Motion 130904.2 Upon motion of Tracy Walker, and duly seconded by Lisa O'Malley, the following was submitted for adoption: RESOLVED, that the minutes of the July 18, 2013 meeting be approved.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero, Martin Presberg, Jennifer Sutherland,
Motion 130904.2 passed 12 to 0

Teacher Presentation

Dan Walpole and Melissa Conklin presented what they are working on in 5th grade. One of their focus areas is helping students learn that they can improve their performance through effort. Some students believe that intelligence is innate and cannot be changed. Research indicates that this is not true. Thus emphasis in the classroom is on effort and growth.

Financial

- **Expansion Project** – The current balance sheet was shared and everything seems to be on track. Conversation between Bridget and the architects have settled on the architects fee being the total on their proposal to this Board rather than a percentage on the total project.
- The **Budget Review** and **Balance Sheet** as of July 31, 2013 were reviewed with no concerns raised.

Nominating Committee

Michelle Erklenz-Watts was put forward as a candidate for Community Representative. She is on the faculty of St. John Fisher College and was involved with this school in its formative years.

Motion 130904.3 Upon motion of Kate DaBoll-Lavoie, and duly seconded by Lisa O'Malley, the following was submitted for adoption: RESOLVED, that Michelle Erklenz-Watts be approved as a final candidate to this Board, with term expiring June 30, 2016, pending approval by SED. The resolution approving Michelle Erkland-Watts will be formally adopted upon SED approval.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero, Martin Presberg

Motion 130904.3 passed 13 to 0

Executive Committee

The Executive Committee met twice over the summer and minutes from those meetings are attached to these minutes.

- August 5, 2013 – Approved not renewing our contract with Clinical Associates of the Finger Lakes. The RCSD will be providing all IEP mandated services for our students.
-

Meal Provider

The Board was provided with a copy of the proposed contract with Good Will of the Finger Lakes, Inc. for food services. Lisa shared that the prices had only gone up a very little, and that Good Will of the Finger Lakes, Inc. had always provided good food and service. It was discussed whether other bids had been solicited, they had not. It was decided that we would continue with ABVI for the 2013-2014 school year, but that other bids would be solicited for the 2014-2015 school year to ensure that we were getting the best service available.

Motion 130904.4 Upon motion of Bill Gargan, and duly seconded by Anne Neilans, the following was submitted for adoption: RESOLVED, that the contract with Good Will of the Finger Lakes, Inc. for food services for the 2013 – 2014 school year be approved.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero, Martin Presberg

Motion 130904.1 passed 13 to 0

School Leader Report

- Once again the opening of school went very smoothly and there were no issues or concerns.
- 3rd Grade is being housed in the RMSC building during construction, rather than in the basement of the Eisenhart. This is going well and there are multiple visits between the class and the rest of the school so that they do not feel isolated.
- There are new traffic patterns for cars and buses due to the construction, but people are adjusting and everything seems to be going smoothly.
- The new web site is nearing completion and should be on line soon.
- NYS Test Scores – A sheet with our scores, and those of other Monroe County schools was shared. Our scores, although down (as expected), compared favorably to the east side schools that traditionally have the highest scores. There was nothing in the scores that raised serious concerns.
- Mentor School Intern – as an EL Mentor school we agreed to provide some mentoring to prospective administrators. As such, there will be an intern at our school for several days starting in November.
- Emergency Plan – the NYS mandated “Emergency Plan” is almost complete. It will be available to vote on in October.

Expansion Update

- The vestibule has been removed and construction is proceeding apace.
- Things seem to be on schedule.
- The RMSC Pre-school program is being impacted in a major way and it is not yet clear how they will adjust to it, every possible accommodation is being made.
- Anticipated completion date is January 1, 2014.
- There have been discussions with Kate Bennett, President of RMSC, regarding the higher cost of the project and asked for consideration of an increased rent abatement.

Fund Raising

- The Renovation committee received an outline on fundraising.
- Members of this Board are requested to submit names of people who may be approached for contributions to the expansion project.
- There have been meetings with Kate Bennett regarding fundraising:
 - Kate has a very positive attitude about our project and our fundraising efforts and has stated that she wants the RMSC to support our efforts.
 - We want to make sure that our fund raising efforts do not interfere with their efforts.
 - Asked if we could use the RMSC name as a co-sponsor as we approach large donors.
 - Kate suggested meeting with the RMSC Development Director to coordinate efforts.
- Parents have asked questions about the fundraising and there has been no “official” response as yet. Discussion ensued as to how best to keep parents informed about the project and the fund raising efforts.

Committee Assignments

Bridget asked that everyone review their committee assignments and let her know if changes are requested. She informed us that in assigning people to committees she tried to have a parent and a staff member on each committee (if possible).

RMSC Campus

Ann Marie Spinney informed us that the RMSC Campus is now a smoke free campus and that smoking is not allowed anywhere on the campus. She said that signage is available if requested.

Motion 130904.5 Upon motion of Tracy Walker, and duly seconded by Janet Finch-Levy, the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O’Malley, Harry Pierre Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero, Martin Presberg

Motion 130904.5 passed 13 to 0

Respectfully Submitted,
Tracy O Walker
Secretary of the Board

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, OCTOBER 9, 2013**

Members Present: *Stacey Cicero, *Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, *Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing
(*not yet approved by SED so unable to vote)

Members Absent: Kathleen DaBoll-Lavoie, Anne Neilans

Invited Guests: George DesMarteau, Maureen Milke, Robin Blew

Bridget Shumway called the meeting to order at 5:30 p.m.

Minutes

Motion 131009.1 Upon motion of Tracy Walker, and duly seconded by Marcia Joy, the following was submitted for adoption: RESOLVED, that the minutes of the September 4, 2013 meeting be approved.

Voting in the Affirmative: Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie, Anne Neilans

Motion 130904.1 passed 11 to 0

Motion 131009.2 Upon motion of Jennifer Sutherland, and duly seconded by Harry Pierre-Philippe, the following was submitted for adoption: RESOLVED, that Stacey Cicero be approved as a teacher representative to this Board, with a term expiring June 30, 2016, pending approval by SED. The resolution approving Stacey Cicero will be formally adopted upon SED approval.

Voting in the Affirmative: Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie, Anne Neilans

Motion 131009.2 passed 11 to 0

Teacher Presentation

Jean Hurst and Spero Michailidis (Third Grade) shared how their year has begun. Their classroom has been displaced to the main RMSC building because of construction. They had some apprehensions, but shared that it has worked out really well. They shared that they went into the transition with the mindset, "Perspective and attitude determine what you can learn." (Steven Levy). Using this perspective in their planning and introducing it to their students has resulted in a very positive beginning. This "Growth" mindset is one of the staff "Focus Areas" for this school year.

Jean then shared how she developed and taught a unit on "reaping what you sow." We sang a song that they used with students then went through the process she used to help students understand the meaning, both literal and implied, of the words. She shared how this lesson helped meet several Common Core Standards.

Spero and Jean have also worked at helping students learn that people are not born smart, but that research shows that using your brain causes growth and that if they work on problem areas their brains will grow and they will get better at it.

When asked about how the new Common Core Standards impacted their planning/teaching, both teachers said that it helped to focus their planning and they thought it improved their instruction. Jean shared that in the past she had adapted instruction, for students who were behind, by giving them modified texts etc., but that she is now giving them challenging materials and finding that they are rising to the challenge.

Parent Association Auction

Wendy Walsh (parent) shared information about this years Parent Association auction. Board members are encouraged to seek items or services that can be auctioned off. In the past people have donated time at vacation homes, bottles of wine, gift certificates, services such as music lessons, etc.

Financial

- **Annual Audit** – Jean M. Beutner, CPA from Heveron & Company shared the results of this year’s audit. As in past years they found no “material weaknesses or significant deficiencies.” They shared recommendations for improvement that included how we handle money for field studies, how we record student residence for billing purposes, how we safe guard access to our investment accounts, and how we protect our computer data.
- The **Budget Review, Balance Sheet** as of August 31, 2013, and **Expansion Project SS** as of September 25, 2013 were reviewed with no concerns raised. It was requested that the Expansion Project SS include projected/anticipated costs so that we could better track progress.

Emergency Plan

NYSED requires every school to have specific plans and procedures in place to address various emergencies that may arise. The details of these plans are kept confidential to help ensure the safety of students and staff in times of crisis. This board is required to attest that such plans are in place. Lisa assures us that these plans are in place.

Michelle Erklenz-Watts was put forward as a candidate for Community Representative. She is on the faculty of St. John Fisher College and was involved with this school in its formative years.

Motion 131009.3 Upon motion of Lisa Wing, and duly seconded by Tracy Walker, the following was submitted for adoption: RESOLVED, that this Board affirms that emergency procedures have been developed and are in place to address potential situations. Staff have been made aware of their responsibilities and outside locations have been confirmed.

Voting in the Affirmative: Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O’Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie, Anne Neilans

Motion 131009.3 passed 11 to 0

Board Sub-Committees

Motion 131009.4 Upon motion of Jennifer Sutherland, and duly seconded by Harry Pierre-Philippe, the following was submitted for adoption: RESOLVED, that Board members are elected to sub-committees of this Board as follows for terms beginning immediately.

Nominating Committee: Kathleen DaBoll-Lavoie (Chair), Marcia Joy, Harry Pierre-Philippe, Martin-Presberg, and Lisa Wing.

Finance Committee: Mark Schiesser (Chair), Lisa O'Malley, Martin Presberg, Ann Marie-Spinney

Discipline Committee: Harry Pierre-Philippe (Chair), Stacey Cicero, Anne Neilans, Tracy Walker, Bill Gargan

Personnel Committee: Marcia Joy (Chair), Janet Finch-Levy, Lisa Wing, Lisa O'Malley, Ann Marie Spinney, Michelle Erklenz-Watts, Jennifer Sutherland

Renovation Committee: Mark Scheisser (Chair), Jennifer Sutherland, Ann Marie Spinney, Bill Gargan, Lisa Wing

Executive Committee: Bridget Shumway, Lisa Wing, Mark Schiesser, Bill Gargan, Janet Finch-Levy

Voting in the Affirmative: Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie, Anne Neilans

Motion 131009.4 passed 11 to 0

School Leader Report

- GCCS has been nominated as an "Exemplar School" by the Partnership for 21st Century Skills (<http://www.p21.org>). They will be coming for a site visit in October. We are one of three EL schools nominated.
- Lisa is now an Adjunct Professor for the Harvard Graduate School of Education. She taught her first seminar via Skype recently.

Expansion Update

- The foundation has been dug and the forms for the concrete walls are being erected.
- Things seem to be on schedule.
- Petroleum contamination has been found in the excavated soil which means that some form of abatement will be required. We are in negotiations with the RMSC as to who will bear the cost.
- We are also in discussions with RMSC regarding other aspects of the project that will have an impact on our final costs.
 - Rent abatement?
 - Absorbing cost of roof work with adjusted rent
- Fund Raising is being pursued. Discussions have been held with RMSC to be sure that we will not encroach on their fundraising efforts. A list of potential donors (individuals and groups) has been drafted, but Board members are requested to suggest more sources.

Motion 131009.5 Upon motion of Tracy Walker, and duly seconded by Lisa O'Malley, the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie, Anne Neilans

Motion 131009.5 passed 11 to 0

Respectfully Submitted,
Tracy O Walker
Secretary of the Board

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, NOVEMBER 13, 2013**

Members Present: *Stacey Cicero, Kathleen DaBoll-Lavoie, *Michelle Erklenz-Watts, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, *Martin Presberg, Mark Schiesser, Bridget Shumway, Jennifer Sutherland, Tracy Walker, Lisa Wing
(*not yet approved by SED so unable to vote)

Members Absent: Janet Finch-Levy, Ann Marie Spinney

Invited Guests: George DesMarteau, Maureen Milke, Robin Blew, Joe Graves

Bridget Shumway called the meeting to order at 5:30 p.m.

Teacher Presentation

Stacey Cicero and Kate Lewis-Kelley shared what they are doing in second grade this year. This is a new group for both of them as the students have just completed their K-1 loop. One of the focus areas is setting routines and creating a class culture. In their language arts instruction, students are learning how to identify supporting details in printed materials. They are then asked to include supporting details in their written work. The "final product" for the current unit, a question and answer book on the solar system, was shared with the Board.

Expansion Update

Joe Graves, Vice President for facilities for the RMSC came to answer any questions we might have. Joe is acting as the Project Manager on our behalf.

- Expected "move in" date is now the end of January. The project will not be complete, but it will be at a point where the school can utilize the space while the finishing touches are completed.
- The River Room is nearly ready to be reopened. It is anticipated that the room will be able to be reoccupied some time during the week of Nov. 18th.
- Joe shared a Spread Sheet dated 10/21/13 which showed the breakdown of the major construction costs, including the "change orders" to date. There was discussion about "change orders" and at what level the Board (through the Expansion Committee) should be informed in a timely manner. It was finally decided that for any "change orders" exceeding \$7,500 the Expansion Committee would be notified as soon as possible. It was also understood that any changes that involved changes in the design of the project (as opposed to structural changes) would be decided by the Expansion Committee.
- Fees for the architect were discussed. The architect did work in addition to the original design but some of the charges were unclear and Bridget will contact him and get clarity. The architect has been on site regularly to answer questions.
- Discussion regarding the RMSC proposal to include the cost of roof repairs to existing sections of the Eisenhart building in our construction costs in exchange for future reductions in the terms of our rental or other services provided by RMSC. There was general agreement that we would be willing to continue discussions with RMSC as long as there is a benefit to the school.

Motion 131113.1 Upon motion of Bill Gargan, and duly seconded by Lisa O'Malley, the following was submitted for adoption: RESOLVED, that this Board agrees in concept with accommodating the RMSC request for roofing repairs based upon a favorable lease extension.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Janet Finch-Levy, Ann Marie Spinney

Motion 131113.1 passed 11 to 0

Minutes

Motion 131113.2 Upon motion of Tracy Walker, and duly seconded by Mark Schiesser, the following was submitted for adoption: RESOLVED, that the minutes of the October 9, 2013 meeting be approved.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Janet Finch-Levy, Ann Marie Spinney

Motion 131113.2 passed 11 to 0

Motion 131113.3 Upon motion of Tracy Walker, and duly seconded by Mark Schiesser, the following was submitted for adoption: RESOLVED, that the minutes of the October 29, 2013 meeting of the Executive Committee be accepted and appended to these minutes.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Janet Finch-Levy, Ann Marie Spinney

Motion 131113.3 passed 11 to 0

Financial

- Robin presented the **Budget Review and Balance Sheet** as of September 30, 2013, and the **Expansion Project SS** as of November 11, 2013. These were reviewed with no concerns raised. It was noted that the Budget line for Special Education services is significantly lower because we no longer contract with a 3rd party for services, rather we receive services directly from RCSD (this is working well).
- **Fund Raising** – a preliminary report on the feasibility of fund raising is due soon. It should be available for discussion at our December meeting.

School Leader Report

- GCCS has been named an “Exemplar School” by the Partnership for 21st Century Skills (<http://www.p21.org>). We are one of only 25 schools selected nationwide. This is a great affirmation of the excellence of our program, staff, and administration!
- The web site is set to “go live” at any time.
- Six staff attended the National EL conference – two presented. Jean Hurst was a finalist for Teacher of the Year.

Parent Association Auction

The Parent Association auction raised over \$13,000. Everyone who attended agreed that it was done very well and that each year it seems to get bigger and better.

Board Business

- Board Members are asked to bring their “Board of Trustee” binders to the next meeting. There are updates for various sections. New members will receive theirs at the December meeting.
- Review of the chart of Agenda Items for each month.
- There was discussion about ways for the Board to get more involved in community events. It was noted that there is a series of leadership workshops at St. John Fisher College. Other opportunities should be brought to the attention of the Board.
- Discussion of Lisa Wing’s evaluation was put off until our December meeting.

Motion 131113.4 Upon motion of Marcia Joy, and duly seconded by Harry Pierre-Philippe, the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, William Gargan, Marcia Joy, Anne Neilans, Lisa O’Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Janet Finch-Levy, Ann Marie Spinney

Motion 131113.4 passed 11 to 0

Respectfully Submitted,
Tracy O Walker
Secretary of the Board

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, DECEMBER 11, 2013**

Members Present: *Stacey Cicero, Kathleen DaBoll-Lavoie, *Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Lisa O'Malley, *Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing
(*not yet approved by SED so unable to vote)

Members Absent: Marcia Joy, Anne Neilans, Harry Pierre-Philippe

Invited Guests: George DesMarteau, Maureen Milke

Bridget Shumway called the meeting to order at 5:30 p.m.

Fundraising

Kit Pollicove presented her finding regarding the potential for a fundraising campaign to replenish our reserves. After interviewing multiple people in the community representing various foundations that we might approach she concluded that most of them would view requests positively. She shared that from the groups she met with we could reasonable expect to get a total of \$250,000. There are other groups that could also be approached.

She proposed that if we decided to proceed we should seriously consider:

- Forming a Capital Campaign Committee
- Hire a Capital Campaign Administrator (it was suggested that this might be a full-time position with other school responsibilities that would extend past this current fundraising)
- Identify and enlist a Campaign Chairman – a high profile person in the community who would be the public face of the campaign. This person would be the Chair of the Capital Campaign Committee. (note: it could be possible that the Administrator and the Chairman would be the same person, but this is not necessary)
- 100% Board support – it is important this Board shows its support by having 100% of the members contributing to the fund. It is not important how much is contributed, just that it is unanimous.
- Parent support – it is important to be able to show that parents are supportive, either through the percentage of parents making pledges or through a specific dollar goal.

The following points were discussed:

- Will a campaign of this magnitude be a distraction from our focus on students and their education? Further discussion is needed regarding how this fund raising fits in with the mission of the school.
- If we proceed we will need a committee – who would be interested in working on it? Give feedback to Bridget
- Donor Recognition – a proposal for an installation (by Nancy Gong), in the new vestibule, with the names of donors. The design would be of glass and symbolic or the flowing river. There would be room for 3 or 4 panels with the names of donors. The cost of the installation would be \$29,000.
- A Farash Foundation grant is available, but the application is due in mid-January. After discussion it was agreed that Lisa should engage a person to help us write/apply for the grant.
- Jennifer Sutherland will check with other charter schools in Monroe County to find out what they have done regarding employing a development director (full-, part-time, consultant, other) and what kinds of costs are involved.

Teacher Presentation

Becky Mason and Brian Simon shared the primary project that the 4th graders worked on during the current expedition – a 3D scale model of the Genesee River from Gold, PA to Lake Ontario. They explained the process by which they guided students through the process and all the Core Standards they incorporated. The presentation ended with the Board viewing the assembled display (about 15' long) that had been set up in another room – very impressive!

Minutes

Motion 131211.1 Upon motion of Tracy Walker, and duly seconded by Ann Marie Spinney, the following was submitted for adoption: RESOLVED, that the minutes of the November 13, 2013 meeting be approved.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Lisa O'Malley, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Marcia Joy, Anne Neilans, Harry Pierre-Philippe

Motion 131211.1 passed 10 to 0

Financial

- Mark presented the **Budget Review** and **Balance Sheet** as of October 31, 2013, and the **Expansion Project SS** as of December 11, 2013. These were reviewed with no concerns raised. It was requested that a column be added to the Budget review to show what the previous year (2012-2013).
- **Fund Raising** – a preliminary report on the feasibility of fund raising expenses was discussed. The final report should be available for discussion at our January meeting.

Volunteer & Chaperone Guidelines

One section of the Guidelines was raised for discussion:

“Day Chaperones

- Chaperone certification training completed every three years
- Signed volunteer guidelines acknowledgment on file.”

Discussion focused on whether exceptions should be made for parents who show up at the last minute for a field study and haven't had the training and certification. It was stated that we want to be sure to be as inclusive of parent participation as possible, while holding true to our standards for field studies (and the safety of all). Discussions ranged from maintaining the firm policy to giving Dr. Wing (or her designee) the option of waiving the policy to giving the classroom teacher the option of waiving the policy. Lisa O'Malley explained that there was almost always an opportunity for parents to get the training on an ad hoc basis.

Motion 131211.2 Upon motion of Lisa Wing, and duly seconded by Kathleen DaBoll-Lavoie, the following was submitted for adoption: RESOLVED, that the **Volunteer & Chaperone Guidelines** be amended to read “chaperone certification training completed every three years, *unless waived by the School Leader or designee.*” (The italics indicating added language).

Voting in the Affirmative: William Gargan, Jennifer Sutherland, Tracy Walker

Voting in the Negative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, Lisa O'Malley, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Lisa Wing

Absent: Marcia Joy, Anne Neilans, Harry Pierre-Philippe

Motion 131211.2 failed to pass: 3 in favor, 7 opposed.

Expansion Update

Mark Schiesser shared that the expansion is progressing on schedule.

- There have been no new “change orders” that have been approved.
- The Habza bill has been paid (Dan Habza has been on-site regularly)

Board Business

- Two scheduled meetings of this Board are now in conflict with school programming. Lisa asked that the March and April meetings be rescheduled.
Motion 131211.3 Upon motion of Lisa Wing, and duly seconded by Tracy Walker, the following was submitted for adoption: RESOLVED, that the dates for the following Board meetings be changed:
March 12, 2014 will be rescheduled to March 5, 2014
April 9, 2014 will be rescheduled to April 2, 2014
Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Lisa O’Malley, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing
Voting in the Negative: None
Absent: Marcia Joy, Anne Neilans, Harry Pierre-Philippe
Motion 131211.3 passed 10 to 0
- This Board of Trustees will have a tour of the school followed by an information session on January 23, 2014 from 11:00 – 3:00. A facilitator will be hired to help facilitate the session.
- The January Board meeting will have Dr. Wing’s evaluation on the agenda. We will also decide whether to proceed with the Capital Campaign.
- There was a quick review of the contents of the Board Binders that were distributed to everyone.

Motion 131211.4 Upon motion of Mark Schiesser, and duly seconded by Tracy Walker, the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Lisa O’Malley, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Marcia Joy, Anne Neilans, Harry Pierre-Philippe

Motion 131211.4 passed 10 to 0

Respectfully Submitted,
Tracy O Walker
Secretary of the Board

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, JANUARY 8, 2014**

Members Present: Stacey Cicero, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Anne Neilans, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Lisa Wing

Members Absent: Tracy Walker

Invited Guests: George DesMarteau, Maureen Milke

Bridget Shumway called the meeting to order at 5:05 p.m.

Minutes

Motion 140108.1 Upon motion of Kathleen DaBoll-Lavoie, and duly seconded by Stacey Cicero, the following was submitted for adoption: RESOLVED, that the minutes of the December 11, 2013 meeting be approved.

Voting in the Affirmative: Stacey Cicero, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Anne Neilans, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Lisa Wing

Voting in the Negative: None

Absent: Tracy Walker

Motion 140108.1 passed 16 to 0

Fundraising

Mark presented Kit's final report and schedule. Jennifer will continue to poll other charter schools to see what they are doing for fund raising. We discussed looking for someone to help steer the campaign under consideration, and people are being approached to determine if they are interested.

Board members are encouraged to read through the materials and come up with questions that need to be addressed at our next meeting. (eg. Should we hire someone full / part time to coordinate fund raising?). Please send any / all question to Bridget ASAP.

Grant deadlines are looming (ie Farash) and we need to ensure that we submit applications in a timely manner. Mark will convene a committee to try to answer questions related to grants and formulate recommendations prior to the next meeting. J. Maddison has been contracted to write the grant for the Farash Foundation and in the process of contacting people at Farash.

Expansion Update

Art Piece by Nancy Gong – should we move forward? The installation will cost \$29,500. Mark suggested not moving forward at this time. Since this piece is designed to recognize donations to the fund raising program, and since we don't have an "official" program in place yet, it is premature to contract for the work. This will be deferred for further discussion at our February meeting.

Board Business

January 23, 2014 from 11:00 to 2:30 is the Board Workshop. It will begin with a student led tour of the school, followed by lunch. The primary focus of the workshop will be the NYS Dept. of Ed report. The initial focus will be on Board governance followed by other particulars in the report.

School Leader Report

- Seniors' Luncheon – Every year graduating 12th graders, who graduated from GCCS as 6th graders, are invited to visit the school. This year about 20 students attended. They were members of the 1st Kindergarten class at GCCS. They came for a luncheon, slide show of them when they were at GCCS, and Community Circle. They created “Memory Boxes” and shared where they will be attending college. It was a lovely celebration. It was suggested that this celebration could be expanded to allow these graduates to share with current students what they had learned while at GCCS.
- NYS has asked if we are interested in being nominated for the “Blue Ribbon Award” – Lisa replied to them that we are interested.

Personnel

Bridget informed the Board that we would be moving into Executive Session to discuss personnel issues. She explained that the Bylaws state that paid staff can be asked to excuse themselves from Executive Sessions that will be discussing personnel issues. As per the Bylaws, Stacey left the meeting, but Lisa Wing and Lisa O'Malley were asked to remain as they had information regarding the personnel issue to be discussed. After providing their input, they also left the Executive Session.

Motion 140108.2 Upon motion of Harry Pierre-Philippe, and duly seconded by William Gargan, the following was submitted for adoption: RESOLVED, that the Board move to Executive Session to discuss personnel issues.

Voting in the Affirmative: Stacey Cicero, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Anne Neilans, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Lisa Wing

Voting in the Negative: None

Absent: Tracy Walker

Motion 140108.2 passed 16 to 0

Motion 140108.3 Upon motion of Harry Pierre-Philippe, and duly seconded by William Gargan, the following was submitted for adoption: RESOLVED, that the Board adjourn from Executive Session and return to Public Session.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland

Voting in the Negative: None

Abstentions: Stacey Cicero, Lisa O'Malley, Lisa Wing

Absent: Tracy Walker

Motion 140108.3 passed 12 to 0

During a discussion, after retuning to Open Session, the Board members reached consensus that the President should write a letter to the staff expressing the Board's recognition of concerns raised by the personnel action and expressing its intent to develop protocols, with staff input, to better define the due process associated with employee discipline.

Motion 131211.4 Upon motion of Mark Schiesser, and duly seconded by Marcia Joy, the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Lisa O'Malley, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Marcia Joy, Anne Neilans, Harry Pierre-Philippe

Motion 131211.4 passed 10 to 0

Respectfully Submitted,
Tracy O Walker
Secretary of the Board

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, FEBRUARY 12, 2014**

Members Present: Stacey Cicero, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Lisa Wing

Members Absent: Anne Neilans, Tracy Walker

Invited Guests: George DesMarteau, Maureen Milke, Robin Blew, Carla Morris, Emily Lambert

Bridget Shumway called the meeting to order at 5:32 p.m.

Family Association

Carla Morris shared some the things that the Family Association has been doing:

1. The Family Association gave \$400 to each classroom.
2. Representatives from the Family Association will be meeting with landscape artists to discuss plans for landscaping around the new addition.
3. The Family Association is interested in improving communications with all parents in the school. To this end a new directory will be coming out soon.
4. The Family Association recently held a skating party that was well attended

Minutes

Motion 140212.1 Upon motion of Kathleen DaBoll-Lavoie, and duly seconded by Mark Schiesser, the following was submitted for adoption: RESOLVED, that the minutes of the January 8, 2014 meeting be approved.

Voting in the Affirmative: Stacey Cicero, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Lisa Wing

Voting in the Negative: None

Absent: Anne Neilans, Tracy Walker

Motion 140212.1 passed 14 to 0

Teacher Presentation

Kindergarten teachers Jenny Elahi and Shannon Hillman shared what is happening in their classroom. They are focusing on how to develop young learners' stamina, in order to meet the core challenge of "grappling." They utilize: song, senses, movement, Brain Gym (a program created specifically to signal the brain to focus), yoga, and entrance/exit tickets that are differentiated. Board members were asked to participate in some movement activities.

Finances

- Mark presented the **Budget Review** and **Balance Sheet** as of December 31, 2013, and the **Expansion Project SS**. These were reviewed with no concerns raised. It was requested that the column headings be changed to be more "user friendly," and that descriptions be added to the far left column.
- The Budget for the 2014-2015 school year has not been developed but will be provided once we have been notified how much we will be receiving per pupil.

Expansion Project

- No change orders have been paid out so far – only progress payments.
- Windows have finally arrived and once installed the interior finishing can begin.
- The Farash Grant has been submitted

Development / Fund Raising

- Bridget has asked Bill Colby (former Board Chair) if he would be willing to lead our fundraising efforts.
- There was discussion of whether to hire a “Development Coordinator.” Kit has written a job description. No decision was made.
- There was discussion about the pros and cons of a campaign, the amount of the campaign, the target donors of the campaign, etc. No decisions were made.

School Leader Report

- Lottery
 - Maureen reported that parent sessions have been scheduled. Mass mailings have gone out and newspaper ads have been taken out. Suggestions for other ways of getting the word out were suggested.
 - There are currently 11 sibling applications (note: siblings are given automatic enrollment).

Board Business

- Jenny Sutherland has resigned from the Personnel Committee. Bill Gargan volunteered to take her position as the Parent Representative on the Committee.
Motion 140212.2 Upon motion of Marcia Joy, and duly seconded by Mark Schiesser, the following was submitted for adoption: RESOLVED, that Jenny Sutherland’s resignation from the Personnel Committee be accepted and that Bill Gargan be approved to fill her term.
Voting in the Affirmative: Stacey Cicero, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, Marcia Joy, Lisa O’Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Ann Marie Spinney, Bridget Shumway
Voting in the Negative: None
Absent: Anne Neilans, Tracy Walker, Lisa Wing
Abstentions: William Gargan, Jennifer Sutherland
Motion 140212.2 passed: 11 Yes, 2 Abstain, 0 No
- Bridget informed the Board that she had received a letter from Mr. & Mrs. Hotaling containing several concerns. Board members received copies of the letter and the specifics will be addressed at a future meeting.
- Parent Representatives on the Board shared copies of the minutes from January 16, 2014 Family Association meeting and asked that this Board take up the questions raised – specifically the bulleted points on page 3. After discussion it was decided that these issues would be discussed further at a future meeting. It was noted that the Personnel Committee has begun the process of reviewing the handbook.

- Discussion about whether to have a special meeting of this Board to specifically address the parent letter and questions raised in the Family Association minutes. It was generally agreed that extra time would be required to adequately address the issues. Bridget will determine a date and inform Board members (and the public).

Personnel

Motion 140212.3 Upon motion of Harry Pierre-Philippe, and duly seconded by Marcia Joy, the following was submitted for adoption: RESOLVED, that the Board adjourn to Executive Session to review the School Leader Evaluation.

Voting in the Affirmative: Stacey Cicero, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland

Voting in the Negative: None

Absent: Anne Neilans, Tracy Walker, Lisa Wing

Motion 140212.3 passed 13 to 0

Motion 140212.4 Upon motion of Harry Pierre-Philippe, and duly seconded by Kathleen DaBoll-Lavoie, the following was submitted for adoption: RESOLVED, that the Board return to Public Session

Voting in the Affirmative: Stacey Cicero, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland

Voting in the Negative: None

Absent: Anne Neilans, Tracy Walker, Lisa Wing

Motion 140212.4 passed 13 to 0

Motion 140212.5 Upon motion of Harry Pierre-Philippe, and duly seconded by Kathleen DaBoll-Lavoie, the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Stacey Cicero, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Lisa Wing

Voting in the Negative: None

Absent: Anne Neilans, Tracy Walker, Lisa Wing

Motion 140212.5 passed 13 to 0

Respectfully Submitted,

Tracy O Walker

Secretary of the Board

(Notes taken by Michele Erklenz-Watts)

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
THURSDAY, FEBRUARY 20, 2014**

Members Present: Stacey Cicero, Kathleen DaBoll-Lavoie, Janet Finch-Levy, Marcia Joy, Lisa O'Malley, Anne Neilans, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Members Absent: Michelle Erklenz-Watts, William Gargan, Jennifer Sutherland

Invited Guests: George DesMarteau

Bridget Shumway called the meeting to order at 5:05 p.m.

The purpose of this meeting was to address a letter suggesting we had violated our charter in regard to the recent personnel action. After discussion we agreed that we would discuss the letter in the following context:

1. Articulate the complaint/grievance
2. Determine if the complainant has standing
3. Determine if the complaint/grievance is appropriate for Board Review
4. Develop a plan for investigation and review of the facts and policies underlying the complaint/grievance.
5. Determine the complaint/grievance.

(see document "Complaint/Grievance Review" attached)

Following a discussion of each itemized portion of the grievance, the Board's attorney was directed to draft a letter to respond to the grievance. This letter will be presented to the Board and, once adopted in final form, will constitute the Board's determination of the grievance.

Minutes from the Family Association meeting on January 16, 2014 was shared. The Family Association asked that this Board respond to the recommendations listed on page 3:

"• The corrective action process should be reviewed to make sure that an appropriate chronology is followed in the future."

The Personnel Committee is already in the process of reviewing procedures to determine if changes need to be made in our guidelines and practices.

"• Anonymous survey of staff designed by a third party to gauge how teachers are feeling regarding working conditions, communication and expectations."

The Personnel Committee will consider options for how to gather information pertinent to staff perceptions of school operations. Staff is also having discussions related to this process.

"• 360-degree evaluation system that incorporates feedback from multiple sources, as well as staff input on the evaluation of the school leader."

"• Consultant or third party to work with staff on the issues discussed. In particular, the Board needs to consider ways of evaluating and improving communications, both internally among staff and externally with the community. This is critical in maintaining the credibility and reputation of our school. The mere perception that there may be a problem is in itself a concern."

Bridget suggested that the above bullets be sent to Lisa for discussion with the staff. That Lisa then bring back to the Board suggestions regarding any appropriate changes to the Staff Handbook. Staff has already begun discussing the due process procedures as a result of discussions at our January Board meeting. Information will be brought to the March Board meeting. Our handbook will be sent for review by a Lawyer who specializes in Human Resource Law to ensure that all aspects are “legal.”

Martin requested that a letter be drafted and sent to the Family Association in reply to their recommendations.

Motion 140220.1 Upon motion of Mark Schiesser, and duly seconded by Marcia Joy, the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Stacey Cicero, Kathleen DaBoll-Lavoie, Janet Finch-Levy, Marcia Joy, Anne Neilans, Harry Pierre-Philippe, Lisa O’Malley, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Michelle Erklenz-Watts, William Gargan, Jennifer Sutherland,

Motion 140220.1 passed 13 to 0

Respectfully Submitted,
Tracy O Walker
Secretary of the Board

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, MARCH 5, 2014**

Members Present: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Members Absent: Stacey Cicero, Anne Neilans, Mark Schiesser, Bridget Shumway

Invited Guests: George DesMarteau, Maureen Milke, Robin Blew

Kate DaBoll-Lavoie called the meeting to order at 5:30 p.m.

Teacher Presentation

Music Teacher Lisa Schmitz and Physical Expedition Teacher Sarah Johnson shared how they have integrated their lesson plans with the Kindergarten expedition. Songs and movement are used to reinforce the concepts being taught in the classroom. Lots of kinesthetics are used in both programs.

Sarah also shared a pilot energizer activity. When the weather is nice the class participates in a running program at the very beginning of the day, twice per week. After a brief warm up the students run around the block. After an initial trial with just the 6th grade it was opened up to other classes and 2nd, 4th, and 5th grades joined in. The feedback from teachers has been positive.

Both teachers gave a brief comment about how much they are looking forward to moving into the new space. Music will no longer be taught in the hallway. Physical Expedition will not be in the basement with pillars in the middle of the space, and will have a floor that is conducive to dance.

Minutes

Motion 140212.1 Upon motion of Harry Pierre-Philippe, and duly seconded by Marcia Joy, the following was submitted for adoption: RESOLVED, that the minutes of the February 12, 2014 meeting be approved.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero, Anne Neilans, Mark Schiesser, Bridget Shumway

Motion 140212.1 passed 12 to 0

Motion 140212.2 Upon motion of Tracy Walker, and duly seconded by Lisa O'Malley, the following was submitted for adoption: RESOLVED, that the minutes of the February 20, 2014 meeting be approved.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero, Anne Neilans, Mark Schiesser, Bridget Shumway

Abstaining: Michelle Erklenz-Watts,, Jennifer Sutherland,

Motion 140212.2 passed: 10 Yes, 0 No, 2 Abstaining

Finances

- Robin presented the **Budget Review, Balance Sheet, and Expansion Project SS** as of January 31, 2014. These were reviewed with no concerns raised.

Expansion Project

- Windows have been installed and rooms are nearing completion. It is expected that classes and programs will have moved into the new space no later than Friday 3/21/14.

Personnel Committee

The Personnel Committee has been reviewing the Staff Handbook. Questionnaires were given to staff soliciting concerns and questions. Those have been returned and are being reviewed. Once staff feedback has been reviewed, changes may be made to the Staff Handbook. If changes are made they will be given to staff for review and input. Once that has been done any changes will be brought to the Board for approval before being implemented.

It was suggested that we look at the Handbook and Policies of other charter schools for comparative purposes.

The question was raised as to whether changes in the Staff Handbook represent a change in the terms of our charter. It was noted that this would be checked by the Personnel Committee.

Board Business

George DesMarteau shared a draft of a letter in response to the letter from Mr. & Mrs. Hotaling. The Board discussed the contents of the letter and generally agreed that it reflected the discussion from our February 20, 2014 meeting.

Motion 140212.3 Upon motion of Harry Pierre-Philippe, and duly seconded by Marcia Joy, the following was submitted for adoption: RESOLVED, that the letter to Mr. & Mrs. Hotaling be approved and that it be sent by the President of the Board.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero, Anne Neilans, Mark Schiesser, Bridget Shumway

Motion 140212.3 passed 12 to 0

Family Association

- Martin asked if a letter had been sent to the Family Association in response to their "suggestions." The Minutes from the February 12, 2014 meeting indicated a letter of response would be sent, but it was unclear who was to send it. Kate said that she and Bridget will draft a response for Board approval.
- Jenny asked if we can decide on a procedure that would acknowledge visitors to our meetings, and perhaps find a way to allow them to have brief input during the meeting. No decision was made at this time.
- Board members were again encouraged to attend school events and Family Association events so that they can be more accessible to parents on an informal basis.
- It was clearly stated that the Board is interested in any and all input from parents at any time.
- There is a Talent Show on Sunday March 9, 2014 at 1:00PM in the Auditorium. All Board members are invited to attend.

School Leader Report

- The 3rd grade will be returning to their classroom soon. They have been housed in the main building of the RMSC during our expansion construction.
- Substitute Teachers – we are in need of more substitute teachers. If any Board member knows of individuals who would be interested they should have them get in touch with Lisa, or give their names to Lisa.

Motion 140305.4 Upon motion of Jennifer Sutherland, and duly seconded by Harry Pierre-Philippe, the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero, Anne Neilans, Mark Schiesser, Bridget Shumway

Motion 140305.4 passed 12 to 0

Respectfully Submitted,
Tracy O Walker
Secretary of the Board

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, APRIL 2, 2014**

Members Present: Stacey Cicero, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Jennifer Sutherland, Tracy Walker, Lisa Wing

Members Absent: Ann Marie Spinney

Invited Guests: George DesMarteau, Maureen Milke, Robin Blew

Bridget Shumway called the meeting to order at 5:30 p.m.

Teacher Presentation

Sixth Grade Teachers Chris Dolgos and Alexis Stubbe shared how they have developed the concept of "sustainability" into their year long expedition. They have studied how to become a "Green Ribbon School." They determined that it takes more than one class can do in one year, so this year's class is starting on the project and future classes will take up where they leave off. On Wednesday May 28th at 6:30 the class will present their findings to the community. All Board members are welcome.

As part of their studies, the class visited other cities to see what they are doing. They visited:

- Nashville / Chattanooga
- Denver / Boulder
- Cambridge / Boston
- Portland / Eugene

Minutes

Motion 140402.1 Upon motion of Tracy Walker, and duly seconded by Mark Scheisser, the following was submitted for adoption: RESOLVED, that the minutes of the March 5, 2014 meeting be approved.

Voting in the Affirmative: Stacey Cicero, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Ann Marie Spinney

Motion 140402.1 passed 15 to 0

Finances

- Robin presented the **Budget Review, Balance Sheet, and Expansion Project SS** as of January 2/28, 2014. There were several line items that were out of line with the projected budget, but these were explained with no concerns raised.

Expansion Project

- All the new classrooms are in use. The space is very nice and everyone is pleased with the outcome.
- There is a \$16,000 expense from Pike regarding work time lost while dealing with the contaminated soil / water. We are negotiating with them regarding this expense and expect to reduce the amount.

Personnel Committee

- The Personnel Committee has met four times since the March meeting.
- Staff was given an questionnaire asking for questions about, concerns regarding, and suggestions for the Staff Handbook. Each response was reviewed and considered.
- Each page of the Staff Handbook was reviewed in light of the above questionnaire. Most changes involved clarifying procedures rather than substantive changes or additions.
- Where more clarification was needed, items were added to the appendix.
- There is one more section to be revised after more discussion with staff. Once this is done, the whole handbook will be sent to an attorney who specializes in Labor Laws to ensure that things are in order and legal.

Capital Campaign

Mark Scheisser filled us in on where we stand with a Capital Campaign. He and Bridget have met with many Board members to answer any questions and address and concerns.

- Bill Colby has agreed to be the Campaign Chair. He is only available until October 2014 so we are looking at that as defining the time span of the campaign.
- A Campaign Committee will be convened. This committee will be comprised of
 - Several Board members (please see Mark or Bridget if you are interested in being on this committee)
 - Lisa Wing
 - Teacher(s)
 - Parents (both current parents and alumni parents)
 - Student alumni
- A Development Director – this would be an independent contractor position. This person would be responsible for the day to day work of the campaign. (see motion 040402.2 below).
- The goal of the committee is to:
 - Raised \$1,000,000 to help replenish the school's reserve funds.
 - Through grants
 - Through donations
 - Through fund raising events
 - Increase Community awareness and support of the school and its mission.

There were concerns raised regarding whether this activity, which will take time and energy from everyone, will distract and detract from the education of our students.

Motion 140402.2 Upon motion of Tracy Walker, and duly seconded by Mark Scheisser, the following was submitted for adoption: RESOLVED, that a capital campaign be initiated to be known as the Genesee Community Charter School Capital Campaign with a fundraising goal of \$1,000,000 and the President is directed to formulate a committee to direct this campaign and to present the identified members thereof to this board for approval.

Voting in the Affirmative: Stacey Cicero, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Tracy Walker, Lisa Wing

Voting in the Negative: Jennifer Sutherland

Abstaining: Martin Presberg

Absent: Ann Marie Spinney

Motion 140402.2 Passed: Yes = 13 / No = 1 / Abstain = 1

Motion 140402.3 Upon motion of Tracy Walker, and duly seconded by Mark Scheisser, the following was submitted for adoption: RESOLVED, that the School Leader is authorized to designate a Campaign Manager and to enter into a contract with such campaign manager to implement the school's capital campaign at a consideration not to exceed \$35,000, upon such terms as may be appropriate, subject to the approval of the Executive Committee.

Voting in the Affirmative: Stacey Cicero, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Tracy Walker, Lisa Wing

Voting in the Negative: None

Abstaining: Jennifer Sutherland

Absent: Ann Marie Spinney

Motion 140402.3 passed : Yes = 14 / No = 0 / Abstain = 1

Motion 140402.4 Upon motion of Harry Pierre-Philippe, and duly seconded by Tracy Walker, the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Stacey Cicero, Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, Janet Finch-Levy, William Gargan, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Martin Presberg, Mark Schiesser, Bridget Shumway, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Ann Marie Spinney

Motion 140402.4 passed 15 to 0

Respectfully Submitted,
Tracy O Walker
Secretary of the Board

**The Genesee Community Charter School
Board of Trustee Meeting Minutes
Wednesday, May 14, 2014**

Members Present: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Marcia Joy, Lisa O'Malley, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Lisa Wing

Members Absent: Stacey Cicero-Ryan, Janet Finch-Levy, Anne Neilans, Harry Pierre-Philippe, Tracy Walker

Invited Guests: George DesMarteau, Maureen Milke, Robin Blew

Non-participating Observer: Michelle Hannagan (parent)

Bridget Shumway called the meeting to order at 5:40 p.m.

Minutes

The minutes from the April 2, 2014 meeting were reviewed.

Motion 140514.1 Upon motion of Lisa Wing, and duly seconded by Kathleen DaBoll-Lavoie, the following was submitted for adoption: RESOLVED, that the minutes of the April 2, 2014 meeting be approved.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Marcia Joy, Lisa O'Malley, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero-Ryan, Janet Finch-Levy, Anne Neilans, Harry Pierre-Philippe, Tracy Walker
Motion 140514.1 passed 11 to 0

Teacher Presentation

Art Teacher Maureen Lockner showed a Power Point presentation of students working in the new art space. Maureen commented on how bright the space was with all of the new windows, and how she thinks this will inspire students as they work on projects. There is plenty of room for the children to spread out, and lots of storage space. The roominess of the area allows her to make materials more available to the students, giving them a greater sense of independence. Maureen predicts that this new found sense of independence will encourage the students to reach their fullest potential as artists.

Financial Report

Robin Blew presented the Financial Statements for month ending March 31, 2014. Some things to note:

- A new column was added for the Proposed Budget for 2014-2015
- There is a significant variance in Teacher and Assistant Benefits. This is due to more employees taking advantage of GCCS group plans, timing of HRA (Health Reimbursement Account) expenses, and the Employer portion of the NYSTRS (NYS Teacher Retirement System.) Because of this variance, Lisa Wing has budgeted 37% of salaries for benefits for 2014-2015. The previous amount was 32%.

- Suggestions were made to add a revenue line for Field Studies, and to break out Teacher and Assistant Benefits by line-item, rather than lump them together. This would allow for closer monitoring and year-to-year comparison of these expenses.

Robin also presented the Balance Sheet for month ending March 31, 2014. There were no items to report on.

Expansion

Mark Schiesser reported on current Expansion expenses. Of the 1.4 million in expenses, 1.2 million has been paid. GCCS should expect more Applications for Payment from Pike as they begin work on the exterior of the building. This work should be completed in a few weeks.

Investment Report

Because much of the Expansion is being paid out of investment monies, Mark Schiesser has requested that the BOT wait to review current investments until the project is complete. This will allow for a clearer picture of where investment accounts stand. There was discussion about GCCS' Excess Funds Investment Policy, and what "Excess" means. The policy reads:

- Operating cash (12% operating budget)
- Allocation to short term bond fund (24% operating budget)

All investment accounts and the Investment Policy will be reviewed in September.

Capital Campaign

Bridget Shumway reported on the Capital Campaign. GCCS has retained Jessica Stadt as its new Capital Campaign Director. A Capital Campaign Committee (CCC) has been formed, with former founding member and BOT President Bill Colby as the Campaign Chair. Other members are:

Current/former parents: Cheryl Marshall, Jim Maddison, Liz Hallmark, Diana Carter
 Student alumni: Eric Quitter, Emma Marshall, Kennethea Wilson
 BOT members: Mark Schiesser, Bridget Shumway, Lisa Wing

In the next 6 weeks, Jessica's immediate focus will be on identifying potential donors and scheduling student-led tours of GCCS before the kids leave for the summer. The summer months will be spent setting up individual meetings with potential donors. Jessica will also be contacting each current BOT member, with the expectation that there will be 100% member participation. In addition, she hope to reapply for the Farash Grant. The overall goal of the Capital Campaign effort is to raise \$1,000,000.00.

Jessica provided the Board a draft of a "Gift Acceptance Policy" for review. George DesMarteau will be reviewing this document, and will have it ready for adoption by the BOT at the June meeting.

With the Campaign on its way, the question was raised again about the Art Wall as a way to recognize donors. The quote of the piece was \$29,000.00. This will be an agenda item for the next CCC meeting.

The BOT discussed the importance of making sure all donors are acknowledged for their support, regardless of the size of the donation.

There were 2 other things to note:

- 1) Will there be expenses other than Jessica's contracted amount that may affect the operating budget?

2) Is there a way to incorporate 6th grade's sustainability project of turning GCCS into a Green Ribbon School as a way to solicit donations?

Personnel Committee

Marcia Joy reported that the revised Staff Handbook was sent to the labor attorney for review. It will be ready for adoption by the BOT in June.

School Leader Report

- Lisa Wing has hosted an EL (Expeditionary Learning) Resident by the name of Jesus Urdiales. Mr. Urdiales is opening up a bi-lingual school in Wilmington, Delaware, and has spent almost 2 weeks at GCCS. His schedule consisted of 1:1 time with Lisa learning start up procedures, attending professional development meetings and observing classrooms. He also had break-out time with GCCS teachers, observed a Personnel Committee meeting and attended Community Circle.
- GCCS staff has agreed to host a Site Seminar in late October of 2014. The theme is going to focus on having wonderful expeditions while incorporating Common Core Standards.

2014-2015 Operating Budget

Lisa Wing presented the proposed 2014-2015 budget. Some key points:

- There was a \$250 increase in RCSD per pupil allocation
- Budget was based on 208 kids rather than 205
- Teacher and Assistant Benefits based on 37% of salaries rather than 32%
- Current Special Education Coordinator is retiring, the new person may have less experience, so may have a lower salary. This is a .75 FTE position.
- Raises were based on the following:
 - Under 50K raised at 4%
 - 50-60K raised at 3.5%
 - 60K + raised at 3%

Motion 140514.2 Upon motion of Michelle Erklenz-Watts, and duly seconded by Mark Scheisser, the following was submitted for adoption: RESOLVED, that the 2014-2015 Operating Budget be approved.
Voting in the Affirmative: Kathleen DaBoll-Lavoie, Michelle Erklenz-Watts, William Gargan, Marcia Joy, Lisa O'Malley, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero-Ryan, Janet Finch-Levy, Anne Neilans, Harry Pierre-Philippe, Tracy Walker

Motion 140514.2 passed 11 to 0

Nominating Committee

Kate DaBoll-Lavoie reported that the Committee is working on the following positions:

- 1 Parent representative (Family Association holds elections in May)
 - 1 Teacher representative (Teachers will elect a candidate May 23, 2014)
- Expiring Officer positions

Other Business

- GCCS is just beginning to go out to bid for the Food Service Program. Meetings will be set up with Julia K. Caterers and Fresh Wise (a division of Foodlink.)
- Dates to remember
 - 5/28: Final Presentation for 6th Grade Substantiality project

6/4, 5: Passage Portfolios
6/11: BOT Reception following regular meeting
6/13, 15: 4th Grade play 1776

Change in Start Time for June 11, 2014 BOT Meeting

Motion 140514.3 Upon motion of Bridget Shumway, and duly seconded by William Gargan, that the following was submitted for adoption: RESOLVED, that the start time for the June 11, 2014 meeting be changed to 5:00 p.m., be approved.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, William Gargan, Marcia Joy, Lisa O'Malley, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero-Ryan, Janet Finch-Levy, Anne Neilans, Harry Pierre-Philippe, Tracy Walker
Michelle Erklenz-Watts (left meeting early)

Motion 140514.3 passed 10 to 0

Meeting Adjourned

Motion 140514.4 Upon motion of Kate DaBoll-Lavoie, and duly seconded by Marcia Joy, that the following was submitted for adoption: RESOLVED, that the meeting be adjourned.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, William Gargan, Marcia Joy, Lisa O'Malley, Martin Presberg, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Lisa Wing

Voting in the Negative: None

Absent: Stacey Cicero-Ryan, Janet Finch-Levy, Anne Neilans, Harry Pierre-Philippe, Tracy Walker
Michelle Erklenz-Watts (left meeting early)

Motion 140514.4 passed 10 to 0

Respectfully Submitted,
Maureen Milke

**The Genesee Community Charter School
Board of Trustee Meeting Minutes
Wednesday, June 11, 2014**

Board of Trustees Meeting Minutes for June 11, 2014 have not been approved yet.

Appendix H: Enrollment and Retention Efforts

Genesee Community Charter School
 Recruitment & Retention Efforts
 2013-14

	Recruitment	Retention
Students who Qualify for Free & Reduced Price Lunch	<ul style="list-style-type: none"> ✓ Distribute information about the school at the Public Market on weekends in the months preceding the lottery ✓ Send English and Spanish posters to urban neighborhood churches, bodegas, and convenience stores ✓ Send English and Spanish posters to all city libraries, social services offices, pediatric offices, YMCA's and YWCA's, music schools, museums ✓ Send English and Spanish posters and fliers for distribution to families to all city day care providers, nursery schools, Head Start Programs, and preschools and UPK providers ✓ Advertise on local radio stations in English and Spanish, with an emphasis on stations that reach urban demographics ✓ Host open houses, school tours, and information sessions at GCCS on evenings and weekends in the months preceding the lottery ✓ Participate in Rochester City School District School Choice Expo ✓ Advertise in the free City Newspaper and in the City Newspaper's Annual Manual ✓ Send information to all local media for Public Service Announcements 	<ul style="list-style-type: none"> ✓ Ensure that families who move within the city or county receive information about transportation options ✓ Maintain high level of parent satisfaction through excellent instructional program, communication, and parent involvement opportunities
ELL Students	<ul style="list-style-type: none"> ✓ Distribute information about the school at the Puerto Rican Festival ✓ Send English and Spanish posters to urban neighborhood churches, bodegas, and convenience stores ✓ Send English and Spanish posters to all city libraries, social services offices, pediatric offices, YMCA's and YWCA's, music schools, museums ✓ Send English and Spanish posters and fliers for distribution to families to all city day care providers, nursery schools, Head Start Programs, and preschools and UPK providers ✓ Advertise on local radio stations in English and Spanish, including stations that reach urban 	<ul style="list-style-type: none"> ✓ Provide high-quality ELL services to students ✓ Translate communications for non-English speaking families

	<p>demographics</p> <ul style="list-style-type: none"> ✓ Host open houses, school tours, and information sessions at GCCS on evenings and weekends in the months preceding the lottery ✓ Host information sessions off-site at neighborhood child care centers, e.g. ABC Head Start, Urban League, Volunteers of America, Generations ✓ Participate in Rochester City School District School Choice Expo ✓ Send information to all local media for Public Service Announcements ✓ Send English and Spanish posters to urban neighborhood churches, bodegas, and convenience stores 	
Special Education Students	<ul style="list-style-type: none"> ✓ Send English and Spanish posters to all city libraries, social services offices, pediatric offices, YMCA's and YWCA's, music schools, museums ✓ Send English and Spanish posters and fliers for distribution to families to all city day care providers, nursery schools, Head Start Programs, and preschools and UPK providers ✓ Advertise on local radio stations in English and Spanish, including stations that reach urban demographics ✓ Host open houses, school tours, and information sessions at GCCS on evenings and weekends in the months preceding the lottery ✓ Host information sessions off-site at neighborhood child care centers, e.g. ABC Head Start, Urban League, Volunteers of America, Generations ✓ Participate in Rochester City School District School Choice Expo ✓ Advertise in the free City Newspaper and in the City Newspaper's Annual Manual ✓ Send information to all local media for Public Service Announcements 	<ul style="list-style-type: none"> ✓ Provide high-quality special education and intervention services that allow students to remain at GCCS ✓ Involve families early and meet regularly to address behavioral or academic concerns

Recruitment & Retention Plan
2014-15

	Recruitment	Retention
Students who Qualify for Free & Reduced Price Lunch	<ul style="list-style-type: none"> ✓ Distribute information about the school at the Public Market on weekends in the months preceding the lottery ✓ Distribute information about the school at the city's Jazz Festival, High Falls Festival, and African-American Festival ✓ Send English and Spanish posters to urban neighborhood churches, bodegas, and convenience stores ✓ Send English and Spanish posters to all city libraries, social services offices, pediatric offices, YMCA's and YWCA's, music schools, museums ✓ Send English and Spanish posters and fliers for distribution to families to all city day care providers, nursery schools, Head Start Programs, and preschools and UPK providers ✓ Advertise on local radio stations in English and Spanish, with an emphasis on stations that reach urban demographics ✓ Host open houses, school tours, and information sessions at GCCS on evenings and weekends in the months preceding the lottery ✓ Host information sessions off-site at neighborhood child care centers, e.g. ABC Head Start, Urban League, Volunteers of America, Generations ✓ Participate in Rochester City School District School Choice Expo ✓ Advertise in the free City Newspaper and in the City Newspaper's Annual Manual ✓ Send information to all local media for Public Service Announcements 	<ul style="list-style-type: none"> ✓ Ensure that families who move within the city or county receive information about transportation options ✓ Maintain high level of parent satisfaction through excellent instructional program, communication, and parent involvement opportunities
ELL Students	<ul style="list-style-type: none"> ✓ Distribute information about the school at the Puerto Rican Festival ✓ Work with representatives from local refugee organizations to solicit applicants ✓ Send English and Spanish posters to urban neighborhood churches, bodegas, and convenience stores ✓ Send English and Spanish posters to all city libraries, social services offices, pediatric offices, YMCA's and YWCA's, music schools, museums ✓ Send English and Spanish posters and fliers for 	<ul style="list-style-type: none"> ✓ Provide high-quality ELL services to students ✓ Translate communications for non-English speaking families

	<p>distribution to families to all city day care providers, nursery schools, Head Start Programs, and preschools and UPK providers</p> <ul style="list-style-type: none"> ✓ Advertise on local radio stations in English and Spanish, including stations that reach urban demographics ✓ Host open houses, school tours, and information sessions at GCCS on evenings and weekends in the months preceding the lottery ✓ Host information sessions off-site at neighborhood child care centers, e.g. ABC Head Start, Urban League, Volunteers of America, Generations ✓ Participate in Rochester City School District School Choice Expo ✓ Send information to all local media for Public Service Announcements 	
<p>Special Education Students</p>	<ul style="list-style-type: none"> ✓ Send English and Spanish posters to all city libraries, social services offices, pediatric offices, YMCA's and YWCA's, music schools, museums ✓ Send English and Spanish posters and fliers for distribution to families to all city day care providers, nursery schools, Head Start Programs, and preschools and UPK providers ✓ Advertise on local radio stations in English and Spanish, including stations that reach urban demographics ✓ Host open houses, school tours, and information sessions at GCCS on evenings and weekends in the months preceding the lottery ✓ Host information sessions off-site at neighborhood child care centers, e.g. ABC Head Start, Urban League, Volunteers of America, Generations ✓ Participate in Rochester City School District School Choice Expo ✓ Advertise in the free City Newspaper and in the City Newspaper's Annual Manual ✓ Send information to all local media for Public Service Announcements 	<ul style="list-style-type: none"> ✓ Provide high-quality special education and intervention services that allow students to remain at GCCS ✓ Involve families early and meet regularly to address behavioral or academic concerns



Canterbury School
 Nationally Recognized
 Independent School
 Rochester, NY
 www.canterbury-school.org




Genesee Community Charter School
 at the Rochester Museum & Science Center

www.GCCSchool.org

Featuring a rich, experiential curriculum for Kindergarten through Grade 6 that emphasizes social studies and science through the study of local history and our community's global connections. Enrollment information available from January through March.

An Exceptional Choice!

657 East Ave. Rochester, NY 14607 (585) 697-1960

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Genesee Community Charter School
at the Rochester Museum & Science Center

Dear Director:

Enclosed is a poster and fliers advertising our upcoming parent information sessions. Can you please display the poster and distribute the fliers to parents of students entering Kindergarten through Grade 5?

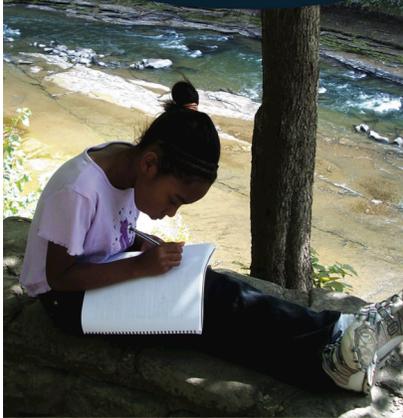
Thank you.

Sincerely yours,



Genesee Community Charter School at the Rochester Museum & Science Center

www.GCCSchool.org



An Expeditionary Learning School
serving children in grades K-6

Our program features:

- Community-based investigations
- Hands-on, minds-on projects
- Exploration and discovery
- Learning through fieldwork
- Opportunities for service to others

We emphasize:

- Intellectual challenge
- Reflection and critique
- A culture of collaboration
- Character development
- Quality work

657 East Ave. Rochester, NY 14607 (585) 697-1960

An Exceptional Choice!

Learn more about our school by attending one of our
Parent Information Sessions:

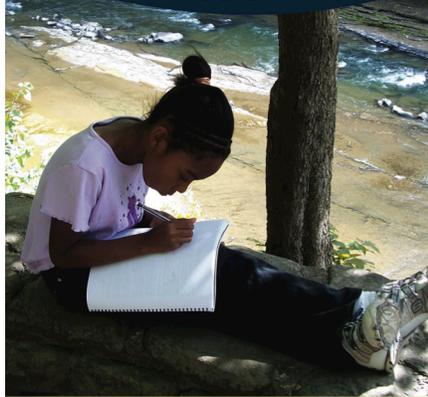
Monday, March 25, 2014
Tuesday, March 31, 2014
7-9 pm
Eisenhart Auditorium at RMSC

Saturday, March 29, 2014
10 am - 12 noon
Eisenhart Auditorium



Genesee Community Charter School at the Rochester Museum & Science Center

www.GCCSchool.org



Escuela de Aprendizaje Expedicionaria sirviendo niños en grados K-6

Nuestro programa contiene:

- Investigaciones basada en la comunidad
- Proyectos usando nuestras manos y mentes
- Exploración y descubrimiento
- Aprendiendo a través de visitas a lugares específicos
- Oportunidades para servir a otros

Enfatizamos en:

- Retos intelectuales
- Reflexión y crítica
- Una cultura de colaboración
- El desarrollo de carácter
- Trabajo de calidad

657 East Ave. Rochester, NY 14607 (585) 697-1960

Una Elección Excepcional!

Aprenda más de nuestra escuela atendiendo una de nuestras sesiones de información para padres:

Martes, Marzo 25, 2014
Lunes, Marzo 31, 2014
7-9 pm
Eisenhart Auditorium at RMSC

Sábado, Marzo 29, 2014
10 am-12 noon
Eisenhart Auditorium at RMSC

The school's viewbook could not be saved to this document.

Daycare, Preschools, Social Services Offices, Pediatricians, Neighborhood Convenience Stores
Address List

Browncroft Day Care
933 Atlantic Avenue
Rochester, NY 14609

YMCA of Greater Rochester
444 East Main Street
Rochester, NY 14604

Action for a Better Community
49 Stone Street
Rochester, NY 14604

Asbury Day Care
1050 East Avenue
Rochester, NY 14607

Bethesda Child Care
1065 Clinton Avenue North
Rochester, NY 14621

Caring and Sharing Child Care
90 Webster Ave
Rochester, NY 14609

Child Care Council
595 Blossom Road Suite 120
Rochester, NY 14610

Community Arts Academy
597 East Ave
Rochester, NY 14607

ABC Head Start
30 Hart St
Rochester, NY 14605

Generations Child Care
52 West Avenue
Fairport, NY 14450

Rochester School for the Deaf
1545 St Paul St
Rochester, NY 14621

Augustin Child Care Center
3399 Winton Road South
Rochester, NY 14623

Twelve Corners Nursery School
1200 South Winton Road
Rochester, NY 14618

Generations Child Care
179 Stenson St
Rochester, NY 14606

Stepping Stones
41 Colebrook Drive
Rochester, NY 14617

Rochester Museum & Science
er Preschool
657 East Ave
Rochester, NY 14607

Monroe County Department of
ian Services
111 Westfall Road
Rochester, NY 14692

KinderCare Learning Centers
770 Carter St
Rochester, NY 14621

Generations Child Care
869 N Clinton Ave
Rochester, NY 14605

Generations Child Care
170 Highland Ave
Rochester, NY 14620

Panorama Pediatric Grp
220 Linden Oaks # 200
Rochester, NY 14625

Pittsford Ped Assoc
59-b Monroe Ave
Pittsford, NY 14534

Goodman Pediatrics
500 Helendale Rd # 200
Rochester, NY 14609

Mendon Pediatrics
30 Assembly Dr # 105 Po Box 488
Rochester, NY 14506

Westside Pediatric Grp
497 Beahan Rd
Rochester, NY 14624

U Of R General Pediatric Grp
601 Elmwood Ave # 632
Rochester, NY 14642

A L Jordan Health Ctr
82 Holland St
Rochester, NY 14605

Lifetime Health Perinton Center
77 Sullys Trl
Pittsford, NY 14534

Culver Medical Group
913 Culver Road
Rochester, NY 14609

Penfield Pediatrics Llc
21 Willow Pond Way # 200
Rochester, NY 14526

Chamberlain Sullivan Mikus Llp
3101 W Ridge Rd
Rochester, NY 14626

Learn-In Care
93 Spruce Avenue
Rochester, NY 14611

RGH Pediatric Assoc
1425 Portland Ave # 238
Rochester, NY 14621

Ogden Pediatrics
4415 Buffalo Rd
North Chili, NY 14514

Portland Pediatric Grp
1700 Hudson Ave
Rochester, NY 14617

Fairport Pediatrics
460 Cross Keys Off Pk
Fairport, NY 14450

GHS Pediatrics
222 Alexander St # 4200c
Rochester, NY 14607

Calkins Medical Group Llp
125 Red Creek Dr # 201
Rochester, NY 14623

Pediatric Group Of The U Of R
601 Elmwood Ave # 777
Rochester, NY 14642

Lifetime Health: Westfall Pediatrics
2561 Lac De Ville Blvd # 200
Rochester, NY 14618

Unity Pediatrics At West Main
819 W Main St # 4
Rochester, NY 14611

Chili Pediatrics
849 Paul Rd # 110
Rochester, NY 14624

English Road Pediatrics
1800 English Rd
Rochester, NY 14616

Brighton Pediatrics
Westfall Professional Park
900 Westfall Rd. Suite 1C
Rochester, NY 14618

Genesis Pediatrics LLC
900 Elmgrove Road
Rochester, NY 14624

Gladbrook Pediatrics Pllc
300 White Spruce Blvd
Rochester, NY 14623

Perinton Pediatrics
800 Ayrault Rd Suite 100
Fairport, NY 14450

Marion B Folsom Center
1850 Brighton Henrietta Tl Rd
Rochester, NY 14623

Mendon Pediatrics at the Basin
510 Kreag Rd
Pittsford, NY 14534

Parkview Pediatrics
1050 Pittsford Victor Rd
Pittsford, NY 14534

Parkway Pediatrics & Adolescents
353 Island Cottage Rd
Rochester, NY 14612

ABC Headstart
1772 Clifford Ave
Rochester, NY 14609
Atten: Charlene Crayon

Webster Medical Grp
45 Webster Commons Blvd
Webster, NY 14580

Carter Street Recreation Center
500 Carter Street
Rochester, NY 14621

Flint Street Recreation Center
271 Flint Street
Rochester, NY 14608

Genesee Waterways Center
PO Box 18607
Rochester, NY 14618

VOA Children's Center
214 Lake Ave
Rochester, NY 14608
Atten: Miss Denise

YMCA of Greater Rochester
797 Monroe Ave
Rochester, NY 14607

Baden St Settlement
RCSD #22
27 Zimbrich St
Rochester, NY 14621-3411

Penn Fair Pediatric Grp
2067 Fairport Nine Mile Line Rd
0
Rochester, NY 14526

Temple Medical
14 Franklin St # 1010
Rochester, NY 14604

Adams Street Recreation Center
85 Adams St.
Rochester, NY 14608

North Street Recreation Center
700 North Street
Rochester, NY 14605

Humboldt Recreation Center
1045 Atlantic Ave
Rochester, NY 14609

Maplewood YMCA
25 Driving Park Ave.
Rochester, NY 14613

Ibero-American Action League
Early Childhood Development
777 Clifford Ave
Rochester, NY 14621

Baden St Settlement
485 N Clinton Ave
Rochester, NY 14605

Bay Creek Medical Grp
2000 Empire Blvd # 200
Webster, NY 14580

South Ave Community Center
999 South Ave
Rochester, NY 14620

Avenue D Recreation Center
200 Avenue D
Rochester, NY 14621

Edgerton Community Center
41 Backus St.
Rochester, NY 14608

Webster Recreation Center
530 Webster Ave
Rochester, NY 14609

ABC Head Start
1150 Hudson Ave
Rochester, NY 14621

Rochester Public Library
115 South Ave
Rochester, NY 14604

Hochstein School of Music
50 North Plymouth Ave
Rochester, NY 14614

UPK Director
RCSD # 8
1189 St Paul St
Rochester, NY 14621

UPK Director
RCSD #20
54 Oakman St
Rochester, NY 14605

UPK Director
RCSD #25
965 N Goodman St
Rochester, NY 14609

UPK Director
RCSD # 33
500 Webster Ave
Rochester, NY 14609

UPK Director
RCSD # 45
1445 Clifford Ave
Rochester, NY 14621

UPK Director
Benjamin Franklin HS
950 Norton ST
Rochester, NY 14621

UPK Director
Family Learning Center
30 Hart St
Rochester, NY 14605

UPK Director
RCSD # 5
555 Plymouth Ave N
Rochester, NY 14608

UPK Director
RCSD # 17
158 Orchard St
Rochester, NY 14611

UPK Director
RCSD # 57
15 Costar St
Rochester, NY 14608

UPK Director
RCSD # 19
465 Seward St
Rochester, NY 14608

UPK Director
RCSD # 36
85 St Jacob
Rochester, NY 14621

UPK Director
RCSD # 39
145 Midland Ave
Rochester, NY 14621

UPK Director
RCSD # 52
100 Farmington Rd
Rochester, NY 14609

UPK Director
RCSD # 7
31 Bryan St
Rochester, NY 14613

UPK Director
RCSD # 34
530 Lexington Ave
Rochester, NY 14613

UPK Director
RCSD # 41
279 West Ridge Rd
Rochester, NY 14615

UPK Director
RCSD # 42
3330 Lake Ave
Rochester, NY 14612

UPK Director
RCSD # 1
85 Hillside Ave
Rochester, NY 14610

UPK Director
RCSD # 2
190 Reynolds St
Rochester, NY 14608

UPK Director
RCSD # 10
353 Congress Ave
Rochester, NY 14619

UPK Director
RCSD # 23
170 Barrington St
Rochester, NY 14607

UPK Director
RCSD # 29
88 Kirkland Ave
Rochester, NY 14611

UPK Director
RCSD # 44
820 Chili Ave
Rochester, NY 14611

UPK Director
RCSD # 9
485 N Clinton Ave
Rochester, NY 14605

Boys and Girls Club of Rochester
88 Kirkland Rd
Rochester, NY 14611-3137

UPK Director
RCSD #20
54 Oakman St
Rochester, NY 14605

UPK Director
RCSD #25
965 N Goodman St
Rochester, NY 14609

UPK Director
RCSD # 33
500 Webster Ave
Rochester, NY 14609

UPK Director
RCSD # 45
1445 Clifford Ave
Rochester, NY 14621

UPK Director
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UPK Director
RCSD # 5
555 Plymouth Ave N
Rochester, NY 14608

UPK Director
RCSD # 17
158 Orchard St
Rochester, NY 14611

UPK Director
RCSD # 57
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Rochester, NY 14608

UPK Director
RCSD # 19
465 Seward St
Rochester, NY 14608

UPK Director
RCSD # 36
85 St Jacob
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UPK Director
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UPK Director
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Rochester, NY 14609

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UPK Director
RCSD # 34
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Rochester, NY 14613

UPK Director
RCSD # 41
279 West Ridge Rd
Rochester, NY 14615

UPK Director
RCSD # 42
3330 Lake Ave
Rochester, NY 14612

UPK Director
RCSD # 1
85 Hillside Ave
Rochester, NY 14610

UPK Director
RCSD # 2
190 Reynolds St
Rochester, NY 14608

UPK Director
RCSD # 10
353 Congress Ave
Rochester, NY 14619

UPK Director
RCSD # 23
170 Barrington St
Rochester, NY 14607

UPK Director
RCSD # 29
88 Kirkland Ave
Rochester, NY 14611

UPK Director
RCSD # 44
820 Chili Ave
Rochester, NY 14611

UPK Director
RCSD # 9
485 N Clinton Ave
Rochester, NY 14605

Boys and Girls Club of Rochester
88 Kirkland Rd
Rochester, NY 14611-3137

Boys and Girls Club of Rochester
31 Bryan St
Rochester, NY 14613-1714

CCLC at RGH
770 Carter St
Rochester, NY 14621-2634

Chili Mini Mart
521 Chili Ave.
Rochester, NY 14611

Western Mini Mart #103
3095 Buffalo Road
Rochester, NY 14624

Abe's Mini Mart
509 Portland Ave
Rochester, NY 14605

Millennium Mini Mart
1057 Genesee St
Rochester, NY 14611

Metro Mini Mart
318 E. Main St.
Rochester, NY 14604

Hudson Best Mini Mart
1004 Hudson Ave
Rochester, NY 14621

McCall Mini mart
90 McCall Rd
Rochester, NY 14615

Little Brooklyn Mini Mart
848 Joseph Ave
Rochester, NY 14621

Westside Mini Mart
920 Glide St
Rochester, NY 14606

Westin Mini Mart
2032 Lyell Ave
Rochester, NY 14606

ANC Mini Mart
535 Smith St.
Rochester, NY 14608

Monroe Mart
677 Monroe Ave
Rochester, NY 14607

Deb's Liquor Mart
2305 Buffalo Road
Rochester, NY 14624

Neighborhood Mini Mart
675 Plymouth Ave S
Rochester, NY 14608

Kwikway Mart
150 Buffalo Road
Rochester, NY 14611

Sylvio's Pizzeria & Deli Mart
1 Alpha St.
Rochester, NY 14612

Asim Mini Mart, Inc.
580 Jefferson Ave
Rochester, NY 14611

Main and Scio Food Mart
511 E. Main St
Rochester, NY 14604

Tee Jaes Mini Mart
340 Thurston Road
Rochester, NY 14619

Barranquitas Mini Mart & Deli
1102 Clinton Ave N
Rochester, NY 14621

Bick One Food Mart
507 Maple St
Rochester, NY 14611

Gil Tegg's Mobil Mart
671 Brooks Ave
Rochester, NY 14619

SHBAM Mini Mart
1286 Saint Paul St.
Rochester, NY 14621

718 Food Mart
718 Joseph Ave
Rochester, NY 14621

Stone Road Mini Mart
1070 Stone Road
Rochester, NY 14616

S&B Mini Mart
6 Atlas St
Rochester, NY 14604

Zm Food Mart
1865 Clifford Ave
Rochester, NY 14609

Lake Mist Mini Mart
4000 Lake Ave
Rochester, NY 14612

MC Mini Mart
362 W. Main St
Rochester, NY 14608

Union Food Mart
155 Union St. N
Rochester, NY 14605

Radio Invoices

INVOICE



Entercom Rochester WPXY-FM
 70 Commercial Street
 Rochester, NY 14614
 Main: (585) 423-2900
 Billing:

www.98pxy.com

Billing Address:

Genesee Community Charter School
 Attention: Accounts Payable
 Attn: Maureen Milke
 657 East Ave.
 Rochester, NY 14607

Send Payment To:

Entercom Rochester WPXY-FM
 70 Commercial Street
 Rochester, NY 14614

Invoice #	Invoice Date	Invoice Month	Invoice Period
276138-1	03/16/14	March 2014	02/24/14 - 03/14/14

Station	Account Executive	Sales Office	Sales Region
WPXY-FM	John Sousa	Rochester Local	Local

Advertiser	Product	Estimate Number
Genesee Community Chart		

Flight Dates	Order #	Alt Order #
03/11/14 - 03/14/14	276138	

Billing Calendar	Billing Type	Deal #
Broadcast	Cash	

Special Handling

IDB #	Advertiser Code	Product Code

Agency Ref	Advertiser Ref

10788

Line	Start Date	End Date	Description	Start/End Time	MTWTFSS	Length	Spots/ Week	Rate	Type
1	03/11/14	03/14/14	Traffic	6a-7p	-TWTF--	:10	5	\$0.00	BB
Weeks: <u>Start Date</u> <u>End Date</u> <u>MTWTFSS</u> <u>Spots/Week</u> <u>Rate</u> 03/10/14 03/16/14 -TWTF-- 5 \$0.00									
Spots: # Ch Day Air Date Air Time Description Start/End Time Length Ad-ID Rate Type 3 WPXY Th 03/13/14 7:04 AM Traffic 6a-7p :10 GENESEE COMMUNITY CHARTER \$0.00 BB									
2	03/11/14	03/14/14	Traffic	6a-9a	-TWTF--	:10	5	\$50.00	BB
Weeks: <u>Start Date</u> <u>End Date</u> <u>MTWTFSS</u> <u>Spots/Week</u> <u>Rate</u> 03/10/14 03/16/14 -TWTF-- 5 \$50.00									
Spots: # Ch Day Air Date Air Time Description Start/End Time Length Ad-ID Rate Type 5 WPXY Tu 03/11/14 6:04 AM Traffic 6a-9a :10 GENESEE COMMUNITY CHARTER \$50.00 BB 1 WPXY Tu 03/11/14 6:47 AM Traffic 6a-9a :10 GENESEE COMMUNITY CHARTER \$50.00 BB 2 WPXY W 03/12/14 6:35 AM Traffic 6a-9a :10 GENESEE COMMUNITY CHARTER \$50.00 BB 3 WPXY Th 03/13/14 8:35 AM Traffic 6a-9a :10 GENESEE COMMUNITY CHARTER \$50.00 BB 4 WPXY F 03/14/14 8:17 AM Traffic 6a-9a :10 GENESEE COMMUNITY CHARTER \$50.00 BB									
3	03/11/14	03/14/14	Traffic	4p-6p	-TWTF--	:10	5	\$50.00	BB
Weeks: <u>Start Date</u> <u>End Date</u> <u>MTWTFSS</u> <u>Spots/Week</u> <u>Rate</u> 03/10/14 03/16/14 -TWTF-- 5 \$50.00									
Spots: # Ch Day Air Date Air Time Description Start/End Time Length Ad-ID Rate Type 5 WPXY Tu 03/11/14 4:54 PM Traffic 4p-6p :10 GENESEE COMMUNITY CHARTER \$50.00 BB 1 WPXY Tu 03/11/14 5:42 PM Traffic 4p-6p :10 GENESEE COMMUNITY CHARTER \$50.00 BB 2 WPXY W 03/12/14 4:42 PM Traffic 4p-6p :10 GENESEE COMMUNITY CHARTER \$50.00 BB 3 WPXY Th 03/13/14 5:25 PM Traffic 4p-6p :10 GENESEE COMMUNITY CHARTER \$50.00 BB 4 WPXY F 03/14/14 5:54 PM Traffic 4p-6p :10 GENESEE COMMUNITY CHARTER \$50.00 BB									

Total Spots 11

Due upon receipt

Mary A. Pratt
 MARY A. PRATT
 NOTARY PUBLIC, STATE OF NY
 LIVINGSTON COUNTY
 MY COMMISSION EXPIRES 8/19/17

Net Total \$500.00



PO Box 30021
 380 State Street
 Rochester, NY 14605-3021
 Phone 585-335-7500 Fax 585-258-4335

MS. MAUREEN MILKE
 GENESEE COMMUNITY CHARTER SCHOOL
 C/O ROCHESTER MUSEUM & SCIENCE CENTER
 857 EAST AVENUE
 ROCHESTER, NY 14607

Affidavit	108069
Contract	30-00550145-003
Contract Date	02/28/14
Billing Date	03/30/14

Aired Spots 3/24/2014 thru 3/28/2014

Description	Day	Date	Time	Copy	Draw	Status
WXXI-AM - 5x wk 6-8am ✓	Mon	03/10/14	8:58-9:56a	108058	15	Aired
	Tue	03/11/14	7:50-8:48a	108059	17	Aired
	Wed	03/12/14	8:20-9:18a	108050	16	Aired
	Thu	03/13/14	8:20-9:18a	108058	16	Aired
	Fri	03/14/14	8:20-9:18a	108058	16	Aired
WXXI-AM - 5x wk 4-7pm ✓	Mon	03/10/14	6:58-7:56p	108058	16	Aired
	Tue	03/11/14	6:58-7:56p	108050	16	Aired
	Wed	03/12/14	6:58-7:56p	108058	16	Aired
	Thu	03/13/14	4:20-5:18p	108050	16	Aired
	Fri	03/14/14	4:40-5:38p	108058	16	Aired

Total Number of Spots 10 ✓

INVOICE



Invoice #: IN-114031622
 Invoice Date: 03/31/2014
 Contract #: 8129951
 Page: 1
 Net Amount: \$525.00

ENTERED
 10854

Advertiser: GENESEE COMMUNITY CHARTER SCHOOL
 657 East Avenue
 Rochester, NY 14607

Station(s): WDKX-FM

Advertiser: GENESEE COMMUNITY CHARTER
 Product:
 Estimate #:
 Agency Client Code:
 Buyer Name:

Salesperson(s): Lucianne Rosario
 Terms: Net 10 Days

Day	Date	Time	Ln	Length	Product	ISCI	Rate
MON	03/10/14	06:42a	2	15	GCCS-INFOsEssENG031113FINAL	GCCS-INFOsEssENG031113FINAL	\$35.00
MON	03/10/14	10:22a	3	15	GCCS-INFOsEssSPAN031113FINAL	GCCS-INFOsEssSPAN031113FINAL	\$0.00
MON	03/10/14	04:22p	1	15	GCCS-INFOsEssENG031113FINAL	GCCS-INFOsEssENG031113FINAL	\$35.00
MON	03/10/14	05:53p	1	15	GCCS-INFOsEssSPAN031113FINAL	GCCS-INFOsEssSPAN031113FINAL	\$35.00
TUE	03/11/14	08:55a	2	15	GCCS-INFOsEssENG031113FINAL	GCCS-INFOsEssENG031113FINAL	\$35.00
TUE	03/11/14	11:22a	3	15	GCCS-INFOsEssSPAN031113FINAL	GCCS-INFOsEssSPAN031113FINAL	\$0.00
TUE	03/11/14	03:23p	1	15	GCCS-INFOsEssENG031113FINAL	GCCS-INFOsEssENG031113FINAL	\$35.00
TUE	03/11/14	04:23p	1	15	GCCS-INFOsEssSPAN031113FINAL	GCCS-INFOsEssSPAN031113FINAL	\$35.00
WED	03/12/14	06:42a	2	15	GCCS-INFOsEssENG031113FINAL	GCCS-INFOsEssENG031113FINAL	\$35.00
WED	03/12/14	02:20p	3	15	GCCS-INFOsEssSPAN031113FINAL	GCCS-INFOsEssSPAN031113FINAL	\$0.00
WED	03/12/14	03:50p	1	15	GCCS-INFOsEssENG031113FINAL	GCCS-INFOsEssENG031113FINAL	\$35.00
WED	03/12/14	06:54p	1	15	GCCS-INFOsEssSPAN031113FINAL	GCCS-INFOsEssSPAN031113FINAL	\$35.00
THU	03/13/14	06:42a	3	15	GCCS-INFOsEssENG031113FINAL	GCCS-INFOsEssENG031113FINAL	\$0.00
THU	03/13/14	07:55a	2	15	GCCS-INFOsEssSPAN031113FINAL	GCCS-INFOsEssSPAN031113FINAL	\$35.00
THU	03/13/14	04:23p	1	15	GCCS-INFOsEssENG031113FINAL	GCCS-INFOsEssENG031113FINAL	\$35.00
THU	03/13/14	05:38p	1	15	GCCS-INFOsEssSPAN031113FINAL	GCCS-INFOsEssSPAN031113FINAL	\$35.00
FRI	03/14/14	06:42a	2	15	GCCS-INFOsEssENG031113FINAL	GCCS-INFOsEssENG031113FINAL	\$35.00
FRI	03/14/14	10:23a	3	15	GCCS-INFOsEssSPAN031113FINAL	GCCS-INFOsEssSPAN031113FINAL	\$0.00
FRI	03/14/14	04:23p	1	15	GCCS-INFOsEssENG031113FINAL	GCCS-INFOsEssENG031113FINAL	\$35.00
FRI	03/14/14	06:38p	1	15	GCCS-INFOsEssSPAN031113FINAL	GCCS-INFOsEssSPAN031113FINAL	\$35.00

Remit To:
 WDKX Radio
 683 East Main Street
 Rochester, NY 14605

Invoice Totals
 Total Spots: 20
 Gross Amount: \$525.00
 Agency Commission: \$0.00
 Net Amount: \$525.00

Appendix I: Teacher and Administrator Attrition

Created Monday, July 28, 2014

Page 1

Charter School Name: 261600860826 GENESEE COMM CS

Instructions for completing the Teacher and Administrator Attrition Tables
ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2013, the FTE for added staff from July 1, 2013 through June 30, 2014, and the FTE for any departed staff from July 1, 2013 through June 30, 2014 using the two tables provided.

2013-14 Teacher Attrition Table

FTE Teachers on June 30, 2013	FTE Teachers Additions 7/1/13 – 6/30/14	FTE Teacher Departures 7/1/13 – 6/30/14
17	0	1

2013-14 Administrator Position Attrition Table

FTE Administrator Positions On 6/30/2013	FTE Administrator Additions 7/1/13 – 6/30/14	FTE Administrator Departures 7/1/13 – 6/30/14
1	0	0

Thank you

Appendix J: Uncertified Teachers

Created Monday, July 28, 2014

Page 1

Charter School Name: 261600860826 GENESEE COMM CS

Note Definition of FTE:

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf)

How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2013-14?

For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.

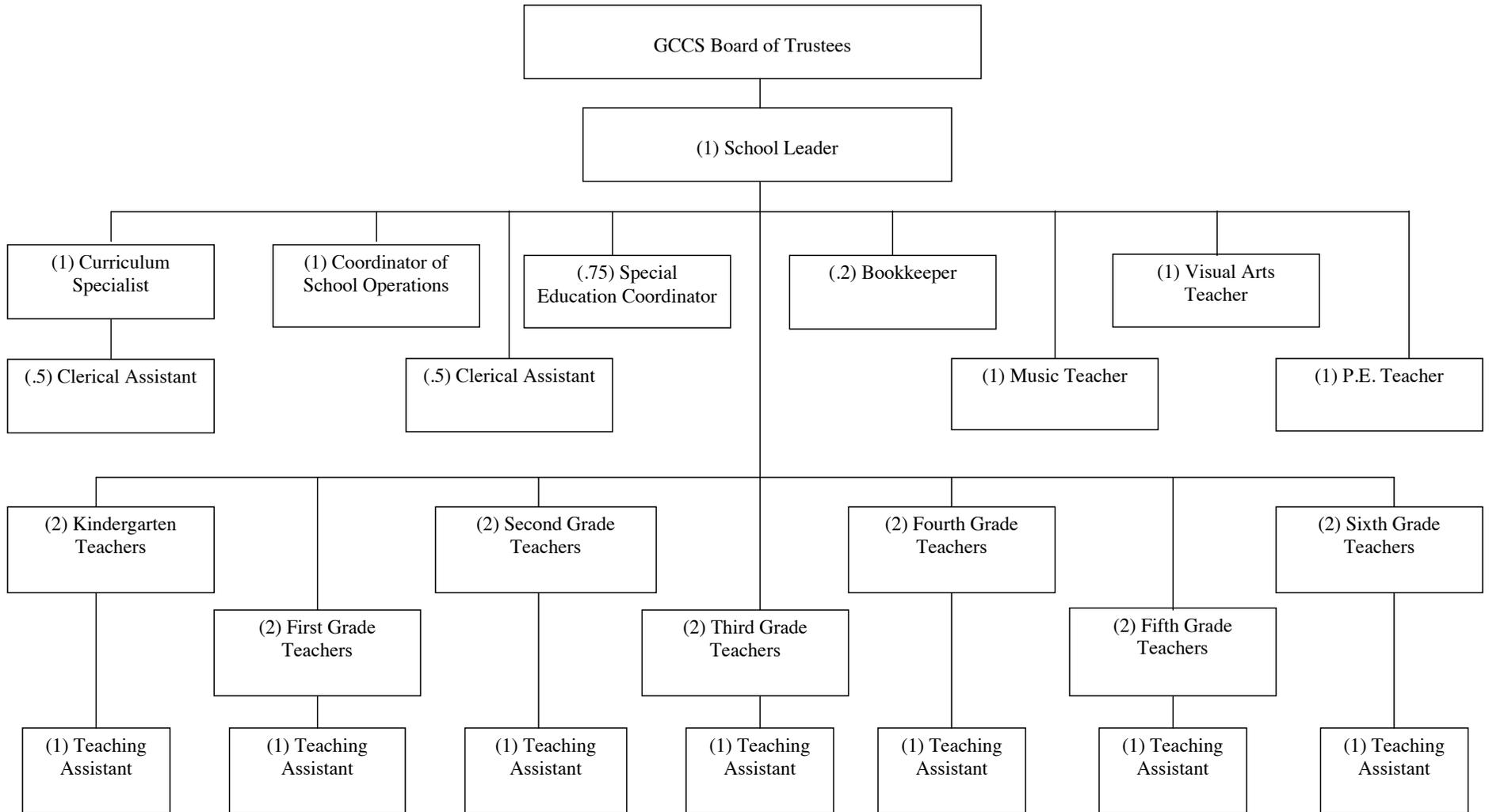
	FTE
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	1
(ii) tenured or tenure track college faculty	0
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	0
Total FTE (Sum of all Uncertified Teaching Staff)	1

How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2013-14?

16

Thank you.

Genesee Community Charter School Organization Chart



Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, June 18, 2014

Updated Wednesday, January 21, 2015

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/d694a7f952435e920774574f14487f1f97df9fc0/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Geoffrey Canada

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Chair/President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

Yes

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	President/CEO, Harlem Children's Zone
[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	Serves as the President and CEO
[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	225,000
[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	(No response)

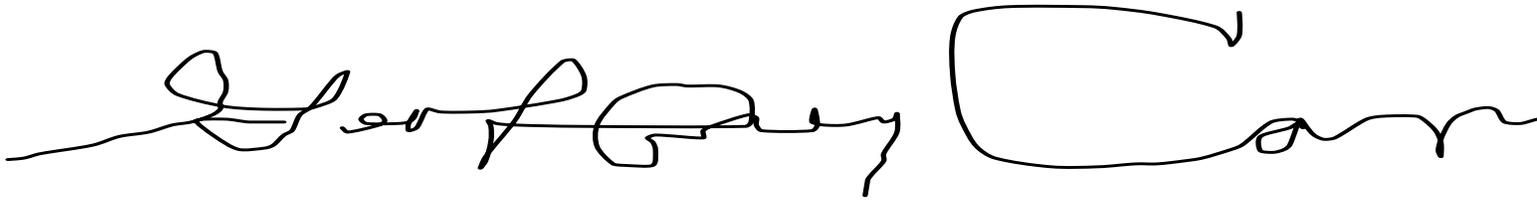
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Henry C. ...". The signature is written in a cursive style with a large, prominent initial "H" and a large, rounded "C".

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, June 18, 2014

Updated Thursday, January 15, 2015

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/0a9877af67fbbffa8cad3594f2d5cbfef3e67772/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Kenneth Langone

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

[REDACTED]

8. Select all positions you held on Board:

(check all that apply)

• Chair/President

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

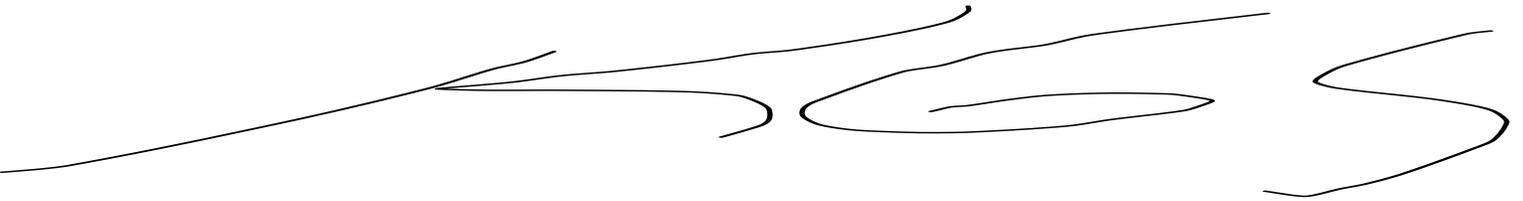
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of a long horizontal line that curves upwards at the end, followed by a series of loops and a final downward stroke.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, June 18, 2014

Updated Friday, August 15, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/254a7711d4197558959f930ff986a7e3d4f57ec9/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Mitch Kurz

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Treasurer
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to be "MARK J. HUGHES", written in a cursive style.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, June 18, 2014

Updated Friday, August 15, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/1a2bd017b5a0fb0776cc3472c5c01a0682275d3a>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Stanley Druckenmiller

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: Member

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of a large, stylized initial 'R' followed by a series of connected, fluid strokes that form a cursive name.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, June 18, 2014

Updated Tuesday, March 10, 2015

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/7a6512db41d315c58a8fc0162c0c1d8e84505adb>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Denise-Nash Fuller

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: Member

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, June 18, 2014

Updated Tuesday, March 10, 2015

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/efc0afac9bcd129266a33fa2872aae945c335a9e/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Arlene Gibson

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: Member

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, June 18, 2014

Updated Wednesday, January 21, 2015

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/da5bee71595d7c3985bb8bc8b651b79358fb9b23>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Willie Mae Johnson

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: Member

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

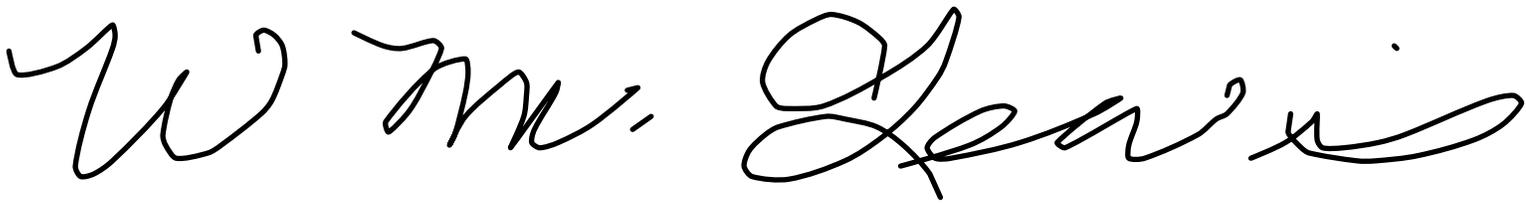
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Wm. Lewis". The signature is written in a cursive style with a large, stylized 'W' and a long, sweeping tail on the 's'.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, June 18, 2014

Updated Friday, August 15, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/c5c5a8ba23f900fa976724af4ec944bf04e4be9c/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

O'Donna-Hue Osbourne

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Parent Representative
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, June 18, 2014

Updated Tuesday, March 10, 2015

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/d4046522fd873248edcffd201778ed41cd56eac3/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Anne Williams-Isom

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Other, please specify...: Chief Executive Officer
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

Yes

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	Chief Executive Officer
[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	Serves as Chief Executive Officer
[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	219,094
[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	7/1/2014

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to be 'Andrew Johnson', written in a cursive style.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 28, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/34a369c811b8c461a3636ec36bae146cb8336519>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Lisa Wing

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Other, please specify...: School Leader
-

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	School Leader
[TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	Manage day-to-day operations, supervise all personnel, interface with parents and community
[TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	\$117,300
[TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	April 1, 2001

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Lisa A. Wing, Ph.D.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 28, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/d4506fc7ed532152725e86b184a8dbfa53f805b1/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Jennifer Sutherland

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Parent Representative
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to be a stylized name or set of initials, located below the 'Signature of Trustee' label.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 28, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/3c989a85b0d08e38f1cf12f124058c7708c38340/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Harry Pierre-Philippe

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: Community Representative

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Harry Pierre - Philippe

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 28, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/87de184197a15f82ba320ca900dbf822775ca0fe/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Martin Presberg

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Parent Representative
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

The image shows two handwritten signatures in black ink. The signature on the left is written in a cursive style and appears to read 'Martin'. The signature on the right is also in cursive and appears to read 'P. Osberg'. Both signatures are written on a light-colored background.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 28, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/8682352553edb5dd2f1b866df325ac11a9b0333c>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Tracy O Walker

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Secretary

- Other, please specify...: Community Rep

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, reading "Tracy Walker". The signature is written in a cursive style with a long horizontal line extending from the start of the word "Tracy".

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 28, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/4b8638da42ebb45155f00d71e6963b47cde3a10b>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Janet Finch-Levy

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Other, please specify...: RMSC representative
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

Yes

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	Head of Preschool, Manager of School Experiences
[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	Oversee all facets of the RMSC Preschool
[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	41,000
[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	1979

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Janet Finch-Lerry". The signature is written in a cursive style with a large initial "J" and a long horizontal line extending to the right.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 28, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/08e15913994398df2e9646592f1d0cdc2dd9d1ea>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Mark Schiesser

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Treasurer
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

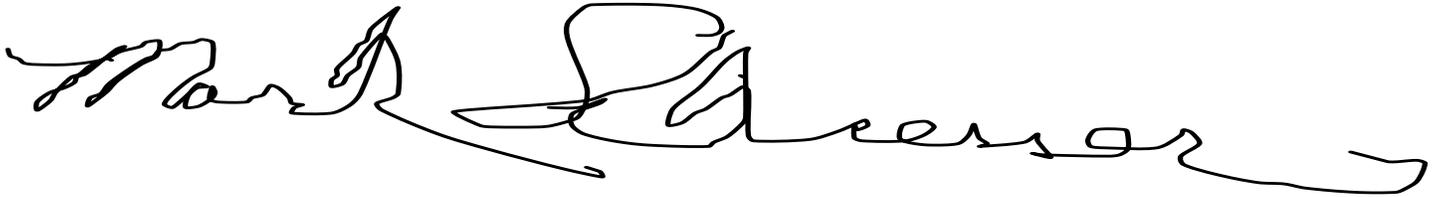
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Mark J. Jensen". The signature is written in a cursive style with a long, sweeping underline that extends to the right.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, July 28, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/3b09a3a97003d7eb3d9eed4c7ec11bdeae263ea6/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Ann Marie Spinney

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: museum representative

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Ann Marie Spinney

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 29, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/b2e9c4c514eb9f4c5e358441e5dcf5f631388cd0/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Michelle Erklenz-Watts

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: Community Representative

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Michael Esner". The signature is written in a cursive style with a prominent, tall 'K' or 'N' shape at the end.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 29, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/ae931ce4d5d3d01463e4a2cf219a31c6603faccd/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Stacey Cicero-Ryan

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Other, please specify...: Teacher Representative
-

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	Classroom Teacher
[TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	Teacher of 3rd grade
[TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	71,000
[TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	August 2001

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

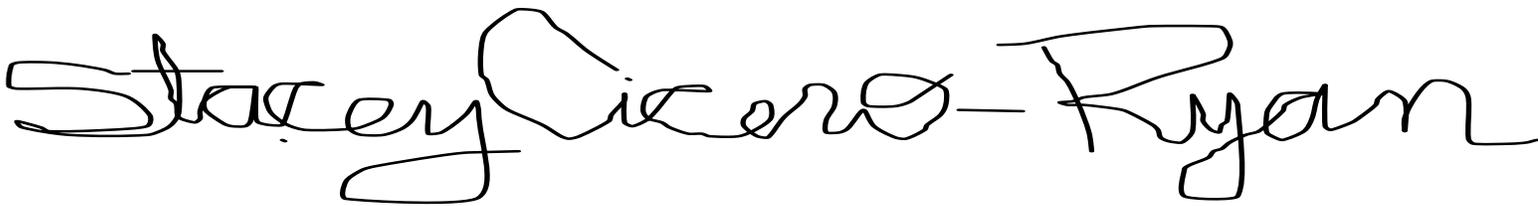
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Stacey Nicole Ryan". The signature is written in a cursive style with a horizontal line through the middle of the letters.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 29, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/f537fdb11ad2f8a97357a7424a5f24543adfd551/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Kathleen DaBoll-Lavoie

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Vice Chair/Vice President
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Kathleen DeBorja-Lavoie

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 30, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/f924c77d53a70480519c2391d870cf5395f46ae6/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Anne Neilans

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: community rep

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 31, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/4820b8e1b551d5c7e5722a4ea346450cfd3f195d/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Marcia S. Joy

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Other, please specify...: Personnel committee chair

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

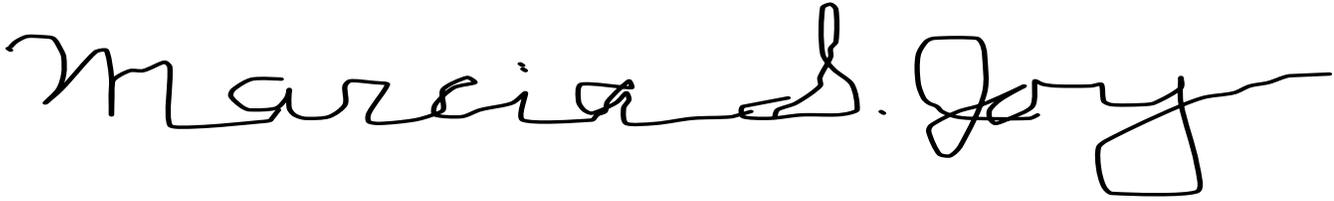
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Marcia D. Jay". The signature is written in a cursive style with a large, looped initial 'M' and a long horizontal stroke extending to the right.

Required Form: 2013-14 Appendix E - Disclosure of Financial Interest Form

Created Monday, August 04, 2014

<https://fluidsurveys.com/surveys/vickie-smith/appendix-e-trustee-disclosure-form/f25c5ec2e3ae5417900b0e94c0afbb35c1d80149/>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Bridget Shumway

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Chair/President

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Bridget Shumway