

I. SCHOOL INFORMATION AND COVER PAGE

Created Tuesday, July 23, 2013

Updated Monday, July 29, 2013

Page 1

1. SCHOOL NAME

(Select School name from dropdown menu; BEDS # appears first)

261600860826 GENESEE COMM CS

2. CHARTER AUTHORIZER

Regents-Authorized Charter School

3. DISTRICT / CSD OF LOCATION

Rochester

4. SCHOOL INFORMATION

PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
657 East Avenue Rochester, NY 14607	585-697-1960	585-271-5904	Lwing@GCCSchool.org

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Contact Name	Lisa Wing
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Title	School Leader
4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES Emergency Phone Number (###-###-####)	

5. SCHOOL WEB ADDRESS (URL)

www.GCCSchool.org

6. DATE OF INITIAL CHARTER

2000-07-01 00:00:00

7. DATE FIRST OPENED FOR INSTRUCTION

2001-08-01 00:00:00

8. TOTAL NUMBER OF STUDENTS ENROLLED IN 2012-13 (as reported on BEDS Day)

(as reported on BEDS Day)

9. GRADES SERVED IN SCHOOL YEAR 2012-13

Check all that apply

 K

 1

 2

 3

 4

 5

 6**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

Yes/No	Name of CMO/EMO
No	

11. FACILITIES

Will the School maintain or operate multiple sites?

No, just one site.

12. SCHOOL SITES

Please list the sites where the school will operate in 2013-14.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	657 East Avenue Rochester, NY 14607	585-697-1960	ROCHESTER CITY SD	K-6	Yes	Rent/Lease
Site 2						
Site 3						

12a. Please provide the contact information for Site 1 (same as the primary site).

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Lisa A. Wing			
Operational Leader				
Compliance Contact				
Complaint Contact				

13. Are the School sites co-located?

(No response)

13a. Please list the terms of your current co-location.

	Date School will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 1 (primary site)	No move planned	No		No		Yes
Site 2						
Site 3						

14. Were there any revisions to the school's charter during the 2012-2013 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).

No

16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

• Yes

Signature, Head of Charter School

Lisa A. Wing, Ph.D.

Signature, President of the Board of Trustees

Thank you.

Signature Page for President of Board of Trustees

Created Tuesday, July 30, 2013

Page 1

261600860826 GENESEE COMM CS

16. My signature below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and use the mouse on your PC or the stylus on your mobile device to sign your name).

- Yes
-

Signature, Board President

A handwritten signature in black ink that reads "Bridget Shumway". The signature is written in a cursive style with a large, prominent 'B' and 'S'.

Thank you.

Appendix A: Progress Toward Goals

Created Monday, July 29, 2013

Updated Thursday, October 31, 2013

Page 1

Charter School Name: 261600860826 GENESEE COMM CS

1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

<https://reportcards.nysed.gov/schools.php?year=2012&instid;=800000050575>

2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

2a. ACADEMIC STUDENT PERFORMANCE GOALS

If the Progress Toward Charter Goals are based on student performance data that the school will not have access to by August 1, 2013 (e.g., the NYS Assessment results), please list goals and explain this in the "Progress Towards Attainment" column. This information can be updated for Appendix A when available but no later than November 1, 2013. Board of Regents-authorized charter schools that opened for instruction in the fall of 2012 or that were renewed in 2012-13 will be held to the same charter-specific academic goals. Board of Regents-authorized charter schools will also be held accountable to Student Performance Benchmark 1 of the Performance Framework.

2012-13 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 1	85% of all students in our cohort will score a high 2 or above on the NYS ELA exam	NYS ELA Exam	Grade 3 - 79.3% scored high 2 or above Grade 4 - 69.2% scored high 2 or above Grade 5 - 85.1% scored high 2 or above Grade 6 - 92.3% scored high 2 or above Overall - 82.3% of all students in our cohort scored high 2 or above	While this goal was not met, we are incredibly pleased with the performance of the students in our cohort on these new exams. We are continuing to design our ELA instruction around the Common Core Standards, informed by the six staff members who have participated in the writing of the NYS ELA curriculum modules. We are also providing ongoing professional development on curriculum design and assessment to our staff.
Academic Goal 2	75% of all students in our cohort will score a Level 3	NYS ELA Exam	Grade 3 - 37.7% scored 3 or above Grade 4 - 50% scored 3 or above	This goal was not met, as expected as we transitioned to the new

	or above on the NYS ELA exam		Grade 5 - 77.7% scored 3 or above Grade 6 - 57.6% scored 3 or above Overall - 59.4% scored 3 or above	Common Core exams. Our ELA instruction is being designed to emulate the NYS ELA curriculum modules, which six of our staff members helped to write. Professional development is being provided to guide teachers in the substantive shifts toward evidence-based reading and writing.
Academic Goal 3	85% of all students in our cohort will score a high 2 or above on the NYS Math exam	NYS Math Exam	Grade 3 - 65.5% scored high 2 or above Grade 4 - 61.5% scored high 2 or above Grade 5 - 77.7% scored high 2 or above Grade 6 - 69.2% scored high 2 or above Overall - 69% of all students in our cohort scored high 2 or above	This goal was not met, as was expected during this first year of the new Common Core exams. We spent last year becoming familiar with the new practice and content standards and the shifts in instructional practice. This year, we have adopted the NYS math modules to guide our math curriculum. We are also providing ongoing professional development for teachers in the use of the math modules and how the lessons express the intent of the Common Core Standards.
Academic Goal 4	75% of all students in our cohort will score a Level 3 or above on the NYS Math exam	NYS Math Exam	Grade 3 - 58.6% scored 3 or above Grade 4 - 57.6% scored 3 or above Grade 5 - 62.9% scored 3 or above Grade 6 - 34.6% scored 3 or above Overall - 55.9% of all students in our cohort scored 3 or above	See above.
Academic Goal 5	90% of all students in our cohort will score a high 2 or above on the NYS Social Studies exam	NYS Social Studies Exam	Exam not administered	
Academic Goal 6	80% of all students in our cohort will score a Level 3 or above on the NYS Social Studies exam	NYS Social Studies Exam	Exam not administered	
Academic Goal 7	90% of all students in our cohort will score a high 2 or above on the NYS Science exam	NYS Science Exam	100% of students in our cohort scored a high 2 or above	
Academic Goal 8	80% of all students in our cohort will score a Level 3 or above on the NYS Science exam	NYS Science Exam	100% of students in our cohort scored 3 or above	

2a1. Do have more academic goals to add?

Yes

2012-13 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Academic Goal 9	90% of all students in our cohort will make at least a year's growth in Reading	Developmental Reading Assessment; Measures of Academic Progress	96.6% of all students in our cohort made at least a year's growth in Reading	
Academic Goal 10	90% of all students in our cohort will make at least a year's growth in Math	Measures of Academic Progress	92.6% of all students in our cohort made at least a year's growth in Math	
Academic Goal 11	90% of all students in our cohort will make at least a year's growth in Writing	Developing Writer's Assessment, Measures of Academic Progress	96% of all students in our cohort made at least a year's growth in Writing	
Academic Goal 12	On average, the GCCS student cohort will annually outperform the Rochester City School District by at least 20% on all New York State Exams	NYS Exams	The GCCS student cohort outperformed the Rochester City School District by more than 50% on all New York State Exams	
Academic Goal 13	On average, the GCCS student cohort will annually outperform the Monroe County by at least 10% on all New York State Exams	NYS Exams	The GCCS student cohort outperformed Monroe County by more than 20% on all New York State Exams	
Academic Goal 14	On average, the GCCS student cohort will annually outperform the New York State by at least 5% on all New York State Exams	NYS Exams	The GCCS student cohort outperformed New York State by more than 20% on all New York State Exams	

2a2. Do have more academic goals to add?

No

2b. ORGANIZATIONAL GOALS

2012-13 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
Org Goal 1	95% of GCCS students whose families remain in the Rochester area will re-enroll their children each year	Re-enrollment commitment	97.7% of families remaining in the Rochester area are re-enrolling their children for 2013-2014	
Org Goal 2	<p>Parent Satisfaction: 50% of families will return a completed Parent Satisfaction Survey by the end of each school year</p> <p>90% of GCCS families will be somewhat satisfied, satisfied, or very satisfied in the “Communication” category on the Parent Satisfaction Survey</p> <p>90% of GCCS families will be somewhat satisfied, satisfied, or very satisfied in the “Your Child’s Performance and Growth” category on the Parent Satisfaction Survey</p> <p>90% of GCCS families will be somewhat satisfied, satisfied, or very satisfied in the “Opportunities for Family Involvement” category on the Parent Satisfaction Survey</p> <p>90% of GCCS families will be somewhat satisfied, satisfied, or very satisfied in the “Curriculum and Instruction” category on the Parent Satisfaction Survey</p> <p>90% of GCCS families will be somewhat satisfied, satisfied, or very satisfied in the “School Environment and Operations” category on the Parent Satisfaction Survey</p>	<p>Percentage of surveys returned</p> <p>Parent Satisfaction Survey responses</p>	<p>44.8% of families returned completed Parent Satisfaction Surveys</p> <p>98.5% of GCCS families were somewhat satisfied, satisfied, or very satisfied in the “Communication” category on the Parent Satisfaction Survey</p> <p>98.2% of GCCS families were somewhat satisfied, satisfied, or very satisfied in the “Your Child’s Performance and Growth” category on the Parent Satisfaction Survey</p> <p>99% of GCCS families were somewhat satisfied, satisfied, or very satisfied in the “Opportunities for Family Involvement” category on the Parent Satisfaction Survey</p> <p>99.7% of GCCS families were somewhat satisfied, satisfied, or very satisfied in the “Curriculum and Instruction” category on the Parent Satisfaction Survey</p> <p>99.8% of GCCS families were somewhat satisfied, satisfied, or very satisfied in the “School Environment and Operations” category on the Parent Satisfaction Survey</p>	<p>Surveys were distributed at final Exhibition nights for each grade level. This has been an effective strategy, but staff will be more vigilant about collecting completed surveys at the end of each program. In addition, time will be built into Exhibition nights to allow parents to complete the surveys before performances begin.</p>
Org Goal	Expeditionary Learning:	Expeditionary Learning Implementation Review	GCCS received a score of 118/130 on its	

3	<p>GCCS will receive a score of at least 58/64 on its Expeditionary Learning Implementation Review. [The Implementation Review Instrument has been revised. The new instrument reports the strength of implementation of 26 EL power practices in the school. The school's implementation is rated according to a 5-point scale for each power practice.]</p> <p>GCCS will participate in the pilot implementation of the Habits of Work and Character Surveys.</p>	Administration of Pilot Surveys	<p>Implementation Review receiving an average of 4.5/5 on each item. The school continued to serve as one of 21 EL Mentor Schools in the country.</p> <p>Expeditionary Learning has delayed development of this survey. GCCS has developed a comprehensive set of character traits and targets that it has infused into the culture of the school. The 2012-2013 student progress report reflected student progress in performance-related character traits (habits of work and scholarship).</p>
Org Goal 4	<p>Parent Involvement:</p> <p>100% of parents will attend at least one school function at GCCS each school year.</p> <p>Parents will contribute a total of 3000 hours of service to the school each year.</p>	<p>Exhibition Night, Student-led Conference, Parent-Teacher Conference, Family Association Meeting Attendance Rosters, and Visitor/Volunteer Logs</p>	<p>100% of parents attended at least one school function at GCCS in 2012-2013</p> <p>Parents contributed more than 8,000 hours of service to the school in 2012-2013</p>
Org Goal 5	<p>Professional Development:</p> <p>60% of professional staff will attend at least one off-site institute, conference, site seminar, or other professional development offered by Expeditionary Learning or another professional organization.</p>	Professional Development attendance records	100% of professional staff attended at least one off-site professional development offering

2b.1 Do you have more organizational goals to add?

(No response)

2012-13 Progress Toward Attainment of Organizational Goals

Organizational Goal	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
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2c. FINANCIAL GOALS

2012-13 Progress Toward Attainment of Financial Goals

Financial Goals	Measure Used to Evaluate Progress	2012-2013 Progress Toward Attainment	If Not Met, Describe Efforts to be Taken
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Financial Goal 1	GCCS will maintain a balanced budget.	Annual budget and financial statements	GCCS maintained a balanced budget
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GENESEE COMMUNITY CHARTER SCHOOL

Appendix C:

	FYE	2013
Total Expenditures		<u>2,710,648</u>
# of Children		213

Total Expenditures and Administrative Expenditures Per Child 12,726



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Financial

School Name:

Date:

School Fiscal Contact Name:
School Fiscal Contact Email:
School Fiscal Contact Phone:
District of Location:
Authorizer:
Years of Operation:
Facility:
Grades Currently Served:
Planned Grades at Full Capacity:
Enrollment:
Max Enrollment:
Year of Most Recent Data
School Fiscal Contact Phone:

School Audit Firm Name:
School Audit Contact Name:
School Audit Contact Email:
School Audit Contact Phone:

Latest Audit Period (through June 30):
Do Not Use this Box



Audit Supplemental Data Request Form

for Regents-Authorized Charter Schools

Genesee Community Charter School

August 1, 2013

Lisa Wing

SED

12

Public

K-12

K-12

213

232

2013

Heveron & Heveron

Brenda Smith

heveroncpa.com

585-232-2956

2013

Genesee Community Charter School2013

FILL IN GRAY CELLS

Genesee Community Charter School
STATEMENTS OF FINANCIAL POSITION
 FOR THE YEARS ENDED JUNE 30, 2013

	<u>2013</u>	<u>2012</u>
ASSETS		
CURRENT ASSETS		
Cash and cash equivalents	\$1,065,848	\$1,115,789
Grants and contracts receivable	-	-
Accounts receivables	63,242	68,761
Inventory	-	-
Prepaid Expenses	22,310	4,842
Contributions and other receivables	-	-
Other	-	-
TOTAL CURRENT ASSETS	<u>\$1,151,400</u>	<u>\$1,189,392</u>
OTHER ASSETS		
Investments	\$929,189	\$852,047
Property, Plant and Equipment, Net	264,534	306,851
Restricted Cash	-	-
OTHER ASSETS	<u>\$1,193,723</u>	<u>\$1,158,898</u>
TOTAL ASSETS	<u><u>\$2,345,123</u></u>	<u><u>\$2,348,290</u></u>
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES		
Accounts payable and accrued expenses	\$17,008	\$40,963
Accrued payroll and benefits	326,478	348,712
Refundable Advances	-	-
Dreferred Revenue	10,416	18,672
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	-	-
TOTAL CURRENT LIABILITIES	<u>\$353,902</u>	<u>\$408,347</u>
LONG-TERM DEBT, net current maturities	<u>\$-</u>	<u>\$-</u>
TOTAL LIABILITIES	<u><u>\$353,902</u></u>	<u><u>\$408,347</u></u>
NET ASSETS		
Unrestricted	\$1,991,222	\$1,939,943
Temporarily restricted	-	-
TOTAL NET ASSETS	<u>\$1,991,222</u>	<u>\$1,939,943</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$2,345,123</u></u>	<u><u>\$2,348,290</u></u>
	<i>Check</i>	-

FILL IN GRAY CELLS

Genesee Community Charter School
STATEMENTS OF ACTIVITIES
FOR THE YEARS ENDED JUNE 30, 2013

	2013			2012
	Unrestricted	Temporarily Restricted	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
State & Local Operating Revenue	\$2,580,591	\$-	\$2,580,591	\$2,588,101
Federal - Title and IDEA	15,507	-	15,507	14,262
Federal - Other	-	-	-	-
State and City Grants	35,335	-	35,335	-
Contributions and private grants	5,722	-	5,722	5,308
After school revenue	-	-	-	-
Other	87,407	-	87,407	18,988
Food Service/Child Nutrition Program	<u>34,898</u>	<u>-</u>	<u>34,898</u>	<u>42,804</u>
TOTAL REVENUE, GAINS AND OTHER SUPPORT	\$2,759,461	\$-	\$2,759,461	\$2,669,463
EXPENSES				
Program Services				
Regular Education	\$2,194,517	\$-	\$2,194,517	\$2,195,168
Special Education	94,230	-	94,230	90,556
Other Programs	<u>39,902</u>	<u>-</u>	<u>39,902</u>	<u>38,196</u>
Total Program Services	\$2,328,649	\$-	\$2,328,649	\$2,323,920
Supporting Services				
Management and general	\$381,999	\$-	\$381,999	\$370,127
Fundraising	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL OPERATING EXPENSES	\$2,710,648	\$-	\$2,710,648	\$2,694,047
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	\$48,813	\$-	\$48,813	\$(24,584)
Contributions				
Foundations	\$-	\$-	\$-	\$-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	-	-	-	-
Miscellaneous income	-	-	-	-
Net assets released from restriction	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL SUPPORT AND OTHER REVENUE	\$-	\$-	\$-	\$-
CHANGE IN NET ASSETS	\$48,813	\$-	\$48,813	\$(24,584)
NET ASSETS BEGINNING OF YEAR	\$1,939,943	\$-	\$1,939,943	\$1,964,527
PRIOR YEAR/PERIOD ADJUSTMENTS	<u>2,466</u>	<u>-</u>	<u>2,466</u>	<u>-</u>
NET ASSETS - END OF YEAR	<u>\$1,991,222</u>	<u>\$-</u>	<u>\$1,991,222</u>	<u>\$1,939,943</u>

Audited Financial Statement Checklist

Created Thursday, October 31, 2013

Page 1

Charter School Name:

1. Please check each item that is included in the 2012-13 Audited Financial Statement submitted for your charter school.

	Yes	No	NA
Audited Financial Statements (including report on compliance and report on internal control over financial reporting)	True	False	False
Single Audit (if applicable)	False	False	True
CSP Agreed Upon Procedures (if applicable)	False	False	True
Management Letter	True	False	False
Report on Extracurricular Student Activity Accounts (if applicable)	False	False	True
Corrective Action Plans for any Findings	False	False	True

2. Please indicated if there is a finding(s) noted in any of the following sections of your charter school's 2012-13 Audited Financial Statement.

	Yes	No
Report on Compliance	False	True
Report on Internal Control over Financial Reporting	False	True
Single Audit	False	True
CSP Agreed Upon Procedures Report	False	True
Management Letter	False	True

Thank you Lisa .

GENESEE COMMUNITY CHARTER SCHOOL

FINANCIAL STATEMENTS

June 30, 2013



Heveron & Company



Certified Public Accountants

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Since 1972

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www.heveroncpa.com

INDEPENDENT AUDITORS' REPORT

To The Board of Trustees
Genesee Community Charter School
Rochester, New York

We have audited the accompanying financial statements of Genesee Community Charter School (a nonprofit organization), which comprise the balance sheets as of June 30, 2013 and 2012, and the related statements of activities and cash flows for the years then ended, and the statement of functional expenses for the year ended June 30, 2013, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Genesee Community Charter School as of June 30, 2013 and 2012 and its cash flows for the years then ended and the changes in net assets and functional expenses for the year ended June 30, 2013 in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited the Genesee Community Charter School's statement of functional expenses for the year ended June 30, 2012, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 10, 2012. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2012 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 9, 2013 on our consideration of Genesee Community Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Genesee Community Charter School's internal control over financial reporting and compliance.


Heveron & Company CPAs

Rochester, New York
October 9, 2013

**GENESEE COMMUNITY CHARTER SCHOOL
BALANCE SHEETS
June 30, 2013 and 2012**

ASSETS		<u>2013</u>	<u>2012</u>
<u>Current Assets</u>			
Cash and Cash Equivalents		\$ 1,065,848	\$ 1,115,789
State and Federal Aid Receivable		70,537	68,761
Investments		929,189	852,047
Prepaid Expenses		22,310	4,842
Deposits		<u>2,760</u>	<u>-</u>
Total Current Assets		<u>2,090,644</u>	<u>2,041,439</u>
<u>Fixed Assets</u>			
Leasehold Improvements and Equipment, Net		<u>306,199</u>	<u>306,851</u>
TOTAL ASSETS		<u><u>2,396,843</u></u>	<u><u>2,348,290</u></u>
 LIABILITIES AND NET ASSETS 			
<u>Current Liabilities</u>			
Accounts Payable		26,946	40,963
Accrued Payroll		175,033	172,177
Accrued Liabilities		177,766	176,535
Deferred Revenue		<u>21,779</u>	<u>18,672</u>
Total Current Liabilities		<u>401,524</u>	<u>408,347</u>
<u>Net Assets</u>			
Unrestricted			
Operating		1,920,319	1,864,943
Board Designated		<u>75,000</u>	<u>75,000</u>
Total Net Assets		<u>1,995,319</u>	<u>1,939,943</u>
TOTAL LIABILITIES AND NET ASSETS		<u><u>\$ 2,396,843</u></u>	<u><u>\$ 2,348,290</u></u>

See Independent Auditors' Report and Notes to Financial Statements.

GENESEE COMMUNITY CHARTER SCHOOL
STATEMENTS OF ACTIVITIES
For The Years Ended June 30, 2013 and 2012

	2013	2012
<u>Revenues, Gains and Other Support:</u>		
Public School District:		
Revenue - Resident Student Enrollment	\$ 2,571,986	\$ 2,571,984
Revenue - Students with Disabilities	12,607	14,262
Revenue - Other	18,051	16,117
State Grants	35,335	-
Food Service Fees	44,033	42,804
Field Study Fees	32,324	39,682
Contributions	6,962	5,308
Interest/Dividends Income	26,356	30,131
Unrealized Gain/(Loss) on Investments	52,343	(14,945)
Other Income	7,812	3,802
Total Revenues, Gains and Other Support	2,807,809	2,709,145
<u>Expenses:</u>		
<u>Program Services:</u>		
Regular Education	2,250,275	2,234,850
Special Education	92,654	90,556
Food Services	39,902	38,196
Total Program Services Expense	2,382,831	2,363,602
<u>Supporting Services:</u>		
Management and General	369,602	370,127
Total Expenses	2,752,433	2,733,729
Change in Net Assets	55,376	(24,584)
Net Assets - Beginning of Year	1,939,943	1,964,527
Net Assets - End of Year	\$ 1,995,319	\$ 1,939,943

See Independent Auditors' Report and Notes to Financial Statements.

GENESEE COMMUNITY CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2013 and 2012

	<u>2013</u>	<u>2012</u>
<u>Cash Flows From Operating Activities</u>		
Revenue from School Districts	\$ 2,589,926	\$ 2,604,189
Grant Revenues	40,000	-
Contributions	6,962	5,308
Other Sources	119,908	77,767
Payments to Vendors for Goods and Services Rendered	(651,980)	(588,087)
Payments to Charter School Personnel for Services Rendered	<u>(2,067,403)</u>	<u>(2,004,925)</u>
Net Cash Flows Provided By Operating Activities	<u>37,413</u>	<u>94,252</u>
<u>Cash Flows From Investing Activities</u>		
Proceeds from Sale of Equipment	-	2,050
Purchase of Equipment & Construction in Progress	(62,555)	(61,311)
Proceeds from Sale of Short-Term Investments	-	235,727
Purchase of Investments	<u>(24,799)</u>	<u>(28,430)</u>
Net Cash Flows Provided/(Used) By Investing Activities	<u>(87,354)</u>	<u>148,036</u>
<u>Cash Flows From Financing Activities</u>		
Payments on Lease Payable	<u>-</u>	<u>(2,384)</u>
Net Cash Flows Used By Financing Activities	<u>-</u>	<u>(2,384)</u>
Net Increase/(Decrease) in Cash and Cash Equivalents	(49,941)	239,904
Cash and Cash Equivalents - Beginning of Year	<u>1,115,789</u>	<u>875,885</u>
Cash and Cash Equivalents - End of Year	<u>\$ 1,065,848</u>	<u>\$ 1,115,789</u>

GENESEE COMMUNITY CHARTER SCHOOL
STATEMENTS OF CASH FLOWS
For The Years Ended June 30, 2013 and 2012
(Continued)

	<u>2013</u>	<u>2012</u>
<u>Reconciliation of Change in Net Assets to Net Cash</u>		
<u>Provided by Operating Activities</u>		
Change in Net Assets	\$ 55,376	\$ (24,584)
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:		
Depreciation	63,208	73,264
Unrealized (Gain)/Loss on Investments	(52,343)	14,945
Gain on Sale of Equipment	-	(2,050)
(Increase)/Decrease In:		
State and Federal Aid Receivable	(1,777)	(34,777)
Deposits	(2,760)	-
Prepaid Expenses	(17,468)	8,685
Increase/(Decrease) In:		
Accounts Payable	(14,017)	16,980
Accrued Payroll	2,856	18,676
Accrued Liabilities	1,231	8,556
Deferred Revenue	<u>3,107</u>	<u>14,557</u>
 Net Cash Flows Provided By Operating Activities	 <u>\$ 37,413</u>	 <u>\$ 94,252</u>

See Independent Auditors' Report and Notes to Financial Statements.

**GENESEE COMMUNITY CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES**

For The Year Ended June 30, 2013

(With Comparative Totals For The Year Ended June 30, 2012)

	Program Services				Management and General	Totals	
	Regular Education	Special Education	Food Services			2013	2012
Salaries	\$ 1,304,972	\$ 40,750	\$ -	\$ 206,230	\$ 1,551,952	\$ 1,526,302	
Employee Benefits and Payroll Taxes	437,953	11,500	-	70,086	519,539	505,854	
Total Personal Services	<u>1,742,925</u>	<u>52,250</u>	<u>-</u>	<u>276,316</u>	<u>2,071,491</u>	<u>2,032,156</u>	
Occupancy	188,293	-	-	15,863	204,156	196,400	
Field Studies	91,768	-	-	-	91,768	90,843	
Staff Development	54,510	-	-	-	54,510	77,171	
Business Services	-	-	-	43,498	43,498	35,995	
Supplies and Materials	28,888	-	-	14,196	43,084	49,299	
Contracted Services - Other	1,643	40,404	-	-	42,047	39,150	
Food	-	-	39,902	-	39,902	38,196	
Insurance	21,079	-	-	2,555	23,634	27,945	
Consultants - Education	20,484	-	-	-	20,484	22,200	
Printing	18,858	-	-	-	18,858	16,670	
Textbooks	10,770	-	-	-	10,770	10,718	
Accounting and Auditing Fees	-	-	-	9,225	9,225	8,900	
Legal	-	-	-	6,885	6,885	6,649	
Other Expenses	5,514	-	-	1,064	6,578	4,893	
Library	2,335	-	-	-	2,335	3,280	
Depreciation	2,187,067	92,654	39,902	369,602	2,689,225	2,660,465	
	63,208	-	-	-	63,208	73,264	
Total Expenses	<u>\$ 2,250,275</u>	<u>\$ 92,654</u>	<u>\$ 39,902</u>	<u>\$ 369,602</u>	<u>\$ 2,752,433</u>	<u>\$ 2,733,729</u>	

See Independent Auditors' Report and Notes to Financial Statements.

GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2013

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Genesee Community Charter School (the School) was formed to provide a rich educational experience that values intellectual rigor, respect for diversity, and community responsibility. The School's local history-based and globally-connected programs immerse the children in investigation and discovery, extensively using the cultural and natural resources of the Rochester, NY community. The School focuses on nurturing the children's natural abilities to be reflective questioners, articulate communicators, critical thinkers, and skilled problem solvers, enabling them to reach exemplary standards.

The main programs of the School are as follows:

REGULAR EDUCATION: The School curriculum is organized around six historical time periods - Prehistory, Early People/Woodland Peoples, Indians/Explorers/Settlers, Village to City, City Grows, and Today and Tomorrow. The School integrates Math, Science, Social Studies, Language Arts, Art, Music, and Physical Education to provide a rich and challenging curriculum, while keeping in alignment with the New York State Learning Standards.

SPECIAL EDUCATION: The School is open to all children and does not discriminate on the basis of ethnicity, national origin, gender, disability, or any other grounds that would be unlawful or deny the civil rights of any individual. In accordance with the Individuals with Disabilities Education Act, the Rehabilitation Act, and Section 504, and the Americans with Disabilities Act, the School provides a free and appropriate education, in the least restrictive environment, to students with disabilities. The primary service delivery for students with special needs is inclusion. For students requiring supplemental services, the School contracts with local individuals or agencies to provide the required services outlined in the student's Individual Education Plan or 504 Plan.

FOOD SERVICES: The School believes that healthy meals are an important part of a child's day. Breakfast and lunch are delivered and served "family style" every day, as the School does not have a cafeteria or kitchen facilities. The children eat and socialize with each other, parents, and teachers in their classrooms. All meals meet the required New York State Child Nutrition Standards, and the School subscribes to the New York State free and reduced priced meal program.

Accrual Basis

The financial statements of the School have been prepared on the accrual basis of accounting.

**GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS**

June 30, 2013

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Financial Statement Presentation

The School reports information regarding its financial position and activities according to the existence and nature of donor restrictions in two classes of net assets: unrestricted and temporarily restricted. There were no temporarily restricted net assets as of June 30, 2013 and 2012.

Contributions

The School also records contributions received as unrestricted or temporarily restricted support, depending on the existence and nature of any donor restrictions.

Accounting principles generally accepted in the United States of America, allow the School to treat as unrestricted, any restricted revenue where the restrictions are met in the same year. The School has elected to follow that reporting method. As a result, all activities in which restrictions are met, are recorded in the Unrestricted Net Asset class.

The assets, liabilities, operations and net assets of the School are reported as follows:

- A. Unrestricted - the resources that the School has full discretion of as to use.
- B. Board Designated - those resources that are unrestricted; however, the board has designated for a specific purpose. As of June 30, 2013 and 2012, Board designated consisted of \$75,000 to be held in an escrow account in case of a future dissolution.

Use of Estimates in the Preparation of Financial Statements

Accounting principles generally accepted in the United States of America, require management to make estimates and assumptions that affect the amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the amounts of revenue and expenses. Actual results could differ from those estimates.

State and Federal Aid Receivable

State and Federal Aid receivable is stated at the amount management expects to collect. Amounts that management believes to be uncollectible after collection efforts have been completed, are written off. In addition, if necessary, management provides an allowance to reduce receivables to amounts management expects will be collected. Management determined that no allowances were necessary at June 30, 2013 and 2012.

GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS

June 30, 2013

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash and Cash Equivalents

Cash and cash equivalents include all cash on hand and in banks, which at times, may exceed federally insured limits. The School considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Certain of these accounts are not federally insured. The School has not experienced any losses in these accounts and does not believe it is exposed to any significant credit risk with respect to cash and cash equivalents.

Cash and cash equivalents consisted of the following at June 30:

	<u>2013</u>	<u>2012</u>
Checking	\$ 163,795	\$ 179,718
Savings	78,139	78,045
Money Market	<u>823,914</u>	<u>858,026</u>
Total	<u>\$1,065,848</u>	<u>\$1,115,789</u>

Income Taxes

The Internal Revenue Service has determined that the School is qualified as a charity exempt under Section 501(c)(3) of the Internal Revenue Code, and has also determined that the School is publicly supported. As a result, no provision for federal or state income taxes has been made.

Accounting standards require entities to disclose in their financial statements the nature of any uncertain tax positions. Tax years including the year ended June 30, 2010 and later are subject to examination by tax authorities. Areas that IRS and state tax authorities consider when examining tax returns of a charity include, but may not be limited to, tax-exempt status and the existence and amount of unrelated business income. The School does not believe that it has any uncertain tax positions with respect to these or other matters, and has not recorded any unrecognized tax benefits or liability for penalties or interest.

The School is not aware of any circumstances or events that make it reasonably possible that tax benefits may increase or decrease within 12 months of the date of these financial statements.

Deferred Revenue

Deferred revenue represents unspent funds received from the New York State Education Department for renovations to facilities and funds received related to the next school year.

**GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS**

June 30, 2013

(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fixed Assets

Property and equipment are stated at cost less accumulated depreciation. The School capitalizes property and equipment with a cost of over \$1,000 and an estimated life of 3 years or more. The cost and accumulated depreciation of property items sold or retired are eliminated from the accounts. Minor expenditures for maintenance, repairs and renewals are expensed. Donated assets are recorded at their estimated fair market value at the time of donation.

Fixed assets consisted of the following at June 30:

	2013	2012
Leasehold Improvements	\$ 549,160	\$ 549,160
Construction In Progress	59,207	-
Equipment	338,585	335,236
Less: Accumulated Depreciation	(640,753)	(577,545)
Net Improvements and Equipment	\$ 306,199	\$ 306,851

Depreciation is computed on a straight-line basis over the estimated useful lives of assets. The ranges of estimated useful lives used in computing depreciation are as follows:

	Years
Leasehold Improvements	7-10
Equipment	3-7

Depreciation expense amounted to \$63,208 and \$73,264 for the years ended June 30, 2013 and 2012, respectively.

Comparative Financial Information

The financial statements include certain prior year summarized comparative information in total. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Organization's financial statements for the year ended June 30, 2012 from which the summarized information was derived.

GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2013
(Continued)

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Reclassifications

Certain account balances as of June 30, 2012 have been reclassified to conform with the presentation as of June 30, 2013.

Determining Fair Value of Financial Assets and Liabilities

As defined in the accounting standards, fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. This applies to all assets and liabilities that are being measured and reported on the fair value basis. Accounting standards require new disclosures that establish a framework for measuring fair value and expands disclosure about fair value measurements. This statement enables the reader of the financial statements to assess the inputs used to develop those measurements by establishing a hierarchy for ranking the quality and reliability of the information used to determine fair values. Accounting standards require that assets and liabilities carried at fair value be classified and disclosed in one of the following three categories:

- Level 1: Quoted market prices and active markets for identical assets or liabilities.
- Level 2: Observable market-based inputs or unobservable inputs that are corroborated by market data.
- Level 3: Unobservable inputs that are not corroborated by market data.

NOTE 2 - INVESTMENTS

Investments in equity securities with readily determinable fair values and all investments in debt securities are measured at fair market value. Unrealized gains or losses on securities result from differences between the cost and fair market value of securities on a specified valuation date.

Investment securities are exposed to various risks, such as interest rate, market, economic conditions, world affairs and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term, and that such changes could materially affect the amounts reported in the accompanying financial statements.

GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS
June 30, 2013
(Continued)

NOTE 2 - INVESTMENTS (Continued)

A summary of investments at market value at June 30 is as follows:

	2013	2012
Mutual Funds	\$ 929,189	\$ 852,047

Mutual fund investments are based on Level 1 inputs in the hierarchy as described in Note 1.

NOTE 3 - SPECIAL EDUCATION AND OTHER SERVICES

The majority of special education services required by students of the School are provided by the Rochester City School District. The Rochester City School District also provided transportation. The School was unable to determine a value for these services thus these financial statements do not reflect revenue or expenses associated with those services.

Occasionally, the School does need to offer special education services that are not provided through the Rochester City School District. The school uses contracted services at these times; the revenue and expense for these services have been included in the financial statements.

The School also receives State Aid in the form of textbooks, computer hardware, computer software and library materials from the Rochester City School District. The total aid received for the years ended June 30, 2013 and 2012 was \$18,051 and \$16,117, respectively.

NOTE 4 - COMMITMENTS

The School has entered into an operating lease for its facilities. The lease expires in 2016, and the rent increases at a rate of 4% per year. Future minimum lease payments are as follows for the year ended June 30:

<u>Year</u>	<u>Amount</u>
2014	\$ 212,202
2015	220,550
2016	229,221

**GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS**

June 30, 2013

(Continued)

NOTE 5 - DONATED SERVICES AND GOODS

The School receives donated services that do not meet the criteria for recording as revenue and expense under accounting principles generally accepted in the United States of America. During the years ended June 30, 2013 and 2012, approximately 150 and 120 families provided 5,000 and 4,250 hours of service, respectively. There were also 13 board members who donated 260 hours during the years ended June 30, 2013 and 2012. Volunteers help with many tasks at the School such as serving meals, chaperoning field studies, preparing classroom materials, and serving on the board.

NOTE 6 - PENSION EXPENSE

The School participates in the New York State Teachers' Retirement System (System), a cost-sharing, multiple-employer, defined benefit pension plan administered by the New York State Teachers' Retirement Board. The System provides retirement, disability, withdrawal and death benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York.

Plan members who joined the System before July 27, 1976 are not required to make contributions. Those joining after July 27, 1976 and before January 1, 2010 with less than ten years of membership are required to contribute 3% of their annual salary. Those joining on or after January 1, 2010 and before April 1, 2012 are required to contribute 3.5% of their annual salary for their entire working career. Those joining after April 1, 2012 are required to contribute between 3% and 6%, dependent upon their salary, for their entire working career. Employers are required to contribute at an actuarially determined rate, currently 11.84% of the annual covered payroll for the fiscal year ended June 30, 2013. Rates applicable to the fiscal years ended June 30, 2012 and 2011 were 11.11% and 8.62%, respectively. The total required contributions paid during the years ended June 30, 2013, 2012, and 2011 were \$169,210, \$138,753 and \$92,143, respectively. The retirement contribution expense totaled \$165,239, \$160,714, and \$123,487 for the years ended June 30, 2013, 2012, and 2011, respectively.

The School also has a 403(b) annuity retirement plan for its employees. After one year of service, employees at least 21 years of age that work a minimum of 1,000 hours annually may contribute a portion of their taxable salary not to exceed the statutory limits each year. Eligible employees may also receive discretionary amounts the School contributes. The Board of Trustees voted not to make a discretionary contribution for the years ended June 30, 2013 and 2012.

**GENESEE COMMUNITY CHARTER SCHOOL
NOTES TO FINANCIAL STATEMENTS**

June 30, 2013

(Continued)

NOTE 7 - SUBSEQUENT EVENTS

Subsequent events have been evaluated through October 9, 2013, which is the date the statements were available for issuance.

Since 1972

260 Plymouth Ave. South
Rochester, New York 14608-2239
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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Independent Auditor's Report

To the Board of Trustees
Genesee Community Charter School

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Genesee Community Charter School as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise Genesee Community Charter School's basic financial statements, and have issued our report thereon dated October 9, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Genesee Community Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Genesee Community Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Genesee Community Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Genesee Community Charter School's financial statements are free of material misstatements, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


Heveron & Company CPAs

Rochester, New York
October 9, 2013

Since 1972

260 Plymouth Ave. South
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Auditors' Communications

September 3, 2013

To The Board of Directors
Genesee Community Charter School
657 East Avenue
Rochester, New York 14607

Dear Board Members:

This letter is intended only for the board and those responsible for management and governance. It includes key findings and recommendations from our recently-completed audit. Although we do have some internal control observations, we did not perform an examination of your internal control that would allow us to give an opinion on the adequacy of your controls. We welcome and encourage your response.

Those charged with management and governance are responsible for:

- safeguarding your assets,
- ensuring that your resources are used as directed by funders, donors and as required by charities laws and your own articles of incorporation,
- assuring that you are complying with laws, regulations, contracts and grants associated with your funding,
- properly recording and reporting results of operations and account balances, and
- proper business practices, operating procedures, documentation and controls.

Our audit was designed to help you with those responsibilities, and is also designed and intended to help you to benchmark your administrative operations to best practices.

Our Responsibilities to You

As part of our audit we are required to inform you of significant deficiencies and material weaknesses in your controls that we become aware of.

Controls are procedures, policies, and responsibilities that you put in place to make sure that appropriate transactions take place and are reported properly on your financial statements. Examples of controls are timely billing for services you perform, ensuring proper payments are received and recorded, and measures to prevent overpayment of payroll or vendors.



Control deficiencies result when proper procedures are not in place to assure that appropriate transactions are carried out, recorded and reported properly.

Significant deficiencies are control deficiencies or combinations of control deficiencies that are less severe than material weaknesses, yet important enough to merit attention by those charged with governance.

Material weaknesses are significant deficiencies or combinations of significant deficiencies such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

The Role of Internal Controls

Internal controls include ethics and standards set by management, analysis of risks to achieving your objectives, approvals, authorizations, verifications and reconciliations, effective communications, and monitoring/assessing your performance over time. They help in several ways, including:

- They may protect the organization and its employees from false accusations and investigations.
- They are an effective method of catching unintentional errors.
- They are required by many funding sources.
- Systems with strong internal controls can produce more reliable data.
- Good internal controls make accounting systems more efficient.
- Good internal controls help assure that assets are used according to your mission.

General Observations

Our general observations are that:

- Your record-keeping system is appropriate for your financial recording and reporting needs including allocation of revenue and expense to various programs.
- Record-keeping appears to be done in a timely, complete and conscientious manner.
- Internal controls are good given your staff size. We do have a few recommendations.
- The attitude of management regarding the importance of proper systems and controls seems appropriate.
- We did not have disagreements with management in connection with our audits or difficulties in performing the audits, and, to our knowledge, management did not consult with other CPAs about audit issues.
- We did not become aware of fraud or illegal acts, and there were no significant financial statement adjustments or unusual transactions.
- No material accounting adjustments were left unrecorded.
- There were no major changes in accounting policies and procedures or in estimating for things such as the useful lives of equipment items or functional allocations.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

This communication is intended solely for the information and use of management, the Board of Directors, others within the organization, and the New York State Education Department and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

Heveron & Company
Heveron & Company CPAs

Genesee Community Charter School
2013-2014 Budget

		2013-2014
Size	Number of Students	205
Revenue	Per Pupil Allocation	\$12,090
	Federal, State & Local Revenue	\$2,496,050
	Grants & Donations	\$0
	Food Service	\$38,588
	Interest Income	\$50,000
	Projected Previous Year Surplus	\$19,800
	Total Income	\$2,604,438
Administration		
	School Leader Salary	\$117,300
	Administrative Assistant Salary	\$52,512
	Administrative Benefits	\$54,340
	Curriculum Specialist	\$67,728
	Special Education Coordinator	\$43,211
	River Room Clerical	\$35,864
	River Room Benefits	\$15,539
	Subtotal	\$386,494
Instruction		
	Teacher Salaries	\$980,000
	Teaching Assistant Salary	\$196,000
	Teacher & Assistant Benefits	\$376,320
	403-B Contribution	
	Substitutes	\$37,500
	Professional Development	\$67,178
	Summer Professional Development	\$70,304
	Field Studies	\$54,366
	Subtotal	\$1,781,668
Supplies		
	Classroom Supplies	\$7,500
	Computers	\$4,284
	Library/Reference	\$2,500
	Office Supplies	\$23,242
	Texts & Materials	\$1,500
	Grant-related Materials	\$0
	Subtotal	\$39,026
Operations		
	Audit	\$12,516
	Legal	\$8,552
	Student Testing	\$1,000
	Insurance	\$22,684
	Equipment maintenance	\$2,500
	Transportation	\$0
	Postage	\$8,979
	Printing/Copying	\$14,367
	Business Services/Advertising	\$37,152
	Special Education Services	\$35,000
	Food Service	\$38,588
	Web site maintenance	\$1,400
	Dissemination Activities	\$0
	Janitorial	\$16,311
	Subtotal	\$199,048
Capital/Facilities		
	Rent	\$196,202
	Equipment Purchase	\$2,000
	Renovation	\$0
	Subtotal	\$198,202
	Grand Total Expenses	\$2,604,438
	Total Revenue	\$2,604,438
	Revenues Minus Expenses	\$0

Appendix E: Disclosure of Financial Interest Form

Created Tuesday, July 23, 2013

Page 1

261600860826 GENESEE COMM CS

An Appendix E: Disclosure of Financial Interest Form must be completed for each active Trustee who served on the charter school's Board of Trustees during the 2012-13 school year. Trustees are at times difficult to track down in the summer months. Trustees may complete and submit at their leisure (but before the deadline) their individual form at: <http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/>.

Trustees who are technologically advanced may complete the survey using their smartphones or other mobile devices by downloading the this bar code link to the survey <http://fluidsurveys.com/account/surveys/210748/publish/qrcode/>. (Make sure you have the bar code application reader on your phone).

If a Trustee is unable to complete the form by the deadline (i.e, out of the country), the school is responsible for submitting the information required on the form for that individual trustee.

Just send the links via email today to your Trustees requesting that they each complete their form as soon as possible.

Thank you.

Yes, each member of the school's Board of Trustees has received a link to the Disclosure of Financial Interest Form.

Yes

Thank you.

Appendix F: BOT Membership Table

Created Tuesday, July 23, 2013

Updated Monday, July 29, 2013

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261600860826 GENESEE COMM CS

1. Current Board Member Information

	Full Name of Individual Trustees	Position on Board (Officer or Rep).	Voting Member	Area of Expertise &/or Additional Role	Terms Served & Length (include date of election and expiration)	Committee affiliations
1	Bridget Shumway	Chair/President	Yes	County Government, Small Business, Personnel	Term 1: 2 years 7/1/01 - 6/30/03 Term 2: 3 years 7/1/03 - 6/30/06 Term 3: 3 years 7/1/06 - 6/30/09 Term 4: 3 years 7/1/09 - 6/30/12 Term 5: 3 years 7/1/12 - 6/30/15	Executive Committee
2	Kate Daboll-Lavoie	Vice Chair/Vice President	Yes	Higher Education, Curriculum and Instruction	Term 1: 2 years 7/1/01 - 6/30/03 Term 2: 3 years 7/1/03 - 6/30/06 Term 3: 3 years 7/1/06 - 6/30/09 Term 4: 3 years 7/1/09 - 6/30/12 Term 5: 3 years 7/1/12 - 6/30/15	Nominating Committee
3	Tracy Walker	Secretary	Yes	Curriculum and Instruction	Term 1: 3 years 7/1/01 - 6/30/04 Term 2: 3 years 7/1/04 - 6/30/07 Term 3: 3 years 7/1/07 - 6/30/10 Term 4: 3 years 7/1/10 - 6/30/13	Discipline Committee
4	George Yeadon	Treasurer	Yes	Business	Term 1: 1 year 7/1/06 - 6/30/07 Term 2: 3 years 7/1/07 - 6/30/10 Term 3: 3 years 7/1/10 - 6/30/13	Finance Committee
5	Mark Schiesser	Member	Yes	Business	Term 1: 3 years 7/1/10 - 6/30/13	Finance Committee
6	Harry Pierre-Philippe	Member	Yes	Higher Education	Term 1: 2 years 1/1/03 - 6/30/05 Term 3: 3 years 7/1/07 - 6/30/10	Nominating Committee Discipline Committee

					Term 4: 3 years 7/1/10 - 6/30/13	
7	Anne Neilans	Member	Yes	Education, Social Work, Community Partnerships	Term 1: 3 years 7/1/10 - 6/30/13	Discipline Committee
8	Marcia Joy	Member	Yes	Curriculum and Instruction	Term 1: 1 year 7/1/01 - 6/30/02 Term 2: 3 years 7/1/02 - 6/30/05 Term 3: 3 years 7/1/05 - 6/30/08 Term 4: 3 years 7/1/08 - 6/30/11 Term 5: 3 years 7/1/11 - 6/30/14	Nominating Committee Personnel Committee
9	Jennifer Sutherland	Parent Rep	Yes	Development, Community Partnerships	Term 1: 3 years 7/1/11 - 6/30/14	Finance Committee Renovation Committee
10	William Gargan	Parent Rep	Yes	Law	Term 1: 3 years 7/1/12 - 6/30/15	Executive Committee, Renovation Committee
11	Ronald Hall	Parent Rep	Yes	Business	Term 1: 1 year 7/1/12 - 6/30/13	Personnel Committee
12	Ann Marie Spinney	Member	Yes	Museum, Human Resources	Term 1: 1 year 2/14/12 - 6/30/13	Personnel Committee
13	Janet Finch-Levy	Member	Yes	Museum, Early Childhood Education	Term 1: 2 years 7/1/09 - 6/30/11 Term 2: 2 years 7/1/11 - 6/30/13	Personnel Committee
14	Lisa O'Malley	Member	Yes	Curriculum and Instruction	Term 1: 3 years 7/1/11 - 6/30/13	Executive Committee Personnel Committee
15	Keri Gonzalez	Member	Yes	Curriculum and Instruction	Term 1: 3 years 7/1/10 - 6/30/13	Discipline Committee Renovation Committee
16	Lisa Wing	Member	Yes	Curriculum and Instruction	Term 1: 3 years 7/1/01 - 6/30/04 Term 2: 3 years 7/1/04 - 6/30/07 Term 3: 3 years 7/1/07 - 6/30/10 Term 4: 3 years 7/1/10 - 6/30/13	Nominating Committee Personnel Committee Executive Committee
17						
18						
19						
20						

2. Total Number of Members Joining Board during the 2012-13 school year

3

3. Total Number of Members Departing the Board during the 2012-13 school year

3

4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?

17

5. How many times did the Board meet during the 2012-13 school year?

9

6. How many times will the Board meet during the 2013-14 school year?

10

Thank you.

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, SEPTEMBER 12, 2012**

Members Present: Kathleen DaBoll-Lavoie, Keri Gonzalez, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Members Absent: Janet Finch-Levy, Mark Schiesser

Prospective BOT Members (pending SED approval): Ronald Hall, William Gargan

Invited Guests: George DesMarteau, Maureen Milke

Bridget Shumway called the meeting to order at 5:30 p.m.

Teacher Presentation – 5th Grade

Stacey Cicero and Becki Mason shared how last year's 4th grade (this year's 5th grade) used the musical 1776 as the focus of their curriculum for their last expedition. Students had to try out for various roles. Once they were given a role, they had to do research on their character. They had the opportunity to discuss "getting into character" with period actors in Philadelphia. They learned a great deal about American history as well as stagecraft. The students did an excellent job during the performances (an extra night had to be added due to a large demand for tickets.) The presentation was capped off by a brief performance of one scene from the play, by three of the students, dressed as in costume – it was extremely well done. Congratulations to last year's 4th grade students and all the staff and parents who supported the effort!

Board Business

Welcome to new Board members. Ann Marie Spinney has been approved by the SED and is now a voting member of the Board, as one of the RMSC representatives.

Welcome to prospective Parent Representatives William Gargan and Ronald Hall, who are awaiting approvals by the SED.

Building Expansion

A proposal for expanding the current building, to better accommodate current programming, was presented by Dan Habza and Frank Chiarella, of Habza Architecture. The plan calls for adding three floors of rooms on the end of the current building (where the current entrance is). The rationale for the design of the new space, and the reconfiguration of existing space, was discussed, along with a rough estimate of the costs associated.

After the presentation, discussion focused on how to move forward and what steps should be taken. There is a grant, for capital improvements, currently available from NYS, which we will apply for (which would cover about 25% of the proposed costs). We will have further discussions with the RMSC regarding approval for the construction, as well as long-term lease agreements, project management, etc. We will look to get at least two more estimates, from other firms (with experience in school design), based on the proposed plans (which we have paid for). Bridget, George, and Lisa will get together to discuss how to proceed.

Funding is still a question. We have enough money in our reserve funds to cover the costs, but we must decide if it would be fiscally prudent to do so. The possibility of a capital campaign was discussed.

Minutes

The minutes from the June 13, 2012 were reviewed.

Motion 120912.1 Upon motion of Tracy Walker, and duly seconded by George Yeadon the following was submitted for adoption: RESOLVED, that the minutes of the June 13, 2012 meeting be approved.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Keri Gonzalez, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Dan Bell, Janet Finch-Levy, Mark Schiesser

Motion 120912.1 passed 12 to 0

Emergency Response Plan

The Emergency Response Plan is a document, required by the SED, which details exactly what will be done in the face of an emergency. The contents of the plan are shared only with people involved with the plan for security purposes. For this reason, the contents of the plan are not shared with Board members. This Board is only responsible for ensuring that there are specific plans in place.

Motion 120912.2 Upon motion of Lisa Wing, and duly seconded by Kathleen DaBoll-Lavoie the following was submitted for adoption: RESOLVED, that this Board does certify that Emergency Response Plan are in writing and available to appropriate staff if needed.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Keri Gonzalez, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Janet Finch-Levy, Mark Schiesser

Motion 120912.2 passed 12 to 0

Food Contract

The contract with ABVI to provide meals for students was discussed. There is a small increase in cost this year, but their service has always been good.

Motion 120912.3 Upon motion of Lisa Wing, and duly seconded by Harry Pierre-Philippe the following was submitted for adoption: RESOLVED, that the contract with ABVI to provide food services for the 2012 – 2013 school year be approved as presented.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Keri Gonzalez, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Janet Finch-Levy, Mark Schiesser

Motion 120912.3 passed 12 to 0

IEP Services

The contract with the Clinical Associates, to provide services mandated by IEPs for students, was discussed. There is a large increase in cost this year. Their services have always been good, but at the proposed rates our expenses would exceed reimbursements by \$30,000 per. Approval of the contract was deferred. The Board has requested that Lisa discuss our concerns with Clinical Associates to see if more favorable terms can be reached. The Board further asked that Lisa check with the RCSD and other service providers to see what other options we may have.

School Leader Report

- Annual Report Additions – the remaining three sections of the Annual Report were distributed: The Parent Satisfaction Survey results, 2011-2012 Focus Areas, and Academic Progress.
- Mini-flood – The day before school was to open there was a water leak during heavy rains that lead to minor flooding. After checking, there seems to be a problem with drainage in one or more window wells which the RMSC maintenance staff is looking into. The problem was dealt with and school opened as planned.
- NYSED Curriculum – the units written by GCCS staff were well received and Lisa notes that our staff is well acquainted with the new curriculum because of their work.
- Teacher Assessment Tool – still being used on a trial basis, but no decision yet.
- Progress Report Form – Lisa shared that the report is changing from a narrative format to a standards based format.
- Site Seminar – GCCS is once again hosting a site seminar in October. The format has changed to allow more opportunities for participants to see actual teaching.

Parent Association

The Parent Reps informed the Board that there will be a reception for new parents on Sept. 20, 2012 and all Board members are welcome to attend.

Committee Assignments

Bridget asked Board members to let her know, via email, which of the four subcommittees they would like to be on. (Nominating, Personnel, Discipline, Finance)

Motion 120912.4 Upon motion of Anne Neilans, and duly seconded by Harry Pierre-Philippe the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Keri Gonzalez, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Janet Finch-Levy, Mark Schiesser

Motion 120912.4 passed 12 to 0

Respectfully Submitted,
Tracy O Walker
Board Secretary

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, OCTOBER 10, 2012**

Members Present: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Members Absent: None

Invited Guests: George DesMarteau, Maureen Milke

Tracy Walker called the meeting to order at 5:30 p.m.

Teacher Presentation – 3rd Grade

Kate Lewis Kelley and Deb Potter shared how the third grade is implementing the Common Core State Standards in their curriculum. The focus was on math. They shared how they are assessing students and then using those assessments to inform their lesson planning. They attempt to incorporate math into many different parts of the day and into all parts of the curriculum. They do some memorization work, but only as individual practice and as homework.

Annual Audit

Brenda Smith from Heveron and Heveron shared the results of their audit of our July 1, 2011 through June 30, 2012 audit. Brenda reported that they found no issues or concerns – no “material” or “significant” deficiencies. Brenda reviewed the audit summary and answered all questions.

Motion 121010.1 Upon motion of George Yeadon, and duly seconded by Mark Schiesser the following was submitted for adoption: RESOLVED, that the audit for the year ending June 30, 2012 be accepted as presented.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: None

Motion 121010.1 passed 16 to 0

Board Business

- Parent Representatives, William Gargan and Ronald Hall, have been approved by the SED and are now voting members of this Board.
- Committee Membership: A reminder that Board members should let Bridget know which sub-committee they would like to be on.
- The Personnel Committee will consider whether a contract for Lisa is appropriate and will report to this Board at a future meeting.

Minutes

The minutes from the September 12, 2012 meeting were discussed.

Motion 121010.2 Upon motion of Tracy, and duly seconded by Ann Nielans the following was submitted for adoption: RESOLVED, that the minutes of the September 12, 2012 meeting of this Board be approved.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: None

Motion 121010.2 passed 16 to 0

Clinical Associates of the Finger Lakes contract

Bridget negotiated with The Clinical Associates of the Finger Lakes regarding their increase in fees for services from \$70 per hour to \$80 per hour. A compromise of \$75 per hour was agreed upon and we will continue to contract with them for services through this school year. Bridget informed them that we are concerned about the cost of services and will be looking at alternatives for the 2013-14 school year.

Motion 121010.3 Upon motion of Lisa Wing, and duly seconded by George Yeadon the following was submitted for adoption: RESOLVED, that the contract with The Clinical Associates of the Finger Lakes be approved as presented at a rate of \$75 per hour.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: None

Motion 121010.3 passed 16 to 0

School Leader Report

- The Site Seminar will be held at our school on October 18th and 19th. Historically we have had 100+ people attend, but for various reasons, this year's registration is only around 25.
- Parent Auction – The Parent Organization will be holding their 7th annual auction on November 10th from 6-10PM and all Board members are invited. Donations are being solicited. The event is for adults only, but childcare will be available.
- The \$200,000 SED grant proposal has been submitted.
- Building Expansion
 - After discussions with RMSC, it was decided that looking for proposals from other architectural firms would be a waste of time and money. Their fee of 8% is within the expected range for this kind of project. We will ask them to put together a contract for our approval.
 - We need to get on the Preservation Board's calendar as soon as possible so that we can move forward. If we can't get their approval, then we have a lot more work to do.
 - Lisa asked when it will be appropriate to inform parents about our expansion plans. She would like to get the info to parents as soon as possible to avoid uninformed speculation.

Motion 121010.4 Upon motion of Harry Pierre-Philippe, and duly seconded by Marcia Joy the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser
Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: None

Motion 121010.4 passed 16 to 0

Respectfully Submitted,

Tracy O Walker

Board Secretary

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, NOVEMBER 14, 2012**

Members Present: William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Members Absent: Kathleen DaBoll-Lavoie, Janet Finch-Levy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe

Invited Guests: George DesMarteau, Maureen Milke

Bridget Shumway called the meeting to order at 5:40 p.m.

Minutes

The minutes from the October 10, 2012 meeting were discussed.

Motion 121114.1 Upon motion of Tracy Walker, and duly seconded by Bill Gargan the following was submitted for adoption: RESOLVED, that the minutes of the October 10, 2012 meeting of this Board be approved.

Voting in the Affirmative: William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie, Janet Finch-Levy, Anne Neilans, Lisa O'Malley, Harry Pierre Philippe, Jennifer Sutherland

Motion 121114.1 passed 10 to 0

Teacher Presentation – 4th Grade

Melissa Conklin and Dan Walpole shared how the fourth grade is integrating math into all aspects of their curriculum and daily routines.

Finances

- Form 990 – This is an IRS form that needs to be filed each year. The completed form was shared with the Board. George Yeadon has already submitted the form electronically. A copy of the document will be emailed to Board members and a vote on approval will be taken at the December meeting.
- The “Budget Review as of September 30, 2012” was reviewed. Several lines seemed to deviate from the approved budget, but they seem to be a result of timing, not of budgeting. Future Budget Review sheets will include a column for total year budgeted amount so that budgeting discrepancies can be better assessed. There was also some discussion about how to reflect money transferred from our cash reserves.
- The “Balance Sheet as of September 30, 2012” was reviewed.

Family Association

CONGRATULATIONS AND PLAUDITS to Jennifer Sutherland and the team who organized the Family Association Fund Raiser. The event was a huge success and raised over \$10,000.

Building Expansion

There are lots of questions as we move forward regarding who is responsible for what:

- Who signs contracts (GCCS or RMSC)? The building belongs to RMSC so should they be the ones who sign contracts?
- Who oversees that the work is done to our specifications?
- We need to be mindful of other users of the building (pre-school, summer camp, etc.) to ensure that their programs are disrupted as little as possible and to ensure that everyone is fully informed at all stages.
- The NYS SED grant has been submitted and they will let us know between Dec. 1, 2012 and Jan. 31, 2013 if we will get the money. The money needs to be spent by June 30, 2013.
- Discussion about retaining architects to help with presentation to the Preservation Board. Since we do not know how many hours will be required to prepare and then present, an exact amount is not known. We will pay them at their published hourly rate.

Motion 121114.2 Upon motion of Lisa Wing, and duly seconded by George Yeadon, the following was submitted for adoption: RESOLVED, that Habza Architecture, be hired at their published hourly rate, to assist in our presentation to the Preservation Board regarding the proposed expansion of the Gannett Building.

Voting in the Affirmative: William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie, Janet Finch-Levy, Anne Neilans, Lisa O'Malley, Harry Pierre Philippe,

Motion 121114.2 passed 11 to 0

Misc. Board Business

- Sub-Committee assignments were reviewed.

Motion 121114.3 Upon motion of Brenda Shumway, and duly seconded by Mark Schiesser, the following was submitted for adoption: RESOLVED, that the following people are assigned to the sub-committees of this Board as per bylaws:

Nominating Committee: Kathleen DaBoll-Lavoie (Chair), Marcia Joy, Harry Pierre-Philippe, Lisa Wing

Finance: George Yeadon (Chair), Mark Schiesser, Jennifer Sutherland, Lisa O'Malley

Discipline: Harry Pierre-Philippe (Chair), Keri Gonzales, Anne Neilans, Tracy Walker, William Gargan

Personnel: Marcia Joy (Chair), Janet Finch-Levy, Lisa Wing, Lisa O'Malley, Ronald Hall, Anne Marie Spinney

Renovation Committee (new): Keri Gonzales, Mark Scheisser, Jennifer Sutherland, William Gargan, Lisa Wing, George Yeadon, Bridget Shumway.

Voting in the Affirmative: William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie, Janet Finch-Levy, Anne Neilans, Lisa O'Malley, Harry Pierre Philippe

Motion 121114.3 passed 11 to 0

- Meeting date change – The March meeting of this Board needs to be changed in March 2012 as it conflicts with the 6th grade’s trip.
 - Motion 121114.4** Upon motion of Lisa Wing, and duly seconded by Tracy Walker, the following was submitted for adoption: RESOLVED, that the March 13, 2013 Board meeting be rescheduled to March 6, 2013.
 - Voting in the Affirmative:** William Gargan, Keri Gonzalez, Ronald Hall, Marcia JoyMark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon
 - Voting in the Negative:** None
 - Absent:** Kathleen DaBoll-Lavoie, Janet Finch-Levy, Anne Neilans, Lisa O’Malley, Harry Pierre Philippe,
 - Motion 121114.4 passed 11 to 0

School Leader Report

- Exhibition Nights are coming:
 - 6th Grade – Their big project this year is to study bike-friendly cities and report on how Rochester could become more bike friendly. From March 10th – 14th they will be traveling to Austin, TX, Madison, WI, Portland, OR, and Denver/Boulder, CO. Their exhibition night will be on Friday night at the Pittsford Barnes & Noble store. A portion of any purchases made that night will go to support their trips. Purchases can also be made online if the correct code number is used. In addition, The Five Guys in Pittsford will also have a jar for donations on Friday night.
 - 2nd – 5th Grade exhibitions will be the week after Thanksgiving.
- The Site Seminar went very well. We had a much smaller attendance than in past years, but the smaller number meant more interaction with each attendee.

Personnel

- Motion 121114.5** Upon motion of Lisa Wing, and duly seconded by Bridget Shumway, the following was submitted for adoption: RESOLVED, that the Board adjourn to Executive Session to discuss personnel matters.
 - Voting in the Affirmative:** William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon
 - Voting in the Negative:** None
 - Absent:** Kathleen DaBoll-Lavoie, Janet Finch-Levy, Anne Neilans, Lisa O’Malley, Harry Pierre Philippe,
 - Motion 121114.5 passed 11 to 0

- Motion 121114.6** Upon motion of George Yeadon, and duly seconded by Tracy Walker, the following was submitted for adoption: RESOLVED, that the Board return to Public Session.
 - Voting in the Affirmative:** William Gargan, Keri Gonzalez, Ronald Hall, Marcia JoyMark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon
 - Voting in the Negative:** None
 - Absent:** Kathleen DaBoll-Lavoie, Janet Finch-Levy, Anne Neilans, Lisa O’Malley, Harry Pierre Philippe,
 - Motion 121114.6 passed 11 to 0

Motion 121114.7 Upon motion of Marcia Joy, and duly seconded by Ann Marie Spinney, the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie, Janet Finch-Levy, Anne Neilans, Lisa O'Malley, Harry Pierre Philippe,
Motion 121114.4 passed 11 to 0

Respectfully Submitted,
Tracy O Walker
Board Secretary

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, DECEMBER 12, 2012**

Members Present: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Members Absent: Mark Schiesser, George Yeadon

Invited Guests: George DesMarteau, Maureen Milke, Robin Blew

Bridget Shumway called the meeting to order at 5:30 p.m.

Open Remarks: Bridget has met with museum representatives, our Finance subcommittee, and our Renovations subcommittee, and progress is being made toward the proposed building expansion.

Minutes

The minutes from the November 14, 2012 meeting were discussed.

Motion 121212.1 Upon motion of Tracy Walker, and duly seconded by Harry Pierre-Philippe the following was submitted for adoption: RESOLVED, that the minutes of the November 14, 2012 meeting of this Board be approved.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Mark Schiesser, George Yeadon

Motion 121212.1 passed 14 to 0

Teacher Presentation – 1st Grade

Jenny Elahi and Steven Lee-Davis shared how first graders are learning to read informational text that is complex. They shared student work and teacher materials that they have used to teach first graders how to decode and understand content based materials that are not written in the typical simplistic language of first grade.

Finances

- Form 990 – This is an IRS form that needs to be filed each year. The completed form was discussed by this Board at the November 14th meeting, and Board members received a copy to review via email.

Motion 121212.2 Upon motion of Kathleen DaBoll-Lavoie, and duly seconded by Marcia Joy the following was submitted for adoption: RESOLVED, that the IRS form 990 be approved as filed.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Mark Schiesser, George Yeadon

Motion 121212.2 passed 14 to 0

- The “Budget Review as of October 31, 2012” was reviewed.
A new column indicating the annual budgeted amount has been added to the sheet to help put numbers in perspective.

- It was noted that our Special Education costs are running quite a bit above the budgeted amount. We anticipated this, to some extent, when we approved the current contract with Clinical Associates, but not to the current extent. It was generally agreed that other options need to be actively pursued including asking the RCSD to provide any new services mandated by IEPs or 504 plans. We will not ask them to provide services for existing students as this would be disruptive to the students. For the 2013-14 school year additional changes will be explored.
- The “Balance Sheet as of October 31, 2012” was reviewed.

Building Expansion

The process is moving forward.

- There have been meetings with the RMSC and it is agreed that they will be the entity to sign all contracts.
- A letter of understandings between the RMSC and GCCS has been drafted, and was shared with the Board, regarding the cost, scope, and oversight parameters of the proposed expansion, as well as the modification of the School's lease to provide for a further five year renewal term.
- The Rochester Preservation Board has approved both the concept and project. This clears the way for the project to continue based on the proposal presented to this Board at our September 2012 meeting.
- The NYS SED grant was submitted but we do not yet know if we will get it.
- In order to move forward in a timely manner, some decision will need to be made between Board meetings. To expedite the process this Board will authorize Lisa Wing and Bridget Shumway to make decisions and sign agreements as necessary. All such decisions and agreements will be shared with the full Board at the next scheduled meeting.

Motion 121212.3 Upon motion of Lisa Wing, and duly seconded by Lisa O’Malley the following was submitted for adoption: RESOLVED, that the concept for the construction of an addition to the School facility (the “Project”) as presented by Habza Architecture is approved and the President and School Leader are authorized and directed to take any and all action necessary to further advance the Project, including the execution of an agreement with the Rochester Museum and Science Center for it to act as Owner during the Project, essentially in form and substance as heretofore presented, providing for joint control of the Project and the modification of the existing lease to include a further five year renewal option, provided, however, that the final anticipated cost of the Project shall not exceed \$880,000, to be paid from existing school funds, and further provided that the School shall seek such public and/or private grants as may be available to apply to the cost of the Project.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O’Malley, Harry Pierre-Philippe, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Mark Schiesser, George Yeadon

Motion 121212.3 passed 14 to 0

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Personnel

Carrie Haymond will be out of school for the balance of this school year. The part-time music position was publicly posted and candidates interviewed. Emeric Viani was hired as a half-time substitute for the balance of the 2012-13 school year. Since this is just a substitute position, no Board action is required.

School Leader Report

- Teacher Evaluation – NYS requires that all schools submit their plan for evaluating teachers based on the criteria from the “Race to the Top.” GCCS will be developing our criteria over the next several month, keeping in mind our own philosophy and culture.

Miscellaneous

- Keri Gonzales shared the staff’s appreciation for all the time and consideration that was given to staff benefits.

Motion 121212.4 Upon motion of Harry Pierre-Philippe, and duly seconded by Tracy Walker, the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O’Malley, Harry Pierre-Philippe, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Mark Schiesser, George Yeadon

Motion 121212.4passed 14 to 0

Respectfully Submitted,
Tracy O Walker
Board Secretary

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, JANUARY 9, 2013**

Members Present: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O'Malley, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, , Lisa Wing, George Yeadon

Members Absent: Harry Pierre-Philippe, Tracy Walker

Invited Guests: George DesMarteau, Robin Blew

Bridget Shumway called the meeting to order at 5:30 p.m.

Opening Remarks: Bridget reported that she, Lisa Wing, George Yeadon, Maureen Milke, and Robin Blew met with auditors from the NYS Comptroller's Office. It is our first time for an audit and the procedures were reviewed. GCCS was randomly selected. The audit will be financial including areas of oversight, structure of committees, procedures and checks and balances. Robin will work with Maureen on the audit. Maureen will send the audit committee the names of member of this Board.

Minutes

The minutes from the December 12, 2012 meeting were discussed.

Motion 130109.1 Upon motion of Janet Finch-Levy, and duly seconded by Anne Neilans the following was submitted for adoption: RESOLVED, that the minutes of the December 12, 2012 meeting of this Board be approved.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O'Malley, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Harry Pierre-Philippe, Tracy Walker

Motion 130109.1 passed 14 to 0

Teacher Presentation – Physical Education

Sarah Johnson introduced Brazilian martial arts form, “Capoeira”, which she is using with sixth grade students. She showed an excerpt from a tape that exhibited the dance moves. The circular game is driven by movement exhibiting the laws of motion: acceleration, inertia and gravity. It is played to music. There is no physical contact between players, but an understanding of space is central to the movement. Anyone can do it. Sarah had the board members do a simple exercise showing basic moves

Financial Report – Robin Blew

Robin reviewed the budget and balance sheet. She reported no changes.

Building Expansion

The process is moving forward.

- With the approval of the Executive Committee, Lisa signed the contract with the architects after the agreement between GCCS and RMSC for the expansion (including amendments to the lease to ensure the school's right to renew) was signed by RMSC.
- George Yeadon reported that the Finance Committee decided to use GCCS money market funds to pay for the expansion. The bank suggested GCCS open a separate checking account to manage and track money being spent for the project.
- The target for actual construction to begin is early June 2013.

Motion 130109.2: Upon motion of William Gargan, and duly seconded by George Yeadon the following was submitted for adoption: RESOLVED, having received the written acceptance by the Rochester Museum & Science Center of the proposal for the joint control of the Addition Project, with the School to act as Owner, including the provisions amending the lease, the School Leader and/or the President of the Board are hereby authorized and directed to take any action necessary to effectuate the Addition Project, including, without limitation, the execution of agreements with the architect and contractors in form and substance as approved by counsel.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O'Malley, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Harry Pierre-Philippe, Tracy Walker

Motion 130109.2 passed 14 to 0

School Leader Report

- Lisa Wing and Janet Finch-Levy met with RMSC security to discuss safety issues following the Newtown incident. A few adjustments have been made to existing routines:
 - People not known to the Preschool and GCCS personnel will not be buzzed into the building.
 - RMSC security checked cameras and locks resulting in improved camera images and classroom locks being changed so the rooms can be locked from the inside.
 - The emergency signal for a “lock-down” will be different from the fire drill signal so that teachers can lock the doors and move students to the safest area of the classroom. This will be “practiced”.
 - On Community Circle days an adult has been assigned to the lobby of the auditorium throughout the community circle activities.
 - A “building attendant” is being considered, but security wants to establish other changes first.
- Lisa reported the GCCS website is seriously broken. The original designer has been hired to revamp and fix the site.
- Seventeen former students attended the annual Senior Luncheon. It was a great success.
- New York State Education Department is requiring all school administrators to give their teachers an evaluation score as part of the “Race to the Top” initiative. The scoring does not match the GCCS evaluation criteria. GCCS also does not receive any funding from the initiative. The NY State Charter School Association recommends that Lisa not “make up” a score for teachers. Lisa contacted our NY State Ed. Representative and explained her position.

Motion 130109.3 Upon motion of Lisa Wing, and duly seconded by Mark Schiesser, the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O'Malley, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Harry Pierre-Philippe, Tracy Walker

Motion 130109.3 passed 14 to 0

Respectfully Submitted,
Marcia Joy
Board Member

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, February 13, 2013**

Members Present: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Ronald Hall, Marcia Joy, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Members Absent: Keri Gonzalez, Anne Neilans, Lisa O'Malley

Invited Guests: George DesMarteau, Robin Blew

Bridget Shumway called the meeting to order at 5:30 p.m.

Minutes

The minutes from the January 9, 2013 meeting were discussed.

Motion 130213.1 Upon motion of Tracy Walker, and duly seconded by Marcia Joy the following was submitted for adoption: RESOLVED, that the minutes of the January 9, 2013 meeting of this Board be approved.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Ronald Hall, Marcia Joy, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Keri Gonzalez, Anne Neilans, Lisa O'Malley, Ann Marie Spinney
Motion 130213.1 passed 12 to 0

Teacher Presentation – Steven Levy

Steven Levy has been mentor and friend to our staff since we began our association with ELOB. He has been extremely helpful and supportive. He share some of his journey and how much ELOB has grown in the last 10 years. He shared that they are now providing service to over 160 schools nation wide – some who implement it as fully as GCCS, and some who are just starting. He sees GCCS as a model to other schools, demonstrating what is possible. The one question that he expressed regarding GCCS was how we will keep the curriculum “fresh.”

Financial Report – Robin Blew

Robin reviewed the budget and balance sheet. She reported no changes or concerns.

School Leader Report

- The audit by the NYC Comptrollers office went smoothly and the auditor found no areas of concern. There will undoubtedly be some things for us to consider in the coming report, but nothing of consequence. Once again the excellent management of Lisa and her staff (especially Maureen in this case) have been certified.
- Student Led Conferences – Lisa reported that the recent round of Student Led Conferences went very well by all accounts. The parents on this Board all concurred and shared their experiences. All agreed that this was a worthwhile exercise for all involved as it helped students examine their own learning as well as help prepare them for their 6th grade Summative Presentations. These Student Led Conferences are only held once per year. Other opportunities for more typical parent / teacher conferencing are scheduled.
- The school website is still not functioning correctly. A new web designer has been hired and is working on the site.

Building Expansion

The process is moving forward.

- Lisa met with the architects and the tentative plans for the ground floor have been approved.
- Plans for the 1st and 2nd floors will be discussed in coming weeks.
- Joe Graves, RMSC VP of Operations, has had conversations with FLCC and students there will submit proposals for landscaping the new addition as part of their coursework.
- We have had no written confirmation that our NYS grant for the building expansion has been approved (we do have oral confirmation).
- Work will begin in June, but the completion date is now October. This will cause disruptions and dislocations during the opening of school in the fall, but Lisa is confident that they can be handled with minimal disruption to the learning process.
- Fundraising was discussed. It is understood that we have all the funds required to pay for the construction costs, but all agreed that there should be some kind of fundraising activities to involve parents and the community in the project. Things like “buy a brick” and such were suggested. The Renovation Committee will discuss ideas and report back. Some activities may require letting the architect know so that they can be incorporated into the design process.
- Discussion about how to keep this Board in the loop of all activities regarding the expansion while still proceeding expeditiously. It was decided that all Board members will be cc'd in on email and memos relating to the expansion.

Motion 130213.2 Upon motion of Janet Finch-Levy, and duly seconded by Mark Schiesser, the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Ronald Hall, Marcia Joy, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Keri Gonzalez, Anne Neilans, Lisa O'Malley, Jennifer Sutherland

Motion 130213.2 passed 14 to 0

Respectfully Submitted,
Tracy O Walker
Secretary of the Board

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, APRIL 10, 2013**

Members Present: Kathleen DaBoll-Lavoie, Keri Gonzalez, Ronald Hall, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Members Absent: Janet Finch-Levy, William Gargan, Marcia Joy, Ann Marie Spinney

Invited Guests: George DesMarteau, Maureen Milke, Robin Blew

Bridget Shumway called the meeting to order at 5:30 p.m.

Minutes

The minutes from the February 13, 2013 meeting were discussed.

Motion 130213.1 Upon motion of Tracy Walker, and duly seconded by Ronald Hall, the following was submitted for adoption: RESOLVED, that the minutes of the February 13, 2013 meeting of this Board be approved.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Keri Gonzalez, Ronald Hall, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Janet Finch-Levy, William Gargan, Marcia Joy, Ann Marie Spinney, Jennifer Sutherland
Motion 130213.1 passed 11 to 0

Teacher Presentation – 6th Grade

Chris Dolgos and Shannon Hillman shared information about the 6th grade "4 City Field Study." They explained that the trips are important because: they provide students experience with primary source research; help improve students' oral presentation, interview, and public speaking skills; help students understand on how big, community decisions are made; provide first hand observation of many different professions; help develop student leadership skills; allow students to experience the topic they are researching (roller skating, biking, etc.); and are conducive to building a student cohort.

The 2012-2013 project is identifying and sharing ways to make Rochester a more bike-friendly community. Students went to Portland, OR, Denver, CO, Austen, TX, and Minneapolis, MN to study what those communities had done to promote more and safer bike usage. As in past trips, students comported themselves very well. Adults with whom they had interactions were impressed with their preparation, poise, and maturity. The class will make public presentations to several groups in the coming months. They will also be making a bike rack to leave as a legacy gift to GCCS with the hope that it will encourage more bike usage.

Building Expansion

Dan Habza, from the firm of Habza Architecture, gave the Board an update on the building expansion. The proposed floor plans were shared and discussion ensued regarding the various choices that have been made. The project will be going out for bids on May 20th.

The Renovation Committee recently discussed the potential for parent support if the parents were asked to support the project via some form of yet-to-be-determined fundraising campaign. Various ideas were suggested (e.g. – a brick walk with various people purchasing bricks, tiles with donors names in the entry

way or hallways, etc.). Dan Habza was asked to think of architectural details or embellishments that might lend themselves to this kind of fund-raising. Mark Schiesser will be the point person for this project.

George Yeadon commented that there will be multiple opportunities for Board members to support the renovation project: from making a donation, to fundraising, to helping with the ground breaking event, to It is hoped that all Board members will be active in our renovation project in one form or another.

FLCC students will be presenting their proposals for landscaping on April 15th in the Cunningham House. All are welcome to attend.

Finances: It was discussed that there are going to be costs, over and above, the construction cost for this expansion project. There will be costs for new furniture, equipment, etc. that we will need to be aware of so that they do not inflate the cost of the project. The Renovation Committee, chaired by Mark Schiesser, is monitoring the costs and will report to this Board on a regular basis. It was suggested that any added expenses should be sent via email to Mark Schiesser for monitoring.

Financial Report – Robin Blew

Robin discussed the Budget Review and Balance Sheet as of February 28, 2013. She reported no areas of concern and explained any discrepancies from the predicted budget.

George Yeadon reviewed our Surplus Funds. They are currently invested in 3 funds as per our Investment Policy. George has set up a checking account that funds can be drawn from for building expansion expenses.

School Leader Report

- The Final Letter from the audit by the NYC Comptrollers office has been received. It is a very positive report and indicates that there are no areas of concern. There will be an exit review on April 12, 2013 to which all Board members are invited.
- National Conference – Many of the GCCS staff attended the EL National Conference in Baltimore, MD in January. Many of the staff that attended gave presentations. It was reported that there were many productive conversations about the content they heard and how it could be utilized at GCCS.
- Shannon Hillman and Lisa Wing attended a “Deeper Learning” conference at High Tech High in San Diego, sponsored by HP. They shared our 6th grade curriculum.
- The school lottery was held on April 8, 2013 and all 14 open Kindergarten slots were filled.
- NYS testing will begin soon. Lisa has received letters from the SED saying that the tests this year are new and are likely to result in lower test scores, but they are not concerned if scores are lower this initial year of testing. This is also what is being reported in the news.
- NYSED mid-charter review will be held on May 15 & 16, 2013.
- The school website is still not functioning correctly. A new web designer has been hired and is working on the site.

Executive Session

Motion 130213.2 Upon motion of Lisa Wing, and duly seconded by Tracy Walker, the following was submitted for adoption: RESOLVED, that the Board move to Executive Session for personnel matters including individual health and retirement considerations impacting anticipated staffing needs.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Keri Gonzalez, Ronald Hall, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Janet Finch-Levy, William Gargan, Marcia Joy, Ann Marie Spinney

Motion 130213.2 passed 12 to 0

Motion 130213.3 Upon motion of Tracy Walker, and duly seconded by Mark Schiesser, the following was submitted for adoption: RESOLVED, that the Board return to Public Session

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Keri Gonzalez, Ronald Hall, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Janet Finch-Levy, William Gargan, Marcia Joy, Ann Marie Spinney, Jennifer Sutherland

Motion 130213.3 passed 11 to 0

Motion 130213.4 Upon motion of Tracy Walker, and duly seconded by Kathleen DaBoll-Lavoie, the following was submitted for adoption: RESOLVED, that this meeting be adjourned.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Ronald Hall, Anne Neilans, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Janet Finch-Levy, William Gargan, Keri Gonzalez, Marcia Joy, Lisa O'Malley, Ann Marie Spinney, Jennifer Sutherland

Motion 130213.4 passed 9 to 0

Respectfully Submitted,
Tracy O Walker
Secretary of the Board

**THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, MAY 8, 2013**

Members Present: Janet Finch-Levy, William Gargan, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Members Absent: Kathleen DaBoll-Lavoie, Keri Gonzalez

Invited Guests: George DesMarteau, Maureen Milke, Robin Blew

Bridget Shumway called the meeting to order at 5:30 p.m.

Teacher Presentation – Kindergarten

Melissa Fredericks, Keri Gonzalez, and Maureen Lockner shared how they generated their curriculum for teaching children about cities. They started with things children know about (building with blocks) and then moved to concepts about streets, infrastructure, etc. Maureen shared how art was integrated into the activities to help children express what they were learning.

Minutes

The minutes from the April 10, 2013 meeting were discussed.

Motion 130508.1 Upon motion of Tracy Walker, and duly seconded by George Yeadon, the following was submitted for adoption: RESOLVED, that the minutes of the April 10, 2013 meeting of this Board be approved.

Voting in the Affirmative: Janet Finch-Levy, William Gargan, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie, Keri Gonzalez

Motion 130508.1 passed 14 to 0

Financial Report – Robin Blew

Robin shared a new budget sheet tracking the building expansion costs and revenues. She will update it each month so this Board can stay informed about the financial aspects of the project.

Robin went over the Budget Review as of March 31, 2013 and the Balance Sheet as of March 31, 2013. No significant issues were found.

Reserve Funds – they are up significantly due to the stock market recovery.

Building Expansion

- Grant – discussion of the grant: timing, invoicing, etc.
- There have been some changes to the expansion plans, but the changes do not substantially change the costs.

Budget

The proposed budget for the 2013-2014 school year was shared.

- There will be no increase in the per pupil income we receive.
- Lisa explained how she determined the proposed increases for staff.
- Lisa is getting no pay increase this year. The Board goes on record as agreeing with this for one year, but does not want this to become practice.
- There was discussion regarding our contract with Clinical Associates:
 - should we continue with them even though it costs us approximately \$60,000 per year above what we are reimbursed?
 - Should we allow the RCSD to provide services so there is no cost to us?
 - Should we look at other providers to see if we can find similar services at a lesser cost?The final decision was that other providers should be asked to provide bids and we will decide at a later date.

Motion 130508.2 Upon motion of George Yeadon, and duly seconded by Ann Marie Spinney, the following was submitted for adoption: RESOLVED, that the Budget for the period July 1, 2013 through June 30, 2014 be approved with the understanding that there may be changes in the line for Special Education Expenses.

Voting in the Affirmative: Janet Finch-Levy, William Gargan, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie, Keri Gonzalez

Motion 130508.2 passed 14 to 0

School Leader Report

- NYS Testing is over. It was harder (as expected) but was not unfair. The questions are more complex at all levels. More higher order thinking was required.
- Testing "opt out" – a parent wrote a letter to other parents informing them of their right to opt out of testing. The parent used a school mailing list and posted on the school Facebook page. There was discussion as to whether this was an appropriate use of the mailing list and or the Facebook page. There is nothing in the parent handbook specifically covering this, so a group will review the handbook and see what changes can be made to give clarification for this kind of use.
- The 6th grade students are preparing for their Passage presentations. Board members are encouraged to sign up to participate.
- Kudos to teacher Dan Walpole who won a prize as the top street performer in Rochester (in his non-teaching time).
- The school website is still not functioning, but a new site is in progress.
- Interviews are in progress to replace those staff members that we know are not returning next year.

Miscellaneous

Nominations for Board membership are due to Kate DaBolle-Lavoie. Voting for three members to serve from July 1, 2013 through June 30, 2016 will be held at the June meeting. Nominations are also due for officers of this Board with terms running from July 1, 2013 through June 30, 2014.

Ann Marie Spinney reported that as of September 1, 2013, then the entire RMSC campus will be smoke free.

Motion 130508.3 Upon motion of Harry Pierre-Philippe, and duly seconded by Jennifer Sutherland, the following was submitted for adoption: RESOLVED, that this meeting of the Board be adjourned.

Voting in the Affirmative: Janet Finch-Levy, William Gargan, Ronald Hall, Marcia Joy, Anne Neilans, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing, George Yeadon

Voting in the Negative: None

Absent: Kathleen DaBoll-Lavoie, Keri Gonzalez

Motion 130508.3 passed 14 to 0

Respectfully Submitted,
Tracy O Walker
Secretary of the Board

DRAFT

THE GENESEE COMMUNITY CHARTER SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
WEDNESDAY, JUNE 12, 2013

Members Present: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Members Absent: Anne Neilans, George Yeadon

Invited Guests: George DesMarteau, Maureen Milke, Robin Blew

Bridget Shumway called the meeting to order at 5:30 p.m.

Minutes

The minutes from the May 8, 2013 meeting were discussed.

Motion 130612.1 Upon motion of Tracy Walker, and duly seconded by Harry Pierre-Philippe, the following was submitted for adoption: RESOLVED, that the minutes of the May 8, 2013 meeting of this Board be approved.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, Keri Gonzalez, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: William Gargan, Ronald Hall, Anne Neilans, Jennifer Sutherland, George Yeadon
Motion 130612.1 passed 11 to 0

Financial Report – Robin Blew

- Robin shared a budget sheet tracking the building expansion costs and revenues through May 21, 2013.
- There was some discussion about the NYS grant and when the money needed to be spent by. We will ask for an extension to the July 31, 2013 deadline.
- The Budget Review sheet through April 30, 2013 was reviewed with no significant discussion.
- The Balance Sheet through April 30, 2013 was reviewed with no significant discussion.

Budget

Lisa shared a revised budget based on discussions at the last Board meeting regarding the costs for Special Education services.

Motion 130612.2 Upon motion of Marcia Joy, and duly seconded by Lisa O'Malley, the following was submitted for adoption: RESOLVED, that the Budget for the 2013-2014 school year be amended to increase the lines for Business Services and Special Education Services as presented.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Ronald Hall, Anne Neilans, George Yeadon
Motion 130612.2 passed 13 to 0

Board Elections

- The terms of Mark Schiesser, Tracy Walker, and George Yeadon, as Community Representatives, ends on June 30, 2013.
- The term of Keri Gonzalez, as a Teacher Representative, ends on June 30, 2013.
 - Stacey Cicero will be the new teacher representative from July 1, 2013 through June 30, 2016
- The term of Ron Hall, as a Parent Representative, ends on June 30, 2013.
 - Martin Presberg was selected by the Parent Association to be their new representative from July 1, 2013 through June 30, 2016. His name will be sent to the NYSED for approval for membership on this Board.

THANK YOU! This Board gives its sincere thanks to George Yeadon, Keri Gonzalez, and Ron Hall for all the work that they have done on behalf of GCCS during their tenure on this Board.

Motion 130612.3 Upon motion of Kathleen DaBoll-Lavoie, and duly seconded by Marcia Joy, the following was submitted for adoption: RESOLVED, that the following people are elected to serve as members of this Board with terms beginning July 1, 2013 and ending June 30, 2016.

- Mark Schiesser – Community Representative
- Tracy Walker – Community Representative

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Lisa O’Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Anne Neilans, George Yeadon

Motion 130612.3 passed 14 to 0

Motion 130612.4 Upon motion of Kathleen DaBoll-Lavoie, and duly seconded by Tracy Walker, the following was submitted for adoption: RESOLVED, that the following people are elected to serve as officers of this Board with terms beginning July 1, 2013 and ending June 30, 2014.

- Bridget Shumway - President
- Kathleen DaBoll-Lavoie – Vice President
- Mark Schiesser – Treasurer
- Tracy Walker – Community Representative

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Lisa O’Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Anne Neilans, George Yeadon

Motion 130612.4 passed 14 to 0

Motion 130612.5 Upon motion of Jennifer Sutherland, and duly seconded by Harry Pierre-Philippe, the following was submitted for adoption: RESOLVED, that Martin Presberg’s name be sent to the NYSED for approval for membership on this Board as a Parent Representative to serve a term beginning July 1, 2013 and ending June 30, 2014.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Lisa O’Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Anne Neilans, George Yeadon

Motion 130612.5 passed 14 to 0

NYS Comptroller's Report

The Draft Audit we received from the NYS Comptroller showed that we had no problems with our processes but suggested one change in our procedures that will help make sure that we are using the best possible system. The suggestion will be implemented and will be forwarded to Heveron and Heveron (our auditors) for inclusion in the annual review. A letter indicating that we have received the draft audit and that their suggestion will be implemented will be sent to the NYS Comptroller's Office.

Motion 130612.6 Upon motion of Bridget Shumway, and duly seconded by Mark Schiesser, the following was submitted for adoption: RESOLVED, that the draft letter presented to this Board acknowledging the draft report and our response to their recommendation be sent to the NYS Comptroller's Office.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Anne Neilans, George Yeadon

Motion 130612.6 passed 14 to 0

GCCS Board Meeting Dates for 2013-2014 School Year

Motion 130612.7 Upon motion of Jennifer Sutherland, and duly seconded by Harry Pierre-Philippe, the following was submitted for adoption: RESOLVED, that following dates be approved for the meeting of this Board and that these dates be sent to the appropriate media for public dissemination. All meetings will begin at 5:30 PM and will be held in the Cunningham House at the RMSC.

September 4, 2013

October 9, 2013

November 13, 2013

December 11, 2013

January 8, 2014

February 12, 2014

March 12, 2014

April 9, 2014

May 14, 2014

June 11, 2014

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Anne Neilans, George Yeadon

Motion 130612.7 passed 14 to 0

Personnel

Three new teachers (Lisa Schmitz – music, Alexis Stubbe – 6th grade, and Brian Simon – 4th grade) have been offered contracts for the 2013-2014 school year to fill vacancies. Kasey Barton has been offered a one year contract as a long term substitute for Michelle Ericson in 4th grade. Christy Burgess has been offered a full time position as a Teaching Assistant in 3rd grade.

Motion 130612.8 Upon motion of Lisa Wing, and duly seconded by Lisa O'Malley, the following was submitted for adoption: RESOLVED, that the following people be hired as full time staff, with salary and benefits based on the current salary schedule. Employment will begin as of August 5, 2013.

Lisa Schmitz – Music Teacher

Alexis Stubbe – Classroom Teacher

Brian Simon – Classroom Teacher

Kasey Barton – Long term substitute teacher in 4th grade

Christy Burgess – Teaching Assistant

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Lisa O'Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Anne Neilans, George Yeadon

Motion 130612.8 passed 14 to 0

Building Expansion

- Architectural plans are almost complete and will be going out for bids. The Pike Company, LeChase Construction, and at least one other company will be asked to submit bids. It is expected that the bids will take two to three weeks.
- It is anticipated that construction will begin in mid-July and be completed by the end of October.
- 3rd grade will be displaced to the basement of the Eisenhart Bldg. (where PE is now held). Parents will be asked to help with relocating the furniture and supplies.
- PE will be held in the Eisenhart Auditorium, outside, or in other space through arrangement with the RMSC.
- The Executive Committee may need to meet more frequently this summer if construction related decisions are required. All Board members will be informed of Executive Committee meetings and all Board members are always invited to attend if possible.
- **Fund Raising** – There have been discussions with professional fund raiser Catherine (Kit) Pollicove. A letter from her and her outline for what we should consider was shared. The Board discussed options and agreed that the Renovation Committee should continue discussions regarding fundraising and agreed that some of our reserve funds could be spent to develop a proposal. No specific amount was agreed upon and no vote was taken.

School Leader Report

Lisa shared a moving “Ode to an Era” – a tribute to Carrie Hammond’s contributions to GCCS.

Motion 130612.8 Upon motion of Lisa Wing, and duly seconded by Lisa O’Malley, the following was submitted for adoption: RESOLVED, that this meeting of the Board be adjourned.

Voting in the Affirmative: Kathleen DaBoll-Lavoie, Janet Finch-Levy, William Gargan, Keri Gonzalez, Ronald Hall, Marcia Joy, Lisa O’Malley, Harry Pierre-Philippe, Mark Schiesser, Bridget Shumway, Ann Marie Spinney, Jennifer Sutherland, Tracy Walker, Lisa Wing

Voting in the Negative: None

Absent: Anne Neilans, George Yeadon

Motion 130612.8 passed 14 to 0

Respectfully Submitted,
Tracy O Walker
Secretary of the Board



An Expeditionary Learning School



Genesee Community Charter School

at the Rochester Museum & Science Center

Genesee Community Charter School At a Glance

- » K-6 charter school
- » Approximately 210 students
- » Students are selected by random lottery
- » One classroom per grade level with up to 32 students
- » Two teachers and one teaching assistant per classroom
- » Located on campus of Rochester Museum & Science Center
- » Three specialists teach art, music, and physical expedition
- » One specialist coordinates special education services
- » A tuition-free public school chartered by the State Board of Regents
- » Located within Rochester City School District; operates independently from district

We are a nurturing and close-knit community where students are engaged in an active, inquiry-based approach to academics. Teachers honor children's ideas, value their questions, and foster their social and emotional growth. Parents support their children's learning at home, in the classroom, and on fieldwork. We work together to instill a strong sense of community responsibility through collaboration, service, and leadership.

Our students perform well on standardized measures of academic performance. But we provide children with so much more than basic academic skills. We teach them the joy of discovery. The power of collaboration. The pride of quality work. The satisfaction of making a difference.

An extraordinarily talented staff, a rich curriculum, strong community connections, dedicated families, and a powerful educational model make it possible.

We are the Genesee Community Charter School.



**Genesee Community Charter School
at the Rochester Museum & Science Center**

657 East Avenue • Rochester, NY 14607 • (585) 271-4552 ext. 460 • www.GCCSchool.org

An Exceptional School. An Exceptional Choice.



Welcome to the Genesee Community Charter School

A CARING COMMUNITY

At GCCS, student learning and school culture are interwoven. From the time the youngest kindergarteners walk through our doors, students learn to be considerate and respectful members of the school community. Our design principles guide our school culture and the way in which children and adults treat one another. Children and teachers approach their work with enthusiasm and seriousness of purpose, which is possible when members of the school community are inclusive, kind, and caring.

EXPEDITIONARY LEARNING

Expeditionary Learning is a whole school model that partners with schools to provide professional development, curriculum planning resources, and school structures to boost student engagement, character, and achievement. The model enhances instructional practices and instills a positive school culture by emphasizing a rigorous and engaging curriculum; an active, inquiry-based pedagogy; and a school culture that fosters compassion and collaboration.



Founded on the principles of Outward Bound, Expeditionary Learning is an adventure and service-based organization. The nonprofit organization currently serves approximately 50,000 students in K-12 schools across the country.

PLACE-BASED CURRICULUM

The GCCS curriculum focuses on the natural, political, and economic history of our community. Teachers and students tackle three intensive, interdisciplinary learning expeditions each year, combining social studies, science, literacy, and the arts. In kindergarten through fifth grade, six time periods are covered concurrently over two years. Sixth graders spend their capstone year investigating and proposing solutions to address a contemporary local issue. At the culmination of each learning expedition, students apply their accumulated knowledge and skills toward creating a final product such as a book, production, public presentation, or museum exhibit.

INTEGRATING THE ARTS

Music, visual arts, dance, and creative movement are a central part of each child's social and academic development, the school community, and each learning expedition at the school. Through the arts, students learn to express their understanding creatively at a literal, historical and cultural, and conceptual level. The arts allow students to reinforce and extend their insights into the concepts and content they are studying in the classroom.



Our arts, music, and movement programs nurture in students a sense of wonder, instilling an individual understanding of the world around them. Through the arts, students find new ways to acquire and represent knowledge, become more comfortable with taking risks, and articulate their individual voice.

LEARNING ON LOCATION

Our classes frequently venture outside the school building for purposeful and challenging field studies that bring history and science to life. On field studies, students interview experts, examine artifacts, conduct research, make observations, and gather data through taking notes, sketching, and photography. This in-depth, personalized study extends students' insights into content and nurtures their skills as lifelong learners.

When distant resources serve as a springboard to launch expedition content, our upper grades travel to locations outside of Rochester. The extended field study creates a bond between students and teachers that surpasses what is possible through daily classroom work.

Within Our Classrooms

WITHIN OUR CLASSROOMS

At GCCS, teachers in grades K-5 loop, or stay with their class, in grades K-1, 2-3, and 4-5. Sixth grade does not loop. Our 10:1 student-to-teacher ratio contributes to the success of our rigorous, investigative program. Small, flexible groupings allow teachers to challenge and meet the needs of all children.

KINDERGARTEN-GRADE 1

Children in our full day kindergarten begin the process of becoming life-long learners and friends. Immersed in a print-rich environment, our youngest friends are presented with an authentic purpose for literacy through expeditions. They engage in reading groups, experience literacy through songs, drama and art, and work on letter study and phonics concepts. Expedition work naturally encourages our kindergarteners to learn to work with their peers and solve conflicts peacefully.

As our kindergarteners transition into first grade, teachers continue to develop literacy skills through reading and writing workshop, songs, drama, and art. During expedition time, expectations increase as children apply their developing literacy skills to research and writing.

GRADES 2-3

In second and third grade, authentic purposes for improving literacy skills

arise daily as increasingly complex expedition work picks up momentum and offers more opportunities for crew work. As budding authors and emergent readers, nearly all reading material and writing assignments are now generated by the expedition content. Children write poetry, nonfiction articles about a researched topic, and biographies.

Children's social skills mature as they take on the dynamics of group work and are able to complete a finished product or a goal. At the same time, teachers expect students at this age to become more independent problem solvers, and by the end of third grade, children are equipped to work in crews or independently.



GRADES 4-5

In fourth and fifth grades, expedition content increases in complexity and challenges students, both in their comprehension and social interactions.

Students at this level show more sophistication in their ability to conduct independent investigations. Reading and writing is devoted almost exclusively to expedition work. Fieldwork becomes more rigorous and multi-day field studies provide in-depth experience.

Fourth and fifth graders continue to develop their ability to work independently, in small groups, and as a whole class. Activities are designed to guide

students to further develop empathy towards one another, and better understand viewpoints from multiple perspectives. Students begin to take on leadership roles and offer service to members of our school community.

GRADE 6

Sixth grade encourages leadership, responsibility, and activism. With appropriate supports in place, students have more social and academic freedom and take on significant roles in the classroom and school.

Our students extend their potential for leadership to the Rochester community as well. Each year, the class takes on a new and important local "hot topic" to investigate. Teachers expose students to many perspectives on an issue and the class researches solutions developed in other cities around the country and the world. Students prepare a report and present their findings and recommendations to city officials and other stakeholders.

Sixth grade culminates with individual passage presentations in which students present portfolios of their work to a panel of school and community representatives.





Genesee Community Charter School at the Rochester Museum & Science Center

www.GCCSchool.org

An Expeditionary Learning School
serving children in grades K-6



Our program features:

- Community-based investigations
- Hands-on, minds-on projects
- Exploration and discovery
- Learning through fieldwork
- Opportunities for service to others



We emphasize:

- Intellectual challenge
- Reflection and critique
- A culture of collaboration
- Character development
- Quality work



657 East Ave. Rochester, NY 14607 (585) 697-1960

An Exceptional Choice!

Learn more about our school by attending one of our
Parent Information Sessions:

Wednesday, March 20, 2013
7-9 pm

Saturday, March 23, 2013
9-11 am, 1-3 am

Thursday, March 28, 2013
7-9 pm

All sessions located at
Eisenhart Auditorium, RMSC



Genesee Community Charter School at the Rochester Museum & Science Center

www.GCCSchool.org

*Escuela de Aprendizaje Expedicionaria
sirviendo niños en grados K-6*



Nuestro programa contiene:

- Investigaciones basada en la comunidad
- Proyectos usando nuestras manos y mentes
- Exploracion y descubrimiento
- Aprendiendo a traves de visitaciones a lugares especificos
- Oportunidades para servir a otros

Enfatizamos en:

- Retos intelectuales
- Reflexion y critica
- Una cultura de colaboracion
- El desarrollo de caracter
- Trabajo de calidad

657 East Ave. Rochester, NY 14607 (585) 697-1960

Una Eleccion Excepcional!

Aprenda mas de nuestra escuela atendiendo una de nuestras sesiones de informacion para padres:

Miércoles el 20 de Marzo, 2013
7-9 pm
Sábado el 23 de Marzo, 2013
9-11 am, 1-3 pm

Jueves el 28 de Marzo, 2013
7-9 pm
Todas las sesiones en Eisenhart
Auditorium, RMSC



Genesee Community Charter School at the Rochester Museum & Science Center

www.GCCSchool.org

An Expeditionary Learning School
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Our program features:

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- Intellectual challenge
- Reflection and critique
- A culture of collaboration
- Character development
- Quality work

657 East Ave. Rochester, NY 14607 (585) 697-1960

An Exceptional Choice!

Learn more about our school by attending one of our
Parent Information Sessions:

Saturday, Mar. 27, 2010
9-11 am; 1-3 pm

Wednesday, Mar. 31, 2010
7-9 pm

Eisenhart Auditorium at RMSC

Genesee Community Charter School
Recruitment & Retention Efforts 2012-2013

	Recruitment
Students who Qualify for Free & Reduced Price Lunch	<ul style="list-style-type: none"> ✓ Send English and Spanish posters to all city libraries, social services offices, pediatric offices ✓ Send English and Spanish posters and fliers for distribution to families to all city day care providers, nursery schools, Head Start Programs, and preschools and UPK providers ✓ Advertise on local radio stations in English and Spanish, with an emphasis on stations that reach urban demographics ✓ Host open houses, school tours, and information sessions at GCCS on evenings and weekends in the months preceding the lottery ✓ Participate in Rochester City School District School Choice Expo ✓ Advertise in the free City Newspaper and in the City Newspaper's Annual Manual ✓ Send information to all local media for Public Service Announcements
ELL Students	<ul style="list-style-type: none"> ✓ Send English and Spanish posters to all city libraries, social services offices, pediatric offices, ✓ Send English and Spanish posters and fliers for distribution to families to all city day care providers, nursery schools, Head Start Programs, and preschools and UPK providers ✓ Advertise on local radio stations in English and Spanish, including stations that reach urban demographics ✓ Host open houses, school tours, and information sessions at GCCS on evenings and weekends in the months preceding the lottery ✓ Participate in Rochester City School District School Choice Expo ✓ Send information to all local media for Public Service Announcements
Special Education Students	<ul style="list-style-type: none"> ✓ Send English and Spanish posters to all city libraries, social services offices, pediatric offices ✓ Send English and Spanish posters and fliers for distribution to families to all city day care providers, nursery schools, Head Start Programs, and preschools and UPK providers ✓ Advertise on local radio stations in English and Spanish, including stations that reach urban demographics ✓ Host open houses, school tours, and information sessions at GCCS on evenings and weekends in the months preceding the lottery ✓ Participate in Rochester City School District School Choice Expo ✓ Advertise in the free City Newspaper and in the City Newspaper's Annual Manual ✓ Send information to all local media for Public Service Announcements

Genesee Community Charter School
Recruitment & Retention Plan for 2013-2014

	Recruitment	Retention
Students who Qualify for Free & Reduced Price Lunch	<ul style="list-style-type: none"> ✓ Staff a booth at the city’s Public Market to distribute information about the school on weekends in the months preceding the lottery ✓ Distribute information about the school at the city’s Jazz Festival, High Falls Festival, and African-American Festival ✓ Send English and Spanish posters to urban neighborhood churches, bodegas, and convenience stores ✓ Send English and Spanish posters to all city libraries, social services offices, pediatric offices, YMCA’s and YWCA’s, music schools, museums ✓ Send English and Spanish posters and fliers for distribution to families to all city day care providers, nursery schools, Head Start Programs, and preschools and UPK providers ✓ Advertise on local radio stations in English and Spanish, with an emphasis on stations that reach urban demographics ✓ Host open houses, school tours, and information sessions at GCCS on evenings and weekends in the months preceding the lottery ✓ Host information sessions off-site at neighborhood child care centers, e.g. ABC Head Start, Urban League, Volunteers of America, Generations ✓ Participate in Rochester City School District School Choice Expo ✓ Advertise in the free City Newspaper and in the City Newspaper’s Annual Manual ✓ Send information to all local media for Public Service Announcements 	<ul style="list-style-type: none"> ✓ Ensure that families who move within the city or county receive information about transportation options ✓ Maintain high level of parent satisfaction through excellent instructional program, communication, and parent involvement opportunities
ELL Students	<ul style="list-style-type: none"> ✓ Staff a booth to distribute information about the school at the Puerto Rican Festival ✓ Send English and Spanish posters to urban neighborhood churches, bodegas, and convenience stores ✓ Send English and Spanish posters to all city libraries, social services offices, pediatric offices, YMCA’s and YWCA’s, music schools, museums 	<ul style="list-style-type: none"> ✓ Provide high-quality ELL services to students ✓ Translate communications for non-English speaking families

	<ul style="list-style-type: none"> ✓ Send English and Spanish posters and fliers for distribution to families to all city day care providers, nursery schools, Head Start Programs, and preschools and UPK providers ✓ Advertise on local radio stations in English and Spanish, including stations that reach urban demographics ✓ Host open houses, school tours, and information sessions at GCCS on evenings and weekends in the months preceding the lottery ✓ Host information sessions off-site at neighborhood child care centers, e.g. ABC Head Start, Urban League, Volunteers of America, Generations ✓ Participate in Rochester City School District School Choice Expo ✓ Send information to all local media for Public Service Announcements ✓ Send English and Spanish posters to urban neighborhood churches, bodegas, and convenience stores 	
<p>Special Education Students</p>	<ul style="list-style-type: none"> ✓ Send English and Spanish posters to all city libraries, social services offices, pediatric offices, YMCA's and YWCA's, music schools, museums ✓ Send English and Spanish posters and fliers for distribution to families to all city day care providers, nursery schools, Head Start Programs, and preschools and UPK providers ✓ Advertise on local radio stations in English and Spanish, including stations that reach urban demographics ✓ Host open houses, school tours, and information sessions at GCCS on evenings and weekends in the months preceding the lottery ✓ Host information sessions off-site at neighborhood child care centers, e.g. ABC Head Start, Urban League, Volunteers of America, Generations ✓ Participate in Rochester City School District School Choice Expo ✓ Advertise in the free City Newspaper and in the City Newspaper's Annual Manual ✓ Send information to all local media for Public Service Announcements 	<ul style="list-style-type: none"> ✓ Provide high-quality special education and intervention services that allow students to remain at GCCS ✓ Involve families early and meet regularly to address behavioral or academic concerns



Genesee Community Charter School
at the Rochester Museum & Science Center

657 East Ave. • Rochester, NY 14607 • (585) 697-1960 • www.GCCSchool.org

**The Genesee Community Charter School
Text for Parent Information Sessions for 2013-2014 Enrollment**

The Genesee Community Charter School at the Rochester Museum & Science Center. Offering children an active, outward bound program emphasizing local history, social studies and science. For upcoming Parent Information Sessions, call 697-1960.



Genesee Community Charter School
at the Rochester Museum & Science Center

Dear Director:

Enclosed is a poster and fliers advertising our upcoming parent information sessions. Can you please display the poster and distribute the fliers to parents of students entering Kindergarten through Grade 5?

Thank you.

Sincerely yours,



Genesee Community Charter School
at the Rochester Museum & Science Center

Dear Director:

Enclosed is a poster and fliers advertising our upcoming parent information sessions. Can you please display the poster and distribute the fliers to parents of students entering Kindergarten through Grade 5?

Thank you.

Sincerely yours,

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 23, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/aae9568329a4846273bb7a84d5>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Mark Schiesser

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Treasurer
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

.. .
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.
.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 23, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/ec3655d9306afb0c1040319591>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Lisa A. Wing

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Other, please specify...: Member

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

Variable	Response
[TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	School Leader
[TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	Run day-to-day operations, supervise all personnel, prepare and maintain budgets
[TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	\$117,300
[TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	4/1/01

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Lisa A. Wing, Ph.D.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 23, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/cb2b948c5d5ef75983737f5d7e3>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Ann Marie Spinney

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Other, please specify...: RMSC Representative
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

Yes

14a. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write None.

	Organization Conducting Business with the School	Nature of Business Conducted	Approximate Value of the Business Conducted	Name of Trustee and/or Immediate Family Member with Interest	Steps Taken to Avoid Conflict of Interest
1	Rochester Museum Science Center	Lease holder of GCCS building	n/a	Ann Marie Spinney	employee of the RMSC not a board member of the RMSC
2	(No response)	(No response)	(No response)	(No response)	(No response)
3	(No response)	(No response)	(No response)	(No response)	(No response)
4	(No response)	(No response)	(No response)	(No response)	(No response)
5	(No response)	(No response)	(No response)	(No response)	(No response)

Signature of Trustee

Ann Marie Spinney

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 23, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/5e3f6c33562adb3dd1769ca6dd>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Janet Finch-Levy

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Other, please specify...: RMSC rep (1 of 2)

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

Yes

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

Variable	Response
[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	Manager of School Experiences
[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	Oversee preschool and supervise Head of School Teacher Programs
[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	(No response)
[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	(No response)

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Janet Furb-Lerry". The signature is written in a cursive style with a large initial "J" and a long, sweeping underline.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 24, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/c90f2b55c38b56c3ec715d3e2e9>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Tracy O Walker

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Secretary
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Tracy Walker

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 25, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/d64128aa69374acdec7f7a70266>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Keri Gonzalez

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Other, please specify...: teacher rep

9. Are you a trustee and also an employee of the school?

Yes

9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

Variable	Response
[TEMP.0] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	teacher
[TEMP.1] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	teach kindergarten
[TEMP.2] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	56,000
[TEMP.3] 9a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	2001

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Keri Gonzalez

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Thursday, July 25, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/233d88970e8ef8e3da0cc523d2>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Harry Pierre-Philippe

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Other, please specify...: Community Representative
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Barry Pierre - Phillips

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Monday, July 29, 2013

Updated Thursday, August 29, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/b1eb10573b482d503ea60e270f>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

George H. Yeadon

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	N/A
5. *Your Business Address City/State	(No response)
5. *Your Business Address Zip	(No response)

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

• Treasurer

• Other, please specify...: Community Rep

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

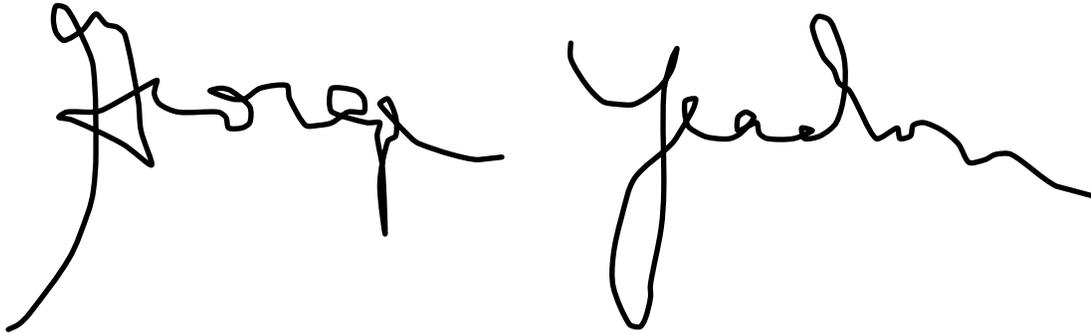
13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "George Yeaman". The signature is written in a cursive style with a large initial 'G' and a long, sweeping tail.

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 30, 2013

Updated Thursday, August 29, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/503454656c555adfff1c5610b05>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Marcia S. Joy

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	none
5. *Your Business Address City/State	(No response)
5. *Your Business Address Zip	(No response)

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Other, please specify...: Personnel committee chair
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 30, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/aa34703fa5f812d03b67f6f8517>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Jennifer Sutherland

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
[REDACTED]	14620

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Parent Representative
-

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

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•

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Tuesday, July 30, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/b619f18fe9e9d3434261d2951c>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Kathleen M. DaBoll-Lavoie

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	[REDACTED]
5. *Your Business Address City/State	[REDACTED]
5. *Your Business Address Zip	[REDACTED]

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

-
- Vice Chair/Vice President
-

9. Are you a trustee and also an employee of the school?

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

Keith Dean Robert - Justice

Required Form: Appendix E - Disclosure of Financial Interest Form

Created Wednesday, July 24, 2013

<http://fluidsurveys.com/surveys/vickie-smith/appendix-e-disclosure-of-financial-interest-form/e4cb2ca4e441d9133b8af0c02eb>

Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

1. Trustee Name:

Anne Neilans

2. Charter School Name:

Genesee Community Charter School

3. Charter Authorizer:

Board of Regents

4. *Your Home Address:

Variable	Response
4. *Your Home Address: Street Address	[REDACTED]
4. *Your Home Address: City/State	[REDACTED]
4. *Your Home Address: Zip	[REDACTED]

5. *Your Business Address

Variable	Response
5. *Your Business Address Street Address	N/A
5. *Your Business Address City/State	(No response)
5. *Your Business Address Zip	(No response)

6. *Daytime Phone Number:

[REDACTED]

7. *E-mail Address:

8. Select all positions you held on Board:

(check all that apply)

- Other, please specify...: community rep

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

(No response)

10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next

Variable	Response
[cmoeY.0] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Position Held	(No response)
[cmoeY.1] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Responsibilities	(No response)
[cmoeY.2] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Salary	(No response)
[cmoeY.3] 10a. If YES, please provide a description of the position you hold and your responsibilities, your salary and your start date in the next Start Date	(No response)

Page 2

13. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

14. Are you a member, director, officer or employee of an organization formally partnered with school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

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