

# I. SCHOOL INFORMATION AND COVER PAGE

Created Wednesday, July 17, 2013  
Updated Thursday, August 01, 2013

## Page 1

### 1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

310600861012 GLOBAL COMMUNITY CS

### 2. CHARTER AUTHORIZER

Regents-Authorized Charter School

### 3. DISTRICT / CSD OF LOCATION

NYC CSD 6

### 4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
421 West 145th Street New York, NY 10031	646-360-2363	646-390-6036	info@globalcommunitycs.org

### 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES   Contact Name	Phyllis Siwiec
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES   Title	Head of School
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES   Emergency Phone Number (###-###-####)	

### 5. SCHOOL WEB ADDRESS (URL)

www.globalcommunitycs.org

### 6. DATE OF INITIAL CHARTER

2011-09-01 00:00:00

### 7. DATE FIRST OPENED FOR INSTRUCTION

2012-09-01 00:00:00

### 8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2012-13 (as reported on BEDS Day)

(as reported on BEDS Day)

**9. GRADES SERVED IN SCHOOL YEAR 2012-13**

Check all that apply

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- K

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- 1

**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes/No	Name of CMO/EMO
No	

### 11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

### 12. SCHOOL SITES

Please list the sites where the school will operate in 2013-14.

	Physical Address	Phone Number	District/C SD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	421 West 145th Street New York, NY 10031	646-360-23 63	CSD 6	Kindergarten and Grade 1	No	Rent/Lease
Site 2						
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Phyllis Siwiec	[REDACTED]	[REDACTED]	[REDACTED]
Operational Leader	Maria Vaz	[REDACTED]	[REDACTED]	[REDACTED]
Compliance Contact	Marlene Lora	[REDACTED]	[REDACTED]	[REDACTED]
Complaint Contact	Marlene Lora	[REDACTED]	[REDACTED]	[REDACTED]

13. Are the School sites co-located?

No

14. Were there any revisions to the school's charter during the 2012-2013 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

Yes

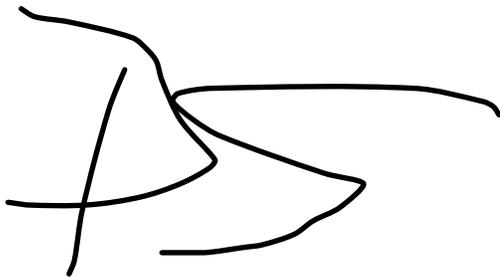
15. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change District or CSD of Location	Resolution to change CSD from CSD 5 to CSD 6. Detailed resolution letter available (beyond 150 word limit).	April 15, 2012	
2	Change in organizational structure	Resolution to change title of CFO to Operations Manager and remove lead social worker from organizational chart. Detailed resolution letter available (beyond 150 word limit).	October 10, 2012	
3				
4				
5				

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees

A handwritten signature consisting of the letters 'A' and 'B' in a cursive, stylized font. The 'A' is formed by a single continuous stroke that loops back to cross itself. The 'B' is also formed by a single continuous stroke, with a large loop at the top and a tail that curves back to meet the bottom of the 'A'.

Thank you.

# Signature Page for President of Board of Trustees

Created Thursday, August 01, 2013

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Page 1

310600861012 GLOBAL COMMUNITY CS

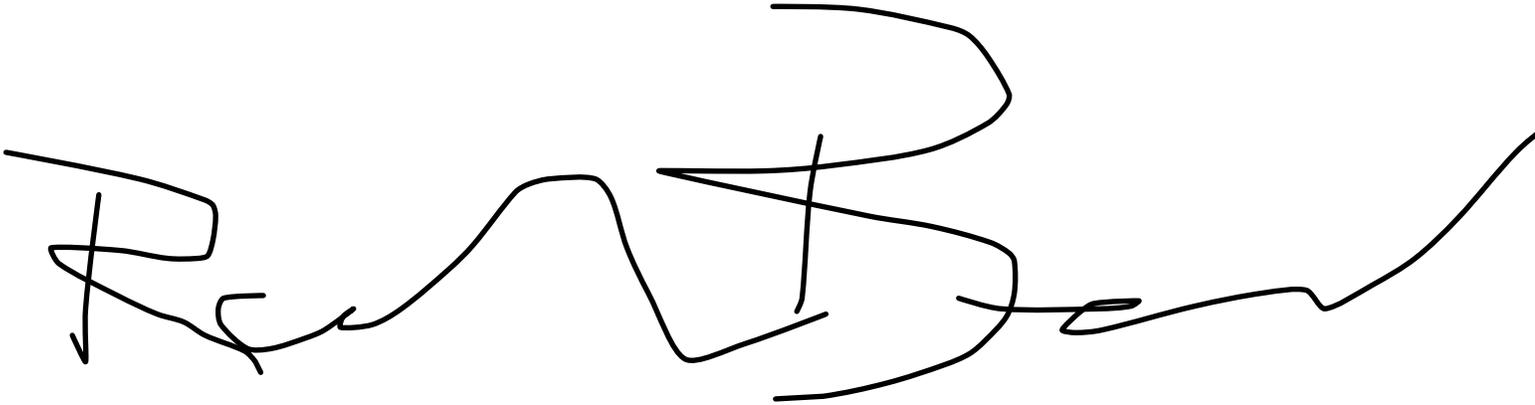
16. My signature below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).

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• Yes

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Signature, Board President

A handwritten signature in black ink, appearing to read "R. S. B.", written across the page.

Thank you.

# Appendix A: Progress Toward Goals

Created Thursday, August 01, 2013

## Page 1

### 1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

URL is not available

### 2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

#### 2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the Progress Toward Charter Goals are based on student performance data that the school will not have access to by August 1, 2013 (e.g., the NYS Assessment results), please list goals and explain this in the "Progress Towards Attainment" column. This information can be updated for Appendix A when available but no later than November 1, 2013. Board of Regents-authorized charter schools that opened for instruction in the fall of 2012 or that were renewed in 2012-13 will be held to the same charter-specific academic goals. Board of Regents-authorized charter schools will also be held accountable to Student Performance Benchmark 1 of the Performance Framework.

#### 2012-13 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	To be provided by November 2013			
Academic Goal 2	To be provided by November 2013			
Academic Goal 3	To be provided by November 2013			
Academic Goal 4				
Academic Goal 5				
Academic Goal 6				
Academic Goal 7				
Academic Goal 8				

2a1. Do have more academic goals to add?

No

2a2. Do have more academic goals to add?

No

## 2b. ORGANIZATIONAL GOALS

### 2012-13 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	To be provided by September 2013			
Org Goal 2	To be provided by September 2013			
Org Goal 3	To be provided by September 2013			
Org Goal 4				
Org Goal 5				

### 2b.1 Do you have more organizational goals to add?

No

## 2c. FINANCIAL GOALS

### 2012-13 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Financial Goal 1	To be provided by September 2013			
Financial Goal 2	To be provided by September 2013			
Financial Goal 3	To be provided by September 2013			
Financial Goal 4				
Financial Goal 5				

**Global Community Charter School Expenses Per Pupil**

Total Operating Expenses	Total Number of Students BEDS	Operating Expenses/per pupil
\$ 2,118,531	142	\$ 14,919.23
Total Administrative expenses	Total Number of Students BEDS	Administrative Expenses/per pupil
\$ 355,132.62	142	\$ 2,500.93

Administrative Expenses include Administrative Staff salaries and administrative expenses i.e. office supplies, Insurance, etc.



**Financial**

**School Name:**

**Date:**

**School Fiscal Contact Name:**

**School Fiscal Contact Email:**

**School Fiscal Contact Phone:**

**District of Location:**

**Authorizer:**

**Years of Operation:**

**Facility:**

**Grades Currently Served:**

**Planned Grades at Full Capacity:**

**Enrollment:**

**Max Enrollment:**

**Year of Most Recent Data**

**School Fiscal Contact Phone:**

**School Audit Firm Name:**

**School Audit Contact Name:**

**School Audit Contact Email:**

**School Audit Contact Phone:**

**Latest Audit Period (through June 30):**

**Do Not Use this Box**



## Audit Supplemental Data Request Form

*for Regents-Authorized Charter Schools*

**Global Community Charter School**

July 29, 2013

Maria Vaz

[Redacted]

CSD 6

Board of Regents

1

Private

K-1

K-5

142

150

2012

[Redacted]

SchoolAudit\_FirmName

SchoolAudit\_FirmName\_ContactName

SchoolAudit\_ContactEmail

555-555-1313

2013

Global Community Charter School2013

**FILL IN GRAY CELLS**

**Global Community Charter School**  
STATEMENTS OF FINANCIAL POSITION

FOR THE YEARS ENDED JUNE 30,

	<u>2013</u>	<u>2012</u>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$175,175	\$-
Grants and contracts receivable	47,813	-
Accounts receivables	-	-
Inventory	-	-
Prepaid Expenses	66,309	-
Contributions and other receivables	-	-
Other	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>\$289,297</b>	<b>\$-</b>
<b>OTHER ASSETS</b>		
Investments	\$-	\$-
Property, Plant and Equipment, Net	504,153	-
Restricted Cash	-	-
<b>OTHER ASSETS</b>	<b>\$504,153</b>	<b>\$-</b>
<b>TOTAL ASSETS</b>	<b>\$793,450</b>	<b>\$-</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued expenses	\$144,738	\$-
Accrued payroll and benefits	121,911	-
Refundable Advances	-	-
Deferred Revenue	223,651	-
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	(18,096)	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$472,204</b>	<b>\$-</b>
<b>LONG-TERM DEBT, net current maturities</b>	<b>\$-</b>	<b>\$-</b>
<b>TOTAL LIABILITIES</b>	<b>\$472,204</b>	<b>\$-</b>
<b>NET ASSETS</b>		
Unrestricted	\$321,247	\$-
Temporarily restricted	-	-
<b>TOTAL NET ASSETS</b>	<b>\$321,247</b>	<b>\$-</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$793,450</b>	<b>\$-</b>

Check

-

-

**FILL IN GRAY CELLS**

**Global Community Charter School**

STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED JUNE 30,

	2013			2012	
	Unrestricted	Temporarily Restricted	Total	Total	
<b>REVENUE, GAINS AND OTHER SUPPORT</b>					
State & Local Operating Revenue	\$2,029,841	\$-	\$2,029,841	\$-	\$-
Federal - Title and IDEA	29,612	-	29,612	-	-
Federal - Other	369,321	-	369,321	-	-
State and City Grants	-	-	-	-	-
Contributions and private grants	10,633	-	10,633	-	-
After school revenue	-	-	-	-	-
Other	-	-	-	-	-
Food Service/Child Nutrition Program	-	-	-	-	-
<b>TOTAL REVENUE, GAINS AND OTHER SUPPORT</b>	\$2,439,407	\$-	\$2,439,407	\$-	\$-
<b>EXPENSES</b>					
Program Services					
Regular Education	\$1,261,954	\$-	\$1,261,954	\$-	\$-
Special Education	203,117	-	203,117	-	-
Other Programs	21,579	-	21,579	-	-
Total Program Services	\$1,486,651	\$-	\$1,486,651	\$-	\$-
Supporting Services					
Management and general	\$631,282	\$-	\$631,282	\$-	\$-
Fundraising	598	-	598	-	-
<b>TOTAL OPERATING EXPENSES</b>	\$2,118,531	\$-	\$2,118,531	\$-	\$-
<b>SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS</b>	\$320,876	\$-	\$320,876	\$-	\$-
Contributions					
Foundations	\$-	\$-	\$-	\$-	\$-
Individuals	371	-	371	-	-
Corporations	-	-	-	-	-
Fundraising	-	-	-	-	-
Interest income	-	-	-	-	-
Miscellaneous income	-	-	-	-	-
Net assets released from restriction	-	-	-	-	-
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	\$371	\$-	\$371	\$-	\$-
<b>CHANGE IN NET ASSETS</b>	\$321,247	\$-	\$321,247	\$-	\$-
NET ASSETS BEGINNING OF YEAR	\$-	\$-	\$-	\$-	\$-
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-	-
<b>NET ASSETS - END OF YEAR</b>	\$321,247	\$-	\$321,247	\$-	\$-

**Global Community Charter School  
PROJECTED BUDGET / OPERATING PLAN FOR Year Two**

**Assumptions**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
<b>REGULAR ENROLLMENT</b>	3,017,843	457,412	83,213	-	-	3,475,255
Err:520	213	12	-	-	-	225
<b>TOTAL ENROLLMENT</b>	3,018,056	457,424	83,213	-	-	3,475,480
Err:520	225	12	-	-	-	237
<b>PROGRAM SERVICES</b>						
REGULAR EDUCATION	162,324	-	-	-	-	162,324
SPECIAL EDUCATION	-	162,324	-	-	-	162,324
OTHER	-	-	83,213	-	-	83,213
FUNDRAISING	-	-	-	-	-	-
MANAGEMENT & GENERAL	-	-	-	-	228,588	228,588
<b>TOTAL PROGRAM SERVICES</b>	162,324	162,324	83,213	-	228,588	636,449
Err:520	-	-	-	-	-	-
<b>SUPPORT SERVICES</b>						
REGULAR EDUCATION	-	-	-	-	-	-
SPECIAL EDUCATION	-	-	-	-	-	-
OTHER	-	-	-	-	-	-
FUNDRAISING	-	-	-	-	-	-
MANAGEMENT & GENERAL	-	-	-	-	228,588	228,588
<b>TOTAL SUPPORT SERVICES</b>	-	-	-	-	228,588	228,588
Err:520	-	-	-	-	-	-
<b>TOTAL REVENUE FROM STATE SOURCES</b>	2,881,251	390,912	-	-	-	3,272,163
Err:520	-	-	-	-	-	-
<b>REVENUE FROM FEDERAL FUNDING</b>						
IDEA Special Needs	-	16,500	-	-	-	16,500
Title I	82,449	-	-	-	-	82,449
Title Funding - Other	11,213	-	-	-	-	11,213
School Food Service (Free Lunch)	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Charter School Program (CSP) Planning & Implementation	-	-	-	-	-	-
Other	-	50,000	-	-	-	50,000
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>	93,662	66,500	-	-	-	160,162
Err:520	-	-	-	-	-	-
<b>LOCAL and OTHER REVENUE</b>						
Contributions and Donations, Fundraising	-	-	-	-	-	-
Erate Reimbursement	-	-	-	-	-	-
Interest Income, Earnings on Investments	-	-	-	-	-	-
NYC-DYCD (Department of Youth and Community Developmt.)	-	-	-	-	-	-
Food Service (Income from meals)	-	-	-	-	-	-
Text Book	16,848	-	-	-	-	16,848
OTHER	26,082	-	-	-	-	26,082
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>	42,930	-	-	-	-	42,930
Err:520	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	3,017,843	457,412	83,213	-	-	3,475,255
Err:520	225	12	-	-	-	237

Enrollment of 225 students with 12 being special education students  
100% of revenue being used in all calculations

**CSI:**  
Enter in the Per Pupil Rate (PPR) for the Current Year (CY)  
  
For Example:  
If this application is being submitted in 2009-10 for a school opening in 2011-12, enter in the 2009-10 PPR for that district in the cells below. If a higher PPR is assumed indicate that % increase in the ASSUMPTION column. Refer to the State Aid website for the tuition rates.  
<https://stateaid.nysed.gov/charter/>

Assuming 12 students will be in the above 60% @ \$19049

Funds will be used for textbooks for students  
Revenue from 2012-2013

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
<b>INSTRUCTIONAL PERSONNEL COSTS</b>						
Director	1.00	154,500	-	-	-	154,500
Administrative Management	1.00	80,000	-	-	-	80,000
Administrative Directors & Coordinators	1.00	-	-	-	51,500	51,500
Business Manager	1.00	-	-	-	78,000	78,000
Administrative Staff	1.00	-	-	-	60,000	60,000
Administrative Staff	2.00	-	-	-	60,000	60,000
Administrative Staff	7.00	234,500	-	-	Err:520	Err:520
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>						
Administrative Staff - Lead	9.00	Err:520	-	-	-	Err:520
Administrative Staff - Apprentice	9.00	Err:520	-	-	-	Err:520
Administrative Staff - Substitute Teachers	-	-	-	-	-	-
Administrative Staff - Teaching Assistants	-	-	-	-	-	-
Administrative Staff - Paraprofessionals	3.00	Err:520	-	-	-	Err:520
Administrative Staff - Speech	2.00	Err:520	-	-	-	Err:520
Administrative Staff - Therapists & Counselors	3.00	Err:520	-	-	-	Err:520
Administrative Staff - Social Workers (Afterschool program part time staffing)	-	50,000	16,200	-	-	66,200
Administrative Staff - Foreign Languages	26.00	Err:520	16,200	-	-	Err:520
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>						
Administrative Staff	-	-	-	-	-	-
Administrative Staff	-	-	-	-	-	-
Administrative Staff	-	-	-	-	-	-
Administrative Staff	-	-	-	-	-	-
Administrative Staff	-	-	58,800	-	-	58,800
Administrative Staff	-	-	58,800	-	-	58,800
<b>TOTAL NON-INSTRUCTIONAL PERSONNEL COSTS</b>	33.00	Err:520	75,000	-	Err:520	Err:520
Err:520	-	-	-	-	-	-
<b>PERSONNEL SERVICE COSTS</b>						
Health and Dental	11%	Err:520	Err:520	8,212.50	-	Err:520
Social Security	14%	Err:520	Err:520	-	-	Err:520
Medicare	3%	Err:520	Err:520	-	-	Err:520
Unemployment	-	Err:520	Err:520	8,213	-	Err:520
Retirement / Pension	-	Err:520	Err:520	-	-	Err:520
Other	-	Err:520	Err:520	-	-	Err:520
<b>TOTAL PERSONNEL SERVICE COSTS</b>	33.00	Err:520	Err:520	83,213	-	Err:520
Err:520	-	-	-	-	-	-

Head of School  
Teaching and Learning Coordinator  
Family Coordinator  
Business Manager  
Operations Coordinator  
Admin Assists.  
9 lead teachers  
9 apprentice teachers  
below with contracted services, school professionals  
Art, Gym, Music Teachers  
full time, 1 part time school aides begin in September  
behavior specialist  
afterschool program staff. Coverage for Professional development(18pppl, 3hours, 2month Sept, \$13hour)  
Teachers will begin in August

75% of budget is expensed to personnel, 10% of personnel budget is dedicated to after school programming. 3% match will only effect those who have been vested for one year so about 13 people would be eligible this year, so this cost will decrease to about 26K

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
<b>CONTRACTED SERVICES</b>						
Audit	-	-	-	-	40,000	40,000
Administrative Consultants	-	-	-	-	5,000	5,000
Administrative Services	-	-	-	-	-	-
Administrative Services / School Lunch	8,190	810	-	-	-	9,000
Administrative Services	-	-	-	-	10,800	10,800
Administrative Services	-	16,500	-	-	-	16,500
Administrative Services (i.e. Title I)	-	-	-	-	2,000	2,000
Administrative Services / Purchased / Professional / Consulting	10,000	-	-	-	11,500	21,500
Administrative Services	18,190	17,310	-	-	69,300	104,800
<b>OPERATIONS</b>						
Hardware	-	-	-	-	9,600	9,600
Software	42,600	2,400	-	-	-	45,000
Internet	-	3,000	-	-	-	3,000
Writing	42,600	2,400	-	-	-	45,000
Books / Workbooks	-	-	-	-	10,000	10,000
Postage	20,000	10,000	-	-	-	30,000
Furniture / Furniture	-	-	-	-	8,000	8,000
Phone	20,000	-	-	-	35,000	55,000
Conferences	21,300	1,200	-	-	-	22,500
Testing & Assessment	21,300	1,200	-	-	-	22,500
Field Trips	14,000	-	-	-	-	14,000
Transportation (student)	-	-	-	-	-	-
Administrative Services - other	13,000	-	-	-	3,500	16,500
Interest Expense	30,000	-	-	-	-	30,000
Bank Charges	2,500	1,000	-	-	-	3,500
Development	8,000	-	-	-	-	8,000
Recruitment	2,850	-	-	-	-	2,850
Recruitment / Marketing (i.e. Licensing)	-	-	-	-	10,000	10,000
Meals / Lunch (for Staff)	-	-	-	-	-	-
Dues & Membership	-	-	-	-	-	-
Facility Related	238,150	21,200	-	-	89,100	348,450

Audit firm and bookkeeping (possible for the entire year)  
with a lawyer on the board working pro bono  
Nurses is provided for free  
ADP fees  
According to Joel it is a wash from the IDEA funds  
School Professionals (Subs), erate consultant, tech consultant  
materials/supplies  
200 per student  
250 per student  
\$200/student  
lease of postage meter and postage  
furniture for classrooms and offices  
Internet, school phones  
copiers etc.  
100 per student  
Buses for students on non-doe days  
\$500/staff member  
Title 3 funding, also in house professional development of all staff  
for full price @ and average of \$1.50 per school day @ 190 school days.  
Included in Professional Development

8100	CSI	OPERATION & MAINTENANCE							
8450	\$75,000	ance	-	-	-	-	25,000	25,000	According to our insurance carrier, without workers comp
8104, 8105	should be	erial	-	-	-	-	65,000	65,000	cleaning supplies for school and bathroom supplies and yearly cleaning services
8101	set aside for	ing and Land Rent / Lease	-	-	-	-	180,000	180,000	rent at 15K a month
8103, 8107	Dissolution	airs & Maintenance	-	-	-	-	65,000	65,000	repairs to building.
8300	and it can	ipment / Furniture	-	-	-	-	-	-	
8106	be spread	rtiry	-	-	-	-	35,000	35,000	security services
8102	out over the	es	-	-	-	-	60,000	60,000	electric, oil, etc
	first THREE		-	-	-	-	430,000	430,000	
	years if the		-	-	-	-	-	-	
	school		-	-	-	-	-	-	
	chooses. If	ITY OPERATION & MAINTENANCE	-	-	-	-	-	-	
	spread out		-	-	-	-	-	-	
	each year	ON & AMORTIZATION	-	-	-	-	-	-	
	should	IN ESCROW & RESERVES / CONTINGENCY	-	-	-	-	25,000	25,000	
	minimally be		-	-	-	-	-	-	
	\$25k.		-	-	-	-	-	-	
<b>TOTAL E</b>							<b>Err:520</b>	<b>Err:520</b>	
<b>NET INCC</b>							<b>Err:520</b>	<b>Err:520</b>	
	A note can						<b>Err:520</b>	<b>Err:520</b>	
	be added						<b>Err:520</b>	<b>Err:520</b>	
	under						<b>Err:520</b>	<b>Err:520</b>	
	assumptions						<b>Err:520</b>	<b>Err:520</b>	
	describing						<b>Err:520</b>	<b>Err:520</b>	
	the						<b>Err:520</b>	<b>Err:520</b>	
	breakout.						<b>Err:520</b>	<b>Err:520</b>	

# Appendix E: Disclosure of Financial Interest Form

Created Thursday, August 01, 2013

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## Page 1

310600861012 GLOBAL COMMUNITY CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2012-13 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at: <http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/>.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <http://fluidsurveys.com/account/surveys/210748/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.

Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

# Appendix F: BOT Membership Table

Created Wednesday, July 31, 2013

Updated Thursday, August 01, 2013

## Page 1

310600861012 GLOBAL COMMUNITY CS

### 1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	Rachael Beard	Chair/President	Yes	Charter School Governance, Technology, Nonprofit Management	2; November 13, 2011 – June 30, 2012; July 1, 2012 – June 30, 2015	Executive, Finance
2	Peter Prosol	Member	Yes	Finance	2; November 13, 2011 – June 30, 2012, July 1, 2012 – June 30, 2015	Executive, Finance
3	Peter Novak	Member	Yes	Business Development, Marketing	April 15, 2012 – June 30, 2015	Fundraising Task Force, Marketing Task Force
4	Robert Moser	Vice Chair/Vice President	Yes	Technology, Business Development, Data Analytics	July 1, 2012-June 30, 2014	Fundraising Task Force, Education and Accountability Committee
5	Kate McGovern	Secretary	Yes	Legal, Education	1; August 8, 2012-June 30, 2013; July 2013-June 2016	Executive, Education and Accountability Committee
6	Chad Weber	Treasurer	Yes	Accounting, Finance	July 2013-June 2014	Executive, Finance
7						
8						
9						
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12						
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14						
15						
16						
17						
18						

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19

20

2. Total Number of Members Joining Board during the 2012-13 school year

4

3. Total Number of Members Departing the Board during the 2012-13 school year

2

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

15

5. How many times did the Board meet during the 2012-13 school year?

12

6. How many times will the Board meet during the 2013-14 school year?

12

Thank you.

**Global Community Charter School**  
**Board Meeting Minutes**

*July 11, 2012*

*6:30 pm - 8:00 pm*

*Arts Horizon, 2785 Frederick Douglass Blvd., New York, NY*

**In Attendance:**

- Board: Rachael Beard (RB), Peter Prosol (PP)
- Remote Board Members (Publicized): Peter Novak (PN)
- Remote Board Members (Unpublicized): Sheronda Rochelle (SR)
- Pending Board Members: Shivon Zilis (SZ), Robert Moser (RM)
- Staff: Phyllis Siwiec (PS)
- Advisors: Kate McGovern (KM)

**Meeting called to order at 6:49 PM EST by RB**

**Public Comment**

- No Public Comment

**General Issues - RB**

- RB: would like to publicize meetings more broadly at school location.
- **Resolution: PP moved to approve last meeting's minutes as amended; RB seconded; unanimous approval.**

**Head of School Report - PS**

- School Demographics
  - PS summarizes current demographics based on document sent out with agenda.
  - Half of Kindergarten applicants are English speaking, but often have other languages.
  - We're going to test everyone who had other languages on their application.
  - There are a fair number of French dominant students.
  - 58 kids are registered in Kindergarten.
  - 232 kids applied for Kindergarten.
  - We'll have to go back to some kids.
  - There are some Limited English Proficiency children.
  - Two teachers per classroom model is intended to support children within the classroom with special needs, including language.
  - Angel (staff member) is skilled at Spanish translation.
  - There are challenges in finding bilingual teachers.
  - Gender is about a 50-50 split.
  - Spanish is the only language that does not also have English (among applicants).

- Teachers start on August 6th.
- To reach the 150 child target, one proposal is to have 90 K and 60 1st Graders.
- We are trying to get 1st Grade kids.
- Stacking the Kindergarten class may help in the long-run.
- We now have 56 1st Graders.
- Hiring updates
- We're nearly completed with Apprentice Hiring.
- There are many Lead Teachers in the pipeline.

### **Financial Report - PKP**

- Lease for Permanent Site:
  - We need to push back on requested \$250K security deposit.
  - It may transform into smaller payments over time.
  - Real Estate taxes:
    - Kiu wants us to pay these, which is debatable.
    - They're based on an empty lot owned by a non-profit and frozen at that level for 15 years, after which it taxes would come due; normally non-profits buy the lot after that point.
  - 100 SF per student is standard; Kiu's team is proposing about 75-85 SF per student (i.e. one cafeteria, among other adjustments).
  - We're signing a 20 year lease.
- Loan agreement for Mt. Zion
  - We're waiting for documents to sign; Board has approved.
- Treasury
  - Ample cash in the short-term; concerns are medium and long-term.
- Fundraising
  - Current Outstanding Initiatives
    - Walton - holding pattern
    - Bodman
    - DYCD
  - Will reach out to Paul Le
  - Call for volunteers
  - Recruit Board Members to do grants
  - Solicit donations
  - Recruit new members
- Insurance Renewed
- Employee Benefits
  - DOE now has staff pay almost all medical
  - We'll have 85% coverage of medical, dental, etc.
  - People already in state pension can remain there
  - We don't match retirement contributions for first year

### **Facilities Constructions**

- PS: construction has proceeded extremely fast.

## **Employee Handbook**

- An HR benefits specialist has reviewed it.
- There are some outstanding details.
- **Resolution: PP moves to approve; RB seconds; unanimous approval.**
- Next meeting: approve Employee Handbook and approve Parent and Teacher Handbook.
- The complaint process is an issue.
- We need to keep a complaint log.
- RM is happy to review it.

## **Website**

- PN:
- Squarespace is software to do interface-based web design service.
- Need multiple languages.

## **Other**

- Secretary nominations are open.
- Decision on CSBM contract vs. training an operations person.
- There may be a separate operations and finance person, with or without CSBM's help.
- We will commit to have CSBM focus on managing Finance directly.

## **Adjournment (8:28 PM)**

- **Resolution: RB moves to adjourn; PP seconds; unanimous approval.**

## **Global Community Charter School Board Meeting Minutes**

*August 8, 2012*

*6:30 pm - 8:30 pm*

*Mt. Zion Lutheran Church, 421 W 145th St., New York, NY*

### **In Attendance:**

- Board Members: Rachael Beard (RB), Peter Prosol (PP), Sheronda Rochelle (SR)
- Pending Board Members: Shivon Zilis (SZ), Robert Moser (RM)
- Staff: Phyllis Siwiec (PS)
- Board Candidate: Kate McGovern (KM)
- Absent: Pete Novak (PN)

### **Meeting called to order at 6:50 PM EST by RB**

### **Public Comment**

- No Public Comment

### **General Issues - RB**

- Minutes
  - RM: was in attendance at last month's meeting - to be amended in minutes.
  - **Resolution: RB moved to approve last meeting's minutes as amended; PP seconded; unanimous approval.**
- Going forward, there will be designated times for each person to cover their areas of focus for the prior month.

### **Head of School Report - PS**

- School Demographics
  - 77 K, going to 80 enrolled
  - 69 grade 1s, going to 70
  - Total will be 150
- Hiring / Staffing
  - There are some fairly new teachers, and some are bailing
  - PS reached out to accepted teachers to identify uncertain ones
  - Another round of interviewing is upcoming
  - There are many teachers on the job market
  - RB: what about backup plans
  - PS: there are many candidates immediately available
  - RB: what about one teacher leading a class
  - PS: the double class room requires two teachers
  - We could manage it now with 7 teachers and 6 classrooms.
  - The double classroom would need extra staff for sure
  - Angel has been promoted to family coordinator
  - Lydia started as the support specialist
  - 3 social workers
  - 2 behavior specialists

- 1 lead social worker
- We have a very high needs population - homeless, shelters, prison
- This structure was in the budget - called behavior specialists
- Only CFO has been changed from initial org structure
- RM: how comfortable are we with hiring?
- PS: staff have been participating in interviews
- RB: can everything on SED checklist get handled by staff
- PS: there are some tricky ones
- Medical director has been a challenge
- RB: medical policy needs to be written and passed before opening
  
- Facilities
- Jeremy may become point person for facilities

### **Financial Report - PKP**

- BtoA Report
- PP reviews report with group.
- **RB moves to approve EOY report; SR seconds; unanimous approval.**
- Outstanding grants were reviewed for eligibility, status
- Line of credit would be good
- **PP to reach out to TD Bank**
- PS will talk to Chase bank
- Finance committee will handle it
- RB: we need a fundraising plan for 5 years
- Do SWOT analysis
- Work back, develop targets, identify channels, etc.
- 80% of gifts come from individual donors and 84% success rate with donations
- Give / get => top 3 places where you donate
- We should throw a party for the school
- We need a PR kit
- Attract celebrities
- David Legreca has put together a press kit for us, to be reviewed
- This can become a letter to sponsors
- Rachael has friends who can help write letters
- Rachael will bring it to fundraising committee
- Timeline
- May is the best time to do parties
- Appeal to be sent in holiday time
- Some organizations can only donate to “friends of” groups
- SR will work with Vered to get 501c3 status
- Find transcription of Bloomberg’s radio show mention

### **Committees & Roles**

- Secretary
  - Recording - minutes, board books
  - Corresponding - filing, etc.
  - Shivon volunteers to be Recording Secretary - pending her approval
  - We need to amend bylaws
  - SR will make amendment on several issues
  - **SR moves to amend bylaws to separate Secretary of the Board into Recording and Corresponding, effective immediately; RB seconds; unanimous approval.**
  - **SR moves to nominate SZ to be Recording Secretary upon her approval as a Board Member by SED; RB seconds; unanimous approval. SZ accepts nomination.**
  - KM volunteers to be Corresponding Secretary.
  - **RB moves to nominate KM to be Corresponding Secretary upon her admission to the Board and approval as a Board Member by SED; SR seconds; unanimous approval. KM accepts nomination.**
- Executive Committee
  - Members include Chair, Vice Chair, Treasurer, Recording Secretary, Corresponding Secretary
- Finance Committee
  - Oversees Fundraising Task Force
  - Chaired by Treasurer
  - Robert Moser would join Finance Committee
- Education and Accountability Committee
  - Purpose is to do dashboard, student data, etc.
  - Described in Charter
  - Comprehensive evaluation
  - **RB nominates KM as Chair of Education and Accountability Committee pending admission to the Board and approval as a Board Member by SED; SR seconds; unanimous approval. KM accepts nomination.**
  - RM to be a Member
- Committees have to meet monthly, in person, with two weeks notice per open meetings law

## **SED Walk Through**

- August 27th - morning
- Binder of key documents needs to be available
- Fire inspection needs to be completed
- ADA compliance is a major goal
- A lift in back may be the solution
- We are preparing for facility inspection
- The fire certificate takes two weeks to come through after inspection
- Certificate is intended to be done on Monday
- Wiring of building

- Networking Outsource is out of the deal
- In 10 days, Time Warner will complete wiring
- e-Rate can reimburse up to 90% of bills, installation, etc.
- A significant number of drops needed, one per room
- Time Warner covers two floors
- David Gibson came in and costed out the air conditioning for this building
- \$16-19K for entire building
- Humidifying as well
- Competitive bid completed

### **Website Report**

- Skipped

### **New Business**

- Employee Handbook
  - It has been previously shared
  - Need input from Phyllis for certain items
  - Vacation time for support staff
  - Some people have 2-3 weeks
  - Some accrue time off per time worked
  - Time off requests must be submitted with two weeks notice and approved in advance
  - Dirk and Vered needs to review employee types
  - We approved this manual last time, pending amendments
- Student Handbook
  - PS: relevant to older children
  - PS: looking for comparison
  - Needs French and Spanish
  - Need by 17th
- We need a dashboard
  - Someone to send RM samples
  - RB to email Dirk for dashboard samples
- Kate McGovern's admission to Board
  - **Motion: The Global Community Charter School's BoT voted to select Kate McGovern as a candidate to its BoT, with a Class I term expiring on June 30, 2013, pending approval by SED. The resolution approving Kate McGovern is formally adopted upon SED's approval. RB motioned to elect Kate McGovern to the board; PP seconded; all approved. KM to complete all required board paperwork and RB to submit to SED for approval.**

### **Adjournment (8:51 PM)**

- **Resolution: RB moves to adjourn; RM seconds; unanimous approval.**

**Global Community Charter School  
Board Meeting Minutes**

*August 22, 2012*

*6:30 pm - 7:00 pm*

*Mt. Zion Lutheran Church, 421 W 145th St., New York, NY*

**In Attendance:**

- Board Members: Rachael Beard (RB), Peter Prosol (PP), Sheronda Rochelle (SR), Pete Novak (PN)
- Pending Board Members: Shivon Zilis (SZ), Robert Moser (RM), Kate McGovern (KM)

- Staff: Phyllis Siwiec (PS)
- Public: Corina SED

## **Meeting called to order at 6:36 PM EST by RB**

### **Public Comment**

- An SED Representative has come to observe.

### **General Issues - RB**

- Minutes
  - RB proposes an amendment to prior minutes where RM & SZ will be Class II, vs. Class III, continuing as Board Members until June 2014.
  - **Resolution: PN motions to approve amendments to minutes; RB seconds; unanimous approval.**
  - RB proposes an amendment to prior minutes where KM will be Class I, vs. Class II, continuing as a Board Member until June 2013.
  - **Resolution: PN motions to approve minutes; RB seconds; unanimous approval.**
- Change in Organizational Structure
  - **Resolution: RB moves to change organizational structure to have an Operations Manager in cooperation with CSBM in lieu of a CFO; PN seconds; unanimous approval.**

### **Employee Handbook Amendments**

- SZ question: will there be a match on 401K?
  - RB: for the first year we will not have a match. Later there will be revisions.
- RM: Race to the Top would require amendment to evaluation process to qualify if we apply for that grant.
- **Resolution: RB moves to pass amendments to Employee handbook; PN seconds; unanimous approval.**

### **Student/Parent Handbook**

- PS: Spanish speaking members of faculty and staff will help translate; sections will be divided into categories and translated as components.
- PS: Young children are coming in with all sorts of stories and backgrounds. We want to support their development. Staff have reviewed the handbook.
- RB: Points of clarification:
  - PS: During Professional Development time, students are with Urban Arts and their alumni (Thursday afternoon); talked to parents about this – we do not want to disrupt the family's schedule and have a consistent day from 8 AM – 6 PM. Parents were appreciative and relieved, and supportive of after school.
  - RM/RB: That portion of handbook should specify what the children are doing in that time.

- PS: We don't have PD days to speak of.
- SR: These will be physically printed to give them to parents; we should have letter from Head of School and Calendar as inserts to allow subsequent use of extra copies.
- PS: Addendums and things like that will be added to the back. The book will be compartmentalized.
- RB: The content will not change, just the layout.
- PN: Add in a second signature line (for the student), as the parent and student need to sign it.
- **Resolution: RB moves to vote on Student/Parent Handbook, pending adjustments discussed – especially calendar and phone numbers being added; RM seconds; unanimous approval.**

### **School Health & Safety Plan**

- RB: Remaining items to fill in are to connect with local precinct about dangerous intersections.
- PS: We will ask on our letterhead for this information officially.
- RB: St. Nicholas and 145th, as well as Frederick Douglas and 145th are probably dangerous.
- PS: The Convent cross-walk is one of the safest.
- RB: St. Nicholas Terrace is also safe.
- RB: Telephone numbers will all be filled in.
- PS: We generally look for email addresses as a primary means of communication.
- RB: We may use other methods than the telephone.
- PS: We don't have a mass telephone system.
- RB: We will add a comment that email will also be an available means of communication, and telephone is available but not required.
- PS: The term will be revised to be "Incident Command System."
- PN: How are we ID-ing students.
- PS: Children will have tags inside your school.
- PS: We do have checklists when they come off the bus.
- PS: Teachers take attendance once students come into the classroom.
- PS: The building is open from 7:45 to 8:15. At 8:15 two entrances will be shut down, and security will guard remaining door and ID any adults coming in.
- RB: We do need to add evacuation site details. The police department will provide input. We'll vote as is and then have amendments in September, including evacuation site, phone numbers and dangerous intersections.
- SR: How are incident reports managed?
- PS: We keep track of them and the SED may review them.
- **Resolution: PN moves to approve School Health & Safety Plan pending further amendments identified in discussion; RB seconds; unanimous approval.**

### **School Wellness Policy**

- Question on birthdays. PS: birthdays are a small little celebration after lunch – more nutritional and not very competitive.

- SR: Classes will be limited to one party per month, but maybe it should exclude birthdays.
- PS: “Celebration” refers to sugary treats, but birthdays would be healthier.
- RB: Nutritional aspect is included in celebrations already.
- RM: We can just say each celebration can include select food.
- PS: The school prefers healthy food and not necessarily having parents coming in with balloons and the like.
- PS: There will be one big blast for all the birthdays in each month. It should be small and nutritional.
- RB: Recommends that we strike the first sentence under celebrations.
- RM: A lot of “shoulds” should be changed to “wills.” RB: They have been updated.
- **Resolution: SR moves to accept the Wellness Policy with small adjustments agreed; RB seconds; unanimous approval.**

### **Vote on Transportation Services Plan**

- RB: Are there any questions on services plan? RB consulted experts to determine what is required.
- **Resolution: RB moves to pass the Transportation Services Plan; SR seconds; unanimous approval.**

### **Adjournment**

- **Resolution: SR moves to adjourn at 7:12 PM; PP seconds; unanimous approval.**

## **Global Community Charter School**

### **Board Meeting Minutes**

*Sept 12th, 2012*

*6:30 pm - 7:00 pm*

*Mt. Zion Lutheran Church, 421 W 145th St., New York, NY*

### **Meeting called to order at 6:40 PM EST by RB**

#### **Role Call: In Attendance:**

- Board Members: Rachael Beard (RB), Peter Prosol (PP), Sheronda Rochelle (SR), Pete Novak (PN), Shivon Zilis (SZ), Robert Moser (RM), Kate McGovern (KM)
- Staff: Phyllis Siwiec (PS)

#### **Public Comment**

- None

### **General Issues - RB**

- Minutes
  - **Resolution: PN motions to approve minutes; RB seconds; unanimous approval.**
- Change in Organizational Structure
  - **Resolution: RB moves to change organizational structure to have an Operations Manager in cooperation with CSBM in lieu of a CFO; PN seconds; unanimous approval.**

### **Head of School Report (PS):**

- Opening Day:
  - Difficult opening. Planning was done as it should have been but unforeseen circumstances caused bus transportation and food service to not run smoothly. Staff members pooled together to step in. Impromptu after school meeting was held to expedite necessary changes.
  - A Social Worker resigned.
- Organizational Chart
  - RB and PS discuss stage of organization chart. They will follow up on current status.
- Student Overview:
  - 145 first day
  - Clear that some students were still shopping schools
  - Now total of 140 students in the classrooms, 5-6 on delayed start (still on vacation / stuck out of country)
  - Charter School compensated on student attendance per day, but more dire when student's start date more important
  - 68 hispanic, 70 african american, 1 white, 1 biracial
- Teachers:
  - Have 11 of 12 teachers (have a temporary teacher that will move to another role)
  - Teachers impressed by students
- UAP Classes:
  - Tap dancing for after school class
- Health:
  - Several students qualified for 504s which lead to the assignment of a full time free to the school nurse
  - 84% currently immunized, need to be at 100% within two weeks
  - Difibulators mounted, posters up
- Parent Liason:
  - PP wants to nominate a parent. Will follow up with him.
- Facilities: (RB question)
  - Discussion regarding building lease and down payment.
- Grants:
  - RB: SSF grant needs to be submitted (up to 200K)
  - Resolution: Finance group will give an update on research on loan and fundraising

- Materials Cost:
- PS: Had a budget but bids from companies have been astronomical. Asked David Ruby to research what others estimate for 100 kids - \$90k was the standard.
- PS: We have quite diverse needs so as a result it will be higher than normal (language and level). PS is trying to get subsidies from large companies, tests from smaller companies
- PS: David is in the process of updating the budget. We can look to Walton to fill the gap

## **Financial Report**

- PP Overview as of Jul 31st
- Items to note:
- SPED - totals currently under projection
- Need to have some combination of Walton / SSF / other fundraising committed to reach initial revenue projection
- The board / David need to have a fully updated staffing / expense list as the school compensates to fill needs
- SR: Asks about whether line of credit will still be explored. PP: Yes
- Fundraising:
- SSF Grant: Charter Schools in private settings \$150K -- Volunteers to put together a document
- Walton Grant: Interview Monday
- Resolution: Set up a standing meeting between RB, RM, PN, SR, KM.
- **Action Items:** Walton (RB, PS), SSF (TBD), Recruiting Board Members (All), Race to the Top (RM), Sourcing other grants (RM), Contingency budget (PS, David Ruby), Loan (PP), Books (Non-fiction, homework for all)
- \*\*\*Could not vote on FTP due to additional required change

## **Governance**

- **Dashboard:**
- RM update: had created a first draft, highlighted key items for discussion that board members / head of school should weigh in on.
- RB and RM discuss have a monthly plan. Group agrees.
- RM need to determine how to include IB principles
- SZ asks about data collection mechanism. TBD.
- **Action Items:** Board / head of school review of dashboard for interim commenting and discussion at the next meeting. RB requests that each member thinks about 3 high level strategic principles for each subgroup
- Head of School Evaluation:
- SZ gives overview, shares first draft. Cites need for alignment with dashboard
- Further discussion tabled for now
- PS feels that the evaluation needs to focus on internal leadership building and external relations

## **Academic Report:**

- **Employee Handbook**

- Need amendment to the layout of the handbook
- **Website Update**
- PN gives overview. It's up and running. Hosted at Wicks - easy, visually modifiable. Looks great.
- **Action Items:** still need some text addition, formatting, calendar content, and the official version of the guide book to be uploaded, 100 word bio and photos, uploading board minutes

Notes for Next Meeting:

- **Anti-bullying**
- **Re-approve bylaws**

### **Adjournment**

- **Resolution: RB moves to adjourn at 9:04 PM; seconds; unanimous approval.**

## **Global Community Charter School**

### **Board Meeting Minutes**

*Oct 10th, 2012*

*6:30 pm - 8:00 pm*

*GCCS, 421 W 145th St., New York, NY*

### **Meeting called to order at 6:40 PM EST - RB**

#### **Role Call: In Attendance:**

- Board Members: Rachael Beard (RB), Peter Prosol (PP - Facetime), Sheronda Rochelle (SR - Facetime), Shivon Zilis (SZ - Facetime), Kate McGovern (KM)
- Staff: Phyllis Siwiec (PS)

#### **Public Comment**

- None

## **General Issues - RB**

- Minutes
- **Resolution: PN motions to approve minutes; RB seconds; unanimous approval.**

## **Head of School Report - PS:**

- First Month Overview:
  - Expected 84 K, 73 1st Grade
  - Sept Overview:
    - Sept 4: Expected 132, Actual 107
    - Sept 5: Expected 131, Actual 113
    - Sept 6: Expected 127, Actual 115
    - Sept 7: Expected 127, Actual 107
    - Sept 10: Expected 127, Actual 119
    - Sept 11: Expected 128, Actual 120
    - Sept 12: Expected 130, Actual 122
    - Sept 13: Expected 130, Actual 126
    - Sept 14: Expected 134, Actual 116
    - Sept 15: Expected 138, Actual 101
    - Sept 18: Expected 138, Actual 128
    - Sept 19: Expected 141, Actual 137
    - Sept 20: Expected 142, Actual 130
    - Sept 21: Expected 138, Actual 128
    - Sept 24: Expected 143, Actual 133
    - Sept 25: Expected 143, Actual 133
    - Sept 26: Expected 141, Actual 125
- Comments:
  - There were several early fall illnesses going on, hence the fluctuation
  - The school made attempts to call all absent students
  - Family support is #1 priority (e.g., have been reaching out to shelters to help students at risk
  - Language learning need to be a core focus
  - Need more enrichment books for high performing students
  - PS very happy with the quality of the teachers - they are very passionate and competent
  - Hiring:
    - Need social workers, lead teacher

- Financial Report - PP:
  - Grants
    - SSF Grant is a long ship because of the length of duration in the current space
  - Attention items:
    - Keeping on par with attendance expectations (get up to 148 or 150)
    - Special education students need to be tested and identified sooner than later so the school can best structure itself to assist their needs (including student who need language / speech assistance)
  - Expenses:
    - We have currently saved on some expenses, however we still have revenue risk if we don't close revenue gaps associated with attendance / categorization
    - The volatility of expenses and revenue streams needs to be closely monitored. PP to follow up with David
  - Loans/LoC:
    - The \$250K loan, should the school want to pursue it, will be very difficult
    - A line of credit should be established. Since the school has not been around long enough to establish creditworthiness we will need to put up \$50 and borrow against that

## **Fundraising**

- PP to double check on SSF
- Walton interview scheduled for tomorrow
- KM to look into other grant options

## **Governance:**

- Facilities
  - RB: We can look into extending the lease at the existing space (potentially expand into other regions of the property)
  - PS: We would need to renegotiate the lease and look at the lease to purchase
  - RB: Has received advice to potentially keep this space and connect with surrounding building
  - PP: Points out that without SSF there won't be the \$250K

- Action Items: get explicit statements of the possible options from all available parties before we make a decision
  
- Anti-Bullying - SR
  - Got a hold of another policy and has built ours off of that base
  - KM points out that it shouldn't be fully zero tolerance given age
  - PS points out that it's not for the kids but for adults (parents/volunteers) it definitely has to be
  
- By-Laws
  - Amendment sent for everyone's review
  - Was voted on last time, all looks good
  
- FPP Changes
  - Minor changes -> task force feels good about it
  
- Org Chart
  - Changes title: CFO - Operations Manager
  - Removed lead social worker (now have two social workers)
  - **Motion: RB moves to approve org chart changes, PP seconds; unanimous approval.**
  
- Dashboard
  - Robert to send report following meeting
  
- Goals Exercise
  - Group will pause this effort until dashboard update occurs (for alignment purposes)
  
- Head of School Evaluation:
  - SZ gives overview
  - **Motion: RB moves to approve the head of school assessment; KM seconds; unanimous approval.**
  
- Recruitment:
  - Need facilities, finance, community outreach, and fundraising expertise
  - All board members to help with recruitmen

- Website
- The site is live, needs some tweaking

## **Adjournment**

- **Resolution: RB moves to adjourn at 8:44 PM; KM seconds; unanimous approval.**

**Global Community Charter School**

**Board Meeting Minutes**

*November 14, 2012*

*6:30 pm - 8:30 pm*

*Mt. Zion Lutheran Church, 421 W 145th St., New York, NY*

**In attendance:**

Board members: Kate McGovern, Robert Moser, Sheronda Rochelle, Rachael Beard, Peter Prosel, Peter Novak

Staff members: Phyllis Siwiec

Absentees: Shivon Zillis

Meeting called to order 6:44 PM.

No public comment.

Vote on last month's minutes.

SR moves, RB seconds, unanimous approval.

**HOS Report**

Attendance for October: from 141 to 145, with 4 more possibly starting next week.

Population was lowered after storm, election.

Some families have transportation issues.

A lot of staff had issues too.

Attendance is lower on Fridays.

Paying for lunch is sometimes an issue for some students.

Review with behavior specialist about kids at risk

- Prioritize greatest needs

- Focus on capable kids as well

Contract for Urban Arts, after many iterations

- Multiple specialists

- Includes after school program (4:15 to 6:00)

- \$176K vs. \$100K in budget

- Talk about fundraising the rest

- There is already significant need for fundraising

- Board recommended renegotiating to clarify who is responsible for fundraising;  
school cannot afford to add fundraising requirements to existing fundraising goals

Hiring search for teacher continues

## Financial Report

- Some money is coming in the short and medium-term

- Phyllis and David must develop recommendations

- Finance committee must discuss

## Fundraising

- Someone on staff must work with the board to pull material together

- RB discusses fundraising calendar

- Staff and parents can leverage their networks to conduct fundraising

  - Be careful about staff doing fundraising

- We need a mailing list

Proposal to have all board members to pledge give-get \$500 to a fundraising marketing effort.

Next step: what marketing efforts do we need? video on kids?

#### Governance

- ERate:
- Do we want to go with Educate LLC (Rachael recuses herself)
- Sheronda: Does Educate LLC incur real costs if we are late?
- Robert: if we don't get ERate, Educate doesn't get paid according to the contract
- Peter: any contracts not in the budget needed to be weighed very carefully; we will still be tight in cash in July 2013
- Contract for Educate LLC says we will need to pay upon receipt - so summer of 2014
- Follow-Up: Phyllis will ask Frank for a timeline for this year and next year
- Phyllis and team need to map out what exactly needs to happen next year with the Phyllis
- Phyllis will propose a vendor and amount
- Robert raise the point that we want to avoid having a last minute change in plans like what occurred last year
- Proposal should be presented at January mtg

#### Facilities:

- Rachael gave update on St. Nicholas opportunity as well as current facility expansion
- Phyllis will send us minutes from the previous conversation she and Jeremy had
- Need to get to 85 sq ft/student
- Phyllis is proposing a contract for consulting services for the facility on St. Nicholas
- His skills include being able to compare ours to other deals he is involved in
- Rachael:
  - Fee & Expenses: add clause to pre-approve travel
  - Expand location included
- Phyllis will get updated language and circulate to Board; Board will review and just give input

#### Anti-Bullying:

- Sheronda and Kate will confirm practicality of draft with Phyllis

#### Dashboard:

- Robert prepared first draft of dashboard
- This will be a build over time
- Head of School Evaluation - Process: tabling for side conversation

#### Board Recruitment:

- Goal to find 3 new board members in coming months
- PAPA will bring one parent to the board; there are interested parties
- Rachael will find out more from David LaGreca about the proposed board member

- Phyllis will be finding people who represent the community  
Community Outreach:

- Social workers are reaching out the local shelters
  - looking at pre-schools in the community
  - Continuing our partnership with Arts Horizons
  - Rachael will set up meeting with Phyllis and Raj
  - Phyllis and Angel will set up a strategy meeting to discuss community efforts
  - George Khaldun COO of HCZ; Phyllis is meeting him for lunch for further partnership discussions
- SWAG:

- GCCS mugs (Rachael will donate these)
- GCCS tshirts
- GCCS Calendar that the kids make for 2013 - great mailing for fundraising

December 12: Robert will be out of town

Sheronda motioned to adjourn 8:44; Robert seconded; unanimous

**Global Community Charter School**  
**Board Meeting Minutes**  
*December 12th, 2012*  
*6:30 pm - 8:30 pm*

*Minutes of a meeting of the Board of Trustees for the Global Community Charter School*

*A regularly scheduled meeting of Board of Trustees ("the Board") Global Community Charter School ("the school") was held on December 12th in the school building at 421 W 145th St., New York, NY*

**Call to order**

Rachael called the meeting to order at 6:30 p.m.

**Roll call**

Board Members: Rachael Beard (RB), Peter Prosol (PP), Robert Moser (RM), Kate McGovern (KM), Sheronda Rochelle (SR), Peter Novak (PN), Shivon Zilis (SZ)  
Staff: Phyllis Siwiecek

**Public comment**

None

**Executive Session**

KM moves to commence an executive session at 7:10 to discuss employment matters, SR seconds, unanimous agreement  
Moved to executive session (request for Phyllis to stay)  
No motions occurred in executive session  
The board exited executive session at 7:35

**Action Items:**

- Assign board point person as governance and compliance single point of contact
- Create 501c3 filing for "Friends of GCCS" (SR)
- Set up escrow (PP to work with Darlene and RB)
- Create online distribution of head of school assessment for teachers and staff (SZ)

**Adjournment**

RB Motion to adjourn meeting at 8:48pm

**Global Community Charter School  
Emergency Board Meeting Minutes**

*December 18, 2012*

*7:00 pm - 8:30 pm*

*122 East 42nd Street, 11th Fl, NY, NY 10168 and 144 Hilary Circle, New Rochelle, NY*

**Call to order**

Rachael called the meeting to order at 7:10 p.m.

**Roll call**

Board Members: Rachael Beard (RB), Peter Prosol (PP), Robert Moser (RM), Kate McGovern (KM), Sheronda Rochelle (SR) (via FaceTime), Peter Novak (PN) (via Skype)  
Absent: Shivon Zilis  
Staff: Phyllis Siwiec

**Public comment**

None

**Budget Projection Review**

Update and confirm the budget/actuals tab of the GCCS Board Financial Reports spreadsheet. Discuss proposed reductions. RB will send proposed reductions to CSBM and request a re-projection.

Rachael moved to conditionally approve the budget assuming that, upon reconciliation, we are within a \$25,000 deficit. Peter seconded. RM, SR, KM are all in favor. Motion carried.

Peter moved to approve that HOS apply for a \$50,000 line of credit with the restriction that the BOT must vote to draw down debt. Robert seconded. RB, KM, SR are all in favor. Motion carried.

Peter moved to modify the FPP to state that expenses over \$5000 must be signed by the Treasurer or the Chair of the Board. Rachael seconded. RM, KM, SR are all in favor. Motion carried.

**Adjournment**

Rachael adjourned the meeting at 9:28 p.m..

**Global Community Charter School**  
**Board Meeting Minutes**

*January 9th, 2013*  
*6:30 pm - 8:30 pm*

*Minutes of a meeting of the Board of Trustees for the Global Community Charter School*

*A regularly scheduled meeting of Board of Trustees ("the Board") Global Community Charter School ("the school") was held on January 9th in the school building at 421 W 145th St., New York, NY*

**Call to order**

Rachael called the meeting to order at 6:30 p.m.

**Roll Call:**

In attendance: Rachael Beard (RB), Peter Prosol (PP), Kate McGovern (KM), Sheronda Rochelle (SR), Peter Novak (PN), Shivon Zilis (SZ)

Absent: Robert Moser

Staff: Phyllis Siwiec

Public Comment: None

**Minutes from last meeting:**

Vote on minutes: RB motion to approve, KM seconded

Emergency meeting minutes: RB motion to approve, PN seconded

**Public comment:**

None

**Meeting Notes:**

Motion to approve educational outreach agreement by RB, KM seconds, unanimous agreement

**Action Item:**

Confirm CSD guidelines with SED (KM)

Determine appropriate course of action for maintaining compliance post-Sandy break (PS)

Lease term clarified (RB)

Discussion of sharing space with temporary renters, policy where all parties with recurring events must have supervision (school or contracted) confirmed

Motion to move to executive session to discuss employment matters at 7:45 made by RB, SZ seconded

## Adjournment

Rachael adjourned the meeting at 9:28 p.m..

### **Global Community Charter School**

#### **Board Meeting Minutes**

February 13th, 2013

6:30 pm - 8:30 pm

*Minutes of a meeting of the Board of Trustees for the Global Community Charter School*

*A regularly scheduled meeting of Board of Trustees ("the Board") Global Community Charter School ("the school") was held on February 13th in the school building at 421 W. 145th St., New York, NY*

### **Call to order**

Rachael called the meeting to order at 6:42 p.m.

### **Roll Call:**

In attendance: Rachael Beard (RB), Kate McGovern (KM), Shivon Zilis (SZ), Robert Moser (RM)

Skype: Peter Novak (PN)

Absent: Peter Prosol (PP), Sheronda Rochelle (SR)

Staff: Phyllis Siwiec, Darlene O'Neill

Public Comment: None

### **Minutes from last meeting:**

Vote on minutes: RB motion to approve, KM seconded

Emergency meeting minutes: RB motion to approve, PN seconded

### **Public comment:**

None

### **Voting Items:**

#### *Vote on MOU for Urban Arts:*

Need to approve contract. RB moves, SZ seconds, unanimous agreement.

#### *Vote on Bookkeeping Contract:*

Changes to contract discussed. Pending those changes RB moves to approve, KM seconds, unanimous approval

#### *Vote on CSD:*

This was tabled until March due to a need to follow up on counterproposals

### **Vote on Charter Amendment:**

Motion to resolve, KM moves, RB seconds, unanimous approval

## Meeting Notes:

### Head of School Update:

- Vanguard mass mailing not yet
- Common application off charter center web site
- As of today, 102 kindergarten; xxx in 1st 12 2nd grade; 77 currently in kindergarten and 66 first graders
- As of today we have 143 total right now
- current population is 95% of 150
- Meal accountability and claiming review report: we received an A

### Financial:

- Finance: cash flow is on track
- FY14 budget is being developed

### Board recruitment:

- Peter Novak has some potential folks in the pipeline
- Phyllis will introduce some candidates

### Fundraising:

- Parents want to be involved in creating Spring event - April
- Phyllis will get Angel to coordinate mtg with parents and board members to plan

## Adjournment:

RB moves to adjourn at 8:26pm; RM seconds; unanimous approval

**Global Community Charter School**  
**Board Meeting Minutes**

*March 13th, 2013*  
*6:30 pm - 8:30 pm*

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on March 13th in the school building at 421 W. 145th St., New York, NY*

Call to order

Rachael called the meeting to order at 6:40 p.m.

Roll Call

In attendance: Rachael Beard (RB), Kate McGovern (KM), Peter Novak (PN)

FaceTime: Sheronda Rochelle (SR)

Absent: Peter Prosol (PP), Shivon Zilis (SZ), Robert Moser (RM)

Staff: Phyllis Siwiec, Darlene O'Neill, Angel Morales

Public: Cortrell Holt, Melissa Jesurum

Minutes from last meeting

Vote on minutes:

RB moved to approved the minutes. PN seconded. All in favor. Motion carried.

Public comment

None

Voting Items

*Facility Relations Contract*

RB moved to approve the Facility Relations contract. PN seconded the motion. All in favor. Motion carried.

*Charter Facilities Management Contract*

PN moved to approve Charter Facilities Management contract, as amended. RB seconded the motion. All in favor. Motion carried.

Head of School Report

Phyllis reported on attendance, student achievement, facilities, and the mailing of the DOE parent survey. Angel provided a student recruitment update.

PAPA Update

Melissa Jesurum and Cortrell Holt reported on the PAPA planning for a Spring Family Day/Night Fundraiser.

Financial Report

RB explained our newly re-formatted Profit & Loss Report.

Governance

RB provided an update on Board Recruitment. PN suggested a BOT candidate.

Fundraising Efforts

The BOT will coordinate with PAPA to develop the Spring Family Day/Night Fundraiser.

Adjournment

RB moved to adjourn 8:31 p.m.. PN seconded the motion. Meeting adjourned.

**Global Community Charter School**  
**Board Meeting Minutes**

*April 10th, 2013*  
*6:30 pm - 8:30 pm*

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on March 13th in the school building at 421 W. 145th St., New York, NY*

Call to order

Rachael called the meeting to order at 6:44 p.m.

Roll Call

In attendance: Rachael Beard (RB), Kate McGovern (KM), Peter Novak (PN), Robert Moser (RM), Peter Prosol (PP)

Absent: Sheronda Rochelle (SR), Shivon Zilis (SZ)

Staff: Phyllis Siwiec, Darlene O'Neill

Minutes from last meeting

Vote on minutes:

PN moved to approved the minutes. PP seconded. All in favor. Motion carried.

Public comment

None

Voting Items

*Workers Compensation:*

PP moved to remain with our ADP contract and cancel the Hartford contract for Workers Compensation. PP seconded the motion. All in favor. Motion carried.

Head of School Report

Phyllis reported on attendance, student achievement, and facilities.

Financial Report

PP reviewed last month's report and highlights of the remaining year's projected cash flow. RB and RM informed the board on details and needs for the May 3 fundraising/celebration event.

Governance

RB provided an update on Board Recruitment.

### Fundraising Efforts

The BOT will coordinate with PAPA to develop the Spring Family Day/Night Fundraiser.

### Adjournment

RB moved to adjourn 8:53 p.m.. PN seconded the motion. Meeting adjourned.

## **Global Community Charter School** **Board Meeting Minutes**

*May 8th, 2013*  
*6:30 pm - 8:30 pm*

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on May 8th in the school building at 421 W. 145th St., New York, NY*

### Call to order

Rachael called the meeting to order at 6:37 p.m.

### Roll call

In attendance: Rachael Beard (RB), Kate McGovern (KM), Peter Prosol (PP), Peter Novak (PN)

Absent: Robert Moser (RM), Shivon Zillis (SV)

Staff: Phyllis Siewiec (PW), Darlene O'Neill (DO)

Parent Representative: Cortrell Holt

Public: Chad Weber

\*Sheronda Rochelle submitted her letter of resignation from the BOT.

### Minutes from last meeting

PP moved to approve the minutes. PN seconded. All in favor. Motion carried.

### Public comment

None

### Head of School Report

PW reported on attendance, student achievement, the Spring Fest, student enrollment for SY 2013-2014, updates to the parent-student handbook, parent orientations, facilities, and summer reading/math programs.

### PAPA Update

Cortrell Holt reported that parents were very involved in the spring event and are now looking toward plans for summer enrichment for students.

### Financial/Fundraising Report

PP reported that we are on track financially. PP reported on our Audit and our new 990. RB moved to approve our old 990. PP seconded. Motion carried.

Governance:

RB reported on Board Recruitment and forecasted the annual board meeting in June.

Personnel Update

RB moved to enter into Executive Session to discuss an employment matter. KM seconded.

RB moved to exit Executive Session. PP seconded.

Adjournment

RB moved to adjourn the meeting at 8:39 p.m. PP seconded the motion. Meeting adjourned.

**Global Community Charter School  
Emergency Board Meeting Minutes**

*June 4, 2013  
6:30 pm - 7:30 pm*

*Minutes of an emergency board meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on June 4, 2013 in the school building at 421 W. 145th St., New York, NY*

Call to order

Rachael called the meeting to order at 6:40 p.m.

Roll Call

In attendance: Rachael Beard (RB), Kate McGovern (KM), Robert Moser (RM), Peter Novak (PN)

Absent: Peter Prosol (PP)

Staff: Phyllis Siwiec (PS)

Parent Representatives: Cortrell Holt (CH), Melissa Jesurum (MJ)

Public Comment

None

Basement Partition

PS presented the GCCS projected budget for SY 2013-2014 as well as Vista Architectural Products, Inc.'s proposal to furnish and install Kalwall translucent panels in the basement. BOT discussed proposal. No BOT vote required (contract under \$20,000).

Adjourned

RB moved to adjourn. PN seconded. Meeting adjourned at 7:31.

**Global Community Charter School**  
**Annual Board Meeting Minutes**

*June 22, 2013*

*9:30 a.m. – 4:30 p.m.*

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on June 22nd in the school building at 421 W. 145th St., New York, NY*

**Call to order**

Rachael called the meeting to order at 9:53 a.m.

**Roll call**

In attendance: Rachael Beard (RB), Kate McGovern (KM), Robert Moser (RM), Peter Novak (PN)

Absent: Peter Prosol (PP)

Staff: Phyllis Siwec (PW), Maria Vaz (MV), Angel Morales (AM)

Parent Representative: Cortrell Holt (CH)

Public: Chad Weber (CW)

\*Shivon Zillis resigned from the BOT

**Public comment**

None

**Reflection and Review of Previous Year**

BOT used the “Assessment Tool for Charter School Boards and Their Governance Effectiveness” to evaluate itself in the areas of Leadership, Composition, Committees, Meetings, Governance Effectiveness and Fundraising.

**Approval of Budget**

CW and MV reported on the budget; MV will further reconcile it. MV will also submit Handbooks for BOT review/approval. BOT discussed retirement benefits and professional development allocations.

PN moved to approve the budget. RB seconded this motion. All in favor. Motion carried.

RM moved to approve the opening of a TD Bank savings account by the Chairperson, Treasurer and Head of School (HOS). PN seconded this motion. All in favor. Motion carried.

#### Facilities discussion

PS provided a Facilities update.

GCCS will prioritize securing new space this year.

#### Develop Decision Matrix

BOT identified school stakeholders and determined who the essential decision makers, recommenders, and input givers are for making determinations on strategic school goals.

#### Develop strategic goals for next year

BOT developed strategic goals in the areas of Facilities, Fundraising, Board Recruitment, IB PYP, Student Performance, Governance, and Community Development.

#### Develop fundraising plan

PN suggested that the BOT partner with Columbia Business School Nonprofit Board Leadership Program. BOT discussed potential projects. PN will write up proposals.

BOT will determine give/get commitments from members.

#### Recess

RB moved to recess at 12:18 p.m. KM seconded. All in favor. Motion carried. Meeting resumed at 12:38 p.m.

#### Discuss/Develop community engagement plan

AM reported that GCCS is establishing relationships with local businesses, Target, Whole Foods, and Fairway and will further explore other community partnerships. Discussion followed regarding potential partnerships.

#### Approval & Commitment to [Board Job Description/Responsibilities in bylaws](#)

KM moved to approve the Board Job Description/Responsibilities in bylaws. RM seconded the motion. All in favor. Motion carried.

#### Approval and discussion of Board Calendar

Following discussion, BOT agreed to switch the regular meeting date from the second Wednesday of each month to the third Wednesday of each month.

#### Review of School Leader

PN led BOT discussion of the GCCS HOS Assessment rubric, results of which were then communicated to PS.

#### Approval of [contract for School Leader](#)

RB moved to approve the contract for School Leader. KM seconded the motion. All in favor. Motion carried.

RB offered the contract to PS. PS accepted the contract.

#### Selection of auditors

GCCS did not receive any bids; will re-solicit.

#### Rescinding Bylaw Amendment (Secretary position)

PN moved to rescind the recent Bylaw amendment which separated the Secretary officer into two positions (Recording and Corresponding). KM seconded. All in favor. Motion carried.

#### Election of trustees and officers

RB moved to approve the proposed GCCS Board of Trustees Nomination Slate with the stipulation that CW's nomination to BOT and Treasurer are pending his approval by the NYSED. KM seconded. All in favor. Motion carried.

#### Minutes from last meeting

PN moved to approve the minutes from the last meeting. RB seconded this motion. All in favor. Motion carried.

#### Executive Session

RB moved to enter into Executive Session to discuss the employment of two individuals. KM seconded this motion. All in favor. Motion carried.

The BOT and PS entered into Executive Session at 4:54 p.m.

The BOT and PS moved out of Executive Session at 6:17 p.m.

#### Adjournment

RB moved to adjourn the meeting at 6:17 p.m. KM seconded this motion. All in favor. Meeting adjourned.

## **Appendix H: Enrollment and Retention Efforts**

At **Global Community Charter School**, the staff has worked diligently to ensure that our students and their families have a great experience at our school and that we address all concerns as a way to engage each family for many years.

**In SY2012-13:** Global Community Charter School has a multi-tiered plan of action to recruit and retain Students with Disabilities, English Language Learners and those living in poverty. Our school's location is in a neighborhood with many languages, ethnicities and cultures, along with a very large Free and Reduced Lunch rate. This was an intentional decision made by the Founding Team. Our Recruitment Presentation Team includes our bi-lingual Family Coordinator, Operations Manager and Head of School. We made presentations at area pre-schools where many of our neighborhood bi-lingual students attend. Our demonstrations include multi-lingual materials and speakers. Our application is printed in English, Spanish and French to accommodate the home languages of our families and those we hope will join us. In addition, we held Open Houses throughout the Recruitment Period to welcome potential families. Our school tours and presentations were delivered by bi-lingual staff with bi-lingual materials available. During the time period before our First Lottery, we made connections and visits to pre-schools that taught Students with Disabilities so we could reach out and recruit students who were eligible for ICT class placements.

Our school staff is hired with the awareness that we need staff who can converse not only in English but in the languages of our students and their families. Since we have two certified teachers in each classroom, at least one is bi-lingual in addition to being experienced with English Language Learners. Our initial First Year Cohort included 28 students identified as potential ELL students from a total of 142 students. We also have several Integrated Co-Taught (ICT) classes to accommodate Students with Disabilities taught by teachers certified in Teaching Students with Disabilities Birth through Grade 2. We enrolled 13 students with I.E.Ps and also supported families through the Committee on Special Education process with the NYCDOE. We presently have six students in the process, some of whom have been identified for SWD services.

To support those students who have counseling needs or are having transition concerns, we developed a support system with one Behavior Specialist at each grade level who work with students, their families and teachers to support and help students learn to become more resilient and productive in the classroom.

In addition, GCCS has an open door policy, which makes our parents feel comfortable to address any concerns, questions or suggestions to any teacher and administrative staff. We believe that education starts in the home and we encourage our parents to be an active part of our school by serving as volunteers in our class rooms. Having a great relationship with our families and maintaining great communication by sending regular memos home in multiple languages, creating fun cultural events, educational field-trips and family oriented activities are essential for a fully successful academic year. Besides providing a rigorous education to our children we also serve our families by providing parenting workshops and other related services. We have a very active parent group called Parent As Partner Association, which meets once a month to address any concern , coordinate events, attend parenting

workshop and discuss our student progress. Our parents love that the atmosphere at our school is very friendly, tranquil and nurturing which supports our long lasting relationships with our families.

**In SY2013-14:** We continued our outreach to neighborhood pre-schools recruiting Students with Disabilities and English Language Learners. We have enrolled an additional 32 students who are potential ELL Students from our new Kindergarten class of 75. Additionally we have also enrolled eight new students who have been identified as needing Support Services, some to be located in ICT classes. Our registration process is an interview with parents regarding their children's needs and possible supports along with whatever supports they have already received. This year we are more proactive about what services students may need so they can be placed in an ICT classroom and begin with services right from the beginning.

We also have hired additional teachers for our next grade level who are certified in Special Education and/or working in ESL or ELL teaching. We also hired a Director of Teaching who will oversee our Special Education and ELL Coordination. She is experienced in Intervention processes, monitoring progress and levels of differentiation that are needed along the way.

We will survey parents of our SWD students, ELL students and those who are Homeless to see what particular needs they may have that we can accommodate.

We also have developed a partnership with Wediko, an agency that provides Social and Emotional support to families and their children in school settings. With our Behavior Specialists at each grade-level that we initiated last year, we will have close supervision of our Behavior Specialists and their work with already identified students with Counseling needs and those who will need that support this year. We are planning on providing whole school guidance in the areas of Social and Emotional needs by providing Professional Development and follow-up coaching provided by Wediko's very experienced staff.

We will have regular monthly check-ins with staff along with Child Study Team meetings to address concerns and account for goals met throughout the school year.



## Welcome to GCCS

Global Community Charter School serves the community of Harlem by providing students in grades K through 8 with an education that is rigorous, inquiry-based, and that teaches students and their families to work successfully together across differences in language, culture, economic background, age, and nationality. Our school prepares students for admission to a challenging secondary education and to exhibit the courage and conviction to make a difference.

## The Curriculum

- **Rigorous Curriculum:** Our curriculum is theme-based and focused on learning experiences where students with diverse backgrounds and languages become inquiring, knowledgeable, and supportive of each other.
- **Co-teaching Model of Instruction:** Collaborative team-teaching is our model for inclusion classrooms with two certified teachers in every classroom.
- **Integrated Arts:** The arts are important area of learning, students will learn the disciplines of visual arts, music and drama, as well as learning about the arts (the skills and processes involved) and through the arts (artists, perspectives, themes and ideas using the arts).
- **Multi-lingual Environment:** Since GCCS has focus on recruiting English Language Learners, home language will be supported and sustained along with learning and improving in English language skills.
- **Parent Representation:** Our Parents As Partners Association (PAPA) is made up of one representative from each classroom. Each representative serves on a Parent Advisory Team (PAT) that will meet regularly with school leaders to directly address issues and concerns that arise as the school year unfolds. At least one seat on the Board of Trustees will be reserved for a parent of a child enrolled in the school as a non-voting trustee.

## 2013 Open House Dates and Times

Dates	Time
February 26, 2013.	9:00am to 11:00 am
February 27, 2013	1:30 pm to 2:30 pm
March 12 , 2013	
March 13, 2013	
April 3, 2013	

***Call or Email to reserve your visit***

## Contact US

421 West 145 street  
 New York, NY 10031  
 Phone: 646.360.2363  
 Email- [admissions@globalcommunitycs.org](mailto:admissions@globalcommunitycs.org)  
[www.globalcommunitycs.org](http://www.globalcommunitycs.org)



## Bienvenidos a GCCS

Global Community Charter School sirve a la comunidad de Harlem proporcionando a los estudiantes en los grados de Kindergarten al 8vo grado con una educación rigurosa, basada en la investigación, y que enseña a los estudiantes y a sus familias a trabajar exitosamente juntos y a través de las diferencias de idioma, cultura, situación económica, edad y nacionalidad. Nuestra escuela prepara a los estudiantes para el ingreso a la educación secundaria y para exhibir el valor y convicción de hacer una diferencia.

### El Currículo

- **Currículo Riguroso:** Nuestro plan de estudios está basado y enfocado en en las experiencias de aprendizaje donde los estudiantes con de diversos orígenes e idiomas aprendan y solidarizan entre sí.
- **Co-enseñanza:** Un equipo de dos maestros certificados trabajan colaborativamente en casa salón.
- **Programa de Artes :** El arte es una importante área de aprendizaje, los estudiantes aprenderán las disciplinas de las artes visuales, la música y el teatro, así como aprenden sobre las artes (las habilidades y procesos involucrados) y a través de las artes (artistas, perspectivas, temas y ideas utilizando las artes).
- **Múltiples Idiomas:** GCCS se enfoca en el reclutamiento de estudiantes que aprenden inglés, el idioma que se habla en el hogar será apoyado junto con el aprendizaje y la mejora en las habilidades del inglés.
- **Representación de los Padres:** Parent As Partner Association (PAPA) es un grupo de apoyo de padres que esta manejado por los miembros de Parent Advisory Team (PAT), que se reunirán regularmente con los líderes escolares para abordar directamente las cuestiones y preocupaciones que surgen en el año escolar. Al menos un puesto en la Junta de Síndicos se reservan para un miembro del PAT.

## Visita nuestra escuela

### Fechas

febrero 26, 2013  
febrero 27, 2013  
marzo 12, 2013  
marzo 13, 2013  
abril 3, 2013

### Horarios

9:00am a 11:00am  
1:30pm a 2:30pm

## Contáctenos

421 West 145 street  
New York, NY 10031  
Phone: 646.360.2363  
Email- [admissions@globalcommunitycs.org](mailto:admissions@globalcommunitycs.org)  
[www.globalcommunitycs.org](http://www.globalcommunitycs.org)

## Instructions for Completing

# STUDENT APPLICATION 2013–2014



These instructions will assist you in completing the Global Community Charter School Application. The Application must be delivered or mailed *by April 5th 2013*. This Application will allow the student named in the **Student Information** section to enroll in our charter school.

## 1. STUDENT INFORMATION

- a. Enter the student's last name, followed by their first name and middle initial.
- b. Enter the student's date of birth, and indicate whether the student is male or female.
- c. Enter the student's legal address.
- d. List the grade the student will be entering for the 2013/2014 school year, the school the student is currently attending, and, for New York City residents only, the community school district where the student currently lives.
- i. If you are unaware of the student's community school district, you may find the community school district by entering the student's address at this website: <http://gis.nyc.gov/dcp/at/f1.jsp> or by calling 3 1 1 and providing the operator with your address.

## 2. PARENT/GUARDIAN INFORMATION

*This information will be used to contact you regarding questions that our charter school may have and to notify you of your child's enrollment.*

- a. Enter the parent/guardian last name, followed by their first name and middle initial.
- b. Enter the parent/guardian primary phone number, work phone number, cell phone number, and email address if applicable.
- c. Repeat (a) and (b) for a second parent/guardian, if applicable.

## 4. AGREEMENT

Print your name, sign your name, and enter today's date if you 1) agree that the information entered on the Global Community Charter School Application is correct to the best of your knowledge, and 2) understand that submitting this application does not guarantee admission to the charter school mentioned above.

## 3. SIBLINGS

*Siblings of students who already attend GCCS or who are selected by lottery in April 2013 to attend our charter school are given preference during the selection process.*

- a. Indicate yes or no regarding whether the applying student has a sibling who is also applying or who already attend our charter school
- b. If the student listed on the application has a sibling who is applying, too, enter the name, grade, and date of birth of the sibling.
- c. Only consider siblings when; siblings are biologically related or by legal custody

## 5. APPLYING

*There are three ways to send your application:*

- a. Send your application in a stamped envelope to:  
Global Community Charter School, 421 West 145 Street, New York, NY 10031
- b. Scan your application and email it to:  
[admissions@globalcommunitycs.org](mailto:admissions@globalcommunitycs.org)
- c. Visit [www.globalcommunitycs.org](http://www.globalcommunitycs.org) and click on link APPLY. Follow link to Common Application for Global Community Charter School and fill application online.

421 West 145 Street • New York, NY 10031 • [www.globalcommunitycs.org](http://www.globalcommunitycs.org)

Global Community Charter School c/o Phyllis Siwiec, Head of School  
Mailing address: 421 West 145 Street • New York, NY 10031  
Phone Number: 646-360-2363 • [admissions@globalcommunitycs.org](mailto:admissions@globalcommunitycs.org)



OFFICE USE ONLY Sibling: YES NO

Date received:  
Rank:

# STUDENT ADMISSIONS APPLICATION 2013–2014

Application must be postmarked by April 5th, 2013

Mailing Address for Applications:

**Global Community Charter School,  
421 West 145 Street, New York, NY 10031**

Phone Number : 646-360-2363 • Email: [admissions@globalcommunitycs.org](mailto:admissions@globalcommunitycs.org)

## STUDENT INFORMATION

Student Last Name:		First Name:		Middle Initial:
Date of Birth: (MM / DD / YYYY):        /        /			Gender: (circle one)	MALE    FEMALE
Entering grade for FALL 2013: (circle one)    K    1st    2nd		Current School, if any:		
Home Address:		Apt:	City:	
State:	Zip:	Community School District (CSD) where student resides (NYC residents only): _____		
<p>Check your CSD by calling 311 or online by entering your address at <a href="http://gis.nyc.gov/dcp/at/f1.jsp">http://gis.nyc.gov/dcp/at/f1.jsp</a>. Residents of CSD6, check here <input type="checkbox"/> to be given preference in the Lottery. Proof of address and completed application must be provided to GCCS by April 5th 2013.</p>				

## PARENT / GUARDIAN INFORMATION

Last Name:		First Name:		Middle Initial:
Relationship:		Email:		
Primary Phone: (        )        -	Work Phone: (        )        -	Cell Phone: (        )        -		
Last Name:		First Name:		Middle Initial:
Relationship:	Email:	Language(s) Spoken at Home:		
Primary Phone:        )        -	Work Phone: (        )        -	Cell Phone: (        )        -		

## ( SIBLINGS

Does the applying student have a sibling(s) also applying to GCCS for 2013? (circle one): YES    NO

Does the applying student have a sibling(s) who already attends GCCS? (circle one) YES    NO

If yes, please list name, grade applying for or present grade already attending and date of birth of the sibling(s):

1.) Last Name:		First Name:		Middle Initial:
Date of Birth: (MM / DD / YYYY):        /        /			Grade applying for:	
2.) Last Name:		First Name:		Middle Initial:
Date of Birth: (MM / DD / YYYY):        /        /			Grade applying for:	

Global Community Charter School accepts applications from elementary grade students residing anywhere in New York City. GCCS will not discriminate against any student based on ethnicity, national origin, gender, disability, intellectual ability, measures of achievement or aptitude, athletic ability, race, creed, religion or ancestry, or any other grounds that would be unlawful if done by a school. GCCS does not require any action by a student or family (such as admissions test, interview, essay, attendance at an information session, etc.) in order for an applicant to either receive or submit an application for admission.

## PARENT / GUARDIAN AGREEMENT

I affirm that the information I have submitted above is true to the best of my knowledge. Additionally, I understand that submitting this application does not guarantee admission to the Global Community Charter School.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: (MM/DD/YYYY) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

*Students applying for Kindergarten must be 5 years of age by DECEMBER 31, 2013*

*Students applying for the first grade must be 6 years of age by DECEMBER 31, 2013*

*Students applying for the second grade must be 7 years of age by DECEMBER 31, 2013*



# Instrucciones Para Completar la SOLICITUD de ADMISIÓN 2013-2014

Estas instrucciones le ayudarán a completar la solicitud de admisión a Global Community Charter School (GCCS). La solicitud de admisión deberá entregarse a la escuela a más tardar el **5 de abril de 2013**. Toda solicitud entregada con la información correcta del estudiante tendrá la oportunidad de participar en el sorteo de lotería de admisión de GCCS.

## 1. INFORMACIÓN DEL ESTUDIANTE

- Ingrese el apellido del estudiante, seguido por el nombre y la inicial del segundo nombre.
- Escriba la fecha de nacimiento del estudiante e indique su sexo.
- Ingrese la dirección del estudiante.
- Coloque el grado al que el estudiante ingresará en el año escolar 2013–2014, la escuela a la que asiste actualmente, si alguna, y el distrito escolar comunal en el que el estudiante vive en la actualidad.
- Si desconoce el distrito escolar comunal del estudiante, puede encontrarlo ingresando la dirección residencial del estudiante en la siguiente página web del Internet: (<http://gis.nyc.gov/dcp/at/f1.jsp>) o llamando al 311 y dándole a la operadora la dirección particular del alumno.

## 2. INFORMACIÓN DEL PADRE O TUTOR

*Esta información la utilizará la escuela para localizarlo a usted y posiblemente hacerle preguntas que la institución considere pertinentes sobre la solicitud y para proveerle información sobre la fecha y lugar de la lotería, e inclusive sobre los resultados del sorteo de la lotería.*

- Ingrese el apellido del padre o del tutor, seguido por el nombre y la inicial del segundo nombre.
- Escriba el número de teléfono principal del padre o del tutor, el número de teléfono del trabajo, el teléfono celular y la dirección de correo electrónico donde corresponda.
- Repita (a) y (b) en el caso de que haya un segundo padre o tutor.

## 3. HERMANOS/AS

*Los hermanos/as, de estudiantes que asistieron a GCCS o seleccionados en la lotería del 15 de abril de 2013, recibirán prioridad al solicitar.*

- Seleccione si o no, el estudiante que solicita ingreso tiene hermanos/as con que solicitan admisión o asistieron a nuestra escuela.
- Indique el nombre, grado y fecha de nacimiento si el estudiante que solicita tiene un hermano/a que también solicita nueva admisión o asiste a GCCS. Se considera hermanos/nas solo a hermanos/nas que estén biológicamente relacionados o por custodia legal.

## 4. ACUERDO

Escriba su nombre en letra de imprenta, firme y coloque la fecha de hoy si (1) está de acuerdo en que la información registrada en la solicitud de ingreso a GCCS es correcta a su mejor conocimiento y (2) que si entiende que al enviar esta solicitud de ingreso no le garantiza admisión a GCCS sino que sirve como una entrada a la lotería para escoger quienes serán admitidos en el año escolar 2013-2014

## 5. APLICAR

*Hay tres maneras de como enviar su solicitud*

- Envíe su solicitud en un sobre con estampilla a:  
**Global Community Charter School**  
421 West 145 Street, NY, NY 10031
- Escanear su aplicación y envíe al correo electrónico:  
**admissions@globalcommunitycs.org**
- Visite **www.globalcommunitycs.org** y precione la opción "APPLY", luego precione el enlace que dice "Common Application for Global Community Charter School" y siga las instrucciones para aplicar por internet.

421 West 145 Street • New York, NY 10031 • [www.GlobalCommunityCS.org](http://www.GlobalCommunityCS.org)

Global Community Charter School c/o Phyllis Siwiec, Directora escolar  
dirección postal: 421 West 145th Street New York, NY 10031  
teléfono: 646.360.2363 email : [admissions@globalcommunitycs.org](mailto:admissions@globalcommunitycs.org)



# SOLICITUD DE ADMISIÓN

## 2013 2014

La solicitud debe estar estampada por el correo en o antes del 5 de April, 2013

Dirección donde enviar solicitud  
**Global Community Charter School**  
 421 West 145 Street, New York, NY 10031

número de telefono: 646-360-2363 • email : [admissions@globalcommunitycs.org](mailto:admissions@globalcommunitycs.org)

### INFORMACIÓN DEL ESTUDIANTE (STUDENT INFORMATION)

Apellido :		Nombre:		Inicial del segundo nombre:	
Fecha de nacimiento: / /		Masculino (M) / Femenino (F)		(marque uno)	
Direccion		Apartamento:		Ciudad :	
Estado (State):		Codigo postal :		Grado al que entrarán el otoño de 2013 : K 1er 2do	
Distrito Escolar Comunal en el que reside el estudiante: _____					
<p>Verifique cuál es su Distrito Escolar Comunal llamando al 311 o por Internet ingresando su dirección particular en <a href="http://gis.nyc.gov/dcp/at/f1.jsp">http://gis.nyc.gov/dcp/at/f1.jsp</a>          Marque aquí <input type="checkbox"/> para ser otorgada preferencia en el sorteo de la lotería por residir en el CSD6 donde está localizada la escuela. Si usted selecciona esta preferencia deberá presentar evidencia de su residencia a personal de la escuela en o antes del 5 de abril 2013.</p>					

### INFORMACIÓN DEL PADRE O TUTOR (PARENT / GUARDIAN INFORMATION)

Apellido :		Nombre :		Inicial del segundo nombre :	
Telefono principal :		Telefono del trabajo :			
Telefono celular :		Direccion de correo electronico:			
Relacion con el estudiante:		Email:			
Apellido :		Nombre :		Inicial del segundo nombre :	
Telefono principal :		Telefono del trabajo :			
Telefono celular :		Direccion de correo electronico :			
Relacion con el estudiante :					

### HERMANOS/AS (SIBLINGS) Las solicitudes de cada uno de estos deben ser enviadas por separado

¿El estudiante tiene un hermano/a que solicita admision para el año 2013-2014? SI NO

¿El estudiante que solicita ingreso tiene un hermano/a o el grado que asiste GCCS? (Marque una opción con un círculo): SÍ NO

De ser así, por favor coloque el nombre, el grado y la fecha de nacimiento del hermano/a:

1.) Apellido :		Nombre :	
Fecha de nacimiento: / /		Grado:	
2.) Apellido :		Nombre:	
Fecha de nacimiento: / /		Grado (Grade):	

### ACUERDO

Afirmo que la información que he aportado es correcta a mi leal saber y entender. Además comprendo que el enviar esta solicitud no garantiza admisión a la Global Community Charter School, sino que sirve de entrada a un sorteo de lotería que se llevará a cabo para escoger a estudiantes a ser admitidos en el año escolar 2013-2014.

Escriba su nombre completo en letra de molde: \_\_\_\_\_

Firma: \_\_\_\_\_ Fecha (mes/día/año): \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Aplicantes para Kindergarten deben cumplir 5 años en o antes del 31 de diciembre de 2013.  
 Aplicantes para primer grado deben cumplir 6 años en o antes del 31 de diciembre de 2013.  
 Aplicantes para segundo grado deben cumplir 7 años en o antes del 31 de diciembre de 2013.

# L'APPLICATION POUR 2013-2014



Les instructions suivantes vous aideront à remplir l'application à la Global Community Charter School. La demande doit nous parvenir directement à l'école ou par courrier avant le 5th Avril 2013. Cette application permettra à l'étudiant dont le nom apparaît dans la section Elève informations de s'inscrire dans notre Charter School.

## 1. Elève Informations

- Entrez le nom et prénom(s) de l'élève (eventuellement l'initiale).
- Entrez la date de naissance de l'élève, et indiquer si l'élève est mâle ou femelle.
- Entrez l'adresse légale de l'élève.
- Donnez la classe de l'élève pour l'année scolaire 2013/2014 ainsi que le nom de l'école ou l'enfant est actuellement étudiant, et, pour les résidents de la ville de New York seulement, le district scolaire où l'élève vit actuellement.
- Donnez la classe de l'élève pour l'année scolaire 2013/2014 ainsi que le nom de l'école ou l'enfant est actuellement étudiant, et, pour les résidents de la ville de New York seulement, le district scolaire où l'élève vit actuellement.

## 2. Parent/tuteur Informations

Les informations suivantes seront utilisées par l'école afin de vous contacter pour les éventuelles questions que nous pourrions avoir et pour vous informer de l'inscription de votre enfant

- Entrez le nom du parent/tuteur, suivi du ou des prénoms et de l'initiale.
- Entrez le numéro de téléphone principal du parent/tuteur, suivi du numéro de téléphone professionnel et du numéro de téléphone cellulaire, ainsi que l'adresse e-mail le cas échéant.
- Dans le cas d'un deuxième parent/tuteur, répétez (a) et (b).

## 4. Agrément

Les frères et sœurs des élèves qui fréquentent déjà GCCS ou qui seront sélectionnés par

- la loterie en Avril 2013 pour participer à notre école, sont considérés prioritaires au cours du processus de sélection.
- et si vous comprenez que la soumission de cette application ne garantit pas forcément une admission à l'école mentionnée ci-dessus.

## 3. Frères et Sœurs

Les frères et sœurs des élèves qui fréquentent déjà GCCS ou qui seront sélectionnés par la loterie en Avril 2013 pour participer à notre école, sont considérés prioritaires au cours du processus de sélection.

- Indiquez "oui" ou "non" dans le cas où l'élève applicant a un frère ou une soeur ayant déjà rempli une demande d'application ou est déjà élève dans notre école.
- Si l'élève figurant sur la demande a un frère ou une soeur qui est en train de faire une demande, entrez le nom, la classe, et la date de naissance de l'enfant figurant sur cette demande.
- Sont considérés comme "frères et sœurs", les enfants qui ont un lien biologique ou dont les parents ont la garde légale.

## 5. APPLICATION

Il y a trois façons de nous faire parvenir votre demande :

- Envoyez votre candidature dans une enveloppe affranchie à:  
Global Community Charter School  
421 West 145 Street  
New York, NY 10031
- Ou Scannez et envoyez votre demande par email à :  
admissions@globalcommunitycs.org
- Ou visitez [www.globalcommunitycs.org](http://www.globalcommunitycs.org) et cliquez sur le lien APPLY. Suivez le lien pour aller sur l'application et remplissez votre demande en ligne.

421 West 145 Street • New York, NY 10031 • [www.globalcommunitycs.org](http://www.globalcommunitycs.org)

Global Community Charter School c/o Phyllis Siwiec, directeur de l'école  
adresse postale: 421 West 145 Street • New York, NY 10031  
numéro de téléphone: 646-360-2363 • [admissions@globalcommunitycs.org](mailto:admissions@globalcommunitycs.org)



OFFICE USE ONLY Sibling: YES NO

Date received:  
Rank:

# ADMISSION DES ÉTUDIANTS

## Application 2013-2014

Toutes applications doivent nous parvenir au plus tard le 5 Avril 2013

Adresse postale pour les applications:

Global Community Charter School,  
421 West 145 Street, New York, NY 10031

Numéro de téléphone: 646-360-2363 • adresse email : admissions@globalcommunitycs.org

### ELEVE INFORMATIONS

Nom de l'élève :		Prénom :		Initial :	
Date de naissance : (JJ/MM/AAAA) / /			Sexe : (encercler un choix) MALE FEMELLE		
Choix de la classe pour l'automne 2013: K 1st 2nd			École actuelle, le cas échéant		
Adresse :		N° Appt :		Ville:	
Etat	Code postal :	District scolaire où l'étudiant réside (NYC résidents seulement): _____			
<p>Vérifiez votre CSD en composant le 311 ou en ligne en entrant votre adresse à <a href="http://gis.nyc.gov/dcp/at/f1.jsp">http://gis.nyc.gov/dcp/at/f1.jsp</a>. Résidents de CSD6, cochez cette case <input type="checkbox"/> pour avoir la préférence à la Loterie. Une preuve d'adresse et la demande dûment remplie doivent parvenir à GCCS avant le 5th Avril 2013</p>					

### PARENT/TUTEUR INFORMATIONS

Nom de famille		Prénom :		Initiale :	
Lien de parenté :			Adresse Email		
Téléphone professionnel ( ) -		Téléphone professionnel ( ) -		Cellulaire: ( ) -	
Nom de famille :		Prénom:		Initiale :	
Lien de parenté :		Adresse Email :		Langue(s) parlée(s) à la maison :	
Numéro de téléphone principal: ( ) -		Téléphone professionnel : ( ) -		Cellulaire: ( ) -	

**FRÈRES ET SOEURS** Est-ce que l'étudiant objet de cette application a un frère ou une soeur ayant également fait une demande à GCCS pour 2013 (encercler):

Est-ce que l'étudiant objet de cette application a un frère ou une soeur étant déjà un élève à GCCS pour 2013 (encercler): OUI NON

Si réponse positive, s'il vous plaît indiquer le nom, le niveau de la classe demandée ou de la classe actuellement fréquentée, la date de naissance du frère ou de la sœur:

1.) Nom de famille :		Prénom :		Initiale:	
Date de naissance: (JJ/MM /AAAA) / /			Classe fréquentée		
2.) Nom de famille :		Prénom:		Initiale:	
Date de naissance: (JJ/MM /AAAA) : / /			Classe fréquentée :		

Global Community Charter School accepte les applications pour tout élève des classes élémentaires résidant n'importe où dans New York City.

GCCS ne fera aucune discrimination par rapport à l'appartenance ethnique, l'origine, le sexe, le handicap, la capacité intellectuelle, les mesures de rendement ou d'aptitude, la capacité athlétique, la race, la croyance, la religion ou l'ascendance, ou tout autre motif qui serait illégal si considéré par une école.

GCCS ne nécessite aucune intervention de l'étudiant ou de sa famille (telle que : test d'admission, entretien, essai, participation à une séance d'information, etc) pour que l'applicant reçoive ou présente une demande d'admission.

### PARENT / TUTEUR AGREMENT

J'affirme que les renseignements indiqués ci-dessus sont véridiques au meilleur de ma connaissance. De plus, je comprends que la soumission de cette demande ne garantit pas une admission à Global Community Charter School.

Nom : \_\_\_\_\_

Signature: \_\_\_\_\_ Date: (JJ / MM / AAAA) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Les étudiants qui s'inscrivent pour la Maternelle doivent avoir 5 ans au 31 décembre 2013.

Les étudiants qui s'inscrivent pour le First Grade doivent avoir 6 ans au 31 décembre 2013

Les étudiants qui s'inscrivent pour le Second Grade doivent avoir 7 ans au 31 décembre 2013



April 15, 2013

Dear Parent/Guardian of: \_\_\_\_\_

Congratulations! Your child has been accepted to Global Community Charter School for the upcoming school year. We are excited to welcome you and your child into our school community.

Please let us know that you would like to accept your child's space as soon as possible. **If you have not accepted your child's space by 6pm on April 23rd, the space will be given to another child on our waitlist.**

There are two ways to accept your child's space:

- Call Global Community Charter School at (646)360-2363 and speak to our receptionist.
- Send an email to [admissions@globalcommunitycs.org](mailto:admissions@globalcommunitycs.org). You will receive a confirmation from our school that your acceptance was received.

In addition to calling or sending an email, you will also need to **complete and sign the form below**. The form can be mailed to us or emailed to the address listed above. Please note that the form should be sent **in addition** to your phone call or email to our school.

Thank you and welcome to Global Community Charter School!

Admissions Staff  
Global Community Charter School

Child Name: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number #1: \_\_\_\_\_

Phone Number #2: \_\_\_\_\_

Email Address: \_\_\_\_\_

By signing this form, I am securing my child's space this fall at Global Community Charter School:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



15 de abril 2013

Estimado Padre / Guardián de: \_\_\_\_\_

¡Felicidades! Su hijo/a ha sido aceptado en Global Community Charter School para el próximo año escolar. Estamos muy contentos de darle la bienvenida a usted y su hijo/a nuestra escuela.

Por favor háganos saber que a usted le gustaría aceptar el espacio de su hijo tan pronto como sea posible. **Si usted no ha acepta el espacio de su hijo en o antes del 23 de abril a las 6:00pm, se le dará el espacio a otro niño en nuestra lista de espera.**

Hay dos maneras de aceptar el espacio de su hijo:

- Llame a Global Community Charter School en el (646) 360-2363 para hablar con la recepcionista.
- Envíe un correo electrónico a [admissions@globalcommunitycs.org](mailto:admissions@globalcommunitycs.org). Usted recibirá una confirmación por parte de nuestra escuela que se recibió su aceptación.

Además de llamar o enviar un correo electrónico, también deberá completar y firmar el formulario de abajo. El formulario puede ser enviado por correo a nosotros o envía por correo electrónico a la dirección indicada anteriormente. Tenga en cuenta que la forma debe ser enviada, además de su llamada telefónica o correo electrónico a nuestra escuela.

Gracias y bienvenido a Global Community Charter School!

Personal de Inscripción  
Global Community Charter School

Nombre del niño: \_\_\_\_\_

Nombre del Padre: \_\_\_\_\_

Dirección: \_\_\_\_\_

Teléfono # 1: \_\_\_\_\_

Teléfono # 2: \_\_\_\_\_

Dirección de correo electrónico: \_\_\_\_\_

Al firmar este formulario, acepto un espacio para mi hijo/a este otoño en Global Community Charter School:

Firma: \_\_\_\_\_ Fecha: \_\_\_\_\_

Location/Localización | 421 West 145<sup>th</sup> Street | New York, NY 10031  
Email/Correo Electrónico | [info@globalcommunitycs.org](mailto:info@globalcommunitycs.org)  
Voice Mail/Mensajes de Voz | 646-360-2363



Dear Parents/Guardian

Thank you for applying to Global Community Charter School (GCCS). This letter is to confirm that we have received your application for the 2013-2014 school year and to invite you to register your child at GCCS.

We will be holding registration sessions as follows:

### **DATES and TIMES**

**Wednesday May 15<sup>th</sup>, Thursday May 16<sup>th</sup> and Friday May 17<sup>th</sup>**

8:30am to 10:30am (Walk-in registration welcome)

11:30am to 3:30pm (By appointment ONLY)

**Saturday May 18**

10:00 am to 2:00 pm (Walk-in registration welcome)

**Tuesday May 21<sup>st</sup>, Wednesday May 22<sup>nd</sup>, and Thursday May 23<sup>rd</sup>**

8:30am to 10:30am (Walk-in registration welcome)

11:30am-3:30pm (appointment ONLY)

**Tuesday May 28<sup>th</sup>, Wednesday May 29<sup>th</sup> and Thursday May 30<sup>th</sup>**

6:00pm- 8:00pm (Walk-in registration welcome)

### **SCHOOL LOCATION:**

Global Community Charter School

421 West 145 St.

New York, NY 10031

To set up an appointment, please email [admissions@globalcommunitycs.org](mailto:admissions@globalcommunitycs.org) or call 646.360.2363 and let us know **your name, child's name, phone number and appointment times** that would be convenient for you. Each appointment will be scheduled for 30 minutes. Please note that your child is NOT required to join us for the registration process.



Please bring the item(s) listed below to complete registration:

- **Two** proofs of residency dated within the last 60 days. These should be any of the following documents:
  - Utility Bill (gas, electric, water)
  - Documentation letter from federal, state or local government (IRS, City Housing Authority, HRA, ACS or ACS subcontractor) on official letterhead with resident's name and address
  - Official payroll documentation from an employer (payroll receipt or form submitted for tax withholding purposes)
  - Residential rental or ownership documents (original lease, deed or mortgage statement, current property tax bill)
- Proof of your child's date of birth (birth certificate or passport)
- Your child's immunization records
- Copies of your child's Individual Education Program (IEP) and/or 504 Accommodation Plan (if applicable and available)
- Copies of your child's latest report card/transcript (if available)

If you have any questions or need to reschedule your registration appointment, please email [admissions@globalcommunitycs.org](mailto:admissions@globalcommunitycs.org) or call (646) 360-2363 to speak with Angel Morales.

Thank you for your interest in Global Community Charter School. We look forward to meeting you!

Admissions Staff  
Global Community Charter School



Estimados Padres/ Custodios

Gracias por aplicar a Global Community Charter School (GCCS). Esta carta es para confirmar que hemos recibido su aplicación para el año escolar 2013-2014 y para invitarlos a registrar a su hijo a Global Community Charter School.

Estaremos registrando en las siguientes fechas.

### **Fechas y Horarios**

#### **miércoles 15 de mayo, jueves 16 de mayo, viernes 17 de mayo**

8:30am-10:30am (Sin cita previa)

11:30am- 3:30pm (Solo con cita previa)

#### **sábado 18 de mayo**

10:00 am-2:00 pm (Sin cita previa)

#### **martes 21 de mayo, miércoles 22 de mayo, jueves 23 de mayo**

8:30am-10:30am (Sin cita previa)

11:30am-3:30pm (Solo con cita previa)

#### **Martes 28 de mayo, miércoles 29 de mayo, jueves 30 de mayo**

6:00pm- 8:00pm (Sin cita previa)

### **Dirección de la escuela:**

Global Community Charter School

421 West 145 St.

New York, NY 10031

Para realizar citas, favor de enviar un correo electrónico a [admissions@globalcommunitycs.org](mailto:admissions@globalcommunitycs.org) o llamar 646.360.2363 y déjenos **su nombre, nombre del estudiante y un horario conveniente para usted registrar al estudiante**. Cada cita será programada en durar 30 minutos. NO es necesario que el estudiante esté presente en el proceso de registración.



Favor de traer los siguientes documentos para completar su registraci3n:

- Dos prueba de residencia con dentro de los 60 d3as. Debe ser dos de los siguientes documentos.
  - Cuenta de (gas, electricidad, agua)
  - Carta o documento que venga de alg3n departamento del gobierno federal, estatal o gobierno local. (IRS, City Housing Authority, HRA, ACS or ACS subcontractor) encabezando el sobre con su nombre y direcci3n
  - Nomina oficial del empleador (recibo de n3mina o formulario presentado con fines de retenci3n de impuestos)
  - Los documentos de residencia de alquiler o de propiedad (declaraci3n original de arrendamiento, escritura o hipoteca, impuestos sobre la propiedad actual proyecto de ley)

Prueba de nacimiento de su hijo/a (partida de nacimiento o pasaporte)

Prueba de registro de vacunaci3n de su hijo/a

Copias de programa de Educaci3n Individual (IEP) y / o 504 Plan de Adaptaci3n (si es aplicable y est3 disponible)

Copias del 6ltimo informe acad6mico de su hijo o transcripci3n de promedios (si est3 disponible)

Si usted tiene alguna pregunta o necesita reprogramar su cita de inscripci3n, por favor envíe un correo electr3nico a [admissions@globalcommunitycs.org](mailto:admissions@globalcommunitycs.org) o llame al 646.360.2363.

Gracias por su inter3s en Global Community Charter School. Esperamos contar con su presencia.

Saludos cordiales,

Phyllis Siwiec  
Directora Escolar



June 17th, 2013

Dear Parent / Guardian,

Thank you for registering your child at Global Community Charter School (GCCS). We are excited to offer **Parent Orientation** sessions for School Year 2013-2014, which will take place at the Global Community Charter School. **Please select one session to attend.**

## *Parent Orientation Sessions:*

**Date: Saturday July 20<sup>th</sup>, 2013**

Time: Session I: 11:00 am - 12:00 pm

Session II: 2:00 pm - 3:00 pm

**Date: Tuesday July 23, 2013**

Time: Session I: 11:00 am - 12:00 pm

Session II: 2:00 pm - 3:00 pm

### LOCATION

Global Community Charter School  
421 West 145<sup>th</sup> Street  
New York, NY 10031

***Please call or email your RSVP:***

Email: [admissions@globalcommunitycs.org](mailto:admissions@globalcommunitycs.org)

Tel: 646.360.2363



17 de junio de 2013

Estimado padre / tutor,

Gracias por inscribir a su hijo en el Global Community Charter School (GCCS). Estamos muy contentos de ofrecer sesiones de **orientación para padres** al año escolar 2013-2014, que tendrá lugar en GCCS. **Por favor seleccione una sesión a asistir.**

## *Sesiones de Orientación para Padres:*

**Fecha: Sábado 20 de julio 2013**

Hora: Sesión I: 11 a.m.-12:00p.m.  
Sesión II: 2:00-3:00

**Fecha: Martes 23 de julio 2013**

Hora: Sesión I: 11 a.m.-12:00p.m.  
Sesión II: 2:00-3:00

### **UBICACIÓN**

Global Community Charter School  
421 West 145th Street  
Nueva York, NY 10031

**Llamar o escribir para reservar su asistencia:**

Email: [admissions@globalcommunitycs.org](mailto:admissions@globalcommunitycs.org)

Tel: 646.360.2363

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 04, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/948d3fb8816151cac2939cbe6a>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Peter Novak

2. Charter School Name:

Global Community Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

(No response)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

The image shows two handwritten signatures in black ink. The first signature on the left is 'Peter', written in a cursive style. The second signature on the right is 'Novak', also in cursive, with a long horizontal line extending from the end of the word.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Sunday, July 07, 2013

Updated Thursday, August 29, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/6eef470e4db5ec7774e17b2472>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Robert Moser

2. Charter School Name:

Global Community Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Vice Chair/Vice President
- 

9. Are you a trustee and also an employee of the school?

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

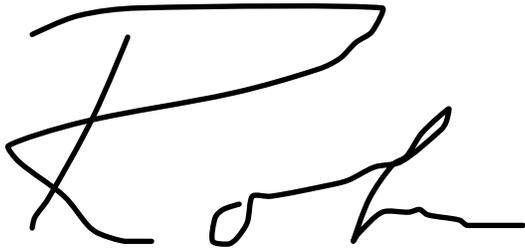
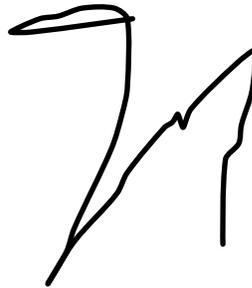
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to be 'K. [unclear]'. The signature is written in a cursive style with a large initial 'K'.A handwritten signature in black ink, appearing to be 'M. [unclear]'. The signature is written in a cursive style with a large initial 'M'.A handwritten signature in black ink, appearing to be '[unclear]'. The signature is written in a cursive style with a large initial.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Monday, July 29, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/abd2d3526e8985f860bc5ca213>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Rachael Beard

2. Charter School Name:

Global Community Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	(No response)
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Chair/President
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

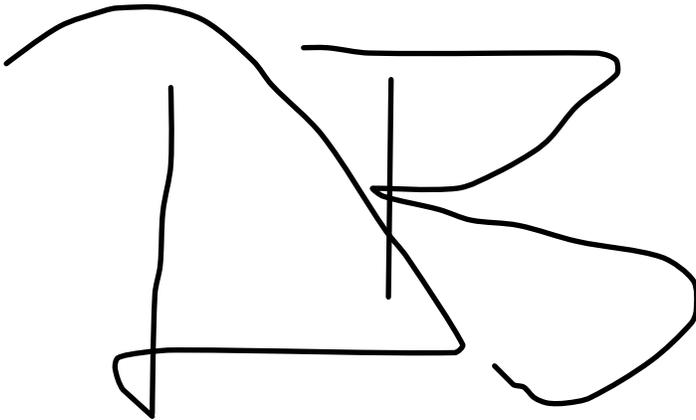
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several large, stylized, overlapping loops and vertical strokes, appearing to be a cursive or semi-cursive script.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 30, 2013

Updated Thursday, August 29, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/1f8b5b6f95dc6e6316eecc9d00>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Chad E. Weber

2. Charter School Name:

Global Community Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Treasurer
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

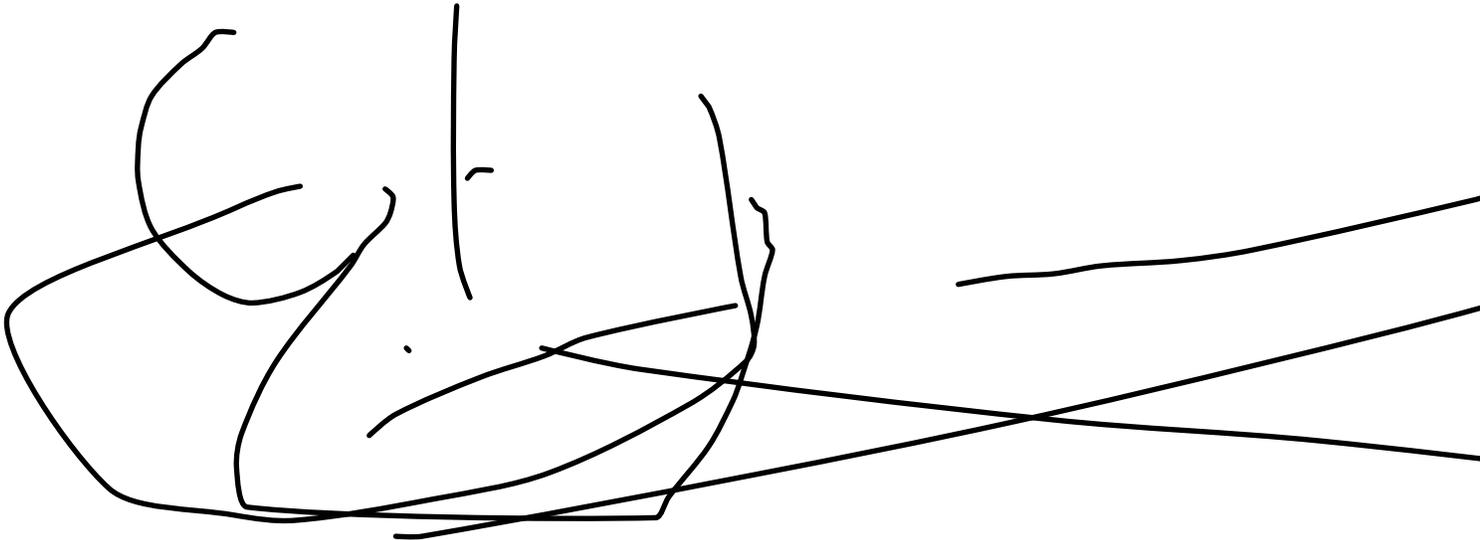
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A large, stylized handwritten signature in black ink, consisting of several overlapping loops and lines, extending across the width of the page.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 30, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/02f75f0c6fa91337b812f058755>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Katherine McGovern

2. Charter School Name:

Global Community Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

---

Secretary

---

9. Are you a trustee and also an employee of the school?

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

Page 2

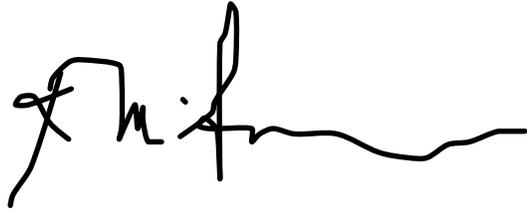
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to be "J. M. [unclear]", written in a cursive style.

# Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, August 01, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/3a92bb2a6cb729264ec4cf81704>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Peter Prosol

2. Charter School Name:

Global Community Charter School

3. Charter Authorizer:

Board of Regents

4. \*Your Home Address:

Variable	Response
4. *Your Home Address:   Street Address	[REDACTED]
4. *Your Home Address:   City/State	[REDACTED]
4. *Your Home Address:   Zip	[REDACTED]

5. \*Your Business Address

Variable	Response
5. *Your Business Address   Street Address	[REDACTED]
5. *Your Business Address   City/State	[REDACTED]
5. *Your Business Address   Zip	[REDACTED]

6. \*Daytime Phone Number:

[REDACTED]

7. \*E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- 
- Treasurer
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

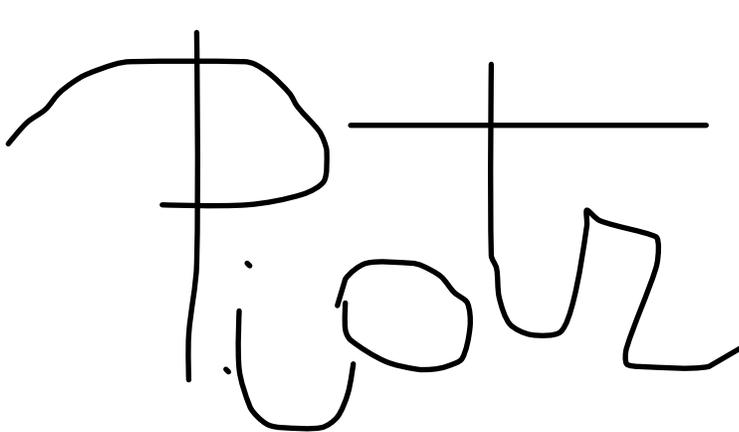
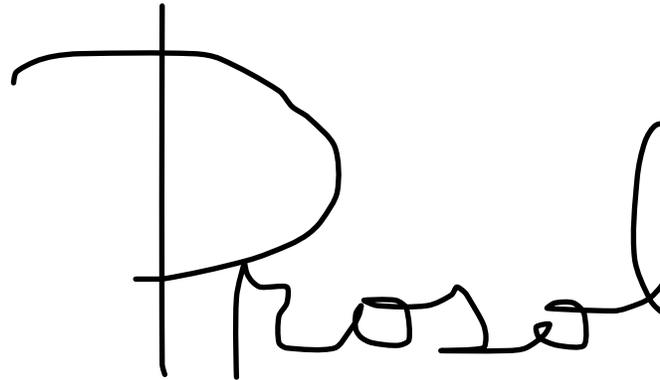
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Handwritten signature of P. J. Pritz in black ink.Handwritten signature of P. J. Pritz in black ink.