Health Sciences Charter School Annual Report

2011-2012

Dr. Hank Stopinski
Principal

Mash Camp 2012

Undefeated Boys Basketball-2012

Health Sciences Class

The following report is a summary of the academic and financial performance of the Health Sciences Charter School (HSCS) for the period of July 1, 2011 through June 30, 2012. The HSCS Board of Trustees is happy to report that our school is operating well within the goals and objectives stated in its approved Charter. The HSCS is a year-round, "college and career–readiness" model that focuses on the preparation of its students for college and careers in the health sciences. Students demonstrated growth and achievement throughout the school year. As per the school's motto "Where Learning Meets Life", the students provided hundreds of hours in service-learning to their school and community, earned college credits, were exposed to healthcare professionals and organizations throughout western New York. The school welcomes all visitors to experience the positive learning that takes place each day at the school.

Health Sciences Charter School
1140 Ellicott Street,
Buffalo, New York 14209
Phone: 716.888-4080
Fax: 716.464.7623

The Office of Innovative School Models
Room 475 EBA
89 Washington Avenue
Albany, NY 12234

July 30, 2012

Dear Sir or Madam,

It is with great pleasure that I present the second "Annual Report" of the Health Sciences Charter School. On behalf of the Health Sciences Charter School Board of Trustees, I am happy to report that our school is operating well within the goals and objectives stated in its approved Charter. Our professional learning community is sound, satisfaction amongst our many stakeholder groups is high, and most importantly, our students are learning to meet the expectations of our school.

Attached are the reports requested in the New York State Education Department's Annual Report Guidelines for New York State Charter School publication -- updated June 18, 2012. As per your guidance memo, our Independent Financial Audit will be submitted once they are received and within the timeline outlined in the NYSED guidance document.

If you have any additional questions, please do not hesitate to contact me at [redacted]

Sincerely,

X Dr. Hank Stopinski

Dr. Hank Stopinski
Principal
Signed by: Dr. Hank Stopinski

cc. Mr. David Palmer, President
Health Sciences Charter School Board of Trustees

Health Sciences Charter School

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Health Sciences Charter School

School Information and Cover Page

School Name: Health Sciences Charter School

School Leader: Dr. Hank Stopinski, Principal

School email address: hstopinski@healthscienceschartersschool.org

Primary address: 1140 Ellicott Street, Buffalo, NY 14209

School website: www.healthscienceschartersschool.org

School email: none

Telephone: 716.888.4080 **Fax:** 716.464.7623

BEDS #: 140600860961

District/CSD of Location: Buffalo Public School District

Charter authorizer: New York State Education Department, Board of Regents

President, Board of Trustees: David A. Palmer

Date school first opened for instruction: August 18, 2010

2011-12 Enrollment: Averaged 214 FTE students

2011-12 Grades Served: Grade 9 & 10

Our signatures below attest that all of the information contained herein is truthful and accurate.

Dr. Hank Stopinski

Print Name, Head of Charter School
Henry (Hank) Stopinski, Ed.D.

Dr. Hank Stopinski 8/30/12

Signature and Date

David A Palmer

Print Name, President, Board of Trustees
David A. Palmer

Signature and Date

Health Sciences Charter School

New York State School Report Card

NYSED School Report Card Website:
https://reportcards.nysed.gov/schools.php?year=2011&instid=800000065871

Health Sciences Charter School

Key Focus Areas

1. **Progress toward Goal Achievement**
   NOTE: *Per Report Submission Instructions, and given the late release of 2011-12 NYS state assessment data, this component of the Annual Report will be submitted separately .*

2. **Instructional Time**

Students at the Health Sciences Charter School attended class beginning on September 6th, 2011 through June 22, 2012. The student instructional day began at 7:45 a.m. with homeroom. Six, 60 minute classes began at 7:48 a.m. and ended at 2:34 p.m. Enrichment/ academic intervention sessions were held daily from 2:39 through 3:25 p.m. A summer session that included no less than 60 hours of instruction and experiences were also delivered from July 5 through August 2.

3. **Financial Information**

For FY 2012, total expenditures were $3,492,779 and administrative expenditures were $1,471,058. Based on 214 FTE students, total expenditures per child were $ 16,321and administrative expenditures per child were $6,874. These per child expenditures are reasonable given that HSCS had only grades 9 and 10 for the fiscal year and many of the expenditures were one-time costs associated with start-up. In addition, many of these costs will be allocated over more students as additional grades are added. The financial condition of HSCS is stable. The financial plan anticipated a budget shortfall during the second year of operation which was to be accommodated by a guaranteed $500,000 line of credit. The only material deviation from the financial plan was the acquisition of a new facility during FY 2011 that was opened in FY 2012 -- accelerating the relocation of the school added costs that were not anticipated until FY 2013. A five year projection of revenue and expenditures was created during the 2011-2012 school year.

4. **Charter Revisions**

During the 2011-2012 school year, the Health Sciences Charter School had no material changes to its Charter other than the relocation of the school from the Kenmore Tonawanda School District to the Buffalo Public School District beginning in the 2011-2012 school year.

5. Board of Trustees

During the 2011-2012 school year, the Health Sciences Charter School Board of Trustees was successful at meeting or exceeding its responsibilities in governing the school. Regular monthly meetings of the Board were held, a highly effective committee structure established, and active involvement in all aspects of the school were achieved. Significant accomplishments included the search, selection and induction of a highly effective staff; oversight of the school finances within budgeted projections; the relocation of the school facility from the Kenmore Tonawanda School District to the Buffalo Public School District; approval of numerous policies; the implementation of an accountability manual and process; support of numerous learning experiences for students and approval of a three year strategic plan with supporting operational plans.

6. Enrollment and Retention Targets

The Health Sciences Charter School made good faith efforts in 2011-2012 and continued to plan for efforts to be taken in 2012-2013 to attract and retain a greater enrollment of students with disabilities, English language learners, and students who are eligible applicants for the free and reduced price lunch program.

These efforts include participation in educational information sessions held within different geographic locations in and around the city of Buffalo. The goal of the Health Science Charter School was to target communities that were representative of the diverse cultural demographic of the surrounding areas. As evidence of our commitment to the ELL population, school representatives attended recruiting events in Lackawanna, New York, which is predominantly a Muslim community where children are typically English language learners. Health Sciences Charter School also attended four recruitment events in areas which were identified as having a high poverty level and a low socioeconomic status. The Health Sciences Charter School was an active participant at the Western New York Parent Engagement Conference at True Bethel Baptist Church.

Other efforts also included targeted outreach to community-based organizations, feeder charter schools, print media, radio talk shows, existing parents and faith based community.

Required Forms: Appendices

Appendix A: Progress toward Charter Goals

Academic Goals Table

2011-12 Progress Toward Attainment of Academic Charter Goals			
Academic goal or objective (page 34 of Charter)	**Measure used to evaluate progress toward attainment of goal or objective**	**2011-12 progress toward attainment of goal or objective -- *Preliminary**	**If not met, describe efforts to be undertaken to meet goal or objective**
85% of students will score at or above a 65 on the 2012 NYS Regents Algebra I examination. (Yr III)	NYSED Regents Examinations	66% of the HSCS students scored at or above 65%. Upon reflection, this was due to low literacy levels and middle school preparation. Furthermore students struggled to meet the high endurance demands necessary to excel at a 3 hour exam.	We have initiated a pre-assessment in both mathematics and literacy to appropriately place students in classes and provide AIS support as well as a Pre-Algebra program. Also, students will be given quarterly benchmark assessments that build their endurance.
80% of students will score at or above a 65 on the 2012 NYS Regents Geometry examination. (Yr III)	NYSED Regents Examinations	51% of the HSCS students scored at or above 65%. Upon reflection, this was due to poor foundation skills, test taking strategies and literacy levels.	We have initiated AIS supports, Regents preparation activities and general study skills preparations.
75% of students will score at or above a 65 on the 2012 NYS Regents Living Environment examination. (Yr III)	NYSED Regents Examinations	64% of the HSCS students scored at or above 65%	Students will benefit from the addition of a lab teacher to further reinforce the living environment curriculum, track lab minutes and monitor state lab requirements.
55% of students will score at or above a 65 on the 2012 NYS Regents Global Studies examination. (Yr III)	NYSED Regents Examinations	49% of the HSCS students scored at or above 65%. Inexperienced instructional staff and supports contributed to this performance.	We have initiated AIS supports, Regents preparation activities and general study skills preparations.
The staff will create, performance based, common formative and summative assessments.	Principal review of curriculum assessments (Performance Plus)	Performance based, common formative and summative assessments developed as proposed.	

*Preliminary results are the overall results at the 2012 June Regents examination and does not include the January & August results, nor takes into consideration the Special Education threshold pass rate.

Organizational Goals Table

2011-12 Progress Toward Attainment of Organizational Charter Goals			
Organizational goal or objective (Charter Goal)	**Measure used to evaluate progress toward attainment of goal or objective**	**2011-12 progress toward attainment of goal or objective**	**If not met, describe efforts to be undertaken to meet goal or objective**
120 students will be enrolled in year II of the Charter	Monthly billing reports and data warehouse submissions.	On average, 214 full time equivalent students attended the HSCS.	The relocation of our school, addition of extracurricular activities and an active marketing plan has been implemented.
116 – 120 students will re-enroll for the sophomore year.	Intent to return letters from parents and student survey data.	108 students are anticipated to return in 2012-13. This is 97% of eligible students	In addition to the above, an active recruiting campaign to add additional sophomores has been implemented.
113 students will reenroll for the Junior year.	Intent to return letters from parents and student survey data.	96students are anticipated to return in 2012-13. This is 97% of eligible students.	
Parent satisfaction will be realized.	Semi-annual satisfaction surveys.	97% of parents surveyed in 2011 - 12 were satisfied or extremely satisfied with the school.	
Student satisfaction will be realized.	Annual satisfaction survey.	96 % of those students surveyed were satisfied or extremely satisfied with the HSCS experience	
The HSCS Board of Trustees will develop a performance based accountability system.	Creation and implementation of accountability standards and implementation guide.	A set of accountability (and performance) standards and implementation guide was implemented in 2011-12.	

Financial Goals Table

2011-2012 Progress Toward Attainment of Financial Charter Goals			
Financial goal or objective	**Measure used to evaluate progress toward attainment of goal or objective**	**2011-2012 progress toward attainment of goal or objective**	**If not met, describe efforts to be undertaken to meet goal or objective**
Further develop fiscal policies to assist in the governance of the HSCS finances.	Standard accounting practices/ sample policies & procedures from like institutes.	Implemented several policies: Fixed Asset Policy Depreciation Policy Petty Cash Policy	N/A
Develop and implement internal controls for the protection of school assets.	Standard accounting practices / sample policies & procedures from like institutes.	HSCS implemented several segregation of duties related to financial reporting and approval of vendors, accounts payable, and check writing. HSCS will further review structured policies related to internal controls in the upcoming year.	N/A
Develop systems to manage and account for State and Federal fund management.	High security level business software system.	Implemented a part time accountant to regulate grant management within the software system as well as working with grant writers to ensure funds were exhausted in accordance with each specific grant.	N/A
Meet the projected programmatic and fiscal needs of the school.	Curriculums of area HSCS educational institutions and target grants.	Supported instructional curriculum, technology, field trips and expenditures, investments and grants.	N/A
Develop and implement human resource policy and procedures.	Experienced employer partner who assists with compliance and procedures.	Developed a very robust recruiting and hiring process with the assistance of partner organization HR staff. Utilize Employer Services Corporation for all paperwork and legal compliance in benefits and personnel. Implemented and review of part time employee benefits, entrance level wage policy, as well as performing a regional study of benefits and wages.	N/A
Management of financial resources related to HSCS funds which were projected to carry a balance of 175k on the line of credit at year-end.	Unofficial audit	HSCS succeeded in carrying a substantially lower balance of 60k on the line of credit as of year-end.	N/A
Meet the requirements necessary for a favorable audit for year-end.	Board approved audit	Awaiting official audit to be completed in October 2012.	

2011-12 Progress Toward Attainment of Charter-Specific Goals			
Charter-specific goal or objective	**Measure used to evaluate progress toward attainment of goal or objective**	**2011-12 progress toward attainment of goal or objective**	**If not met, describe efforts to be undertaken to meet goal or objective**
Six Career Events per 9th Grade Student will be offered.	The HSCS Guidance Counselor developed and monitored events.	10 school day events were held. In addition, students were exposed to over 100 professionals and dozens of health career professionals over the year.	
Six Career Events per 10th Grade Student will be offered.	The HSCS Guidance Counselor developed and monitored events.	10 school day events were held. In addition, students were exposed to over 100 professionals and dozens of health career professionals over the year.	
Students will complete 100 hours of service or more.	Students will have completed 20 or more hours of service each year.	Approximately 30% of the students achieved the 20 hour interim goal.	An accounting tool (U-Give) has been implemented to track the service learning of our students.
The HSCS will provide expanded educational opportunities.	Curriculum will be developed and monitored via the curriculum mapping system (Performance Plus)	Students were provided career exploration at regional health care facilities, college courses and paid internships. Over 100 professionals participated in the delivery of the HSCS curriculum.	
The HSCS will establish a Professional Learning Community (PLC) environment.	Systems will be put in place to deliver the core objectives of the PLC. Staff retention, student performance and overall school climate will be assessed.	100% of the staff plans to return for the 2012-13 school year. The school realized over an 88% course pass rate (over 69% pass rate on final examinations). Satisfaction surveys indicated an average of 100 % being satisfied or extremely satisfied.	

Appendix B: Instructional Timetable

2011-12 Instructional Time	
Total number of instructional days for the 2011-12 school year	191
First and last day of the 2011-12 school year	July 5 – August 4 September 6 – June 20
Length of school day (please note if schedule varies throughout the week or the year)	7:45 a.m. – 3:25 p.m.

Appendix C: Total Expenditures and Administrative Expenditures per Child

Health Sciences Charter School
Expenditures per pupil - Appendix C
6/30/2012
Unaudited Financials

Total HSCS Expenditures	3,492,779
Average Pupils	214
Total Expenses per pupil	**16,321**

Administration	
Total Salaries	383,096
Total Office Expense	53,516
Total Professional Services	280,310
Total Other	754,136
Total Administration Expenses	1,471,058
Average pupils	214
Total Admin Expenses per pupil	**6,874**

Appendix D (FY2012 Unaudited Financial Statements)

Health Sciences Charter School
P&L
6/30/2012
Unaudited Financials

(In Whole Numbers)

	Current Year Actual
Revenue	
Total Public Funding	2,978,496
Total Gain or Loss on Sale of Assets	35,481
Total Other Revenue	88,009
Total Revenue	**3,101,986**
Expenses	
Learning/Instruction	
Total Salaries	906,340
Total Supplemental Curriculum	25,203
Total Summer Program	7,899
Total Instructional Books and Supplies	55,563
Total Athletic Dept	15,360
Total Field Trips	4,064
Total Uniforms	18,163
Total Other	(1,793)
Total Safety	27,748
Total School Operations	73,503
Total Instructional	1,132,050
Total G&A Salaries	371,795
Total Benefits	272,598
Total Office Expense	35,570
Total Professional Services	268,392
Total Other	348,089
Total General Administration	

	1,296,445
Facility Operations	
Total Rent	59,200
Total Lease/Rent	197,333
Total Taxes & Mortgage Interest	46,957
Total Utilities	50,376
Total Custodial Expense	85,245
Total Facility Management	99,173
Total Repairs-Maintenance	8,890
Total Security	8,053
Total Data & Communications	1,537
Total Facility Operations	556,764
Total Expenses	**2,985,259**
Change in Net Assets	**116,727**

Health Sciences Charter School
Balance Sheet
6/30/2012
Unaudited Financials

	Beg Year Balance	Current Year
Assets		
Checking - MT Bank 5556	29,737	5,975
Checking - MT Bank 5465	669	610
Escrow Dissolution Account	-	50,000
Petty Cash	-	1,090
Other Receivables	-	-
Accounts Receivable	9,469	(1,623)
Utilities Deposit	-	2,115
Prepaid Salary	-	4,200
Prepaid Expenses	6,329	9,157
Building	863,752	863,752
Accum Depreciation - Building	-	(31,991)
Leasehold Improvements	260,732	364,257
Accum Depreciation - Leasehold impr	(159,153)	(189,387)
Office Equipment - FFE	51,356	66,348
Accum Depreciation - Office Eq	(5,714)	(17,874)
Instructional Equipment - FFE	206,936	477,382
Accum Depreciation - Instructi	(28,201)	(98,404)
Kitchen Equip - FFE	9,069	25,281
Accum Deprec - Kitchen Equip	(1,427)	(6,423)
Library Equipment - FFE	-	5,465
Accum Deprec - Library Equipme	-	(775)
Total Assets	1,243,554	1,529,157
Liabilities		
Accounts Payable	211,149	196,883
Accrued Payroll	33,376	93,488
Accrued Incentive Pay		

	44,036	128,763
Accrued Employer contrib 403b	10,894	23,065
Accrued Payroll Benefits	-	11,579
Line of Credit	152,000	60,000
Term note	850,000	829,308
Accrued Interest	9,067	-
accrued rent	-	46,000
Accrued Utilities - Water	-	3,321
Accrued Expenses	-	5,352
Deferred revenue	-	81,640
Total Liabilities	1,310,521	1,479,397
Net Assets		
Fund Balance	(66,967)	(66,967)
Total Net Assets	(66,967)	(66,967)
Change in Net Assets		
	-	116,727
Total Change in Net Assets	-	116,727
Liability & Net Assets	1,243,554	1,529,157

Appendix E (FY 2013 Budget)

Health Sciences Charter School
2012-13 Budget Assumptions

A balanced operating budget has been developed based upon the following assumptions:

Revenues:

State aid revenue is projected on a student population of 92% of charter capacity-331 students of 360. Current experience is 91%. (If every current student returns (218), a freshman class of 113 will meet the budget)

State aid amount per student projected to increase 1% over 2011-12 amounts.

Special education population is projected on 12% of the general population.

Title I funds are projected conservatively based upon the past years experience.

PICCS revenue is projected based upon discussion with Center for Educational Innovation and on projected staffing of Instructional and Professional FTE's.

Cafeteria revenue is based upon projected usage of student body (ie – Free/Reduced lunches). Note Cafeteria expenses for contracted services are equal to the revenue projected (Café is budget neutral).

Grants are projected to increase our Nurse to Full Time, along with other grants to be used for Instructional, Athletics, and Food Service necessities. Total private grants budgeted at $125k.

Expenses:

Payroll is projected based upon the increased student population and a 3% increase in base wages. Current FTE's to increase from approximately 24 to 44.

Benefits are projected based upon the current history of HSCS and the usage levels by the employees.

Rent, mortgage and leases are projected based upon executed agreements.

Pay for performance amounts are projected based upon 10% achievement by Instructional staff and 15% achievement by administrative staff.

Professional fees are based upon the current usage and additional usage of contracted services to supplement the operations of the School.

Utilities are based upon $1.75 per square foot of space including all of 1140 Ellicott Street and the acquisition of the space known as the Cash Cunningham building.

Technology costs are based upon current needs along with anticipated needs for the addition of floors 3 and 4.

Athletic costs are based upon the addition of 6 additional teams.

Summer school program is based upon an enrollment of 240 students and the various costs associated with that level (bus passes, etc.)

Staff development costs are projected based upon the entitlements within the staff's employment agreements.

Capital Budget Assumptions

"Non-cash" items in the operating budget, which represent reductions of the operating surplus, includes depreciation and interest expense which are added back to the Surplus to arrive at Cash Available for Capital Additions.

Monthly mortgage payments on the Cash Cunningham building to Ellicott Development Corp are budgeted based upon EDC holding the mortgage that includes a balloon payment in 5.

Technology costs, primarily for the 3rd and 4th floors, are built into the budget and have been prioritized as follows:

- Priority 1 – Must Have
- Priority 2 – Should Have, room for a pick and choose approach
- Priority 3 – If budget allows, we should implement (Not in Current Budget)

Furniture & Fixture additions primarily relate to the buildout of the 3rd and 4th floors and consist of desks, chairs, tables, etc. needed to complete the classrooms.

Buildout of a Science Lab is budgeted.

Miscellaneous purchases for Leaseholds and Kitchen improvements have been projected.

Line of Credit Assumptions

The beginning line of credit balance consists of an operating budget shortfall and the original down payment on the Cash Cunningham building.

Line of credit is budgeted for the anticipated increase in the line (or for another comparative debt instrument) to a maximum borrowing capacity of $750k.

Other activity on the Line of Credit consists of cash shortfalls, primarily for the capital additions.

Summary
2012-13 Budget Packet
July 1, 2012 - June 30, 2013

OPERATING BUDGET	
Revenues:	
Instructional Revenue:	4,209,708
Literacy Rev	-
Student Support Rev	51,000
Special Education Rev	360,000
Internship Coordinator Rev	-
Plant Operations Rev	-
Administrative Rev	-
Athletics Rev	10,000
Technology Rev	-
Security Rev	-
Food Services	261,921
Total Revenues	**4,892,629**
Expenses:	
Instructional Expense	1,360,063
Literacy Expense	89,962
Student Support Expense	277,263
Special Education Expense	278,047
Internship Coordinator Expense	58,635
Plant Operations Expense	1,113,011
Administrative Expense	1,051,334
Athletics Expense	80,000
Technology Expense	163,500
Security Expense	120,333
Food Service Expense	228,421
Total Expenses	**4,820,569**
Gross Profit/Deficit	**72,059**

CAPITAL BUDGET		
Net profit (deficit)	72,059	
Board Designated Funds	(20,000)	
Add back Depreciation & Interest	266,057	
CASH AVAILABLE FOR CAPITAL ADDITIONS	**318,116**	
Cash Cunningham Building Mortgage Pymts to EDC	(126,576)	
Capital additions:		
Technology - Priority 1	(68,338)	
Technology - Priority 2	(105,710)	
Technology - Priority 3	-	**Will not implement**
F & F - 3 & 4	(36,610)	
Science Lab	(40,000)	
Leasehold Improv	(15,000)	
Kitchen Improvments	(20,000)	
Subtotal of capital costs	**(412,234)**	
Net Cash Inflow (Outflow)	**(94,117)**	

NEED TO FIND MORE GRANT INCOME OR USE LINE OF CREDIT

Summary
2012-13 Budget Packet
July 1, 2012 - June 30, 2013

Sensitivity Analysis: Contingency Plan - Given Approval by Board
Analysis of items that would be "cut" under the budget due to unforseen decreases in revenues or increases in budgeted costs (in order of cut):

Elimination of Admin Asst (PR & Benefits)	(50,000)
Elimination of .5 FTE - Spanish Teacher (PR & Be	(25,000)
Deferral of various maintenance projects	(25,000)
Elimination of Athletic Teams	(30,000)
Elimination of Internship Coordinator (PR & Ben)	(50,000)
Elimination of .5 FTE - Math Teacher (C/svc)	(20,000)
	(200,000)

Sensitivity Analysis: Enhancement Plan - Given Approval by Board
Analysis of items that would be "added" into the budget due to increased funding levels or a decrease in costs that were budgeted for (in order of add-back):
(Note - these items were included in the initial budget projections and eliminated to balance budget)

Athletics - Additional resources dedicated to uniforms, supplies, etc.	10,000
Technology - Priority 3 improvements would be purchased	50,000
Student Support - Add'l supplies, materials, etc - per pupil	20,000
Staff Development - Add'l outside consultants and Teacher Conf.	20,000
Director of Operations - PR and Ben - .5 FTE	50,000
General capital improvemets - Gym, Café, etc.	50,000
	200,000

Appendix F: Disclosure of Financial Interest Form

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-12
**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

See Attached

Appendix G: Board of Trustees Membership Table

Board of Trustees – July, 2012

Class of 2012

- David A. Palmer - President
- Marsha D. Jackson, Ph.D. – Vice President
- Cynthia A. Schwartz - Secretary
- Michael J. Moley
- Mark Golden

Class of 2013

- Dr. Richard P. Vienne
- Donna Brown
- Melva D. Visher
- Francisco Guzman

Class of 2014

- Lisa A. Coppola, ESQ.
- Thomas A. Fentner
- John Gillespie, M.D.
- Bharat Kohli, M.D.
- Michael J. Faso, CPA - Treasurer

Summary of Charter School By-Laws

- Minimum number of Trustees is five – Maximum is 15.
- Trustees elected by majority vote of the Board with final approval required from NYSED.
- Classes are to be as equally distributed as possible.
- An Annual Meeting will be held in July of each year for the purpose of electing Trustees.

Board Committees / January, 2012

Executive Committee (Requires Five Trustees)

- David A. Palmer - Chair Board of Trustees and Chair Facilities Committee
- Michael J. Faso, CPA – Chair Finance Committee
- Thomas A. Fentner – Chair Nominating Committee and Chair Personnel Committee
- John Gillespie, M.D. – Co-Chair Academics Committee
- Marsha D. Jackson, Ph.D. - Co-Chair Academics Committee
- Cynthia A. Schwartz – Chair Facilities Committee
- Melva D. Visher - Chair Marketing Committee
- Michael J. Moley - Chair Accountability Committee

- Hank Stopinski (Staff)

Finance Committee (Requires Three Trustees)

- Michael J. Faso, CPA – Chair Finance Committee
- Lisa A. Coppola, ESQ.
- John Gillespie, MD
- David A. Palmer (Ex Officio)

- Hank Stopinski (Staff)
- Kathy Andolsek
- Justin Reid, CPA (The Bonadio Group)
- Ted Kachris

Nominating Committee (Requires Three Trustees)

- Thomas A. Fentner, Chair
- Lisa A. Coppola, ESQ.
- Marsha D. Jackson, Ph.D.
- Michael J. Moley
- David A. Palmer (Ex Officio)

Personnel Committee (Requires ThreeTrustees)

- Thomas A. Fentner, Chair
- Lisa A. Coppola, ESQ.
- Marsha D. Jackson, Ph.D.
- Michael J. Moley
- David A. Palmer (Ex Officio)

- Hank Stopinski (Staff)

Academics Committee (Requires Three Trustees)

- John Gillespie, M.D., Co-Chair
- Marsha D. Jackson, Ph.D., Co-Chair
- Mark Golden
- Cynthia A. Schwartz - Secretary
- Bharat Kohli, M.D.
- David A. Palmer (Ex Officio)
- Dr. Richard Vienne

- Hank Stopinski (Staff)
- Katie Welnowski (Staff)

Marketing Committee (Requires Three Trustees)

- Melva D. Visher, Chair
- Donna Brown
- Cynthia A. Schwartz
- David A. Palmer (Ex Officio)

- Melissa Golan (Kaleida Health)
- Fern Beavers (Veterans Hospital)
- Kevin Garcia (Staff)
- Jan Barrett (The Economic Development Group)
- Broderick Cason (Univera)

Facility & Construction Committee (Requires Three Trustees)

- Cynthia A. Schwartz, Chair
- Francisco Guzman
- Michael J. Faso, CPA
- David A. Palmer (Ex Officio)

- Hank Stopinski (Staff)

Accountability Committee (Requires Three Trustees)

- Michael J. Moley, Chair
- Cynthia A. Schwartz
- Bharat Kohli, M.D.
- David A. Palmer (Ex Officio)

- Hank Stopinski (Staff)

Summary of Board Involvement on Committees / January, 2012

Brown, Donna: Marketing
Coppola, Lisa: Finance, Nominating, Personnel
Faso CPA, Michael: Executive, Finance, Facilities
Fentner, Thomas: Executive, Nominating, Personnel
Gillespie MD, John: Executive, Finance, Academics
Golden, Mark; Academics
Guzman, Francisco: Facilities
Jackson, Marsha: Executive, Nominating, Personnel, Academics
Kohli MD, Bharat: Academics, Accountability
Moley, Michael: Executive, Nominating, Personnel, and Accountability
Palmer, David: Executive, Ex-Officio on all Committees)
Schwartz, Cynthia: Executive, Academics, Marketing, Facilities, Accountability
Visher, Melva: Executive, Marketing

Appendix A: Progress toward Charter Goals

Academic Goals Table

2011-12 Progress Toward Attainment of Academic Charter Goals			
Academic goal or objective (page 34 of Charter)	**Measure used to evaluate progress toward attainment of goal or objective**	**2011-12 progress toward attainment of goal or objective -- *Preliminary**	**If not met, describe efforts to be undertaken to meet goal or objective**
85% of students will score at or above a 65 on the 2012 NYS Regents Algebra I examination. (Yr III)	NYSED Regents Examinations	66% of the HSCS students scored at or above 65%. Upon reflection, this was due to low literacy levels and middle school preparation. Furthermore students struggled to meet the high endurance demands necessary to excel at a 3 hour exam.	We have initiated a pre-assessment in both mathematics and literacy to appropriately place students in classes and provide AIS support as well as a Pre-Algebra program. Also, students will be given quarterly benchmark assessments that build their endurance.
80% of students will score at or above a 65 on the 2012 NYS Regents Geometry examination. (Yr III)	NYSED Regents Examinations	51% of the HSCS students scored at or above 65%. Upon reflection, this was due to poor foundation skills, test taking strategies and literacy levels.	We have initiated AIS supports, Regents preparation activities and general study skills preparations.
75% of students will score at or above a 65 on the 2012 NYS Regents Living Environment examination. (Yr III)	NYSED Regents Examinations	64% of the HSCS students scored at or above 65%	Students will benefit from the addition of a lab teacher to further reinforce the living environment curriculum, track lab minutes and monitor state lab requirements.
55% of students will score at or above a 65 on the 2012 NYS Regents Global Studies examination. (Yr III)	NYSED Regents Examinations	49% of the HSCS students scored at or above 65%. Inexperienced instructional staff and supports contributed to this performance.	We have initiated AIS supports, Regents preparation activities and general study skills preparations.
The staff will create, performance based, common formative and summative assessments.	Principal review of curriculum assessments (Performance Plus)	Performance based, common formative and summative assessments developed as proposed.	

*Preliminary results are the overall results at the 2012 June Regents examination and does not include the January & August results, nor takes into consideration the Special Education threshold pass rate.

Organizational Goals Table

2011-12 Progress Toward Attainment of Organizational Charter Goals			
Organizational goal or objective (Charter Goal)	**Measure used to evaluate progress toward attainment of goal or objective**	**2011-12 progress toward attainment of goal or objective**	**If not met, describe efforts to be undertaken to meet goal or objective**
120 students will be enrolled in year II of the Charter	Monthly billing reports and data warehouse submissions.	On average, 214 full time equivalent students attended the HSCS.	The relocation of our school, addition of extracurricular activities and an active marketing plan has been implemented.
116 – 120 students will re-enroll for the sophomore year.	Intent to return letters from parents and student survey data.	108 students are anticipated to return in 2012-13. This is 97% of eligible students	In addition to the above, an active recruiting campaign to add additional sophomores has been implemented.
113 students will reenroll for the Junior year.	Intent to return letters from parents and student survey data.	96students are anticipated to return in 2012-13. This is 97% of eligible students.	
Parent satisfaction will be realized.	Semi-annual satisfaction surveys.	97% of parents surveyed in 2011 - 12 were satisfied or extremely satisfied with the school.	
Student satisfaction will be realized.	Annual satisfaction survey.	96 % of those students surveyed were satisfied or extremely satisfied with the HSCS experience	
The HSCS Board of Trustees will develop a performance based accountability system.	Creation and implementation of accountability standards and implementation guide.	A set of accountability (and performance) standards and implementation guide was implemented in 2011-12.	

Financial Goals Table

2011-2012 Progress Toward Attainment of Financial Charter Goals			
Financial goal or objective	**Measure used to evaluate progress toward attainment of goal or objective**	**2011-2012 progress toward attainment of goal or objective**	**If not met, describe efforts to be undertaken to meet goal or objective**
Further develop fiscal policies to assist in the governance of the HSCS finances.	Standard accounting practices/ sample policies & procedures from like institutes.	Implemented several policies: Fixed Asset Policy Depreciation Policy Petty Cash Policy	N/A
Develop and implement internal controls for the protection of school assets.	Standard accounting practices / sample policies & procedures from like institutes.	HSCS implemented several segregation of duties related to financial reporting and approval of vendors, accounts payable, and check writing. HSCS will further review structured policies related to internal controls in the upcoming year.	N/A
Develop systems to manage and account for State and Federal fund management.	High security level business software system.	Implemented a part time accountant to regulate grant management within the software system as well as working with grant writers to ensure funds were exhausted in accordance with each specific grant.	N/A
Meet the projected programmatic and fiscal needs of the school.	Curriculums of area HSCS educational institutions and target grants.	Supported instructional curriculum, technology, field trips and expenditures, investments and grants.	N/A
Develop and implement human resource policy and procedures.	Experienced employer partner who assists with compliance and procedures.	Developed a very robust recruiting and hiring process with the assistance of partner organization HR staff. Utilize Employer Services Corporation for all paperwork and legal compliance in benefits and personnel. Implemented and review of part time employee benefits, entrance level wage policy, as well as performing a regional study of benefits and wages.	N/A
Management of financial resources related to HSCS funds which were projected to carry a balance of 175k on the line of credit at year-end.	Unofficial audit	HSCS succeeded in carrying a substantially lower balance of 60k on the line of credit as of year-end.	N/A
Meet the requirements necessary for a favorable audit for year-end.	Board approved audit	Awaiting official audit to be completed in October 2012.	

2011-12 Progress Toward Attainment of Charter-Specific Goals			
Charter-specific goal or objective	**Measure used to evaluate progress toward attainment of goal or objective**	**2011-12 progress toward attainment of goal or objective**	**If not met, describe efforts to be undertaken to meet goal or objective**
Six Career Events per 9th Grade Student will be offered.	The HSCS Guidance Counselor developed and monitored events.	10 school day events were held. In addition, students were exposed to over 100 professionals and dozens of health career professionals over the year.	
Six Career Events per 10th Grade Student will be offered.	The HSCS Guidance Counselor developed and monitored events.	10 school day events were held. In addition, students were exposed to over 100 professionals and dozens of health career professionals over the year.	
Students will complete 100 hours of service or more.	Students will have completed 20 or more hours of service each year.	Approximately 30% of the students achieved the 20 hour interim goal.	An accounting tool (U-Give) has been implemented to track the service learning of our students.
The HSCS will provide expanded educational opportunities.	Curriculum will be developed and monitored via the curriculum mapping system (Performance Plus)	Students were provided career exploration at regional health care facilities, college courses and paid internships. Over 100 professionals participated in the delivery of the HSCS curriculum.	
The HSCS will establish a Professional Learning Community (PLC) environment.	Systems will be put in place to deliver the core objectives of the PLC. Staff retention, student performance and overall school climate will be assessed.	100% of the staff plans to return for the 2012-13 school year. The school realized over an 88% course pass rate (over 69% pass rate on final examinations). Satisfaction surveys indicated an average of 100 % being satisfied or extremely satisfied.	

HEALTH SCIENCES CHARTER SCHOOL

FINANCIAL STATEMENTS

JUNE 30, 2012 AND 2011

(With Independent Auditors Report Thereon)

KIRISITS & ASSOCIATES
CPAS, PLLC
CERTIFIED PUBLIC ACCOUNTANTS

Independent Auditor's Report

To The Board of Trustees
Health Sciences Charter School
Buffalo, New York

We have audited the accompanying statement of financial position of Health Sciences Charter School (a nonprofit organization) as of June 30, 2012, and the related statements of activities, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of Health Sciences Charter School's management. Our responsibility is to express an opinion on these financial statements based on our audit. The prior period from September 15, 2009 (inception) to June 30, 2011 summarized comparative information has been derived from Health Sciences Charter School's 2011 financial statements and, in our report dated October 3, 2011, we expressed an unqualified opinion of those financial statements.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Health Sciences Charter School as of June 30, 2012, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards,* we have also issued our report dated October 11, 2012, on our consideration of Health Sciences Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Kirisits & Associates CPAS, PLLC

Buffalo, New York
October 11, 2012

716-881-0089 • Fax: 716-332-3772
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www.kirisitscpa.com

HEALTH SCIENCES CHARTER SCHOOL

STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2012 AND 2011

ASSETS

	2012	2011
CURRENT ASSETS		
Cash and cash equivalents	$ 57,275	$ 30,406
Receivables	44,583	9,469
Prepaid expenses	9,992	6,329
Deposits	6,315	-
TOTAL CURRENT ASSETS	118,165	46,204
Property and equipment, net of accumulated depreciation and amortization	7,165,051	1,197,350
TOTAL ASSETS	$ 7,283,216	$ 1,243,554

LIABILITIES AND NET DEFICIT

CURRENT LIABILITIES		
Accounts payable	$ 202,093	$ 210,021
Line of credit	60,000	152,000
Accrued expenses	284,026	88,306
Accrued interest	4,146	9,067
Deferred revenue	78,853	-
Current portion of long-term debt	23,973	22,693
TOTAL CURRENT LIABILITIES	653,091	482,087
Long-term debt	805,335	827,307
Capital lease obligation	6,199,672	-
TOTAL LIABILITIES	7,658,098	1,309,394
CONTINGENCIES (NOTE 11)		
NET DEFICIT		
Unrestricted net assets	(374,882)	(65,840)
TOTAL NET DEFICIT	(374,882)	(65,840)
TOTAL LIABILITIES AND NET DEFICIT	$ 7,283,216	$ 1,243,554

See accompanying notes to financial statements.

HEALTH SCIENCES CHARTER SCHOOL

STATEMENTS OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2012 AND
THE PERIOD FROM SEPTEMBER 15, 2009 (INCEPTION) TO JUNE 30, 2011

	2012	2011
CHANGES IN UNRESTRICTED NET ASSETS		
REVENUE		
Public School District:		
Revenue - resident student enrollment	$ 2,575,866	$ 1,040,578
Revenue - students with disabilities	253,840	55,513
Federal and State grants	194,738	873,039
Contributions	65,780	12,391
In-kind contributions	52,752	66,274
Other income	40,761	9,300
TOTAL UNRESTRICTED REVENUES AND OTHER SUPPORT	3,183,737	2,057,095
EXPENSES		
Regular education	1,636,424	1,016,967
Special education	189,165	62,777
Other program	196,132	106,282
Management and general	1,471,058	936,909
TOTAL EXPENSES	3,492,779	2,122,935
DECREASE IN UNRESTRICTED NET ASSETS	(309,042)	(65,840)
NET DEFICIT - BEGINNING OF PERIOD	(65,840)	-
NET DEFICIT - END OF PERIOD	$ (374,882)	$ (65,840)

See accompanying notes to financial statements.

HEALTH SCIENCES CHARTER SCHOOL
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2012 (WITH COMPARATIVE TOTALS FOR THE PERIOD FROM SEPTEMBER 15, 2009 (INCEPTION) TO JUNE 30, 2011)

	Program Expenses					2012	2011
	Regular Education	Special Education	Other Program	Total Program Expenses	Management and General	Functional Expenses	Functional Expenses
Salaries	$ 729,757	$ 136,012	$ 72,997	$ 938,766	$ 312,569	$ 1,251,335	$ 678,045
Employee benefits and payroll taxes	164,662	30,690	16,471	211,823	70,527	282,350	143,451
Summer school	-	-	7,853	7,853	-	7,853	8,595
Textbooks and materials	71,767	-	-	71,767	-	71,767	69,338
Athletic expenses	-	-	15,360	15,360	-	15,360	2,107
Fieldtrips	4,064	-	-	4,064	-	4,064	5,291
Student testing and assessments	6,362	-	-	6,362	-	6,362	3,823
Uniforms	18,163	-	-	18,163	-	18,163	10,326
Instructional consultants	2,686	9,045	-	11,731	-	11,731	50,261
Transportation	8,843	-	-	8,843	-	8,843	3,886
Food service	-	-	8,808	8,808	-	8,808	1,684
Staff development	14,600	-	-	14,600	-	14,600	1,290
Student activities	-	-	32,802	32,802	-	32,802	18,507
Occupancy	41,805	2,986	2,986	47,777	11,944	59,721	90,740
Utilities	34,563	2,469	2,469	39,501	9,875	49,376	-
Custodial expense	-	-	-	-	85,245	85,245	10,506
Facility management fees	-	-	-	-	99,173	99,173	12,160
Repairs and maintenance	-	-	-	-	8,890	8,890	13,641
Security and safety	-	-	27,748	27,748	20,050	47,798	95,599
Data and communications	36,986	2,642	2,642	42,270	10,567	52,837	7,992
Technology	41,556	-	-	41,556	-	41,556	43,397
Office expense	-	-	-	-	9,180	9,180	21,941
Dues and memberships				-	3,033	3,033	-
Telephone and internet	35,907	2,565	2,565	41,037	10,259	51,296	64,994
Postage and printing	-	-	-	-	14,270	14,270	8,054
Travel and conferences	2,682	-	-	2,682	2,543	5,225	10,092
Copier and postage meter lease	3,914	729	391	5,034	1,676	6,710	2,855
Professional fees	-	-	-	-	28,656	28,656	121,054
Marketing and recruitment	9,269	-	-	9,269	9,268	18,537	18,411
Payroll processing fees	-	-	-	-	26,625	26,625	13,517
Contracted services	-	-	-	-	215,761	215,761	363,358
Insurance	15,854	1,132	1,132	18,118	4,531	22,649	12,210
Miscellaneous	4,804	895	481	6,180	2,058	8,238	6,597
Minor equipment	7,250			7,250		7,250	-
Total expenses before depreciation and interest	1,255,494	189,165	194,705	1,639,364	956,700	2,596,064	1,913,722
Depreciation and amortization	380,930	-	1,427	382,357	5,714	388,071	194,496
Interest expense	-	-	-	-	508,644	508,644	14,717
Total functional expenses	$ 1,636,424	$ 189,165	$ 196,132	$ 2,021,721	$ 1,471,058	$ 3,492,779	$ 2,122,935

See accompanying notes to financial statements.

HEALTH SCIENCES CHARTER SCHOOL

STATEMENTS OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2012 AND
THE PERIOD FROM SEPTEMBER 15, 2009 (INCEPTION) TO JUNE 30, 2011

	2012	2011
CASH FLOWS FROM OPERATING ACTIVITIES		
Decrease in unrestricted net assets	$ (309,042)	$ (65,840)
Adjustments to reconcile decrease in net assets to net cash provided by operating activities:		
Depreciation and amortization	388,071	194,496
Changes in:		
Receivables	(35,114)	(9,469)
Prepaid expenses	(3,663)	(6,329)
Deposits	(6,315)	-
Accounts payable	(7,928)	210,021
Accrued expenses	195,720	88,306
Accrued interest	(4,921)	9,067
Deferred revenue	78,853	-
Net cash provided by operating activities	295,661	420,252
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property and equipment	(412,940)	(541,846)
Net cash used in investing activities	(412,940)	(541,846)
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from line of credit	870,035	550,144
Payments on line of credit	(962,035)	(398,144)
Capital lease obligation - interest accrued	256,840	-
Repayments on long-term debt	(20,692)	-
Net cash provided by financing activities	144,148	152,000
INCREASE IN CASH AND CASH EQUIVALENTS	26,869	30,406
CASH AND CASH EQUIVALENTS - BEGINNING OF PERIOD	30,406	-
CASH AND CASH EQUIVALENTS - END OF PERIOD	$ 57,275	$ 30,406
Supplemental operating and financing information:		
Interest paid - line of credit and long-term debt	$ 49,550	$ 5,650
Interest paid - capital lease obligation	$ 197,333	$ -
Supplemental non-cash investing and financing information:		
Purchase of building financed with long-term debt	$ -	$ 850,000
Build out purchased through capital lease financing	$ 5,942,832	$ -

See accompanying notes to financial statements.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Description of Organization

Health Sciences Charter School (the School) was chartered on September 15, 2009 by the Board of Regents of the University of the State of New York to operate a charter school in the Town of Tonawanda, New York. The School currently offers grades 9 and 10 instruction, with plans to add one grade each year until they reach grade 12. The School has been granted a provisional charter through 2014, after which time the charter may be renewed, upon application, for five more years.

The School relocated its facilities to the City of Buffalo in August 2011. The School began its second year of operations in its new facility for the 2011-12 school year.

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis in accordance with generally accepted accounting principles.

Basis of Presentation

The School is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. There were no temporarily or permanently restricted net assets at June 30, 2012 and June 30, 2011.

Cash and Cash Equivalents

Cash in financial institutions potentially subjects the School to concentrations of credit risk, since it may exceed insured limits at various times throughout the year.

Receivables

Accounts receivable are stated at the amounts management expects to collect from outstanding balances. Balances that are outstanding after management has used reasonable collection efforts are written off through a charge to bad debt expense and a credit to accounts receivable. An allowance for doubtful accounts is considered unnecessary by management because all significant amounts deemed uncollectible are written off each year.

Deferred Revenue

The School records grant awards accounted for as exchange transactions as deferred revenue until related services are performed.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Property and Equipment

Property and equipment is stated at cost net of accumulated depreciation. Depreciation is provided over estimated asset service lives. Maintenance and repairs are charged to operations as incurred; significant improvements are capitalized.

Enrollment fees

The School is reimbursed by each student's resident school district annually, based on the product of the State approved operating expense of that district and the full time equivalent enrollment of the students in the School residing in the district. The School's enrollment fees are received primarily from the City of Buffalo Board of Education and Kenmore-Tonawanda Union Free School District.

Grants

The School is the recipient of awards and reimbursements from federal, state and local sources. The awards and reimbursements are subject to compliance and financial audits by the funding source. Management believes no significant adjustments to recognized amounts are necessary.

The School records grant awards accounted for as exchange transactions as deferred revenue until related services are performed. Special project grants are generally recorded as revenue when the grant is awarded.

In-Kind Contributions

The School records donated services and materials at their estimated fair value on the date of their contribution. Donated services are recognized as contributions if the services require specialized skills, are performed by people with those skills, and would otherwise be purchased by the School had they not been donated. Donated services and materials for the year ended June 30, 2012 and for the period from September 15, 2009 (inception) to June 30, 2011 amounted to $52,752 and $66,274, respectively.

Contributions

Contributions received are measured at their fair values, and are reported as an increase in net assets. The School reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets, or designated as support for future periods. Temporarily restricted net assets are those whose use by the School has been limited by donors to a specific purpose or time period. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Income Taxes

The School is a 501(c)(3) organization exempt from income taxes under Section 501(a) of the Internal Revenue Code. Management has adopted the accounting standard formerly known as Financial Accounting Standards Board (FASB) Interpretation No. 48 (commonly referred to as "FIN 48") and believes there are no uncertainties in income taxes or tax positions that require disclosure in the financial statements.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

Cost Allocation

The School's costs of providing its various programs and activities have been summarized on a functional basis in the Statement of Activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Reclassifications

Reclassifications were made to prior period balances in order to conform to current year presentation.

NOTE 2 – RECEIVABLES

Receivables at June 30, 2012 and June 30, 2011 represent resident student enrollment revenue and e-rate revenue earned but not yet received in the amount of $44,583 and $9,469.

NOTE 3 – PROPERTY AND EQUIPMENT

	2012	2011
Building	$ 6,806,584	$ -
Building improvements	366,557	1,124,485
Equipment	574,476	267,361
Less: Accumulated depreciation and amortization	(582,566)	(194,496)
	$ 7,165,051	$ 1,197,350

NOTE 3 – PROPERTY AND EQUIPMENT (continued)

Depreciation and amortization expense for the periods ended June 30, 2012 and June 30, 2011 amounted to $388,071 and $194,496, respectively. Total depreciation and amortization expense of for the period September 15, 2009 (inception) to June 30, 2011 in the amount of $194,496 includes an additional $86,208 in leasehold improvements in which amortization was accelerated in anticipation of abandonment of a lease. The School entered into a lease agreement with 1291 Group, LLC to lease land and a building located in the City of Buffalo, NY. The lease met the criteria to be classified as a capital lease (Note 7). Accordingly, the land and building "right to use an asset" were recorded as a capital asset in the amount of $5,942,832 and are being amortized over the term of the lease (25 years). Total amortization expense on the leased asset, which is included in the total depreciation and amortization expense of $388,071, amounted to $237,713 for the year ended June 30, 2012.

NOTE 4 – LINE OF CREDIT

The School has available a $500,000 working capital line of credit from a bank, due on demand with interest payable at prime plus 1% (4.25% at June 30, 2012). The line is guaranteed by a local foundation who has also agreed to pay interest in excess of 4%. The line is subject to the usual terms and conditions applied by the bank for working capital financing, and is annually reviewed and renewed. The balance under this line amounted to $60,000 at June 30, 2012 and $ 152,000 at June 30, 2011. See Note 8 for subsequent event regarding the local Foundation guarantee.

NOTE 5 – LONG-TERM DEBT

In April 2011, the School entered into an agreement with 1291 Group, LLC to rehabilitate and build a high school on the property at 1140 Ellicott Street in Buffalo, New York. As part of this agreement, the School entered into a mortgage with 1291 Group, LLC in the amount of $850,000. The mortgage matures on May 1, 2016 with interest at a variable rate equal to the greater of (i) six percent (6%) per annum or (ii), the prime rate plus 2.75%. The mortgage is prepayable, in whole or in part, at any time without penalty. The interest rate is adjusted annually on April 1st of each year. Interest only payments on the note are payable until July 1, 2011, and, commencing on August 1, 2011 monthly installment payments of principal and interest are due pursuant to a 20-year amortization schedule. The five-year debt maturities are as follows:

2013	$	23,973
2014		25,452
2015		27,022
2016		752,861
		829,308
Less: Current portion of long-term debt		(23,973)
Long term debt	$	805,335

Additionally, as part of the agreement to rehabilitate 1140 Ellicott Street, the School entered into a lease agreement with 1291 Group, LLC to lease the property and improvements. See Note 7 for the terms of the lease agreement.

NOTE 6 - TAX DEFERRED ANNUITY PLAN

The School has a tax-deferred annuity plan qualified under Section 403(b) of the Internal Revenue Code. The plan allows annual contributions equal to the employee's elective deferrals not to exceed 3.5% of the annual compensation of participating employees. There are no minimum service requirements and employees are immediately eligible to contribute to the plan on their first day of employment. Employees are immediately vested in their elective deferrals. The plan also allows for additional non-elective employer contributions equal to 2% of the annual compensation. Employees are required to work a minimum of 800 hours per year in order to be vested in the matching contribution and non-elective employer contribution based on a one to five year graded scale. The required contributions for the year ended June 30, 2012 and the period from September 15, 2009 (inception) to June 30, 2011 amounted to $53,995 and $25,249, respectively. At June 30, 2012, the 2% non-elective employer contribution in the amount of $23,065 is unpaid and included in accrued expenses in the accompanying Statement of Financial Position.

NOTE 7 – CAPITAL LEASE OBLIGATION

The School entered into a lease agreement with 1291 Group, LLC dated April 27, 2011 whereby the School leases back its interest in 1140 Ellicott Street, Buffalo, New York. As part of this agreement 1291 Group, LLC will lease the building from the School for an annual rate of $1 per year for a 48-year term through February 29, 2060. The landlord subleases the property back to the School at a variable payment under an absolute triple net lease. As part of the absolute triple net lease, the School will be responsible for all maintenance, structure, insurance and upkeep of the building. The School incurred costs related to construction in the amount of $101,579 through June 30, 2011, which are included in property and equipment in the accompanying Statement of Financial Position. In late August 2011, the School took possession of the building ("delivery date") and began making the required lease payments ("rental commencement date"). The initial lease term is 25 years ending on July 31, 2036. Multiple options to renew the lease extend through February 29, 2060. The lease agreement also includes a buyout option at any time after July 31, 2016 equal to the unpaid balance of the 1291 Group, LLC mortgage ("Landlord's mortgage") plus the "HSCS Buyout" amount (as defined in the lease agreement).

In 2012, the School adopted Financial Accounting Standards Board (FASB) ASC Topic 840 which requires lessees to consider criteria for classifying the lease as an operating or capital lease. One of the criteria included determining whether the present value of the lease payments at the beginning of the lease term equals or exceeds 90% of the fair value of the leased property. The lease passed the minimum-lease-payment criterion which requires the leased property, including land and a building to be capitalized and amortized over the lease term. The imputed interest rate used to reduce the minimum lease payments to present value was 9%.

NOTE 7 – CAPITAL LEASE OBLIGATION (continued)

The minimum future rental payments under the lease for the next five years and thereafter are summarized as follows:

2013	$	384,000
2014		552,000
2015		660,000
2016		691,980
2017		617,760
Thereafter		13,303,347
Total		16,209,087
Less: Adjustment to present value		(10,009,415)
Capital lease obligation at June 30, 2012 - long- term	$	6,199,672

NOTE 8 – SUBSEQUENT EVENTS

The School has evaluated events and transactions for potential recognition or disclosure in the financial statements through October 11, 2012 (the date on which the financial statements were available to be issued). The School is negotiating an agreement to purchase an adjacent building and parcel of land subsequent to year end. The School is in the process of securing financing to purchase the building and land and paid an earnest money deposit in the amount of $1,000. Further, subsequent to year-end, the School received notification from the local Foundation discussed in Note 4 stating their guarantee on the line of credit is reduced to $385,000 through November 30, 2012. Effective December 1, 2012, the guarantee will be reduced to $250,000 and further reduced to $125,000 effective October 7, 2013.

NOTE 9 – RELATED PARTY TRANSACTION

The School entered into an agreement with another 501(c)(3) organization to provide marketing and recruitment services, in which a Board member of the School serves as a Board member of the other organization. The payments made to the organization related through common management amounted to $58,400 and $93,966 for the year ended June 30, 2012 and the period from September 15, 2009 (inception) to June 30, 2011.

NOTE 10 - COMMITMENTS

The School is obligated under an operating lease for its old facility located in the Town of Tonawanda through June 30, 2012. The School negotiated an early termination settlement to exit from the lease prematurely. The liability at June 30, 2012 amounted to $46,000 and is included in the Statement of Financial Position in accrued expenses.

NOTE 11 - CONTINGENCIES

The School is subject to a certain loss contingency from litigation arising during the construction rehabilitation of the School's building. The case is in the discovery stages and is being handling by the School landlord's legal counsel. Legal counsel was unable to evaluate the likely outcome or any potential liability, if any, to the School. Accordingly, no liability has been recorded in the accompanying combined statement of financial position.

KIRISITS & ASSOCIATES
CPAS, PLLC
CERTIFIED PUBLIC ACCOUNTANTS

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Trustees of
Health Sciences Charter School

We have audited the financial statements of Health Sciences Charter School (a nonprofit organization) as of and for the year ended June 30, 2012, and have issued our report thereon dated October 11, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

Management of Health Sciences Charter School is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered Health Sciences Charter School's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Health Sciences Charter School's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified certain deficiencies in internal control over financial reporting, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies in internal control over financial reporting as described in the accompanying schedule of findings and questioned costs as item **2012-1**. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Health Sciences Charter School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have

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www.kirisitscpa.com

a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Health Sciences Charter School in a separate letter dated October 11, 2012.

Health Sciences Charter School's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit Health Sciences Charter School's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, regulatory bodies, others within the entity, the Board of Trustees, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Kuntz & Associates CPAS, PLLC

Buffalo, New York
October 11, 2012

HEALTH SCIENCES CHARTER SCHOOL
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
JUNE 30, 2012

Finding 2012-1

Condition: During our audit, we noted certain expenditures which were lacking approval prior to disbursement.

Criteria: Proper internal controls dictate that all expenditures are approved prior to services being rendered or goods being procured.

Cause: Certain expenditures lacked approval on the purchase order and invoice. There was no indication of the disbursement being approved.

Effect: The School lacked adequate controls over cash disbursements.

Recommendation: In order to ensure proper internal controls over cash disbursements, we recommend that all cash disbursements be approved prior to services being rendered or goods being procured.

Questioned costs: Unknown

Management's Response: The School agrees with the finding and is continually evaluating their internal controls as the finances and transactions of the School increase. A majority of the expenditures lacking proper approval occurred prior the School allocating much needed additional resources to the business office. Additional resources were allocated in calendar year 2012 allowing the School to implement additional controls over the cash disbursement process. Further we are performing periodic internal audits of invoices to insure proper approval.

HEALTH SCIENCES CHARTER SCHOOL
STATUS OF PRIOR YEAR AUDIT FINDINGS
JUNE 30, 2012

B. FINDINGS - FINANCIAL STATEMENTS AUDIT

Finding 2011-1

Condition: The final expenditure report for the CSP Planning and Implementation grant for fiscal period August 1, 2009 to July 31, 2010 did not agree to the general ledger. There were also instances in which other grant expenditures appeared to have exceeded the amounts allowable under grant budgets in which no budget modification was prepared. Additionally, grant income was periodically recognized when received rather than as earned as required under generally accepted accounting principles. At June 30, 2011, a closing journal entry was done to reverse the balance in deferred revenue for grant income received but not yet earned, however there was no supporting documentation to support this entry. At June 30, 2011, there were no grant receivables nor deferred revenue recorded related to grant income.

Questioned costs: Possible grant expenditures in excess of budget amounted to $10,385.

Status: Management agreed with the finding and implemented procedures to ensure compliance and reporting requirements of all grants. Furthermore, management performed a review of all the grant activity from the School's inception through the period ended June 30, 2011. The School's outside consultant detected grant expenditures that were miscoded. Management asserts that other documentation exists to support grant expenditures charged.

Finding 2011-2

Condition: In order to prepare the financial statements in accordance with generally accepted accounting principles in the previous year, multiple audit adjustments were necessary. Some of the adjustments were material to the financial statements taken as a whole, however the *net* profit and loss effect of such adjustments was not material to the financial statements.

Questioned Costs: None

Status: Management recorded the prior year audit adjustments. Management continues to refine the monthly reporting process and continues to make the Board and Finance Committee aware of any potential adjustments.

Finding 2011-3

Condition: The School had not established an escrow account for dissolution as required in accordance with its Charter. The Charter requires an escrow account be established in the event of dissolution to cover legal and accounting costs in the amount of $75,000 ($25,000 per year for the first three years).

Questioned Costs: None

Status: In 2012, an escrow account was established in accordance with the School's Charter.

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

*Note: This Disclosure is a public record, but asterisked data fields will be redacted.

1. **Trustee Name (print) Dr. Bharat Kohli**_____
2. **Charter School Name Life Sciences Charter School**_____
3. **Charter Authorizer Entity** _____
4. **Home Address***[redacted]
5. **Business Addre**[redacted]
6. **Daytime Phone**[redacted]
7. **E-Mail Address**[redacted]
8. List all positions held on board (e.g., chair, treasurer, parent representative)
   Academic Committee, Accountability committee_____
   _____

9. Is the trustee an employee of the school? ____**Yes** _x___**No**

   If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

   _____

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ____**Yes** _x___**No**

    If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

    _____

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None.** Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

NA

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None.**

Signature Date 7/25/12

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space				

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** Lisa A. Coppola
2. **Charter School Name** Health Sciences Charter School
3. **Charter Authorizer Entity** NYSED
4. **Home Address** [redacted]
5. **Business Addr** [redacted]
6. **Daytime Phon** [redacted]
7. **E-Mail Addres** [redacted]
8. List all positions held on board (e.g., chair, treasurer, parent representative)

   Member

9. Is the trustee an employee of the school? ___**Yes** _x_**No**

   If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

   N/A

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___**Yes** _x_**No**

    If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

    N/A

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE *Please write "None" if applicable. Do not leave this space blank.*			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
NONE *Please write "None" if applicable. Do not leave this space blank.*				

Signature

4/26/12
Date

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** Michael J. Moley
2. **Charter School Name** Health Sciences Charter School
3. **Charter Authorizer Entity** _____
4. **Home Addres**[redacted]
5. **Business Add**[redacted]
6. **Daytime Phon**[redacted]

   --Mail Addres[redacted]
7. List all positions held on board (e.g., chair, treasurer, parent representative)

   Teustee, Executive Committee member, Chair, Accountability Comm.

8. Is the trustee an employee of the school? ___Yes x No

   If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

   _____

9. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___Yes x **No**

   If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

   _____

10. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank. NONE			

11. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank. NONE				

Michael J. Mulvey
Signature

7/26/12
Date

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** Marsha Jackson Phd
2. **Charter School Name** Health Science Charter
3. **Charter Authorizer Entity** _____
4. **Home Address*** [redacted]
5. **Business Address*** [redacted]
6. **Daytime Phone*** [redacted]
7. **E-Mail Address*** [redacted]
8. List all positions held on board (e.g., chair, treasurer, parent representative)
   Vice President

9. Is the trustee an employee of the school? ___**Yes** ✓**No**

   If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ✓**Yes** ___**No**

    If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank. None			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
None Please write "None" if applicable.			Do not leave this space blank.	

Marsha N. Jackson Phd 7/24/12

Signature Date

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** Donna M. Brown
2. **Charter School Name** Health Sciences Charter School
3. **Charter Authorizer Entity** [redacted]
4. **Home Address*** [redacted]
5. **Business Address** [redacted]
6. **Daytime Phone*** [redacted]
7. **E-Mail Address*** [redacted]
8. List all positions held on board (e.g., chair, treasurer, parent representative)

   None

9. Is the trustee an employee of the school? ___**Yes** X **No**

   If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___**Yes** X **No**

    If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.	None		

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.		None		

Dessa M. Burn — 7/12/12

Signature — Date

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** MICHAEL FASO
2. **Charter School Name** Health Sciences Charter School
3. **Charter Authorizer Entity** NYSED
4. **Home Address*** [redacted]
5. **Business Address*** [redacted]
6. **Daytime Phone*** [redacted]
7. **E-Mail Address*** [redacted]
8. List all positions held on board (e.g., chair, treasurer, parent representative)
   Treasurer, chair of audit/finance committee, executive committee, facilities committee

9. Is the trustee an employee of the school? ___**Yes** X **No**

   If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___**Yes** X **No**

    If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			
None			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None.**

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
None				

Signature 2/12/12

Signature Date

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** THOMAS A. FENTNER
2. **Charter School Name** HEALTH SCIENCES CHARTER SCHOOL
3. **Charter Authorizer Entity** SED
4. **Home Address** [redacted]
5. **Business Addr**
6. **Daytime Phon**
7. **E-Mail Address**
8. List all positions held on board (e.g., chair, treasurer, parent representative)
   1) BOARD MEMBER 2) CHAIR PERSONNEL COMMITTEE
   3) MEMBER EXECUTIVE COMMITTEE
9. Is the trustee an employee of the school? ___**Yes** ✓**No**

   If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

   _____

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___**Yes** ✓**No**

    If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

    _____

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			
	NONE		

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None.**

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
		NONE		

Signature 7/12/12 Date

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** John Gillespie
2. **Charter School Name** Health Science Charter School
3. **Charter Authorizer Entity** SED.
4. **Home Address** [redacted]
5. **Business Addr** [redacted]
6. **Daytime Phon** [redacted]
7. **E-Mail Addres** [redacted]
8. List all positions held on board (e.g., chair, treasurer, parent representative)

   Member Finance

   Vice chair Education

9. Is the trustee an employee of the school? ___**Yes** ✓**No**

   If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

   _____

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___**Yes** ✓**No**

    If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

    _____

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				

Signature _____ Date July 12, 2012

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** FRANCISCO GUZMAN
2. **Charter School Name** THE HEALTH SCIENCE CHARTER SCHOOL
3. **Charter Authorizer Entity** NYS.
4. **Home Addr** [redacted]
5. **Business A**
6. **Daytime Ph**
7. **E-Mail Add**
8. List all posi[redacted]
   MEMBER

9. Is the trustee an employee of the school? ___**Yes** X **No**

   If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___**Yes** X **No**

    If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None.** Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			
NONE	NONE	NONE	NONE

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None.**

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
NONE	NONE	NONE	NONE	NONE

Signature

7/12/2012
Date

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** David A. Palmer
2. **Charter School Name** Health Sciences Charter School
3. **Charter Authorizer Entity** _____
4. **Home Address*** [redacted]
5. **Business Addres**
6. **Daytime Phone***
7. **E-Mail Address***
8. List all positions held on board (e.g., chair, treasurer, parent representative)

   President

9. Is the trustee an employee of the school? ___**Yes** X **No**

   If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___**Yes** X **No**

    If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank.			
	None		

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank.				
		None		

Signature

7/12/12
Date

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** Cynthia Schwartz
2. **Charter School Name** Health Sciences Charter School
3. **Charter Authorizer Entity** SED
4. **Home Address** [redacted]
5. **Business Addr** [redacted]
6. **Daytime Phon** [redacted]
7. **E-Mail Addres** [redacted]
8. List all positions held on board (e.g., chair, treasurer, parent representative)
   Secretary, Chair Facilities Comm.

9. Is the trustee an employee of the school? ___**Yes** X **No**

   If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___**Yes** X **No**

    If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None.** Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank. None			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None.**

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank. None				

Cynthia Schelle — July 12, 2022

Signature — Date

Disclosure of Financial Interest by a New York Charter School Board of Trustees Member
Annual Report 2011-2012

**Note: This Disclosure is a public record, but asterisked data fields will be redacted.*

1. **Trustee Name (print)** Melva De Visher
2. **Charter School Name** Health Sciences Charter School
3. **Charter Auth** NYSED
4. **Home Addre** [redacted]
5. **Business Ad** [redacted]
6. **Daytime Pho** [redacted]
7. **E-Mail Addre** [redacted]
8. List all positions held on board (e.g., chair, treasurer, parent representative)
   Chair, Marketing Committee

9. Is the trustee an employee of the school? ___**Yes** X **No**

   If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

10. Is the trustee an employee or agent of the management company or institutional partner of the charter school? ___**Yes** X **No**

    If **Yes**, please provide a description of the position you hold and your responsibilities, your salary and your start date.

11. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Question 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
Please write "None" if applicable. Do not leave this space blank. NONE			

12. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school that is doing business with the school through a management or services agreement, please identify only the name of the organization, your position in the organization as well as the relationship between such organization and the school. If there was no financial interest, write **None**.

Organization conducting business with the school	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school and the nature of the interest	Steps Taken to Avoid Conflict of Interest
Please write "None" if applicable. Do not leave this space blank. NONE				

Melva D. Fisher — 7/12/12

Signature — Date