

**New York State Alternate Assessment
for Science and Social Studies
Administration Training
September 2016
Registration deadline – August 26, 2016**

***NYSAA
Training***

Administration Training sessions for the 2016–17 New York State Alternate Assessment (NYSAA) for Science and Social Studies have been scheduled. **All Alternate Assessment Training Network (AATN) Specialists and Score Site Coordinators (SSCs) are requested to attend.** Please make sure that each Board of Cooperative Educational Services (BOCES)/Big Five City School District is represented at one of these regional training sessions.

The program will include:

- information from the Department regarding the NYSAA for Science and Social Studies for 2016-17;
- a presentation of the training program for new and experienced teachers administering the NYSAA for Science and Social Studies;
- an overview of the updates to the Administration Manual and Frameworks

Lunch will be provided and mileage reimbursement will be available for expenses submitted with receipts. Please be sure to dress in layers, as temperatures in the meeting facilities fluctuate throughout the day.

Regional Training Sessions – Week One:

Albany Region September 13, 2016 Hilton Garden Inn Albany Medical Ctr. 62 New Scotland Ave, Albany, NY (518) 396-3500 Sign-in 8:00 a.m. Meeting 8:30 a.m.– 3:30 p.m.	Syracuse Region September 14, 2016 Crowne Plaza, Syracuse 701 E. Genesee St. Syracuse, NY (315) 479-7000 Sign-in 8:00 a.m. Meeting 8:30 a.m.– 3:30 p.m.	Buffalo and Rochester Regions September 15, 2016 Radisson Rochester - Riverside 120 E Main St, Rochester, NY (585) 546-6400 Sign-in 8:00 a.m. Meeting 8:30 a.m.– 3:30 p.m.
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Regional Training Sessions – Week Two:

New York City (Non-District 75) September 20, 2016 Downtown Conference Center at Pace University 157 William St. New York, NY (212) 618-6990 Sign-in 8:00 a.m. Meeting 8:30 a.m.– 3:30 p.m.	New York City (District 75) September 21, 2016 Downtown Conference Center at Pace University 157 William St. New York, NY (212) 618-6990 Sign-in 8:00 a.m. Meeting 8:30 a.m.– 3:30 p.m.	Long Island Region September 22, 2016 Nassau BOCES Administrative Ctr 71 Clinton Road Garden City NY (516) 396-2290 Sign-in 8:00 a.m. Meeting 8:30 a.m.– 3:30 p.m.
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Important registration information for ND75 and D75 participants:

Registration for Non-District 75 will be made through Louise Smith and District 75 will be made through Donna Laraia.

Pre-registration is required. Please register early, since seating at each site is limited. To access the online registration, please visit <http://register.measuredprogress.org> and complete the online registration no later than **August 26, 2016**. Confirmation of your registration is automatic, unless we contact you. If you experience any difficulties while registering online, please contact Michelle Couture at Measured Progress (877) 604-9417 for assistance.

Reimbursement Policy: Travel costs by car will be reimbursed at the current federal reimbursement rate. **With appropriate receipts**, tolls, train, taxi, and subway fares to and from the training site will also be reimbursed. Carpooling is recommended whenever possible. Receipts must be submitted with an expense report for reimbursement to Michelle Couture at Measured Progress. Receipted reimbursement takes 6-8 weeks to process.

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**Online
Registration**

***** You must pre-register for this event! *****

ONLINE — iRegister – NYSAA Meeting Registration

From your browser, go to <http://iregister.measuredprogress.org> by typing this address exactly as it is written in the “Address” portion of your screen.

- **Screen 1 – Welcome to Online Registration.** Select “NYSAA” from the drop-down list and press “Enter” to begin.
- **Screen 2 – Information/Training Sessions.** Select the session you need to attend by clicking the “NYSAA Administration Training” link.
- **Screen 3 – Register.** Please read the instructions on this screen and complete the registration form by filling in the requested information in the fields provided. Once the required fields have been completed, press “Register” at the bottom of the page to continue.
- **Screen 4 – Registration Successful!** Please print this page and bring it with you to the session.

Should you have any questions or need technical assistance, please contact Michelle Couture at couture.michelle@measuredprogress.org or **(877) 604-9417**.