

2014-15 New York State Alternate Assessment (NYSAA)

Administration Training: Opening, Introduction

Office of State Assessment



University of the
State of New York
State Education
Department

Purpose of Administration Training

Today's training will

- Provide an overview of the NYSAA administration process for 2014-15
- Prepare teachers to plan, administer, assemble, and submit student datafolios for scoring

Following today's training

- All teachers must review the guidelines and requirements for the NYSAA
- Review the 2014-15 NYSAA Administration Manual (September 2014) and Appendix F – The NYSAA Frameworks

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**New York State
Alternate Assessment
ADMINISTRATION
MANUAL
2014–15**



Developed by
The New York State Education Department
Office of State Assessment
Measured Progress, Inc.
September 2014

**2014–15
NYSAA
Administration
Manual**

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**NYSAA
Frameworks**

**Appendix F:
NYSAA Frameworks
ADMINISTRATION MANUAL**

New York State Alternate Assessment
(September 2014)

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2014–15 Steps for Completing a NYSAA Datafolio		
Administration Period: September 29, 2014–February 27, 2015		
Note: Teachers are required to participate in Collegial Reviews of NYSAA student datafolios during the administration period. See page 29 for more information on Collegial Review.		
FOR EACH CONTENT AREA ELA, Mathematics, Science, and Social Studies	Step 1: Confirm the students to be assessed; prepare to administer the NYSAA; and confirm content areas to be assessed.	
	Step 2: Review the test blueprints for the content areas to be assessed.	
	Step 3: Review the Extensions or AGLIs and Assessment Tasks for the first content Standard being assessed.	
	Step 4: Determine an Extension or AGLI and Assessment Task from the most appropriate Level of Complexity for the student, to conduct the baseline administration. The same Assessment Task is used for both baseline and final administrations.	
	Step 5: Plan the evidence that must be included for each Standard.	
	Step 6: Conduct the baseline administration.	
	Step 7: Based on the results of the baseline administration, determine whether an adjustment should be made regarding the Level of Complexity assessed (move up, move down, stay). If any change is made in the task being assessed, conduct a new baseline and discard the previous administration.	
	<i>Recommend Collegial Review</i>	
	Measured Progress ProFile™	Be reminded, that Measured Progress ProFile™ is available to all teachers to assist with their data collection, documentation, and datafolio organization: https://profile.measuredprogress.org/NYSAA/
	Step 8: Continue to provide instruction and evaluate progress.	
	Step 9: Conduct the final administration no later than February 27, 2015.	
	Step 10: Complete verifying evidence documentation (Measured Progress ProFile™).	
	<i>Recommend Collegial Review</i>	
	Step 11: Complete the Data Summary Sheets (Measured Progress ProFile™).	
	Step 12: Complete Steps 3–11 for all standards within this content area.	
	Step 13: Complete the assessment for each content area to be assessed (Steps 3–12).	
Step 14: Assemble the datafolio.		
<i>Recommend Collegial Review</i>		
Step 15: Submit the datafolio to the building administrator no later than close of business on February 27, 2015. The building administrator will forward datafolios to the regional Score Site Coordinator. No further work, edits, additions, changes, etc. can be done to the student datafolio after February 27, 2015.		
Step 16: Complete the online teacher survey at https://www.surveymonkey.com/s/1415NYSAATeacherSurvey .		

NYSAA Steps Chart

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DVD Training Program

REQUIRED DVD SEGMENTS:

- Opening
- Messages from the Department
- Steps for Completing a NYSAA Datafolio
- Recommendations and Best Practices

OPTIONAL DVD SEGMENT:

- Measured Progress ProFile™

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