

I. SCHOOL INFORMATION AND COVER PAGE

Created Monday, July 08, 2013

Updated Monday, July 22, 2013

Page 1

1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

343000860822 RENAISSANCE CS (THE)

2. CHARTER AUTHORIZER

NYCDOE-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

NYC CSD 30

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
35-59 81 Street Jackson Heights, NY 11372	718-803-0060	718-803-3785	sgauthier@renaissancecharter.org

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Contact Name	Stacey Gauthier
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Title	Principal
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Emergency Phone Number (###-###-####)	

5. SCHOOL WEB ADDRESS (URL)

www.renaissancecharter.org

6. DATE OF INITIAL CHARTER

2000-05-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2000-09-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2012-13 (as reported on BEDS Day)

(as reported on BEDS Day)

9. GRADES SERVED IN SCHOOL YEAR 2012-13

Check all that apply

• K

• 1

• 2

• 3

• 4

• 5

• 6

• 7

• 8

• 9

• 10

• 11

• 12

10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

Yes/No	Name of CMO/EMO
No	

11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2013-14.

	Physical Address	Phone Number	District/C SD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	35-59 81 Street Jackson Heights, NY 11372	718-803-0060	CSD 30	K-12	Yes	DOE space
Site 2						
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Stacey Guathier	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Denise Hur	[REDACTED]		[REDACTED]
Compliance Contact	Denise Hur	[REDACTED]		[REDACTED]
Complaint Contact	Denise Hur	[REDACTED]		[REDACTED]

13. Are the School sites co-located?

Yes

13a. Please list the terms of your current co-location.

	Date School will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	Lease: 9/1/2011-8/31/2026; co-located with PS Q225, District 75	No		No		Yes
Site 2						
Site 3						

14. Were there any revisions to the school's charter during the 2012-2013 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

Yes

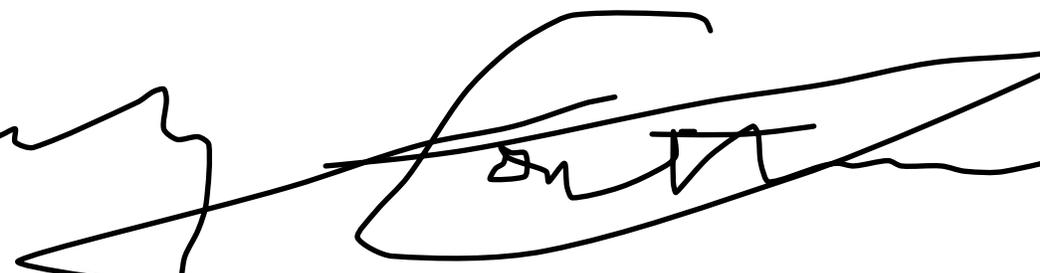
15. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in schedule/calendar	Amendments to the School Calendar to account for lost instructional days due to Hurricane Sandy.	12/05/2012	01/23/2013
2	Change in discipline policy	Revisions to the School's Student Discipline Policy, including, among other items, the addition of provisions pertaining to the Dignity for All Students Act.	10/3/2012	01/23/2013
3	Other	Revising Charter Goals 5, 6, 7 and 10 . These revisions would permit the school to utilize the Fountas and Pinnell Assessment in grades K-2 as a measure of academic progress, in place of ECLAS.	06/05/2013	
4	Other	Revising Charter Goal 26 to give the Collaborative School Governance Committee the needed flexibility in scheduling its meetings and working toward meeting the goals in our comprehensive education plan.	06/05/2013	
5				

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees

A handwritten signature in black ink, consisting of several stylized, connected letters. The signature is written horizontally across the top of the page.

Thank you.

Signature Page for President of Board of Trustees

Created Monday, October 28, 2013
Updated Friday, November 01, 2013

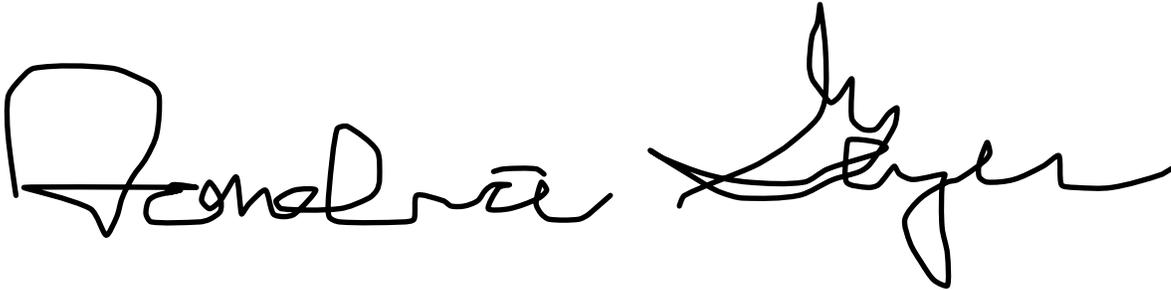
Page 1

343000860822 RENAISSANCE CS (THE)

16. My signature below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).

- Yes
-

Signature, Board President

A handwritten signature in black ink, appearing to read "Donaldna K. Hoyer". The signature is written in a cursive style with a large initial "D" and a prominent "K".

Thank you.

Appendix A: Progress Toward Goals

Created Monday, July 22, 2013

Updated Friday, November 01, 2013

Page 1

Charter School Name: 343000860822 RENAISSANCE CS (THE)

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://reportcards.nysed.gov/schools.php?year=2012&instid;=800000042221>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the Progress Toward Charter Goals are based on student performance data that the school will not have access to by August 1, 2013 (e.g., the NYS Assessment results), please list goals and explain this in the "Progress Towards Attainment" column. This information can be updated for Appendix A when available but no later than November 1, 2013. Board of Regents-authorized charter schools that opened for instruction in the fall of 2012 or that were renewed in 2012-13 will be held to the same charter-specific academic goals. Board of Regents-authorized charter schools will also be held accountable to Student Performance Benchmark 1 of the Performance Framework.

2012-13 Progress Toward Attainment of Academic Goals

Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1 1) Each year, 75 percent of 3 through 8 graders who have been enrolled at the school on BEDS day for at least two consecutive years will perform at or above Level 3 on the New York State ELA.	NYS 3rd–8th grade ELA examination results.	Goal not met.	Several efforts have been taken to support our students in meeting and exceeding the new common core standards in English Language Arts. Many of these were started last year and are being continued. Among those we would like to highlight – 1) Guided Reading groups in grades K-6 supported by intensive professional development for our teachers. 2) Fountas and Pinnell benchmarking and Leveled Literacy Intervention Programs in grades K-8 with reading specialists. 3) Junior Great Books and Shared

				<p>Inquiry in grades K-8.</p> <p>4) Wilson Reading and Foundations in grades K-8.</p> <p>5) Reading in the Content Area professional development for middle school teachers.</p> <p>6) Teachers College Writing Workshop professional development for K-5 teachers.</p> <p>7) Writing Workshop Model in grades 7 and 8.</p> <p>8) Utilizing the Engage NY ELA modules to support our curriculum and instruction.</p> <p>9) Dedicated morning literacy blocks in grades K-5 to support these efforts.</p>
Academic Goal 2	2) Each year, 75 percent of 3 through 8 graders who have been enrolled at the school on BEDS day for least two consecutive years will perform at or above Level 3 on the New York Mathematics examination.	NYS 3rd–8th grade Mathematics examination results.	Goal not met.	<p>Several efforts have been taken to support our students in meeting and exceeding the new common core standards in Mathematics. Among those we would like to highlight –</p> <p>1) Using Singapore Mathematics in grades K-2 supported by intensive professional development for our staff.</p> <p>2) Utilizing the Engage NY Math Modules to support our curriculum and instruction.</p> <p>3) Working with a mathematics consultant to support the major shifts in mathematics education in grades 6-12. This included multiple days of professional development for our 6-12 math teachers at the start of the year and ongoing planning throughout.</p>
Academic Goal 3	3) Each year, 75 percent of 4 and 8 graders who have been enrolled at the school on BEDS day for at least two consecutive years will perform at or above Level 3 on the New York State Science examination.	4th and 8th grade NYS Science examination results.	Goal met.	
Academic Goal 4	4) Each year, 75 percent of 5 and 8 graders who have been enrolled at the school on BEDS day for at least two consecutive years will perform at or above Level 3 on the New York State Social Studies examination.	N/A	N/A	
Academic Goal 5	5) Each year 75 percent of Kindergarten students who were enrolled at the School on BEDS day will perform at a Level 1 on the rhyme recognition, rhyme generation, syllable clapping, initial	Kindergarten ECLAS assessment results.	Goal met.	

consonants, and at a Level 2 on the final consonants, blending, segmenting, ABC recognition, writing spelling, decoding, sight words and emergent reading strands on the Spring administration of the ECLAS-2.

Academic Goal 6	6) Each year, 75 percent of the 1st grade students who were enrolled on BEDS day for two consecutive years will perform at or above Level 4 on the spelling, decoding, vocabulary, sight words, reading accuracy, and reading comprehension strands on the Spring administration of the ECLAS-2.	1st grade ECLAS assessment results.	Goal met.
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Academic Goal 7	7) Each year, 75 percent of the second grade students who have been enrolled at the School on BEDS day for at least two consecutive years will perform at or above Level 6 on the spelling, decoding, vocabulary, sight words, reading accuracy, and reading comprehension strands on the Spring administration of the ECLAS-2.	2nd grade ECLAS assessment results.	Goal met.
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Academic Goal 8	8) Each grade-level cohort of the same students (i.e. students who are in the school for two years in a row) will reduce by one-half the gap between the percent at or above Level 3 on the previous year's State ELA exam (baseline) and 75 percent at or above Level 3 on the current year's State ELA exam. If the number of students scoring above proficiency in a grade level cohort exceed 75 percent on the previous year's ELA exam, the school is expected to demonstrate some growth (above 75%) in the current year.	NYS 3rd–8th grade ELA examination results.	N/A: (baseline year for new CCSS exams.)
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2a1. Do have more academic goals to add?

Yes

2012-13 Progress Toward Attainment of Academic Goals

Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts
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Academic Goal 9	9) Each grade-level cohort of the same students will reduce by one-half the gap between the percent at or above Level 3 on the previous year's State Math exam (baseline) and 75 percent at or above Level 3 on the current year's State Math exam. If the number of students scoring above proficiency in a grade level cohort exceeded 75 percent on the previous year's Math exam, the school is expected to demonstrate growth (above 75 percent) in the current year.	NYS 3rd–8th grade Mathematics examination results.	N/A: (baseline year for new CCSS exams.)
Academic Goal 10	10) Kindergarten will serve as the baseline year for value added goals for students in 1st and 2nd grades. For 1st and 2nd grade students, at least 75 percent will demonstrate growth of one (1) level or “test out” on the ECLAS II reading assessment from the Fall to the Spring.	N/A	N/A
Academic Goal 11	11) Each year, 75 percent of the 9th grade cohort, (cohort is defined as the group of students entering grade 9 on or before BEDS day in the same year at any school, regardless of when the student enters the charter school) will have scored at least 65 on the New York State Regents examinations in ELA.	NYS Regents examination scores in ELA.	Goal met.
Academic Goal 12	12) Each year, 75 percent of the 9th grade cohort (cohort is defined as the group of students entering grade 9 on or before BEDS day in the same year at any school, regardless of when the students enters the charter school) will have scored at least 65 on a New York State Regents examination in Math.	NYS Regents examination scores in Math.	Goal met.
Academic Goal 13	13) Each year, 75 percent of the 9th grade cohort (cohort is defined as the group of students entering grade 9 on or before BEDS day in the same year at any school, regardless of when the student enters the charter school) will have scored at least 65 on the New York State Regents examination in Global Studies.	NYS Regents examination scores in Global Studies	Goal met.
Academic Goal 14	14) Each year, 75 percent of the 9th grade cohort (cohort is defined as the group of students entering grade 9 on or before BEDS day in the same year at any school, regardless of when the student enters the charter school) will have scored at least 65 on the New York State Regents examination in Science.	NYS Regents examination scores in Science.	Goal met.

Academic Goal 15	15) Each year, at least 80 percent of each 9th grade cohort will graduate within four years.	Number of graduates.	Goal met.
Academic Goal 16	16) Each year, the school will meet Adequate Yearly Progress graduation rate targets.	NYSTART AYP results.	Goal met.

2a2. Do have more academic goals to add?

Yes

2012-13 Progress Toward Attainment of Academic Goals

Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 17	17) Each year, the percent of students performing at or above Level 3 on the State ELA exam in each tested grade will, in the majority of grades, exceed the average performance of students tested in the same grades of the Community School District in which the school is located. This will be measured by an analysis of performance compared to CSDs conducted by NYCDOE.	NYS ELA examination results for Renaissance and CSD 30.	Goal not met. See response to Academic Goal 1.
Academic Goal 18	18) Each year, the percent of students performing at or above Level 3 on the State Math exam in each tested grade will, in the majority of grades, exceed ;the average performance of students tested in the same grades of the Community School District in which the school is located. This will be measured by an analysis of performance compared to CSDs conducted by NYCDOE.	NYS Math examination results for Renaissance and CSD 30.	Goal met.
Academic Goal 19	19) Each year, the school will receive a “B” or higher on the Student Progress Section of the NYCDOE Progress Report.	NYC DOE K-8 and High School report cards.	K-8 Goal not met; HS to be determined. As the exams have changed and all schools have seen declines in test scores, we do not believe progress can be measured. In fact, we were informed that this grade is

actually measuring decline rather than progress which makes this goal essentially not applicable for this year.

Academic Goal 20	20) Each year, the percent of students in the high school accountability cohort passing an English Regents exam with a score of 65 or above by the end of their fourth year will exceed that of the students in the high school accountability cohort from a group of similar schools as determined by the NYCDOE Progress Report peer schools.	2012-2013 NYS ELA Regents exams data for The Renaissance Charter School and 2011-2012 NYS ELA Regents data for CSD 30.	Goal met.
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Academic Goal 21	21) Each year, the percent of students in the high school accountability cohort passing a Math Regents exam with a score of 65 or above by the end of their fourth year will exceed that of the students in the high school accountability cohort from a group of similar schools as determined by the NYCDOE Progress Report peer schools.	2012-2013 NYS Math Regents exam for The Renaissance Charter School and 2011-2012 NYS Math Regents data for CSD 30.	Goal met.
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Academic Goal 22	22) Each year, the school will be deemed "In Good Standing" on the NYS Report Card.	NYS Report Card.	Goal met.
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2b. ORGANIZATIONAL GOALS

2012-13 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	ORGANIZATIONAL GOAL 1: 23) Each year, the school will have an average daily student attendance rate of at least 95 percent, as measured using the methodology set out in the New York City Department of Education Attendance template.	ATS Attendance.	Goal met.	
Org Goal 2	ORG GOAL 2: Each year, 95 percent of all students enrolled on the last day of the school year who do not move (and who, after 8th grade, do not choose to apply for and gain admission to specialized or private high schools), will return the following September.	ATS Student Discharge Data.	Goal met.	
Org Goal 3	ORG GOAL 3: Each year, the school will comply with all applicable laws, rules, regulations and contract terms including, but not limited to, the New York Charter Schools Act, the New York Freedom of Information Law, the New York Open Meetings Law, the federal Individuals with Disabilities Education Act, and federal Family Educational Rights and Privacy Act.		Goal met.	
Org Goal 4	ORG GOAL 4: The Collaborative School Governance committee, consisting of elected parents, students, teachers and staff, will develop an annual Charter Comprehensive Education Plan which guides the school's priorities for the following year. The committee will either meet nine times per year as a whole group or if it has formulated working committees, these committees will meet on a regular basis to address the priorities as set forth in the Charter Comprehensive Education Plan.	Attendance and minutes from CSG meetings and retreat.	Goal met.	
Org Goal 5	ORG GOAL 5: Each year, the Collaborative School Governance committee will meet or make substantial progress towards meeting the leadership, student leadership and governance goals in the school's Comprehension Education Plan.	Minutes from CSG meetings.	Goal met.	

2b.1 Do you have more organizational goals to add?

Yes

2012-13 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 6	ORG GOAL 6: Each year, the school will be “proficient or “well developed” in at least 70 percent of the leadership, governance and management-related. Quality statements on the annual Quality School Review	Annual Site Visit Report from NYC DOE.	Goal met.	
Org Goal 7	ORG GOAL 7: Each year, student enrollment will be within 15% of full enrollment as defined in the school’s contract. This will be measured each year by an analysis of student enrollment figures in ATS.	ATS Student enrollment and Charter contract.	Goal met.	
Org Goal 8	ORG GOAL 8: Each year, parents will express satisfaction with the school’s program, based on the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal if 50% or more families participate in the survey.	NYCDOE Learning Environment Survey	Goal met.	
Org Goal 9	ORG GOAL 9: Each year, teachers will express satisfaction with school leadership and professional development opportunities as determined by the teacher section of the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal if 50% or more teachers participate in the survey.	NYCDOE Learning Environment Survey.	Goal met.	
Org Goal 10	ORG GOAL 10: Each year, teachers will express satisfaction with their job by returning to the school at a rate of 75% or more (excluding teachers who retire or move out of New York City), as measured by their signing of the Staff Preference Sheet in the Spring.	Teacher attrition rate.	Goal met.	
Org Goal 11	ORG GOAL 11: Each year, students in grades 6 through 12, will express satisfaction with the school as determined by the student section of the NYCDOE Learning Environment Survey in which the school will receive scores of 7.5 or higher in each of the four survey domains: Academic Expectations, Communication, Engagement, and Safety and Respect. The school will only have met this goal if 50% or	NYC DOE Learning Environment Survey.	Goal met.	

more of students enrolled participate in the survey.

2c. FINANCIAL GOALS

2012-13 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	30) Every year, the school will undergo an independent financial audit that will result in an unqualified opinion and no major findings. (The NYCDOE will determine a finding to be “major” if it indicates a deliberate act of wrongdoing or reckless conduct which seriously jeopardizes the continued operation of the school).	Certified Financial Audit for fiscal year 2013.	Goal met.	
Financial Goal 2	31) Each year, the school will operate on a balanced budget (a budget will be considered “balanced” if revenues equal or exceed expenditures and maintain a stable cash flow).	Certified Financial Audit and Working Budget for fiscal year 2013.	Goal met.	

Charter School Code:

343000860022

CHARTER SCHOOL ANNUAL
REPORT OF EXPENDITURES
FOR THE SCHOOL YEAR ENDED 6/30/13

Charter School Name:	The Renaissance Charter School	
Contact Person:	Stacey Gauthier	Phone: (718) 803-0060

	<u>EXPENDITURES</u>		
	<u>SALARIES</u>	<u>OTHER</u>	<u>TOTAL</u>
A. GENERAL ADMINISTRATION	\$ 1,401,996	\$ 209,793	\$ 1,611,789
B. ALL OTHER INSTRUCTION	3,230,651	495,111	3,725,762
C. PUPILS WITH DISABILITIES	849,907	134,267	984,174
D. EMPLOYEE BENEFITS			-
E. DEBT SERVICE			-
F. SCHOOL LUNCH			-
G. CAPITAL EXPENSE			87,622
H. GRAND TOTAL EXPENDITURES**			\$ 6,409,347
I. ENROLLMENT	546		
J. EXPENDITURES PER PUPIL**	11,739		
K. ADMINISTRATIVE EXPENDITURES PER PUPIL**	2,952		

** Without Employee Benefits

UNAUDITED

Audited Financial Statement Checklist

Created Monday, October 28, 2013
Updated Friday, November 01, 2013

Page 1

Charter School Name:

1. Please check each item that is included in the 2012-13 Audited Financial Statement submitted for your charter school.

	Yes	No	NA
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	True	False	False
Single Audit (if applicable)	False	False	True
CSP Agreed Upon Procedures (if applicable)	False	False	True
Management Letter	True	False	False
Report on Extracurricular Student Activity Accounts (if applicable)	True	False	False
Corrective Action Plans for any Findings	False	False	True

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2012-13 Audited Financial Statement.

	Yes	No
Report on Compliance	False	True
Report on Internal Control over Financial Reporting	False	True
Single Audit	False	True
CSP Agreed Upon Procedures Report	False	True
Management Letter	False	True

Thank you Rebekah .

STAMM & BADER
CERTIFIED PUBLIC ACCOUNTANTS

Dennis H. Stamm, C.P.A.
Arthur H. Bader, C.P.A.

14 Penn Plaza
225 West 34th Street
New York, NY 10122
Tel. (212) 239-2098
Fax (212) 594-0228
StammBader@gmail.com

October 18, 2013

To the Board of Trustees
The Renaissance Charter School
35-59 81st Street
Jackson Heights, New York 11372

We have performed the procedures' identified below, for the fiscal year ended June 30, 2013, which were agreed to by the management and The Renaissance Charter School solely to assist the specified parties in evaluating the school's assertion that it has financial controls in place for transactions relating to the following:

- a. Preparing financial statements in accordance with generally accepted accounting procedures; and
- b. Payroll procedures; and
- c. Accounting for contributions and grants; and
- d. Procedures for the creation and review of quarterly financial statements, which procedures shall specifically identify the individual who will be responsible for preparing such financial statements; and
- e. Appropriate internal financial controls and procedures.

This agreed-upon procedures' engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specific users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The Renaissance Charter School

The procedures we performed and the related findings are as follows:

Procedure #1:

We obtained a copy of the financial practices of the School and read it to ascertain whether it included accounting procedures for the preparation of the School's financial statements in conformity with generally accepted accounting principles for not-for-profit organizations. We observed that The Renaissance Charter School is adhering to all generally accepted accounting procedures on an accrual system.

Procedure #2:

We read the financial practices to ascertain whether it included payroll procedures for the School and to determine whether the School has hired an outside vendor to process the payroll.

We observed that The Renaissance Charter School is using an outside vendor to process the payroll as well as adhering to all required procedures.

Procedure #3:

We read the financial practices to ascertain whether it includes procedures for accounting for contributions and grants.

We observed that The Renaissance Charter School has procedures for the receipt of contributions and gifts within the scope of its mission, goals and annual plans.

Procedure #4:

We read the available trial balance and documentation supporting cash receipts, cash disbursements and payroll expenses on a sample basis to observe the status of implementation of the accounting procedures.

We observed that we have reviewed all available trial balances and have observed supporting cash receipts, cash disbursements and payroll expenses on a sample basis and they conform to the accounting procedures in place.

The Renaissance Charter School

Procedure #5:

We identified and interviewed the persons(s) responsible for financial management of the school regarding the existence of procedures for the creation of quarterly financial reports and review of management reports.

The person(s) responsible for the financial management for the school are the school directors as well as the Board of Trustees, Finance & Audit Committee. An interview with these persons noted that procedures exist for all financial statement requirements.

Procedure #6:

We interviewed the person(s) responsible for the financial management of the school regarding the existence of appropriate internal financial controls and procedures, including procedures related to ensuring that transactions are properly authorized, assets are safeguarded against unauthorized or improper use, and transactions are properly recorded and reported.

The School Directors interviewed represented that they are responsible for appropriate internal financial controls and procedures. We have test-checked these procedures and state that they are appropriate. All assets seem safeguarded against unauthorized or improper use. We have reviewed that all transactions are properly recorded and reported.

We are not engaged to and did not perform an audit, the objective of which would be the expression of an opinion on the design of the financial controls of The Renaissance Charter School. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of The Renaissance Charter School and is not intended to be and should not be used by anyone other than the specified parties.

Very truly yours,

Stamm & Bader

Stamm & Bader, CPA

THE RENAISSANCE CHARTER SCHOOL

"Developing Leaders for the Renaissance of New York"

Ms. Stacey Gauthier, Principal
35-59 81 Street
Jackson Heights, NY 11372
<http://www.renaissancecharter.org>

718 803 0060
718 803 3785, fax

October 18, 2013

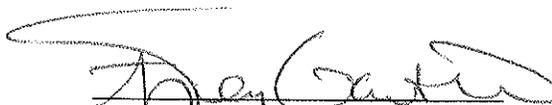
Stamm & Bader CPA
14 Penn Plaza
New York, NY 10122

In connection with your examination of the financial statements of The Renaissance Charter School for the period July 1, 2012 – June 30, 2013 for the purpose of expressing our opinion as to whether the financial statements present fairly the financial position, results of operations, and cash flow of The Renaissance Charter School, in conformity, to the generally accepted accounting principles, we confirm, to the best of our knowledge and belief, the following representations made to you during your examination.

1. We are responsible for the fair presentation in the financial statements of financial position, results of operations, and cash flow in conformity with generally accepted accounting principles.
2. We have made available to you all:
 - a. Financial records and related data.
 - b. Minutes of the meetings of stockholders, directors, and committees of directors, or summaries of actions of recent meetings for which minutes have not yet been prepared.
3. There have been no:
 - a. Irregularities involving management or employees who have significant roles in the internal control structure.
 - b. Irregularities involving other employees that could have a material effect on the financial statements.
 - c. Communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial statements.
4. We have no plans or intentions that may materially affect the carrying value or classification of assets and liabilities.

The Renaissance Charter School, p. 2

5. The following have been properly recorded or disclosed in the financial statements:
 - a. Related party transactions and related amounts receivable or payable, including sales, purchases, loans, transfers, leasing arrangements, and guarantees.
 - b. Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances and line-of-credit or similar arrangements.
 - c. Agreements to repurchase assets previously sold.
6. There are no:
 - a. Violations or possible violations of law or regulations whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
 - b. Other material liabilities or gain or loss contingencies that are required to be accrued or disclosed by Statement of Financial Accounting Standards No. 5.
7. There are no unasserted claims or assessments that must be disclosed in accordance with Statement of Financial Accounting Standards No. 5.
8. There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements.
9. The company has satisfactory title to all owned assets, and there are no liens or encumbrances on assets nor has any asset been pledged.
10. We have complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.
11. No events have occurred subsequent to the balance sheet data that would require adjustment to, or disclosure in, the financial statement.


Ms. Stacey Gauthier

10/28/13
Date

THE RENAISSANCE CHARTER SCHOOL

FINANCIAL STATEMENTS

June 30, 2013

Stamm & Bader, CPA
14 Penn Plaza
225 West 34th Street
New York, New York 10122
Tel: (212) 239-2098
Fax: (212) 594-0228
E-Mail: StammBader@gmail.com

STAMM & BADIER
CERTIFIED PUBLIC ACCOUNTANTS

Dennis H. Stamm, C.P.A.
Arthur H. Bader, C.P.A.

14 Penn Plaza
225 West 34th Street
New York, New York
Tel: (212) 239-2098
Fax (212) 594-0228
E-Mail: StammBader@gmail.com

October 21, 2013

The Trustees of
The Renaissance Charter School
35-59 81st Street
Jackson Heights, New York 11372

We have audited the accompanying statement of financial position of The Renaissance Charter School as of June 30, 2013 and the related statements of activities, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of The Renaissance Charter School's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We have conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above, present fairly, in all material respects, the financial position of The Renaissance Charter School as of June 30, 2013, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 18, 2013 on our consideration of The Renaissance Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Very truly yours,

Stamm & Bader

Stamm & Bader, CPA

**THE RENAISSANCE CHARTER SCHOOL
STATEMENT OF FINANCIAL POSITION
YEAR ENDED JUNE 30, 2013**

ASSETS	
Cash & Cash Equivalents (Note 3)	\$ 2,768,960
Accounts Receivable (Note 2)	<u>21,493</u>
Total Current Assets	2,790,453
Equipment, Furniture & Fixtures - Net of Accumulated Depreciation of \$ 733,772 (Note 2)	248,919
Prepaid Expenses	<u>35,490</u>
TOTAL ASSETS	<u>\$ 3,074,862</u>

LIABILITIES AND NET ASSETS

Accounts Payable (Note 5)	27,488
Net Assets	
Unrestricted (6-30-12)	2,982,568
Increase/(Decrease) in Net Assets (6-30-13)	<u>64,806</u>
	<u>3,047,374</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 3,074,862</u>

See notes to financial statements

**THE RENAISSANCE CHARTER SCHOOL
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2013**

CHANGES IN UNRESTRICTED NET ASSETS

Revenue

General Operating Programs	\$ 7,372,526
Special Education Services	980,607
IDEA Funds	81,525
Title I Income - ESEA	121,864
Title II-A Income	36,766
Various Grants & Honorariums	74,075
Unrestricted Donations	<u>5,697</u>

Total Revenues & Other Support **8,673,060**

Expenses

Program Services - Unrestricted	5,339,478
Special Education	1,101,622
Management & Administrative - Unrestricted	<u>2,186,944</u>

Total Unrestricted Expenses 8,628,043

Increase in Unrestricted Net Assets 45,017

Interest Income 19,789

Increase in Net Assets **64,806**

Net Assets

Beginning of Year 2,982,568

Net Assets, End of Year **\$ 3,047,374**

See notes to financial statements

**THE RENAISSANCE CHARTER SCHOOL
STATEMENT OF CASH FLOWS
YEAR ENDED JUNE 30, 2013**

Cash Flows from Operating Activities

Increase in Net Assets		\$ 64,806
Add (subtract) noncash items:		
Depreciation	47,152	
Changes in related balance sheet accounts:		
(Increase)/Decrease in Accounts Receivable	553,191	
(Increase)/Decrease in Prepaid Expenses	3,200	
Increase/(Decrease) in Accounts Payable	10,146	
		<u>613,689</u>
Net Cash Flow from Operating Activities		678,495

Cash Flows from Investing Activities

Increase/(Decrease) in Equip./Fixed Assets		<u>(87,622)</u>
Net Increase (Decrease) in Cash		590,873

Cash, Beginning of Year	<u>2,178,087</u>
Cash, End of Year	<u><u>\$ 2,768,960</u></u>

See notes to financial statements

**THE RENAISSANCE CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013**

Note 1: Nature of Activities

In May of 2000, the New York State Board of Education granted The Renaissance School charter status, creating The Renaissance Charter School. For enrollment purposes, the school has a full time equivalent total of 546 children attending grades kindergarten through 12. The purpose of the school is to foster educated, responsible and humanistic young leaders.

Note 2: Summary of Accounting Policies

a) The financial statements have been prepared on the accrual basis.

b) Accounts Receivable

The accounts receivable as of June 30 consists of the following:

Title I Income	\$ 12,187
Title IIA Income	\$ 3,677
Race to the Top	\$ 5,629
	<hr/>
Total	\$ 21,493
	<hr/>

c) Computer & Computer Equipment

Computer & computer equipment is stated at cost at date of acquisition.

d) Depreciation

Depreciation on the computer and computer equipment, owned by the School, have been compiled using the straight-line method. The estimated useful lives of the assets are five to ten years.

e) Income Tax

The Charter School is tax-exempt under section 501 (C) (3) of the Internal Revenue Code as a School, and as such, is deemed to be a public charity, rather than a public foundation.

Note 3: Cash & Cash Equivalents

Investments are stated at current market value. The major types of investments are cash and certificates of deposit.

Bank Funds - School Funds	\$ 1,404,377
Student Activity Fund	\$ 32,070
Certificate of Deposit	\$ 1,105,727
Escrow Account (Note 7)	\$ 75,067
Money- Market	\$ 151,719
	<hr/>
Total	<u>\$ 2,768,960</u>

Note 4: Pension

At the present time, The Renaissance Charter School does not have its own qualified pension plan. The pensions which are listed are New York City Pension Plans, which are administered by the Teacher's Retirement System & Board of Education Retirement System. The employer's contribution is determined by independent actuarial computations which are based on payroll and additional per session salaries.

Note 5: Accounts Payable

This represents monies (\$7,082) owed for expenses prior to June 30, 2013 and paid subsequently.

This also represents monies (\$20,406) owed to the Department of Education based on the reconciliation of income schedule prepared by the School for this fiscal year

Note 6: Other

The Renaissance Charter School, as a New York City Public School, received benefits for its students from the City of New York including: Food Services, Building & Custodial Services, Pupil Transportation, Committee of Special Education Evaluations and Services, School Safety, and a Department of Health Nurse.

Note 7: Escrow Account

As part of the charter renewal agreement between the Chancellor of the Board of Education of the City School District of the City of New York and the Board of Trustees of The Renaissance Charter School, an escrow account had been established in the amount of \$75,000. This account is for any legal and audit expenses that would be associated with a dissolution should it occur. The amount as of June 30, 2013, including interest is \$ 75,067.

**THE RENAISSANCE CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
YEAR ENDED JUNE 30, 2013**

	Program Services	Special Education	Management and Administration	Total Expenses
Unrestricted Expenses:				
Salaries	\$ 3,529,343	\$ 728,277	\$ 1,344,511	\$ 5,602,131
Payroll Taxes and Employee Benefits	755,049	155,804	287,638	1,198,491
Total Salaries and Related Costs	4,284,392	884,081	1,632,149	6,800,622
Grant Expenses	87,183			87,183
Accounting & Legal			116,689	116,689
ADP Expenses			13,319	13,319
Books & Testing Equipment	31,995			31,995
Depreciation (Note 2)			47,152	47,152
School Trips			26,139	26,139
Insurance			91,845	91,845
School Program Expenses	287,303	70,420		357,723
Miscellaneous	18,527		4,585	23,112
Office Supplies			68,880	68,880
Pension Contribution (Note 4)	484,920	100,063	184,731	769,714
Professional Development	74,325	22,343		96,668
Consultants	66,620	23,648		90,268
Teachers Supplies	4,213	1,067		5,280
Telephone			1,454	1,454
Total Expenses - Unrestricted	1,055,086	217,541	554,794	1,827,421
Total Expenses	\$ 5,339,478	\$ 1,101,622	\$ 2,186,944	\$ 8,628,043

See notes to financial statements

Appendix E: Disclosure of Financial Interest Form

Created Thursday, July 11, 2013

Page 1

343000860822 RENAISSANCE CS (THE)

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2012-13 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at: <http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/>.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <http://fluidsurveys.com/account/surveys/210748/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.

Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created Monday, July 08, 2013

Updated Monday, July 15, 2013

Page 1

343000860822 RENAISSANCE CS (THE)

1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	Sandra Geyer	Chair/President	Yes	Founder, Community Member; Executive Committee	5/2000-present	
2	Dr. Monte Joffe	Vice Chair/Vice President	Yes	Founding Principal; Executive & Educational Support committees	5/2000-present	
3	Everett Boyd	Secretary	Yes	Teacher; Executive & Educational Support committees	9/2001-8/2003; 12/2012-present	
4	Stacey Gauthier	Member Ex-Officio	No	School Principal; Finance committee	5/2000-present	
5	Justin Ginsburgh	Member	Yes	Community Member; Finance committee	4/2011-present	
6	Chester Hicks	Member	Yes	Parent Representative; Finance, Educational Support and Executive committees	10/2012-present	
7	Maggie Martinez-DeLuca	Member	Yes	Community Member; Educational Support committee	9/2004-present	
8	Francine Smith	Member	Yes	Founding Parent; Finance and Executive committees	5/2000-present	
9	Helen Zumaeta	Member	Yes	Teacher Representative; Educational Support committee	9/2011-present	
10						
11						
12						
13						
14						
15						
16						
17						
18						

19

20

2. Total Number of Members Joining Board during the 2012-13 school year

0

3. Total Number of Members Departing the Board during the 2012-13 school year

1

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

20

5. How many times did the Board meet during the 2012-13 school year?

5

6. How many times will the Board meet during the 2013-14 school year?

5

Thank you.

Enrollment and Retention Efforts

Good Faith Efforts to Meet Enrollment Targets

The Renaissance Charter School (TRCS) actively seeks to recruit students with disabilities, English Language Learners and students who come from households qualifying for free and reduced meals.

- 1) We hold five open houses a year which are held during the school day and in the evening. Spanish translation is provided. Other language translations are provided when possible. Children are permitted at our open houses to help alleviate child care concerns.
- 2) Notifications of our open houses and that we are accepting applications for the upcoming school year are sent to local newspapers and posted on our school website.
- 3) TRCS participates in The New York City Charter School Center's common application.
- 4) Signs regarding our application process are posted on our front door.
- 5) Applications, which are translated into multiple languages, are available at the school, online and via fax.
- 6) During the school year, we work to advertise our programs and get press coverage, so that our school can be known to the greater community.
- 7) We have a dedicated Admissions Coordinator who is available to answer any questions and support parents in this process.
- 8) TRCS sent representatives to various school fairs and open houses.
- 9) We have expanded our Special Education program to include Integrated Collaborative Teaching as well as Special Education Teacher Support Services which has allowed us to better service Students with Disabilities who have higher support needs.
- 10) We have expanded our K-9 literacy staff to provide more support to students whose reading levels need improvement.
- 11) We work closely with several elected officials and community organizations and partners who service families and students in the outreach groups.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Monday, July 15, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/ab79dd15602814b7e046a1674394cf>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Everett M. Boyd

2. Charter School Name:

Renaissance Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Chair/President

- Vice Chair/Vice President
- Secretary
- Other, please specify...: Teacher Representative

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	Teacher
[TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	teaching music performance, music theory, music technology, and special education
[TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	\$100,049
[TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	Sept. 2000

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Everett M. Boyd". The signature is written in a cursive style with a large initial "E" and a long vertical stroke for the letter "y".

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Monday, July 29, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/fc293b87d910294ea6cfc6339ccabf6>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Nancy Condyles

2. Charter School Name:

Renaissance Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Other, please specify...: founding staff member, member of education committee

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	Special Education teacher in ITC 6th grade class, SETSS teacher, advisor for 8h grade homeroom
[TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	ICT (Integrated collaborative teacher) - imbedded in the 6th grade class for 4 major subjects, resp. for 10 IEP students, 1 504; 5 times weekly pull out for 2 students; met every morning with 13 8th graders for advisory activities/attendance/community service project
[TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	\$102,000
[TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	Sept 1982 (includes DOE and Charter assignments)

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

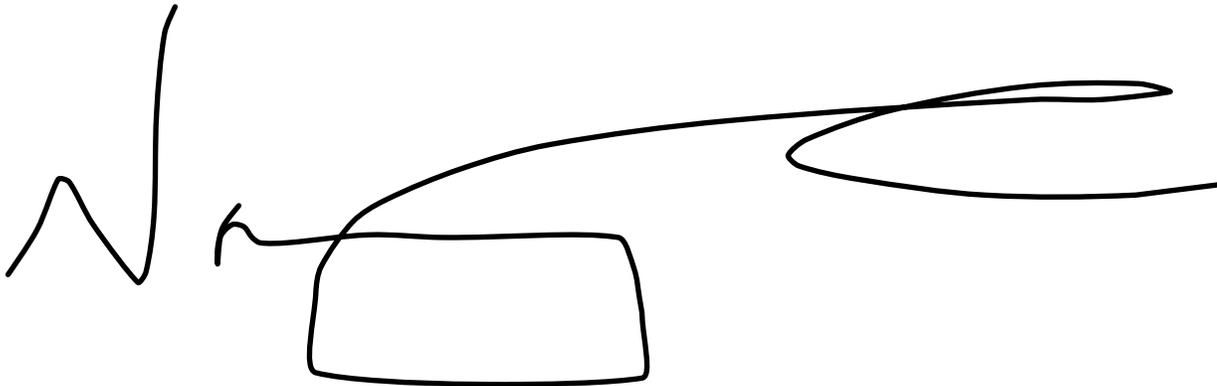
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink. It begins with a stylized 'N' on the left, followed by a vertical line that curves into a horizontal line. This horizontal line then curves upwards and to the right, ending in a large, sweeping loop that extends far to the right of the page.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 03, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/c6041f252e74deecbcf12db49397d5b>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Stacey Gauthier

2. Charter School Name:

Renaissance Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Other, please specify...: non-voting trustee

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	Principal
[TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	School Leader
[TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	\$145,000
[TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	July 2007

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

Yes

13a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

	Date(s) of Transactions	Nature of Financial Interest/Transaction	Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)	Name of Person Holding Interest and Relationship to You
1	10/12-6/13	Substitute Teacher with School Professionals	I did not directly hire or supervise him.	Samuel A. Gauthier, son
2				
3				
4				
5				

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee



Required Form: Appendix E - Disclosure of Financial Interest Form

Created Monday, July 08, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/5acef78428a85c5272d1f8ad37eb768>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Sandra Geyer

2. Charter School Name:

Renaissance Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Chair/President

• Other, please specify...: Executive Committee

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

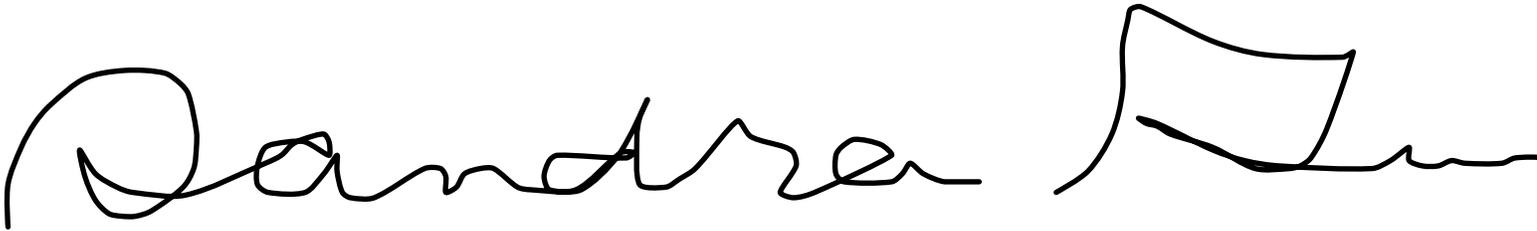
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Sandra". The signature is written in a cursive style with a large initial 'S' and a long horizontal stroke at the end.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Saturday, July 06, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/dbe87d076258179e7c58cde1d46e63>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Justin Ginsburgh

2. Charter School Name:

Renaissance Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

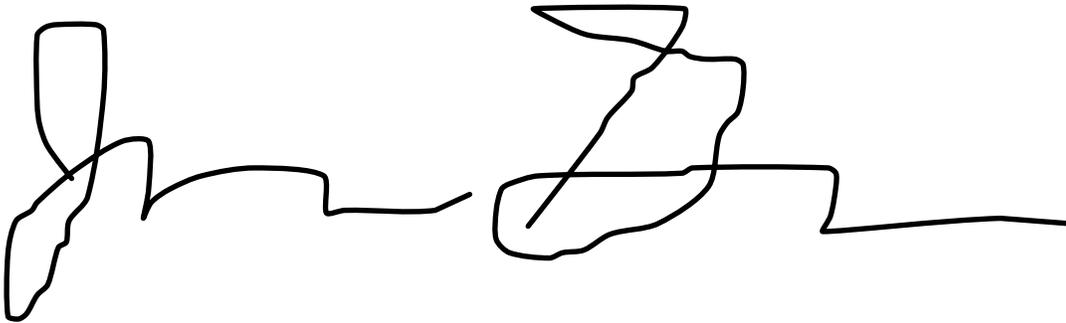
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of two distinct parts. The first part is a stylized, cursive letter 'H' with a vertical stroke on the left and a horizontal stroke on the right. The second part is a more complex, cursive signature that appears to be 'Z' followed by a horizontal line and a small flourish.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, August 01, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/f17e9c37543209ce2c57260ad897dd>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Chester Hicks

2. Charter School Name:

Renaissance Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Parent Representative

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Kristen Hicks". The signature is written in a cursive style with a large initial 'K' and a long, sweeping underline.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 04, 2013

Updated Sunday, July 28, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/0e72ac8b64136658780837a6e28e3b>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Monte Joffe

2. Charter School Name:

Renaissance Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Vice Chair/Vice President

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

Yes

13a. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write None. Please note that if you answered Yes to Question 2-4 above, you need not disclose again your employment status, salary, etc.

	Date(s) of Transactions	Nature of Financial Interest/Transaction	Steps Taken to Avoid Conflict of Interest (e.g., did not vote, did not participate in discussion)	Name of Person Holding Interest and Relationship to You
1	May and June 2013	My daughter was hired as a co-substitute teacher for a 5th grade teacher who had been dismissed by a board vote.	I did not participate in the hiring decision,	Emily Joffe, daughter
2				
3				
4				
5				

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to be 'M. J. Joffe', written in a cursive style.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 03, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/3ebe474312dc2cdd5aeacb4bdd7684>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Francine Smith

2. Charter School Name:

Renaissance Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Other, please specify...: Chaireperson of the Finance and Audit Committee

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	Supervising School Aide
[TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	Admissions and Administrative
[TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	\$40,000
[TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	September, 2004

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

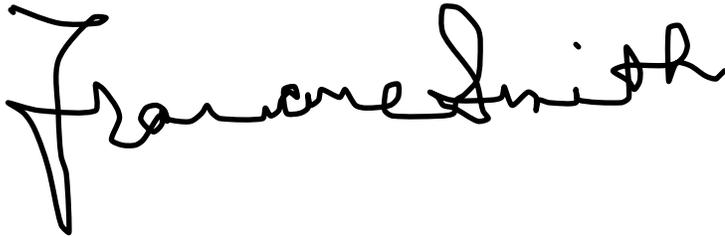
No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

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A handwritten signature in black ink that reads "Francine Smith". The signature is written in a cursive style with a large, stylized 'F' and 'S'.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Monday, July 08, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/6eefbc7fe4ea52072f457a56bbf713cf>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Helen Zumaeta

2. Charter School Name:

Renaissance Charter School

3. Charter Authorizer:

NYC Department of Education

4. *Your Home Address:

4. *Your Home Address: | Street Address

4. *Your Home Address: | City/State

4. *Your Home Address: | Zip

5. *Your Business Address

5. *Your Business Address | Street Address

5. *Your Business Address | City/State

5. *Your Business Address | Zip

6. *Daytime Phone Number:

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Other, please specify...: Teacher Representative

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

[TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	6-8 Spanish Teacher
[TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	Teaching Spanish to middle school students
[TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	~79,500
[TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	September 2001

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "T. J. ...", written in a cursive style.